

**VILLAGE OF THIENSVILLE
TELECOMMUNICATION & IT OVERSIGHT COMMITTEE
MINUTES**

DATE: Tuesday, March 14, 2017

LOCATION: 250 Elm Street
Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

Chairman Prenzlow called the meeting to order at 6:00 PM.

II. ROLL CALL

Chairman:	Elmer Prenzlow	
Members:	Brian Reiels	Neil Trilling
	Pat Stapelkamp (excused)	Vacant
Administrator:	Dianne Robertson	
Staff:	Andy LaFond	

III. BUSINESS

- A.** Review and recommendation Regarding Monopole for Both Verizon and Village Use at the Village Pump (Lift) Station

Director of Public Works Andy LaFond shared with the Committee information regarding the installation of monopoles in municipalities. Due to State laws, there is almost no way of refusing the installation of a tower. Denial cannot be based on aesthetics, radio waves or location other than if proposed in public right-of-way. The Lease Agreement with Verizon will allow for some control as far as the color of the pole and location.

Chairman Prenzlow suggested that during negotiations, the Village should make sure that any other company on the lease, should they decide to exercise the option to cancel the lease, has to do removal and site restoration at their cost. Generally, these contracts are annual contracts. It is important that the Agreement with Verizon indicates that the Village is the lessor of any other carriers on the pole, not Verizon, and the revenue belongs to the Village.

The Village will not own the physical structure, however, the Village owns the property.

Member Reiels inquired about the life expectance of the pole. The proposed lease is for 20 years and it is unsure how long the pole itself will last. Over the last 10 years the equipment has gotten much smaller so less space is needed.

Member Reiels inquired if there was any space in the lift station that could be used as opposed to this new site. Director of Public Works LaFond confirmed that there would not be adequate space for this. The existing siren pole is 66' and the proposed pole is 105', it will be next to other ATC towers, is not in a residential area and the one or two residents that will be able to see it will have to look through wires to see it.

Member Reiels inquired as to if there was anything the Police Department needs computer-wise that could be moved to this location. It could be indicated in the lease that if the Village needed anything in the future that this could be listed as a condition.

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Director of Public Works LaFond shared that anticipated revenue could amount to about \$30,000 annually and with a second carrier generating an additional \$20,000.

This pole is only for cell service, no satellite.

Administrator Robertson shared that with levy limits and revenue limits, the Village may need to forego expenditure restraint for one year when the TIF expires and believes that this would be a good year to take this project on. Should the Village borrow funds in the future then Utility Funds cannot be borrowed against; the General Fund should be used.

Chairman Prenzlou suggested not hanging a lot of other things on the tower electronically because there may be frequency compatibility issues.

The little feedback from area residents has been positive with the hope of better cell service.

The anticipated outlay cost to Verizon is about \$1.5 Million.

The charge for the Telecommunication & IT Oversight Committee is to make a recommendation to the Village Board to move forward with negotiations.

The pole that is currently installed was paid for by the Village along with the siren replacement program. Verizon will install the Village's siren at the same height as is currently.

Chairman Prenzlou suggested a brick enclosure instead of a fence. Director of Public Works LaFond reported that Verizon proposed a 50' x 28' enclosure at 5' or 6' high.

Member Reiels suggested a maintenance section in the Agreement that pertains to maintaining the enclosure to Village standards. The brick enclosure will cost more to install than a fenced in enclosure and brick will be easier to maintain. A brick enclosure would need some type of gate.

Verizon would carry insurance coverage as it pertains to the tower. The Village has insurance on the siren.

It was also advised by Member Reiels to indicated in the Agreement that if Verizon were to ever remove the pole that the siren be restored to the original condition and that the enclosure possibly remain and be used by the Village.

Chairman Prenzlou expressed the interest in installing a wifi antenna at some point.

MOTION by Chairman Prenzlou, **SECONDED** by Member Reiels to Recommend to the Village Board that the Village Proceed with Negotiations for an Agreement with Verizon for the Placement of the Tower to Provide Cell Service and Replace the Siren and, Based on Other Sites, the Village Would Like a Brick Enclosure with a White Pole. **MOTION CARRIED UNANIMOUSLY.**

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IV. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. ADJOURNMENT

MOTION by Member Trilling, **SECONDED** by Member Reiels to adjourn the meeting at 6:38 PM.
MOTION CARRIED UNANIMOUSLY.

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator