

**VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
MINUTES**

DATE: Monday, November 5, 2018

LOCATION: 250 Elm Street
Thiensville, WI

TIME: Immediately following 2019 Budget Public Hearing
Scheduled at 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:09 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Samuel Azinger	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke (excused at 6:30 PM)	Elmer Prenzlow (excused at 6:12 PM)
Administrator:	Dianne Robertson	
Staff:	Director of Public Works Andy LaFond	
	Fire Chief Brian Reiels	
	Police Chief Scott Nicholson	
	Asst. Administrator Colleen Landisch-Hansen	
	Village Clerk Amy Langlois (excused)	

III. BUSINESS

A. Review Capital Expenditures List

Administrator Robertson shared the capital expenditures request from the Fire Department in the amount of \$1,840 for new truck light displays.

B. Review and recommendation regarding Resolution 2018-16 Adopting the 2019 Budget and Establishing the 2018 Tax Levy and Rate

MOTION by Trustee Holyoke, **SECONDED** by Trustee Prenzlow to recommend to the Village Board to approve Resolution 2018-16 Adopting the 2019 Budget and Establishing the 2018 Tax Levy and Rate. **MOTION CARRIED UNANIMOUSLY.**

C. Discussion regarding Mequon-Thiensville Historical Society Move to the Old Fire House (Bob Blazich)

Mr. Blazich was in attendance as a follow-up to meeting with the Board in June in regards to the M-T Historical Society's interest in occupying the second floor of the old village hall/fire house.

Mr. Blazich stated that the "projects are many but the funds are few," and that it does not appear that the Village can fund any support for this for another four or five years because of other projects planned. The M-T Historical Society Board discussed this with the conclusion that the Historical Society is growing rapidly and storage space is needed. It was recommended and discussed by the M-T Historical Society to possibly bring the second floor up to where it could be used as useable storage space and taking the east side of the second floor and turning that into a climate controlled area for storage. Right now, there are lot of things stored that are not used on a monthly basis (i.e. displays). There are some

things stored by Sandy Custer in a shed on Green Bay Road. In 2019 there will be a need for some climate controlled storage and the Historical Society does not have that at this time.

Mr. Blazich would like to propose leasing the second floor of the old fire house and doing some upgrades to make it useable (part cold storage and another part would be fully climate controlled). The space as it sits now is a long narrow room.

The following is what was proposed from the M-T Historical Society:

- The M-T Historical Society would lease the upper floor of the old village hall/firehouse building for 10 years a \$1/year
- The M-T Historical Society would use the upper floor for storage of displays, artwork, files, portions of their collection, secure winter storage for the stamp collection and room to take in the Silldorff collection if and when it becomes available
- The upper floor would not be used as an office, meeting place or public area of any kind
- No elevator or bathroom improvements are part of this proposal, and the upper floor would not meet ADA accessibility guidelines
- The M-T Historical Society and the Village of Thiensville would share in the costs of renovating the upper floor to a basic level of usability. The Village would provide \$30,000 and M-T Historical Society would provide \$20,000. The funds would be used to provide climate control for the east room, bring electrical service to the upper floor, make improvements to the windows on that floor and make other basic improvements that fit within the budget.
- The Village would maintain responsibility for the building, its roof and its operating system
- The M-T Historical Society would assume responsibility for the monthly utility expenses for the upper floor

The M-T Historical Society would like for the Village to continue to explore this idea and at some point to get a green light from the Village to move the archives in the future.

Administrator Robertson stated that the Village annually gave and supplemented the Logemann Center in the City of Mequon and inquired if the M-T Historical Society has contacted the City of Mequon as to whether they will contribute to the M-T Historical Society using this building. Mr. Blazich has had passing conversations with City Administrator Will Jones who has stated that funds are not available. It has been mentioned but not discussed.

Trustee Lange inquired if any of the proposed changes and improvements to the building could be used long-term. Mr. Blazich stated that the two things that would need to be updated to make the space useable would be a bathroom and an elevator. The elevator would be located where the safe is now. If electric was brought up to the second floor, future use of that could be for other projects down the road.

Trustee Azinger inquired as to what the cost of the total renovation would be. Mr. Blazich estimates this at \$250,000-\$300,000 which does include an \$80,000 elevator. Trustee Heinritz supports the building being occupied and would like to see a non-profit organization there and stated that it is fitting for the M-T Historical Society to occupy this space. This is the best proposal for this site to date according to Trustee Heinritz.

Mr. Blazich estimates that the M-T Historical Society has spent close to \$4,000 on acid-free storage boxes over the last two or three years. These boxes are not fire proof. A state grant helped with this cost. Over the years, spreadsheets have been created to document information. Software has been purchased to help search these documents to retrieve information. Mr. Blazich would like to eventually have this accessible online.

Trustee Kucharski believes that this is a good use of the space. Trustee Lange agreed that this would be a good use for the space as well and would like to revisit the lease terms. Administrator Robertson suggested looking into the City of Mequon's contribution.

A future meeting will be set between President Mobley, Administrator Robertson, Director of Public Works Andy LaFond and Mr. Blazich to share more detailed plans which will then be brought before the Village Board. Mr. Blazich thanked the Board.

- D. Review and recommendation regarding Accepting and Agreeing to Terms of Aurora Health Care Foundation's Donation of Automated External Defibrillator (AED) to Thiensville Village Park

Director of Public Works LaFond shared that this is part of the Park Project that was applied for and awarded to get an Automated External Defibrillator (AED) for Village Park. This is through Aurora Health Care. This will be one of the only outdoor access AED's in the area. The challenge with this is keeping it secure and heated. The Thiensville Fire Department Corporation is donating \$1,000 to put in a heated cabinet as well as signage.

Terms of the Agreement are that the Village will maintain, service and buy disposable parts when needed. If the Village no longer would like to keep it, it must be returned. A free hands-only CPR class to Village staff and Trustees will be offered on November 30th at 1:00 PM for about an hour and a half.

Trustee Azinger inquired about vandalism. There will be a camera on it and there is an alarm that will sound if it is opened.

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to recommend to the Village Board to Accept and Agree to Terms of Aurora Health Care Foundation's Donation of Automated External Defibrillator (AED) to Thiensville Village Park with Much Gratitude. **MOTION CARRIED UNANIMOUSLY.**

- E. Review and recommendation regarding Approving the 2019 Mid-Moraine Municipal Court Budget

Administrator Robertson indicated that the Village has been part of the Mid-Moraine Municipal Court for about five years. At the last Administrative Committee meeting there were discussions regarding having the Village of Bayside joining the court. This was not approved. The Agreement does state that each participating governing body must approve the budget and salaries. The salaries are budgeted for a 2% increase. Administrator Robertson did suggest to the Administrative Committee to have a separate group revisit this Agreement and have the governing bodies give that authority to their representative. This may be less cumbersome. This new Agreement may be before each governing body in the future.

MOTION by Trustee Azinger, **SECONDED** by Trustee Heinritz to recommend to the Village Board to Approve the 2019 Mid-Moraine Municipal Court Budget. **MOTION CARRIED UNANIMOUSLY.**

- F. Review and recommendation regarding Revised Easement Agreements for the Verizon Communication Tower, just south of 201 North Main Street

Administrator Robertson shared that the revised Agreements allow for a wide easement from the lift station to Main Street in case it needs to be upsized. The Agreements were revised and approved by both Verizon and Harris Bank.

There is an easement through Harris Bank's property to get access for the lift station. This revised agreement allows Verizon to get in there with their equipment for the communication tower. Verizon must be partied to the agreement in order to have access to the easement. Estimated revenue from the cell tower is about \$28,000 annually.

MOTION by Trustee Lange, **SECONDED** by Trustee Heinritz to recommend to the Village Board to Approve the Revised Easement Agreements for the Verizon Communication Tower, just South of 201 North Main Street. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2018-17
NEXT ORDINANCE NUMBER:	2018-13

IV. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
 - 1. \$500 to Village Park ReImagined from The Schnell Family
 - 2. \$50 to the Thiensville Fire Department from the Ozaukee Children's Tour Club

MOTION by Trustee Heinritz, **SECONDED** by Trustee Kucharski to recommend to the Village Board to accept the gift of \$500 to Village Park ReImagined from the Schnell Family and \$50 to the Thiensville Fire Department from the Ozaukee Children's Tour Club with much gratitude. **MOTION CARRIED UNANIMOUSLY.**

- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

The November Village Board meeting is scheduled for Monday, November 12th at 6:00 PM.

VI. ADJOURNMENT

MOTION by Trustee Heinritz, **SECONDED** by Trustee Lange to adjourn the meeting at 6:40 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator