

VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES

DATE: Monday, July 20, 2020

LOCATION: 250 Elm Street
Thiensville, WI

TIME: 6:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/81841789587?pwd=enZ0aDByWWZjSDZSWEpEUHZmYklnQT09>

Meeting ID: 818 4178 9587

Password: 235265

Dial by your location

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I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Jennifer Abraham	Rob Holyoke
	Samuel Azinger	Kenneth Kucharski
	Kristina Eckert	David Lange
Administrator:	Colleen Landisch-Hansen	
Attorney:	Tim Schoonenberg	
Staff:	Police Chief Curt Kleppin	
	Director of Community Services/Public Works	Andy LaFond
	Village Clerk/Deputy Treasurer	Amy Langlois

III. PLEDGE OF ALLEGIANCE

Trustee Azinger led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

A. Board of Trustees

1. June 15, 2020

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports (Receipt)**
 - 1. Fire Department
 - a. 2nd Quarter, 2020 (not available)
 - 2. Police Department
 - a. June Police, 2020
 - 3. Public Works Department
 - a. June DPW, 2020 (available Monday)

VI. COMMITTEE REPORTS

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission**
 - 1. June 10, 2020
- B. Mequon-Thiensville Bike and Pedestrian Way Commission**
 - 1. March 5, 2020 (not available)
- C. Milwaukee River Advisory Committee**
 - 1. January 15, 2020
 - 2. June 3, 2020 (not available)
- D. Plan Commission**
 - 1. June 10, 2020
- E. Capital Expenditures**

MOTION by Trustee Azinger, **SECONDED** by Trustee Lange to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable for All Funds**
 - 1. **Accounts Payable**
 - a. June 15, 2020 through July 17, 2020

Administrator Landisch-Hansen shared that a payment of \$11,750 was issued to the Wisconsin Policy Forum. This is 50% of the contracted amount for the Fire/EMS Study. The Village has been chosen to be the fiscal agent for the collection of the joint study. Reimbursement payments from some of the participating communities have already been received.

Also, included in the accounts payable is a payment in the amount of \$43,988 for crosswalk lights for five intersections: two on Green Bay Road and three on Main Street.

MOTION by Trustee Kucharski, **SECONDED** by Trustee Eckert to approve the Accounts Payable from June 15, 2020 through July 17, 2020 in the Amount of \$413,660.38. **MOTION CARRIED UNANIMOUSLY.**

2. **Financial Report (Receipt)**
 - a. June, 2020

The Financial Report was received.

IX. PRESIDENT'S REPORT

- A. **Appointments**
 1. **Operator's License – Renew:**
 - a. **cheel, llc**
Joshua David Herman

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve the Operator's License – Renew for cheel, llc: Joshua David Herman. **MOTION CARRIED UNANIMOUSLY.**

2. **Operator's License – New:**
 - a. **Skippy's Burger Bar**
Jake Andrew Tarantino

MOTION by Trustee Eckert, **SECONDED** by Trustee Abraham to approve the Operator's License – New for Skippy's Burger Bar: Jake Andrew Tarantino.

Ayes: Trustees Abraham, Azinger, Eckert, Holyoke, Lange and President Mobley
Naes: None
Abstain: Trustee Kucharski
MOTION CARRIED.

- B. **Fire Department Member**
 1. Donovan D. Harper

MOTION by Trustee Kucharski, **SECONDED** by Trustee Abraham to approve the Appointment of Donovan D. Harper as a New Fire Department Member. **MOTION CARRIED UNANIMOUSLY.**

- C. **Temporary Class B Beer and Class B Wine**
 1. **AMENDED** Thiensville Business Association: Thiensville Village Market: Tuesdays, June 23, 2020 through October 13, 2020; Traveling Truck Tour: June 18, July 16, August 20 and September 10, 2020; **Best Dam Blues Fest: September 12-13, 2020;** and Nightmare on Elm Street: October 29, 2020

MOTION by Trustee Lange, **SECONDED** by Trustee Abraham to approve AMENDED Thiensville Business Association Temporary Class B Beer and Class B Wine License for Thiensville Village Market: Tuesdays, June 23, 2020 through October 13, 2020; and Traveling Truck Tour: June 18, July 16, August 20 and September 10, 2020. **MOTION CARRIED UNANIMOUSLY.**

MOTION by Trustee Kucharski, **SECONDED** by Trustee Eckert to approve AMENDED Thiensville Business Association Temporary Class B Beer and Class B Wine License for Best Dam Blues Fest: September 12-13, 2020 and Nightmare on Elm Street: October 29, 2020. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

A. Department Reports
1. Administrator's Report

There will be a partisan primary on Tuesday, August 11, 2020. Polls are open 7:00 AM until 8:00 PM. The election will be conducted in the same manner as the April election where the doorways will be open, with more social distancing, plexi glass screens will be up and there will be hand sanitizer and spray sanitizer for surfaces. The April election went very well.

In regards to the TFD dive truck, this was offered to the Village of Vandebroek, however, the truck is too large for their facility to store so they declined the Village's offer. TFD is currently looking to put the truck up at auction.

The T-M Lions have decided to cancel Lionfest in August, however, will still be holding a 50-50 raffle with the drawing taking place on Sunday, August 9, 2020 at 5:00 PM.

The Best Dam Blues Fest has moved their event up one week and will be held on September 12-13, 2020.

Regarding the Village meeting format, the Board Room has been reconfigured by spreading out and adding more tables and supplying hand sanitizer and sanitizing wipes. Administrator Landisch-Hansen reported that holding these hybrid meetings has been a challenge for staff in regards to technology and sound when transcribing minutes and would like to discuss how to move forward without meeting by Zoom. Administrator Landisch-Hansen believes that the Board is more effective meeting in person.

Meeting by Zoom this evening are Trustee Abraham and Trustee Holyoke. Trustee Abraham agreed to meet at Village Hall and Trustee Holyoke would prefer if masks were worn as this is recommended by the Health Department when indoors.

Trustee Eckert feels comfortable meeting in person.

Trustee Azinger, who has been attending by Zoom is present at Village Hall this evening and shared that he is comfortable with the distance and felt comfortable removing his mask in the Board Room. Trustee Azinger recognized the efforts of staff and believes that in order to keep everyone safe and feel comfortable, these measures should still be in place.

President Mobley thanked the staff and shared that masks were not worn prior to the current pandemic in general anywhere. The last time there was a pandemic along these lines was around 1918 where there was extensive mask wearing in the United States. This was dropped because they were deemed not necessary or essential and there were elements of masks that were positively bad. They were deemed bad because it made it easier for robbers and it was difficult to see people and were determined to not be effective. There was much uncertainty at the beginning of the current pandemic and the assumption of much of the scientific experts was that everyone would eventually have Covid-19 which is why it is called a pandemic. The definition of pandemic is *pan*, "all" and *demos*, "people". This leaves the expectation that this will be universally shared among the human population. When the public health experts advocated intervention, they did so to flatten the curve and sought the temporary measures to prevent the rapid spread, not the inevitable spread, and to not overwhelm hospitals. Masks were not a part of the early lock-down orders: people were staying home which indicated that masks were not necessary. Many of these lockdowns were removed throughout the state for a variety of reasons. When the re-openings occurred, no one imagined that Covid-19 would go away and it fluctuates with varying degrees of intensity. The mortality rates have decreased with the number of cases increasing.

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President Mobley stated that the notion that people through their own actions can avoid getting Covid-19 is flawed and unscientific. If we have any impact on this, then in fact we were successful because the hospitals in Wisconsin were not overwhelmed.

Masks in schools is highly debated at this time as well with the argument now to require masks. Masks are worn to not spread the virus to others and does not protect the wearer of the mask. Local communities have passed mask rules with exceptions (medical or religious). President Mobley stated that the downfall from wearing a mask is that it decreases the ease of communication and where it makes some people feel better, it makes President Mobley nervous and claustrophobic.

President Mobley understands that everyone feels very strongly one way or the other and believes it is erroneous to attempt to ascribe guilt to individuals within the community or responsibility for spreading the virus. President Mobley is not inclined to say who should wear a mask and who should not and will not write an ordinance along those lines that would mandate mask wearing.

President Mobley believes the Board should all meet without masks and suggested this be an item on the August Committee of the Whole agenda if a Trustee would like to discuss further.

Incoming revenue includes \$7,852.26 from the Hoff Group for a sewer connection for 2 REC's.

2. Building Inspection Department (Receipt)
 - a. June, 2020 Report

The Building Inspection Department report was received.

XI. ATTORNEY'S REPORT

No Attorney's report.

XII. COMMITTEE REPORTS

- A. Review and acceptance of the Sanitary Sewer Capacity, Management, Operations, and Maintenance (CMOM) Program 2019 Annual Report

Director of Community Services/Public Works reported that the state of the sewer system is good and receives high praise from regulating bodies for all the work in the Village.

CMOM stands for Capacity, Management, Operations and Maintenance. In 2002, the Milwaukee Metropolitan Sewerage District (MMSD) entered into a Stipulation with the Wisconsin DNR. Among other items, the Stipulation requires MMSD to implement a CMOM Program. The MMSD Stipulation requires all of the member satellite communities to comply as well.

The Village of Thiensville Sewer Utility Mission Statement is "to efficiently collect and convey all of our customer's wastewater in the most cost-effective manner while remaining in compliance with WPDES permits, the Clean Water Act, Wisconsin Law and MMSD Rules and Regulations."

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Core Goals:

- Comply with the conditions of the WPDES permit
- Minimize the occurrence of preventable overflows
- Improve or maintain system reliability
- Reduce the potential threat to human health from sewer overflows
- Provide adequate capacity to convey peak flow
- Continue to manage infiltration and inflow
- Protect collection system worker health and safety

A few key notes from the last year include:

- The entire system has been televised and cleaned which includes 82,660 feet of pipe
- One quarter of the manholes have been inspected
- Lift station is visited five times per week – approximately 45 minutes every day

Since 1999 between storm water flood management and sewer work (all intended to keep clear water out of the system to make the system more reliable), the Village has spent \$9,397,142 on system improvements.

The second phase of the Mequon-Thiensville shared interceptor rehabilitation has just been completed, and the third phase will be moving forward sooner than later due to favorable pricing and the rehabilitation of Cedarburg Road by the DOT is imminent. Hopes are to get this work done prior to that.

MOTION by Trustee Eckert, **SECONDED** by Trustee Lange to accept the Sanitary Sewer Capacity, Management, Operations, and Maintenance (CMOM) Program 2019 Annual Report. **MOTION CARRIED UNANIMOUSLY.**

- B.** Review and approval of Resolution 2020-08 Wisconsin Department of Natural Resources NR 208 – 2019 Compliance Maintenance Resolution

Administrator Landisch-Hansen reported that CMOM and CMAR go hand-in-hand in regards to wastewater collection. The CMAR is the annual compliance maintenance annual report required by the DNR. This a self-evaluation that measure performance of wastewater treatment during the year and assesses compliance with the DNR requirements. There are two main components to this report: 1) the financial management of the collection system, and 2) the operation of the sewer collection system. The Village has received a rating of “A” for both components of the reports.

MOTION by Trustee Lange, **SECONDED** by Trustee Abraham to approve Resolution 2020-08 Wisconsin Department of Natural Resources NR 208 – 2019 Compliance Maintenance Resolution. **MOTION CARRIED UNANIMOUSLY.**

- C.** Review and approval of Certificate of Recognition for Attaining Rank of Eagle Scout, Joseph Knapp, Boy Scout Troop #852

MOTION by Trustee Azinger, **SECONDED** by Trustee Kucharski to approve Certificate of Recognition for Attaining Rank of Eagle Scout, Joseph Knapp, Boy Scout Troop #852. **MOTION CARRIED UNANIMOUSLY.**

- D.** Review and approval of Certificate of Recognition for Attaining Rank of Eagle Scout, Benjamin Luetgen, Boy Scout Troop #852

MOTION by Trustee Lange, **SECONDED** by Trustee Azinger to approve Certificate of Recognition for Attaining Rank of Eagle Scout, Benjamin Luetgen, Boy Scout Troop #852. **MOTION CARRIED UNANIMOUSLY.**

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- E. Review and approval of Resolution 2020-09 Authorizing the Full Redemption of \$500,000 Special Assessment B Bonds, Series 2011 and Partial Redemption of \$460,000 Special Assessment B Bonds, 2013A

Administrator Landisch-Hansen reported that the Village has B Bonds outstanding from when the water main was installed for both Century Estates and Laurel Acres. There have been a number of prepayments for paying off special assessments. The Village is now in a position to pay off the 2011 B Bonds early and for the 2013 B Bonds, the Village has enough in reserves to make a payment down equal to the last payment on the Bond series. By doing this, the Village saves interest costs. Administrator Landisch-Hansen believes that the 2013 B Bonds will be able to be paid off next year after tax collection.

Administrator Landisch-Hansen introduced Brian Raymer from Ehlers, Inc. Mr. Raymer stated that Administrator Landisch-Hansen had asked Ehlers to look into redemption of these B Bonds. Mr. Raymer shared that calling the Series 2011 B Bonds is about a \$1,200 savings; the final maturity of this is April, 2021. Regarding the 2013 B Bonds, Mr. Raymer stated that there is a savings of \$3,159 for calling this early and more if called early once funds come in after tax collection next year.

MOTION by Trustee Lange, **SECONDED** by Trustee Eckert to approve Resolution 2020-09 Authorizing the Full Redemption of \$500,000 Special Assessment B Bonds, Series 2011 and Partial Redemption of \$460,000 Special Assessment B Bonds, 2013A. **MOTION CARRIED UNANIMOUSLY.**

- F. Review and acceptance of Resignation of Karin Floodstrom from the Historic Preservation Commission, Term to Expire May, 2023

President Mobley thanked Ms. Floodstrom for her service to the Historic Preservation Commission.

MOTION by Trustee Lange, **SECONDED** by Trustee Azinger to accept Resignation of Karin Floodstrom from the Historic Preservation Commission, Term to Expire May, 2023 with Much Gratitude for Her Service. **MOTION CARRIED UNANIMOUSLY.**

- G. Review and acceptance of Resignation of T. Samuel Azinger from the Village Board, Term to Expire April, 2021, Mequon-Thiensville Bikeway Commission, Term to Expire April, 2021 and Ozaukee County Bike Trails Committee, Term to Expire May, 2021

Administrator Landisch-Hansen thanked Trustee Azinger for his commitment to the Village Board and Village.

President Mobley extended his gratitude for Trustee Azinger's service.

Trustee Eckert congratulated Trustee Azinger on his move.

Trustee Kucharski thanked Trustee Azinger for his service.

Trustee Azinger asked to say a few words and stated that he has enjoyed and appreciated his time on the Village Board. Trustee Azinger had hoped to find a new home in the Village, however, found a home in the City of Mequon. Trustee Azinger believes that a younger person with a family would be the ideal candidate as his replacement on the Board and recommended Jamie Awe.

Trustee Azinger thanked the Board.

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to accept Resignation of T. Samuel Azinger from the Village Board, Term to Expire April, 2021, Mequon-Thiensville Bikeway Commission, Term to Expire April, 2021 and Ozaukee County Bike Trails Committee, Term to Expire May, 2021 with Much Gratitude for His Service. **MOTION CARRIED UNANIMOUSLY.**

H. Review Process to Fill Unexpired Term of Village Board Member

Administrator Landisch-Hansen shared that in 2012, when there was a vacated seat by a Village Board member, an ad was placed in the paper soliciting letters of interest. The Board does have the right to appoint a replacement, however, Administrator Landisch-Hansen suggested placing an ad and soliciting letters of interest to be more transparent as this has also helped in the past to build a list of interested residents for opportunities to get involved in various committees or commissions.

President Mobley shared that in 2012 when there was a vacancy, many of those who had applied are currently still serving on various committees or commissions. President Mobley is aware that there may be openings coming up on a some of the Village's committees and commissions.

Trustee Holyoke agrees with soliciting interested people and interviewing all that apply. Trustee Kucharski agrees as well and suggested there be a comfortable time limit for each interview. In 2012, 15 minute interviews were conducted with the meeting starting at 5:30 PM and finishing at about 9:30 PM. Trustee Abraham agreed.

Trustee Holyoke asked if the letter of interest should indicate why they want to be on the Board. President Mobley suggested that the Board submit to Administrator Landisch-Hansen questions that they would like for the interview process.

It was decided to place an ad in the paper, post on the community bulletin boards and place in Village Voice as well as on the Village's website. President Mobley suggested holding a combined Committee of the Whole and Village Board meeting including interviews on Monday, August 10, 2020 at 5:00 PM and appointing a new Village Trustee that evening.

NEXT RESOLUTION NUMBER:	2020-10
NEXT ORDINANCE NUMBER:	2020-05

XIII. REPORTS AND COMMUNICATIONS

XIV. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

XV. UNFINISHED BUSINESS

XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE JUNE 15, 2020 VILLAGE BOARD MEETING

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
 - 1. \$500 to the Thiensville Fire Department from Thiensville-Mequon Lions Club, Inc.
 - 2. \$500 to the Thiensville Police Dept.-Auxiliary from Thiensville-Mequon Lions Club, Inc.
 - 3. \$25 to Village Park Reimagined from Erin Johnson
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule:
 - August 3, 2020 – Committee of the Whole at 6:00 PM
 - August 17, 2020 – Board of Trustees at 6:00 PM
 - September 14, 2020 – Committee of the Whole at 6:00 PM
 - September 21, 2020 – Board of Trustees at 6:00 PM

The Committee of the Whole and Village Board meeting will be combined and held on Monday, August 10, 2020.

Trustee Holyoke inquired about a recent article in the News Graphic from resident Roy Wetzel regarding construction trucks on Green Bay Road and inquired if some action needed to be taken. Administrator Landisch-Hansen shared that the Village had a number of projects going on as well as work at the Hoff development. Mr. Hoff has been contacted asking to remind his contractors about the route they should use and officers are monitoring the area.

Director LaFond shared that in regards to the Sunny Lane project, paving and restoration are now complete and are now on to punch lists.

Trustee Eckert shared that the new Fire Department member is a student at Concordia University and was recommended by the Grafton Chief. Trustee Abraham believes that the Fire Department may want to look at recruitment in this direction.

Trustee Eckert wondered if it may be a good idea for signage on the bike path stating "On Your Left" as a courtesy to walkers from bikers that drive by. Director LaFond stated that it may be a county initiative since the trail goes through the county. Trustee Azinger agreed that stating "On Your Left" is a courtesy and shared that this has been discussed at Mequon-Thiensville Bikeway Commission meetings on several occasions. Trustee Eckert understands that this is county wide and suggested the Village start it with signs in the Village along the path.

Trustee Eckert inquired about tree trimming. Director LaFond shared that the trees in the public right-of-way (between road and sidewalk) are the Village's responsibility and are trimmed once every 1-2 years based on staff time. If the tree belongs to a resident, ordinance states that it must be trimmed up to 10 feet above.

Trustee Eckert also stated that a comment was made on the Next Door app in regards to what the political statement was going to be from the Village of Thiensville in response to the black lives matter movement. Trustee Eckert responded to this post and stated that she would follow up again after a Board meeting. President Mobley stated he will not make a statement on black lives matter because he does not agree with everything they stand for and will not endorse them noting that black lives matter is against the nuclear family and it says so on their webpage, they have links to the democratic party and is a fundraising site. The Board is a non-partisan Board.

Trustee Lange stated the Board's responsibilities include police, fire, water, sewer, roads, development and an occasional festival and does not believe a response is necessary. Trustee Kucharski stated that the Board represents the community as a whole that has many different viewpoints. Trustee Azinger added leadership to that role of the Board.

MOTION by Trustee Lange, **SECONDED** by Trustee Abraham to accept the Gifts of \$500 to the Thiensville Fire Department from Thiensville-Mequon Lions Club, Inc.; \$500 to the Thiensville Police Dept.-Auxiliary from Thiensville-Mequon Lions Club, Inc.; and \$25 to Village Park Reimagined from Erin Johnson with Much Gratitude. **MOTION CARRIED UNANIMOUSLY.**

XVII. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Lange, **SECONDED** by Trustee Eckert to adjourn to Closed Session at 7:00 PM deliberating about the investment of public funds in future Village properties requiring a Closed Session due to the competitive nature and bargaining positions at risk if conducted in a public meeting. Such Closed Session is authorized pursuant to Wis. Stats. Article 19.85(1)(e).

1. Roll Call Vote

Ayes: Trustees Eckert, Holyoke, Kucharski, Lange and President Mobley.

Naes: None

MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

1. Vote of Board to reconvene in Open Session

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to reconvene into Open Session at 8:13 PM. **MOTION CARRIED UNANIMOUSLY.**

XVIII. ADJOURNMENT

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to adjourn the meeting at 8:15 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Colleen Landisch-Hansen
Administrator