

**VILLAGE OF THIENSVILLE  
COMMITTEE OF THE WHOLE  
MINUTES**

**DATE:** Monday, February 5, 2018

**LOCATION:** 250 Elm Street  
Thiensville, WI

**TIME:** Immediately following Special Board of Trustees  
Meeting Scheduled at 6:00 PM

**I. CALL TO ORDER**

President Mobley called the meeting to order at 6:24 PM.

**II. ROLL CALL**

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke (excused)	Elmer Prenzlów
Administrator:	Dianne Robertson	
Attorney:	Tim Schoonenberg	
Staff:	Director of Public Works Andy LaFond	
	Police Chief Scott Nicholson	
	Asst. Administrator Colleen Landisch-Hansen	
	Village Clerk Amy Langlois (excused)	

**III. MOTION TO ADJOURN TO CLOSED SESSION**

**MOTION** by Trustee Prenzlów, **SECONDED** by Trustee Kucharski to adjourn to Closed Session at 6:25 PM pursuant to Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session regarding negotiations for cell tower contract and Pursuant to Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding a Police Officer candidate.

1. Roll Call Vote

**Ayes:** Trustees Beck, Heinritz, Kucharski, Lange, Prenzlów and President Mobley.

**Naes:** None

**MOTION CARRIED.**

**MOTION TO RECONVENE IN OPEN SESSION**

1. Vote of Board to reconvene.
2. Possible action on Closed Session topic.
3. Authorization to extend a conditional offer to a Police Officer candidate.

**MOTION** by Trustee Lange, **SECONDED** by Trustee Beck to reconvene in Open Session at 6:34 PM. **MOTION CARRIED UNANIMOUSLY.**

**MOTION** by Trustee Lange, **SECONDED** by Trustee Kucharski to extend a Conditional Offer to a Police Officer Candidate. **MOTION CARRIED UNANIMOUSLY.**

IV. **BUSINESS**

A. Review Capital Expenditures List

Administrator Robertson shared the following Capital Expenditure requests from the Fire Department: \$492.00 for ladders for new fire truck, \$1,214.47 for special purchase-monitor for new fire truck, \$804.43 for rocker lug-elbow-new fire truck and \$3,863.00 for body work on new fire truck.

B. Review and recommendation regarding Special Police Officer Appointment of Mitchell Mallouk

**MOTION** by Trustee Prenzlou, **SECONDED** by Trustee Kucharski to recommend to the Village Board the Special Police Officer Appointment of Mitchell Mallouk. **MOTION CARRIED UNANIMOUSLY.**

C. Review and recommendation regarding Fire Department Appointment of Brendan L. West

**MOTION** by Trustee Lange, **SECONDED** by Trustee Beck to recommend to the Village Board the Fire Department Appointment of Brendan L. West. **MOTION CARRIED UNANIMOUSLY.**

D. Review and recommendation to approve Resolution 2018-03 Adopting the 2018 Sewer Utility Budget

Administrator Robertson shared that this Sewer Utility Budget is a flat budget for Village purposes and the increases are only due to increases in O&M and capital by MMSD. This raises the residential rate \$4.00 per quarter; the charge will go from \$154.00 to \$158.00 per quarter.

Administrator Robertson shared the budget uses \$231,000 in surplus to complete the requested lift station repairs based on the lift station study.

**MOTION** by Trustee Beck, **SECONDED** by Trustee Lange to recommend to the Village Board Approving Resolution 2018-03 Adopting the 2018 Sewer Utility Budget. **MOTION CARRIED UNANIMOUSLY.**

E. 2017 Capital Projects Replacement Fund Designations

Administrator Robertson shared with the Board projects that were funded in the past but not completed and the funds available this year. Much of the replacement funds the Board has authorized to spend this year. The big project will be the road projects. \$403,000 is reserved for any future road project. This list is shared with the auditors so that funds are reserved as the Board deems appropriate. This amount at the end of 2017 goes into the capital projects surplus for designated projects.

Any request over \$500 comes before the Board for approval.

Trustee Prenzlou reported that other communities are looking at wheel taxes and trying to find methods to raise funds for road repairs and believes it is a priority to consider funding road repairs in the Village.

- F. Review and recommendation from the Plan Commission to approve the Site Plan and Architectural Plans for Verizon Wireless Communication Pole, 201 North Main Street

This item has been tabled.

- G. Discussion regarding Paser Road Ratings (Director of Public Works Andy LaFond)

Director of Public Works Andy LaFond shared with the Board a map of the Thiensville road ratings and how it relates to the capital improvement five-year plan. Larger cities have a road program that receives a large amount of funding every year where roads are essentially competing against other roads as far as what is funded. Here, in a smaller community, roads are competing with fire trucks, development opportunities, etc.

Every two years the Village goes through a Paser Road Rating (pavement and surface evaluation and rating). There is an evaluation and inventory of every street to evaluate the condition of all pavement. These conditions are used to determine priorities of projects and maintenance treatments. This is an extensive process all with an end result of rating a road on a scale from 1-10.

A 9 or 10 is basically a brand new road, and a 1 rating is when a road has reverted to gravel. The question as to why Green Bay Road was not a 9 or 10 (excellent) was asked. Director of Public Works LaFond indicated that the road was green for the first two years, however, now has transverse cracks. These transverse cracks cross the road and as soon as a crack crosses a road and is less than 1/2" wide, a rating of 8 is given. The cracks are likely due to the fact that there were cracks on the road base before and also due to the fact that the earth shifts.

Previously, a lot of the maintenance on crack sealing went to trying to glue together very bad roads. Money is better spent with crack sealing trying to preserve and make a new road last even longer. Those roads that are 2-4 years old will be crack sealed along the concrete curb, manholes and newly formed transverse cracks to prevent water from settling in. Crack sealing can be done on older roads to improve the ride of a road. This can buy time for road repair.

Director of Public Works LaFond is not a big fan of seal coating as it does not buy enough time. A recycle and replace process was used on Bel Aire, Riveredge Court, Madero, Susan and Mary where the asphalt was heated up in place and put back down and then a coat was placed over the top. This did not work well. Along the curb line the road is peeling and cracking.

Trustee Prenzlou stated that there are a few communities that are looking to adopt Ordinances to ban the use of certain types of seal coats for environmental reasons.

Director of Public Works LaFond uses the information given regarding the ratings and groups together roads into project areas that make sense. This is based on efficiencies of larger projects, use of road or impending water or sewer projects. There are some roads from 1972 that are only rated a 4 or 5 and other roads from 2000 that are a 4.

When looking at some undesignated funds, Heidel Road was considered. The project is split from Green Bay to Park Crest and then Park Crest to River Road. On Wednesday, February 7, 2018 there is a bid opening for the Green Bay Road Reconstruction. The bids were very favorable, which will allow the Village to consider another road project.

Trustee Beck inquired as to why Green Bay would be addressed prior to other roads with a lower rating. Director of Public Works LaFond shared that Green Bay is a connector road and has higher use. One of the poor streets indicated needs extensive storm sewer work first. President Mobley inquired if the sewer money can be used for this project. Administrator Robertson shared that sewer money can be used as long as there is no debt. President Mobley is interested in taking some sanitary sewer money to put in a storm sewer on Sunny Lane. Director of Public Works LaFond could submit an estimate for this work to the Board.

Anywhere there are poor roads, if there is a project planned, the hope is to make those roads last as long as possible.

Trustee Prenzlou suggested considering Heidel Road as this is travelled to go east and west through the Village.

All roads indicated in red on the Paser map are at a 3 rating. A 3 needs patching and repair prior to major overlay. Excluding Green Bay, as this is already funded, this is about \$660,000 worth of work (all the red roads). Even more concerning, are the 4-5 rating roads. In this year's project dollars, this is about \$5 million worth of work. Trustee Prenzlou believes that this work is where about 60-70% of Village residents live.

Some of the roads in the northeast side of the Village started out as pea gravel and tar roads which then got overlaid at some point; some had no stone base at all. It is very expensive to build up the road base prior to resurfacing. President Mobley would like to consider completing some of these projects prior to having costs rise. Director of Public Works LaFond indicated that the sewer reserves can be used for this work. Director of Public Works would be happy to submit costs for Heidel Road repair.

Trustee Heinritz inquired as to if there are any cross-walk plans for Green Bay Road. Director of Public Works LaFond stated that Green Bay Road design is complete. There is a crosswalk going between Dianne's Bridge trail and the riverwalk to the Park and then an improved crosswalk design at Elm Street. Trustee Heinritz shared that the Mequon-Thiensville Bikeway Committee will be submitting a memo regarding two areas of concern regarding crosswalks. Director of Public Works LaFond has seen this memo, and those concerns are included in the design. A flashing crosswalk sign is being considered as well.

**H. Review and recommendation to approve Ordinance 2018-01 Amending Section 17.0504 of the Village Zoning Code Pertaining to Driveways**

Administrator Robertson stated that currently in the Village Code there is nothing that addresses how many driveway entrances or exits are permitted. For instance, anyone who has a "U" shaped driveway and another driveway is requested, Plan Commission approval will be required. Currently, anyone can have 2 or 3 entrances onto the road and not need any type of approval. This Ordinance states that "No more than one (1) driveway entrance and approach shall be constructed for any lot or premises except where deemed necessary and feasible without the impairment of safety, convenience and utility of the street by the Plan Commission."

**MOTION** by Trustee Heinritz, **SECONDED** by Trustee Beck to recommend to the Village Board to Schedule a Public Hearing to Approve Ordinance 2018-01 Amending Section 17.0504 of the Village Zoning Code Pertaining to Driveways. **MOTION CARRIED UNANIMOUSLY.**

**I. Review and recommendation regarding Ehlers & Associates, Inc. Agreement to Close TID**

Administrator Robertson reported that this Agreement was budgeted at \$5,500; the cost is estimated at \$2,000 without some of the contractor costs which will come out of the residual TID revenue.

**MOTION** by Trustee Prenzlou, **SECONDED** by Trustee Kucharski to recommend to the Village Board to approve the Ehlers & Associates, Inc. Agreement to Close TID. **MOTION CARRIED UNANIMOUSLY.**

**J. Review and recommendation regarding Certificate of Recognition for Attaining Rank of Eagle Scout, Josh Peterson, Boy Scout Troop #852**

**MOTION** by Trustee Beck, **SECONDED** by Trustee Heinritz to recommend to the Village Board to approve the Certificate of Recognition for Attaining Rank of Eagle Scout, Josh Peterson, Boy Scout Troop #852. **MOTION CARRIED UNANIMOUSLY.**

V. **BUSINESS FROM THE FLOOR**

- A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

VI. **MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

- A. Inter-Governmental Committee with Mequon  
B. Use of 101 Green Bay Road, Old Village Hall & Fire Station  
C. Acceptance/Report of Gifts Received:  
1. Framed Pictures by Donna Walker and Mugs Donated to the Village from Donna Walker-Daughter of Carla Miller  
2. \$8,000 from the Junior Woman's Club of Mequon-Thiensville for the Thiensville Police Department  
D. Dialog with Mequon regarding water utility service  
E. Review next month's meeting date schedule

Trustee Heinritz shared that Donna Walker created a prior Village logo that was used featuring the Mill.

Chief Nicholson reported that the \$8,000 from the Junior Woman's Club of Mequon-Thiensville will be used to update the third squad car and for the changeover from the old to the new cars.

**MOTION** by Trustee Lange, **SECONDED** by Trustee Kucharski to recommend to the Village Board Accepting the Framed Pictures by Donna Walker and Mugs Donated to the Village from Donna Walker and the gift of \$8,000 from the Junior Woman's Club of Mequon-Thiensville for the Thiensville Police Department with much gratitude. **MOTION CARRIED UNANIMOUSLY.**

President Mobley shared that the property values in the Village are the top in southeastern Wisconsin. This was reported in an article in the Journal Sentinel. There was also an article in the Sunday's Journal Sentinel that spoke of ice skating on the Milwaukee River years ago, reported by John Gurda.

Trustee Lange shared that he will once again be working with marketing students at Concordia University and will work with Fantasy Flowers, Todd Adams Insurance, Lange Medical and the Thiensville Health Alliance.

VII. **ADJOURNMENT**

**MOTION** by Trustee Lange, **SECONDED** by Trustee Beck to adjourn the meeting at 7:17 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois  
Village Clerk

Approved by,



Dianne S. Robertson  
Administrator