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Public Works Department

**Joint Mequon-Thiensville Bike and Pedestrian Way Commission**  
**Thursday, April 12, 2018**  
**8:00 AM**  
**Administration Conference Room**

**Minutes**

1. Call to Order, Roll Call

**Present:**

Commissioner Ron Heinritz  
Commissioner John Liegeois  
Commissioner Kristin Wade  
Commissioner Janice Druetzler-Katz  
Vice Chair T. Azinger

**Absent:**

Chair Carol Leonard  
Commissioner Maggie Sewart

Also present were Assistant City Engineer Bridget Henk and Administrative Assistant Barb Vento

2. Approval of Meeting Minutes

Joint Mequon-Thiensville Bike and Pedestrian Way Commission-April 12, 2018 8:00 AM

a. Commission Heinritz made a motion to approve the minutes of March 1, 2018.

**RESULT:** **Approved by Voice Acclamation [Unanimous]**

**MOVED BY:** Commissioner Heinritz

**SECONDED BY:** Commissioner Azinger

<b>AYES:</b>	Heinritz, Liegeois, Wade, Druetzler-Katz, Azinger
<b>EXCUSED:</b>	Leonard, Sewart

3. Resident Communications

Citizens wishing to address the Commission on any matter not on the agenda may do so at this time. If you desire to be heard on agenda items, you may be heard when that item is considered on the agenda. The time limitation is FIVE minutes. Please state your name and address.

Vice Chair Azinger noted that there were no resident communications.

4. Discussion/Action Items

a. Richard Albert-OIT Trail Enhancement

Assistant City Engineer Henk stated that this item was received on March 26th requesting that our Commission consider doing some aesthetic enhancements to the interurban trail. Vice Chair Azinger said that his understanding of the recommendation is to plant flowers along the side of the trail. Assistant City Engineer Henk said that this is a little complicated as the property is not owned by the City and is not our jurisdiction. Commissioner Druetzler-Katz asked if we just need to respond to him. Commissioner Heinritz said we could make a recommendation to contact the Interurban Advisory Board. Assistant City Engineer Henk said the purpose of bringing it to the Commission is whether or not we want the Commission to make a recommendation or just let staff respond to Mr. Albert saying this is not the jurisdiction of the this Commission. Vice Chair Azinger said that in his opinion his kids don't stay on the trail and that flowers would not do well. Commissioner Wade asked if it was possible that we could reach out to MATC and see if they would be interested in having the opportunity to do native plants. Assistant City Engineer Henk said that any changes would have to go through Ozaukee County who holds the easement with We Energies. Commissioner Druetzler-Katz asked if we could just forward the letter on to Ozaukee County and also respond to Mr. Albert "Thank you we are not the right organization and we have forwarded your letter on to Ozaukee County". Commissioner Druetzler-Katz said our recommendation is to look into enhancements on the bike trail in general.

1. Commissioner Druetzler-Katz made a motion to send a letter to Mr. Albert saying thank you for your letter and we are forwarding your letter to Ozaukee County recommending that they contact We Energies or whom ever to look into this and take ourselves out of it as its not our jurisdiction.

**RESULT:** Approved by Voice Acclamation [Unanimous]  
**MOVED BY:** Commissioner Druetzler-Katz  
**SECONDED BY:** Commissioner Wade

<b>AYES:</b>	Heinritz, Liegeois, Wade, Druetzler-Katz, Azinger
<b>EXCUSED:</b>	Leonard, Sewart

b. Ozaukee Interurban Trail Crossing at Donges Bay Rd

Assistant City Engineer Henk said that this was her item as well. Tuesday the bid went out as part of the local road contract. The OIT crossing items were put in as an additive bid item which provides the information of how much the cost is for just the interurban trail crossing. This item will stay on the agenda for next month when the results can be presented and how its moving forward.

1. Vice Chair Azinger made a motion to table Item 2.

**RESULT:** Approved by Voice Acclamation [Unanimous]  
**MOVED BY:** Commissioner Azinger  
**SECONDED BY:** Commissioner Druetzler-Katz

<b>AYES:</b>	Heinritz, Liegeois, Wade, Druetzler-Katz, Azinger
<b>EXCUSED:</b>	Leonard, Sewart

c. Ozaukee Interurban Trail Crossing at County Line Rd

Assistant City Engineer Henk asked that this item be tabled until next month.

- 1. Vice Chair Azinger made a motion to table Item 3

**RESULT:** **Approved by Voice Acclamation [Unanimous]**

**MOVED BY:** Commissioner Azinger

**SECONDED BY:** Commissioner Druetzler-Katz

<b>AYES:</b>	Heinritz, Liegeois, Wade, Druetzler-Katz, Azinger
<b>EXCUSED:</b>	Leonard, Sewart

d. Safety Concerns-Thiensville-Elm St & Green Bay Rd crosswalk

Vice Chair Azinger said that it sounds like Thiensville has accepted plans for Green Bay Road and their going through with the two separate crossings. The Village was planning to do the cross walks in brick. Our recommendations have been taken into consideration and they have rejected a few of them.

- 1. Vice Chair Azinger made a motion to remove this item from the agenda.

**RESULT:** **Approved by Voice Acclamation [Unanimous]**

**MOVED BY:** Commissioner Azinger

**SECONDED BY:** Commissioner Wade

<b>AYES:</b>	Heinritz, Liegeois, Wade, Druetzler-Katz, Azinger
<b>EXCUSED:</b>	Leonard, Sewart

e. Resident Survey

Assistant City Engineer Henk stated that it recently came to her attention that the Mequon Public Welfare Committee is proposing to do a survey. It may be beneficial for the Bike Commission to participate in the Public Welfare Survey. They have been following a similar path as to what we have been talking about for several months.

- 1. Vice Chair Azinger made a motion to reach out to the Public Welfare Committee to request that we add questions to thier survey specific to the Bikeway Commission.

**RESULT:** **Approved by Voice Acclamation [Unanimous]**

**MOVED BY:** Commissioner Azinger

**SECONDED BY:** Commissioner Wade

<b>AYES:</b>	Heinritz, Liegeois, Wade, Druetzler-Katz, Azinger
<b>EXCUSED:</b>	Leonard, Sewart

f. Bike Racks

Vice Chair Azinger reminded everyone that we were each to have four designs to include in our recommendations in our packet for planning. Commissioner Liegeois pointed out pictures that he took and listed on a prior list for review. Commissioner Liegeois liked 30, 40 and 42. Vice Chair Azinger liked 52, 39, 40 and 37. The reason being that it could be labeled with their names such as Spur 16.

- 1. Vice Chair Azinger made a motion to recommend numbers 30, 37, 39, 40 and 52.

Assistant City Engineer Henk said that Commissioner Liegeois will need to send the pictures to Chair Leonard to attach to the form for next months meeting.

**RESULT:** **Approved by Voice Acclamation [Unanimous]**  
**MOVED BY:** Commissioner Azinger  
**SECONDED BY:** Commissioner Wade

<b>AYES:</b> Heinritz, Liegeois, Wade, Druetzler-Katz, Azinger <b>EXCUSED:</b> Leonard, Sewart
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g. Promoting Biking

Vice Chair Azinger said we left this at whether or not we can actively promote a bike ride. Assistant City Engineer Henk restated that the motion last month was that we remove the annual bike ride from the agenda. The intent of this agenda item is that it's part of our Charter, so it's something that we should be thinking about. There is no specific action or item related to promoting, but to keep it in our mind that it is part of this Committee.

h. Arbor Day Celebration

Assistant City Engineer Henk stated that Chair Leonard received a letter from the City Forester for Arbor Day which is looking for exhibitors for that day's event. This could be an opportunity to promote biking. It will be at River Barn Park Pavilion from 1:00 to 3:00. Commissioner Wade said that we always handed out maps and that Chair Leonard has all that information. Vice Chair Azinger recommends having two other people along with Chair Leonard. Vice Chair Azinger said he would offer his help. Commissioner Druetzler-Katz said that she would be there as well.

5. Other Business

Vice Chair Azinger announced that he has won the seat of Village Trustee for Thiensville. It is unclear at this point what will happen with regards to two trustees from Thiensville being on the Commission and will be addressed by next months meeting.

6. Adjourn

a. Vice Chair Azinger made a motion to adjourn.

The meeting Adjourned at 8:52 a.m.

**RESULT:** **Approved by Voice Acclamation [Unanimous]**  
**MOVED BY:** Commissioner Azinger  
**SECONDED BY:** Commissioner Druetzler-Katz

<b>AYES:</b> Heinritz, Liegeois, Wade, Druetzler-Katz, Azinger <b>EXCUSED:</b> Leonard, Sewart
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Respectfully Submitted,

*Barb Vento*