



VILLAGE OF THIENSVILLE
APPLICATION FOR OPERATOR'S (BARTENDER'S LICENSE)
PART A – INSTRUCTIONS

Please read this form carefully prior to filling out your Operator's (Bartender's) License. Any questions should be directed to the Village Clerk's office at (262) 242-3720.

Applicant understands that the application and license fee payments are non-refundable and are due and payable at the time of filing the application form. Standard Operator's Licenses issued by the Village of Thiensville are valid for a period of one (1) year and shall expire on the 30th day of June.

To apply for an Operator's License one of the following must be provided along with your completed, signed application and applicable fees:

1. Proof of registration for the Responsible Beverage Service Course.
2. Certificate of completion from the Responsible Beverage Service Course dated within the past 2 years.
3. A current operator's license from another municipality in the State of Wisconsin
4. If you are renewing your license from the previous year, please complete the attached forms and include a check for \$20.00 to cover the renewal fee.

If an operator's license is needed immediately, a temporary provisional license may be applied for. Only one provisional license per person per year will be issued. Provisional licenses are valid for 60 days after issuance. Provisional licenses will only be issued to an applicant enrolled in and pending completion of an authorized Responsible Beverage Service Course and who has not been denied an operator's license or who has not had their license revoked or suspended within the past twelve (12) months.

Temporary licenses may be issued at no fee provided that:

1. This license is issued only to operators employed by, or donating their services to, non-profit organizations.
2. No person may hold more than one license of this kind per year.
3. The license is valid for any period from one (1) to fourteen (14) days, and the period for which it is valid is stated on the license.

Applicant must complete the application parts A and B completely and accurately. Any incomplete, inaccurate or untruthful information on any license application shall be cause for denial of such license.

Applicant must meet the below requirements.

Applicant must be at least 18 years old for an operator's license

Applicant must not have a felony conviction within the last 5 years, the offense(s) substantially relating to the Alcohol beverage licensing activity, or be a habitual law offender as defined in State Statutes 9.39.62(2). In determining habitual law offender status, the background check may go back 15 years.

Applicant has not had an OWI conviction within the past year.

Applicant has not had two or more alcohol related convictions within the past 2 years.

Applicant does not have any criminal or ordinance convictions that are related to the license requested, to include but not limited to gambling, controlled substances, disorderly conduct, battery in a bar within the past 2 years.

Applicant does not have a sale or delivery of controlled substance conviction within the past 5 years.

Applicant has complied with all court ordered assessments resulting from an OWI or controlled substance conviction.

Applicant does not have any pending charges, the offense(s) of which are substantially relating to the alcohol beverage license.

**VILLAGE OF THIENSVILLE
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I, the undersigned, do hereby make application to the local governing body of the Village Of Thiensville, for a license to serve Fermented Malt Beverages and Intoxicating Liquor from the date hereof until the June 30 of next year unless revoked or suspended sooner, subject to the limitations imposed by Wisconsin State Statutes 125.32(2) and 125.68(2) and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me. If application is made during the licensing year, which is from July 1 through June 30 then the license would be for less than a full 12 month period and would be subject to renewal for the next licensing year beginning July 1.

ANSWER ALL QUESTIONS COMPLETELY. PLEASE PRINT CLEARLY.

Applicant Information

| | | | |
|--|----------------|-------------------|---------------------|
| First Name | Middle Name | Last Name | Maiden Name |
| Current Address of Residence | | | Home Phone Number |
| City | State | Zip Code | Cell Number |
| Previous Address (If lived less than 5 years at above address) City | | State Zip Code | Sex Height |
| Date of Birth | Place of Birth | | Eye Color Weight |
| Drivers License Number | | State of Issuance | Expires |

Employer Information

| | |
|---------------------------------------|-----------------------|
| Employer's Name (Restaurant/Bar Name) | Date of Employment |
| Address of Employer | Employer Phone Number |

A criminal background records check will be conducted on all applicants by the Thiensville Police Department. This background check will include, but is not limited to, Wisconsin State Criminal History, Thiensville Police Department records, Driver's License (CIB, NCIC, P&P, DOT) and with other law enforcement agencies where applicant previously resided. The Thiensville Police Department will make a report and recommendation to the Village Board on applicant based on the above criteria. If granted, your Operator's License will be mailed to your place of residence or to the employer. Please allow up to five (5) business days for processing after Board approval.

Return application to:
Please note: Application must be signed in the presence of a notary public

Village Of Thiensville
250 Elm Street
Thiensville, WI 53092
(262)242-3720

Make checks payable to: Village of Thiensville

Applicants Signature

_____/_____/_____
Date

State of Wisconsin, County of Ozaukee _____ being first duly sworn on oath, says that (s)he is the person who made and signed the foregoing application and that all the information given is true and correct and that (s)he consents to the disclosure of information as described above. (S)he also understands that failure to provide complete or accurate information is a basis for denial.

Sworn to and subscribed before me on this _____ day of _____, 20____

Notary Public _____

My commission expires: _____ or is permanent.

VILLAGE OF THIENSVILLE
APPLICATION FOR OPERATOR'S (BARTENDER'S LICENSE) PART B **Page 2**

Have you ever been convicted of a felony? _____ Yes City _____ State _____ (If yes, please list below)
 _____ No

Have you ever been convicted of a misdemeanor? _____ Yes City _____ State _____
 _____ No (If yes, please list below)

Have you ever been convicted of an ordinance violation including minor traffic violations and/or received a ticket of any kind?
 _____ Yes _____ No (If yes, please list below)

| Date of Conviction | Violation/Offense | Jurisdiction |
|--------------------|-------------------|--------------|
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Applicant Questionnaire:

Do you now hold or have you ever been issued any license or permit associated with the sale of alcoholic beverages that was issued in the State of Wisconsin? _____ Yes _____ No

Dates License Held _____ / _____ / _____ to _____ / _____ / _____

Issuing Municipality _____

Have you successfully completed a Responsible Beverage Service Course in Wisconsin within the last two (2) years or held a license within the last 2 years _____ Yes _____ No

If you have not completed a Responsible Beverage Service Course are you currently enrolled in a Responsible Beverage Service Course? _____ Yes _____ No

If Yes, Location of Course _____

Date of Course _____ / _____ / _____

 OFFICE USE ONLY

Date Fingerprinted _____ New License \$30 _____ Renewal \$20 _____

Police Department Approval _____ Denial _____ Provisional \$15 _____ Receipt # _____

Police Official _____ License Issued On _____ License # _____

Date to Police Department _____ License Denied by Village _____