

**VILLAGE OF THIENSVILLE  
PLAN COMMISSION  
MINUTES**

**DATE:** Tuesday, September 13, 2016

**LOCATION:** Village of Thiensville  
250 Elm Street

**TIME:** 6:00 PM

**I. CALL TO ORDER**

Chairman Mobley called the meeting to order at 6:04 PM.

**II. ROLL CALL**

Chairman:	Van Mobley	
Commissioners:	John Cabaniss (excused)	Carol Gengler
	Mike Dyer	Ken Kucharski (excused)
	Rick Gattoni (excused)	Dan Luedtke
Asst. Administrator:	Colleen Landisch-Hansen	
Planner:	Jon Censky	

**III. BUSINESS**

- A. Approval of Minutes**
1. Public Hearing Before the Plan Commission, August 10, 2016
  2. Plan Commission, August 10, 2016

**MOTION** by Commissioner Luedtke, **SECONDED** by Commissioner Dyer to approve the Minutes from the Public Hearing Before the Plan Commission on August 10, 2016 and Plan Commission on August 10, 2016. **MOTION CARRIED UNANIMOUSLY.**

- B. Review and approval of a Garage for Dawn Bantz, Ladies & Gentlemen's Quarters, 175 South Main Street  
(Approved by Historic Preservation Commission on 8/10/16)**

Ms. Dawn Bantz of the Ladies & Gentlemen's Quarters, 175 South Main Street presented plans to construct a new garage to replace two existing sheds. The proposed garage will be located in the rear yard at least 3 feet from the south property line. Plans were submitted and approved in 2009, but this project was put on hold. The proposed garage measures 28' x 20' and will stand 15' high at the roof peak. The exterior will match the existing building.

Planner Censky shared that this fully complies with the requirements of the Code and recommended that conditions of approval are that the existing sheds be razed immediately following construction of the new garage, that the garage be setback at least 3 feet from any property line and that a new building permit be secured as the permit taken out in 2009 has expired.

**MOTION** by Commissioner Gengler, **SECONDED** by Commissioner Luedtke to approve the Garage for Dawn Bantz, Ladies & Gentlemen's Quarters, 175 South Main Street with the Conditions that the Existing Sheds Be Razed Immediately Following Construction of the New Garage, the Garage is Setback 3' from any Property Line and that a New Building Permit be Secured. **MOTION CARRIED UNANIMOUSLY.**

- C. Review and approval of a Shed for Peter Giersch, 419 Alta Loma Drive**

Mr. Peter Giersch presented plans for a backyard shed that measures 10' wide by 12' deep and will stand 9'6" high at the peak. The shed will be of "SmartLap" siding material with a steel service door on the front elevation and two double hung windows on the rear along with one window on each side. This shed will replace an existing shed and will be placed on a cement slab. Mr. Giersch spoke to his neighbors about this shed and did not received any objections.

This fully complies with the dimensional requirements of the Code. Planner Censky recommended approval indicating that the shed must be setback 3' from the rear or side property line and that a building permit be secured.

Approval and a building permit are valid for one year.

**MOTION** by Commissioner Dyer, **SECONDED** by Commissioner Luedtke to approve the Shed for Peter Giersch, 419 Alta Loma Drive. **MOTION CARRIED UNANIMOUSLY.**

**D. Discuss and recommend Sign Code Text Amendment Regarding Banners/Flags**

Planner Censky shared that as a result of the popularity of banner flags and based on the interest of business owners in the Village to display these banner flags, an amendment to the Sign Code needs to be recommended to the Village Board and approved by the Village Board. Amending the Code will allow these banner flags to be treated like banners.

After reviewing the Code, flags are treated like banners and considered on a case-by-case basis where a permit is processed by the Village staff. The current Code, however, indicates that the flags need to be attached to a building. The flags in question will not be attached to a building.

Anyone wishing to display a banner flag would have to submit an application with a drawing indicating exactly where the flag will be placed for review by the Village. The flag will need to be placed on private property, not on the public right-of-way and not placed in a manner in which it will obstruct the vision on the roadways.

The banner flags would be allowed for a period of not more than 30 days in any calendar quarter and not to exceed 90 days per year.

Turnaround time for approval of a permit is a day or two at most, and there is no fee.

The concern about using banners as business signs was shared.

**MOTION** by Commissioner Luedtke, **SECONDED** by Commissioner Gengler to Recommend to the Village Board Approval of the Sign Code Text Amendment Regarding Banners/Flags. **MOTION CARRIED UNANIMOUSLY.**

**All applicants or their contractors must be present for any approvals.**

**IV. BUSINESS FROM THE FLOOR**

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

**V. ADJOURNMENT**

**MOTION** by Commissioner Dyer, **SECONDED** by Commissioner Luedtke to adjourn the meeting at 6:20 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois  
Village Clerk

Approved by,



Colleen Landisch-Hansen  
Assistant Administrator

Signed by,



Dianne S. Robertson  
Administrator