

**VILLAGE OF THIENSVILLE  
BOARD OF TRUSTEES  
MINUTES**

**DATE: Monday, June 20, 2016**

**LOCATION: 250 Elm Street  
Thiensville, WI**

**TIME: 6:00 PM**

**I. CALL TO ORDER**

President Mobley called the meeting to order at 6:00 PM.

**II. ROLL CALL**

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	Elmer Prenzlow
Administrator:	Dianne Robertson (excused)	
Attorney:	Robert Feind	
Staff:	Fire Chief Brian Reiels	
	Police Chief Scott Nicholson	
	Director of Public Works Andy LaFond	
	Assistant Administrator Colleen Landisch-Hansen	
	Clerk Amy Langlois	

**III. PLEDGE OF ALLEGIANCE**

Trustee Lange led the recitation of the Pledge of Allegiance.

<b>CONSENT AGENDA</b>
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Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

**IV. APPROVAL OF MINUTES**

- A. Board of Trustees
  - 1. May 16, 2016

**V. DEPARTMENT REPORTS (Receipt)**

- A. Department Reports (Receipt)
  - 1. Fire Department
    - a. May Fire, 2016
  - 2. Police Department
    - a. May Police, 2016
  - 3. Public Works Department
    - a. May DPW, 2016

**VI. COMMITTEE REPORTS**

- A. Committee of the Whole
  - 1. June 6, 2016

**VII. REPORTS AND COMMUNICATIONS**

- A. **Board of Review**
  - 1. May 27, 2016
- B. **Plan Commission**
  - 1. May 3, 2016
- C. **Public Hearing Before the Village Board**
  - 1. June 6, 2016
- D. **Special Board of Trustees**
  - 1. June 6, 2016
- E. **Zoning Board of Appeals**
  - 1. May 18, 2016
- F. **Mequon/Thiensville Bike Pedestrian Commission**
  - 1. December 4, 2015 (not available)
  - 2. March 4, 2016 – Cancelled; Rescheduled April 1, 2016 (not available)
  - 3. May 6, 2016 (not available)
  - 4. June 10, 2016 (not available)
- G. **River Advisory Committee**
  - 1. June 4, 2015 (not available)
  - 2. February 24, 2016 (not available)
  - 3. April 14, 2016 (not available)
  - 4. May 12, 2016 (not available)
- H. **Capital Expenditures**

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Beck to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

<b>BUSINESS AGENDA</b>
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**VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE**

- A. **Accounts Payable for All Funds**
  - 1. **Accounts Payable**
    - a. May 16, 2016 through June 17, 2016

**MOTION** by Trustee Heinritz, **SECONDED** by Trustee Lange to approve the Account Payable from May 16, 2016 through June 17, 2016 in the amount of \$246,215.73. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
  - a. May, 2016

The Financial Report was received.

**IX. PRESIDENT'S REPORT**

**A. Appointments**

- 1. Class B Beer and Class B Liquor**  
cheel, llc, Prime Minister

**MOTION** by Trustee Beck, **SECONDED** by Trustee Kucharski to approve the Class B Beer and Class B Liquor Licenses for cheel, llc and Prime Minister. **MOTION CARRIED UNANIMOUSLY.**

- 2. Class B Beer and Class C Wine**  
Grace Lutheran Church

**MOTION** by Trustee Lange, **SECONDED** by Trustee Heinritz to approve the Class B Beer and Class C Wine Liquor License for Grace Lutheran Church. **MOTION CARRIED UNANIMOUSLY.**

- 3. Operator's Licenses – Renewal**
  - a. Remington's River Inn**  
Benjamin Jacob Gust

**MOTION** by Trustee Kucharski, **SECONDED** by Trustee Heinritz to approve the Operator's License Renewal for Remington's River Inn: Benjamin Jacob Gust. **MOTION CARRIED UNANIMOUSLY.**

- b. Lions Club**  
Kenneth Charles Kucharski

**MOTION** by Trustee Prenzlów, **SECONDED** by Trustee Heinritz to approve the Operator's License Renewal for Lions Club: Kenneth Charles Kucharski.

**Ayes:** President Mobley, Trustees Beck, Heinritz, Holyoke, Lange and Prenzlów

**Nays:** None

**Abstain:** Trustee Kucharski

**MOTION CARRIED.**

- c. Skippy's Sports Pub**  
Cassie Marie Haugen, Brett T. Kucharski, Cindy J. Shaurette

**MOTION** by Trustee Beck, **SECONDED** by Trustee Heinritz to approve the Operator's License Renewals for Skippy's Sports Pub: Cassie Marie Haugen, Brett T. Kucharski and Cindy J. Shaurette.

**Ayes:** President Mobley, Trustees Beck, Heinritz, Holyoke, Lange and Prenzlów

**Nays:** None

**Abstain:** Trustee Kucharski

**MOTION CARRIED.**

- 4. Operator's Licenses – New**
  - a. cheel, llc**  
Daniel H. Witte
  - b. Falafel Guys**  
Amy Elizabeth Kwiatkowski
  - c. Remington's River Inn**  
Brian John Broomell, Zachariah Robert Ladd

**MOTION** by Trustee Beck, **SECONDED** by Trustee Heinritz to approve the following New Operator's Licenses: cheel, llc: Daniel H. Witte; Falafel Guys: Amy Elizabeth Kwiatkowski; and Remington's River Inn: Brian John Broomell and Zachariah Robert Ladd. **MOTION CARRIED UNANIMOUSLY.**

d. **Skippy's Sports Pub**  
Melissa Lee Kuehn

**MOTION** by Trustee Prenzlów, **SECONDED** by Trustee Beck to approve the following New Operator's License for Skippy's Sports Pub: Melissa Lee Kuehn.

**Ayes:** President Mobley, Trustees Beck, Heinritz, Holyoke, Lange and Prenzlów

**Nays:** None

**Abstain:** Trustee Kucharski

**MOTION CARRIED.**

**B. Miscellaneous:**

1. We Energies, Port Washington Tour

President Mobley shared an invitation to tour the Port Washington We Energies power plant.

**X. ADMINISTRATOR'S REPORT**

**A. Department Reports**

1. Administrator's Report

No Administrator's report.

2. Building Inspection Department (Receipt)
  - a. May, 2016 Report

The Building Inspection Department report was received.

**XI. ATTORNEY'S REPORT**

No Attorney's report.

**XII. COMMITTEE REPORTS**

- A. Review and approval of Amended Temporary Class B Beer and Class B Wine for Thiensville Mequon Lions Club for Lionfest 2016 on June 10, 11 and 12, 2016 and Applefest on October 2, 2016

**MOTION** by Trustee Beck, **SECONDED** by Trustee Lange to approve the Amended Temporary Class B Beer and Class B Wine for Thiensville Mequon Lions Club for Lionfest 2016 on June 10, 11 and 12, 2016 and Applefest on October 2, 2016. **MOTION CARRIED UNANIMOUSLY.**

- B. Review and approval of Temporary Class B Beer and Class B Wine for the Thiensville Business Association for the Thiensville Village Market on Tuesdays From June 21, 2016 through October 25, 2016

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Kucharski to approve the Temporary Class B Beer and Class B Wine for the Thiensville Business Association for the Thiensville Village Market on Tuesdays from June 21, 2016 through October 25, 2016. **MOTION CARRIED UNANIMOUSLY.**

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- C. Review and approval of Temporary Class B Beer and Class B Wine for the Thiensville Business Association for Events at Molyneux Park on June 23, 28, July 5, 12, 19, 26, August 2, 9, 16, 23 and 30

**MOTION** by Trustee Heinritz, **SECONDED** by Trustee Kucharski to approve the Temporary Class B Beer and Class B Wine for the Thiensville Business Association for Events at Molyneux Park on June 23, 28, July 5, 12, 19, 26, August 2, 9, 16, 23 and 30. **MOTION CARRIED UNANIMOUSLY.**

- D. Review and approval of Appointment of an Assistant Fire Chief (Fire Chief Brian Reiels)

Fire Chief Brian Reiels shared that the Fire Department has not had an Assistant Fire Chief since Assistant Chief Helms retired. A group of Officers took the most recent Officer's Certification class. Mike Barrett applied for the Assistant Fire Chief position and is highly qualified. Mr. Barrett has handled a significant portion of the Fire Department training over the last several years, is very much a leader County-wide, is Manager for NML, has significant experience with human resources and great leadership. Chief Reiels highly recommends Mr. Barrett, believes he will be an outstanding Assistant Chief and asks the Board to unanimously appoint Mr. Barrett to Assistant Fire Chief.

**MOTION** by Trustee Beck, **SECONDED** by Trustee Kucharski to Appoint Mike Barrett to Assistant Fire Chief. **MOTION CARRIED UNANIMOUSLY.**

- E. Review and approval of Resolution No. 2016-09 Professional Services Agreement Between the Village of Thiensville, Wisconsin and SAFEbuilt Wisconsin, LLC and Increase of Fees

Trustee Holyoke inquired regarding plan review fees. Assistant Administrator Landisch-Hansen clarified that the plan review fees were removed and that the minimum due fees were increased slightly.

**MOTION** by Trustee Prenzlów, **SECONDED** by Trustee Lange to approve Resolution No. 2016-09 Professional Services Agreement Between the Village of Thiensville, Wisconsin and SAFEbuilt Wisconsin, LLC and Increase of Fees. **MOTION CARRIED UNANIMOUSLY.**

- F. Review and approval to Adopt Resolution No. 2016-08 Wisconsin Department of Natural Resources NR 208 – Compliance Maintenance for 2015

Director of Public Works Andy LaFond clarified that this report from the Department of Natural Resources must be adopted by Resolution annually.

**MOTION** by Trustee Beck, **SECONDED** by Trustee Lange to Adopt Resolution No. 2016-08 Wisconsin Department of Natural Resources NR 208 – Compliance Maintenance for 2015. **MOTION CARRIED UNANIMOUSLY.**

- G. Review and approval to Authorize the Bidding Process Regarding Private Property Infiltration and Inflow

Director LaFond confirmed that there are issues with 21 laterals in the Village. When all the leaks are added from these laterals, it amounts to about 100,000 gallons per day during a rain storm. This neighborhood is the last known area where there is wet weather overflow.

**MOTION** by Trustee Beck, **SECONDED** by Trustee Holyoke to Authorize the Bidding Process Regarding Private Property Infiltration and Inflow. **MOTION CARRIED UNANIMOUSLY.**

**H.** Review and approval of GIS Services Agreement with Ruckert-Mielke

Director LaFond stated that this Agreement changes the format of how the Village will pay for GIS services from a pay-as-you-go and time and materials from design applications to a subscription based service where updates are part of the subscription.

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Prenzlöw to approve the GIS Services Agreement with Ruckert-Mielke. **MOTION CARRIED UNANIMOUSLY.**

**I.** Review and approval to Block Off the Southbound Lane of Parking for Motorcycle Parking in Front of Suburban Motors All Day and Expanding the Parking for Motorcycles Only on Main Street After 5:00 PM for Suburban Motors Block Fest, July 9, 2016

**MOTION** by Trustee Prenzlöw, **SECONDED** by Trustee Heinritz to approve to Block Off the Southbound Lane of Parking for Motorcycle Parking in Front of Suburban Motors All Day and Expand the Parking for Motorcycles Only on Main Street After 5:00 PM for Suburban Motors Block Fest, July 9, 2016. **MOTION CARRIED UNANIMOUSLY.**

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NEXT RESOLUTION NUMBER:	2016-10
NEXT ORDINANCE NUMBER:	2016-03

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**XIII. REPORTS AND COMMUNICATIONS**

**XIV. UNFINISHED BUSINESS**

**XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE MAY 16, 2016 VILLAGE BOARD MEETING**

- A.** Inter-Governmental Committee with Mequon
- B.** Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C.** Acceptance/Report of Gifts Received:
- D.** Dialog with Mequon regarding water utility service
- E.** Review next month's meeting date schedule

It was confirmed that the Main Street Project will be about 90% complete by the Family Fun Before the 4<sup>th</sup> event. Planting and landscaping will be the next phase.

Trustee Heinritz heard very nice comments regarding the Village staff from a Village resident.

**XVI. MOTION TO ADJOURN TO CLOSED SESSION**

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Lange to adjourn to closed session at 6:20 PM pursuant to Chapter 19.85(1)(f) considering financial, medical, social, personal history and disciplinary data of specific persons or specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect on the person's reputation.

1. Roll Call Vote

Ayes: President Mobley, Trustees Beck, Heinritz, Holyoke, Kucharski, Lange and Prenzlow

Nays: None

**MOTION CARRIED.**

**MOTION TO RECONVENE IN OPEN SESSION**

1. Vote of Board to reconvene.

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Kucharski to reconvene in Open Session at 6:48 PM.  
**MOTION CARRIED UNANIMOUSLY.**

**XVII. ADJOURNMENT**

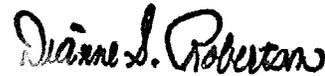
**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Heinritz to adjourn the meeting at 6:49 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois  
Village Clerk

Approved by,



Dianne S. Robertson  
Administrator