

**VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
MINUTES**

DATE: Monday, March 6, 2017

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	Elmer Prenzlow
Administrator:	Dianne Robertson	
Attorney:	Tim Schoonenberg	
Staff:	Director of Public Works Andy LaFond	
	Fire Chief Brian Reiels	
	Police Lieutenant Chad Wucherer	
	Asst. Administrator Colleen Landisch-Hansen	
	Village Clerk Amy Langlois	

III. BUSINESS

A. Review Capital Expenditures List

Administrator Robertson reported that there are no new requests.

B. Review and recommendation Regarding TBA Grant Agreement for the Position of Executive Director of the TBA

Trustee Lange stated that the proposed Agreement is in line with what was discussed by the Board last month. This is a Grant that would help the TBA, not only with the Village Market, but with other events in Thiensville.

Attorney Schoonenberg met with Administrator Robertson, Director of Public Works LaFond and Assistant Administrator Landisch-Hansen in order to gather information for this Grant. The title of the position was changed so as to not imply that this position was a Village employee. The Agreement also calls for quarterly reviews so the grant will be dispersed in installments on a quarterly basis with the Village staff conducting these reviews and monitoring the progress.

Trustee Heinritz asked for clarification concerning the quarterly reviews and inquired that after the two-year commitment was up, would there be the possibility of extending the Agreement. Attorney Schoonenberg clarified that this Agreement only commits the Village to two years. It is the goal for this position to be self-funded by the TBA after the 2 year period. The Village will review on a quarterly basis and determine whether to give the quarter annual grant. If appealing a poor review, this would be brought before the Village Trustees for review and approval or denial to continue.

The progress and reviews will be communicated to the Village Board by Administrator Robertson during the monthly Board meetings.

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Trustee Kucharski suggested including a Village Trustee in the review process. Trustee Prenzlou believes that there is adequate oversight by having the Village staff review and does not feel the need to have the Village President or a Village Trustee participate in the review process.

Committing as a Board to the first year without reviews was suggested by Trustee Kucharski because it may take more than a few months to get things up and running. Trustee Beck's concern is that these funds will not be used correctly and supports quarterly reviews.

Trustee Lange agreed that it may take about a year to truly figure out how to do the fundraising. Trustee Heinritz stated that the Agreement does state that this is a two-year commitment. Trustee Holyoke agrees and supports committing to one year.

The Board as a whole is hopeful that this position is successful.

John Treffert, 184 Riveredge Court – Mr. Treffert supports the Village's support of a Village Market manager. The Village Market is an icon in Thiensville. Mr. Treffert suggested that the DPW summer help contribute by putting out and picking up the sandwich board signs advertising the Market.

Mr. Treffert suggested to proceed with caution if implementing an Events Coordinator position. The sponsorship portion of the impact on existing signature events is of concern. A new significant event requires about \$9,000 in sponsors, and there is a limited amount of resources to choose from. Conducting a brainstorming session may be a good idea with the other organizations involved in the Thiensville events to get everyone on board as far as responsibilities and expectations. It was also expressed that a yearly \$20,000 contribution seems like a lot of money for this part-time position.

Marc Mrugala, TBA President explained that the TBA is looking for seed money to make this a bigger position with the responsibility to be largely on the TBA. Mr. Mrugala agrees with Trustee Beck that there needs to be some oversight by the Village and that if this person is not shedding a good light on Thiensville, the Village should have some authority over the future of this position.

Mr. Mrugala expressed the hope that this position could for the first year have a semi-annual review and the second year be quarterly because in the beginning there will be much organization and not much dealing with the public. There may not be much to report in the first few quarters.

Trustee Heinritz inquired about Lionfest, Family Fun Before the 4th, Turkey Trot and Applefest and how this position would support these events. Mr. Mrugala indicated that there would be minimal involvement because those events are already run by other organizations. The concept of this position came from the TBRC with the hope of having someone that would coordinate with the various events that are happening in the Village. This Executive Director would know what is going on with the other events and could be a resource to help direct questions and would be the single point of contact for new business owners or new residents. Mr. Mrugala stated that one of the biggest frustrations that new business owners have is there is no single point of contact. The TBA believes that this position would fill that role. President Mobley stated that Village staff would be the contact for all governmental procedural questions.

The TBA's hope is that in three to four years from now that 100% of the bill for this is on the TBA's shoulders. The plan is to get corporate sponsorship from the Milwaukee area and not rely solely on Mequon and Thiensville. The whole concept of the TBA is how to get people into the Village.

Trustee Lange agrees that the role for this position will concentrate on bringing people into Thiensville and that having one person as the contact to get sponsorship for the various events would be beneficial.

Mr. Treffert encouraged the Board to have a meeting with the other organizations to run this idea by them and to explain how this could benefit everyone. Trustee Lange agreed and feels that this should be Step 1. There is no intention to pull any funding from the existing events.

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President Mobley summarized that the Village Market is a lot of work and understands that there is some help needed, the idea of marketing the Village businesses is of interest and coordinating with existing events to make sure no events are added that may drain funds already committed is of interest.

Trustee Beck fully supports quarterly reviews.

Mr. Mrugala indicated that the TBA is planning a new event but that will not occur until 2018. President Mobley stressed that “when” you have an event and “how you market” the event is important. Ozaukee County has an event-filled calendar.

Trustee Prenzlou believes that the biggest danger is if nothing is done and feels that this is a cost-effective way to continue.

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to recommend to the Village Board to Approve the TBA Grant Agreement for the Position of Executive Director of the TBA. **MOTION CARRIED UNANIMOUSLY.**

C. Review and recommendation regarding Village Ordinance 10-32 No Dogs Allowed in Village Parks (Trustee Holyoke)

Trustee Holyoke thinks it would be a great idea to allow dogs in the Park as long as the rules imposed are followed and believes that it will make the Park more people friendly.

Trustee Lange stated that the goose droppings are significant. Trustee Holyoke suggested imposing a fine as strong as allowed if a pet owner does not pick up after their pet. Trustee Kucharski’s concern is that dog owners will not follow the rules.

Trustee Lange shared that there are currently signs posted indicating that no dogs are allowed but knows that there are dogs in the Park with the Police Department right across the street and wondered how this will be enforced.

Director of Public Works LaFond did state that having the river walk that connects to Green Bay Road cut through to the Park would make it difficult for the Police to enforce the current Ordinance.

Lieutenant Wucherer indicated that if dogs are on a leash, this would be easier to enforce. If the dogs are off the leash, hunters may visit the Park using toys with their dogs. Enforcement so far has been approaching people indicating that there are signs posted that no dogs are allowed. Most people are fine with that. In the past three years there were only a couple people that have disregarded what has been communicated to them and have been cited. Most people are apologetic. Lieutenant Wucherer’s recommendation would be to have the dogs on a leash because if there is any type of interaction between dogs, there is some sort of control by the owner.

Trustee Beck believes this may be hard to enforce during special events. Trustee Kucharski supports not allowing dogs at special events as well. Lieutenant Wucherer suggested signage at the entrance of the Park. The last time there was a fine imposed was about two or three years ago and was about \$208; this was the third or fourth time this owner brought her dog in the Park and was approached by the Police Department.

Trustee Kucharski inquired about the dog waste stations and suggested that the dog owners pay for these over a period of time by raising the dog license fees by \$5 so the burden of paying for them would lie with dog owners.

Trustee Prenzlou suggested removing paragraph 2 (Dogs are restricted to pathways and grassy areas on the perimeter of the parks and are not allowed in playground areas, tennis courts, park buildings and softball/baseball fields), 8 (Dogs in heat shall not be allowed in the Park) and 9 (Dogs shall not chase or disturb wildlife) from the original Ordinance.

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Bob Dodge, 406 Heidel Road – Mr. Dodge questioned what the fees from registering dogs is used for. Administrator Robertson shared that these funds are part of the General Fund. Mr. Dodge is in favor of allowing dogs in the Park.

Wording to paragraph A. was suggested to indicate “service dogs” instead of “dogs used by a disabled person”. Trustee Prenzlou stated paragraph A. would not be needed if dogs were allowed all together. Mr. Dodge does support not allowing dogs on the athletic fields, tennis courts and park buildings as well as not allowing them at special events.

Trustee Lange reported that Cedarburg has a 100% ban on pets in their parks.

Changing the current Ordinance to only reflect “dogs” instead of “dogs and cats” was also discussed. Trustee Heinritz suggested including cats in the event that a cat gets loose. Director of Public Works LaFond also indicated that including cats in the Ordinance will keep the cats out of the sandbox.

Exotic pets are not allowed in the Village. Lieutenant Wucherer has also seen cats on leashes in the Park and have asked them to leave.

Trustee Heinritz would like the Police Department to look into what surrounding communities have in their Ordinance concerning dogs in the park.

Attorney Schoonenberg will draft a new Ordinance which will then be reviewed by the Police Department and Village Board.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to recommend to the Village Board to Amend the Village Ordinance 10-32 No Dogs Allowed in the Village Parks by Striking A., B. (2), B. (8) and B. (9) to Allow Dogs in the Park. **MOTION CARRIED UNANIMOUSLY.**

D. Review and recommendation Regarding Fire Department Promotion of Lt. Joel Deutsch to the Rank of Captain

Fire Chief Brian Reiels informed the Village Board that Captain Elizabeth Handgraaf had stepped down last fall due to other commitments and at that time appointed Lieutenant Deutsch as EMS Director but was not promoted. Over the last few months, Lieutenant Deutsch has done an outstanding job of picking up where Captain Handgraaf left off. There are certain skill sets that are required to be an EMS Director, and Lieutenant Deutsch has definitely exhibited those as well as the leadership skills necessary to keeping the paramedic side of the business staffed.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to recommend to the Village Board to Approve the Promotion of Lt. Joel Deutsch to the Rank of Captain. **MOTION CARRIED UNANIMOUSLY.**

E. Discussion regarding Board Appointments

President Mobley asked the Board members to review the list of Board appointments and to share with him any wishes to continue or not continue to serve. Also, President Mobley asked that if any Board member is aware of a citizen that would like to serve, to please forward their name.

Trustee Lange will step down from the Board of Review with Trustee Prenzlou agreeing to serve. Trustee Heinritz mentioned that there may be a citizen opening on the Historic Preservation Commission.

The Village Park Re-Imagined Committee will be in need of citizens willing to participate with fundraising. Board of Review and Plan Commission are April appointments and the remainder of the Committees will be addressed in May.

NEXT RESOLUTION NUMBER:	2017-06
NEXT ORDINANCE NUMBER:	2017-01

IV. **BUSINESS FROM THE FLOOR**

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. **MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

1. Inter-Governmental Committee with Mequon
2. Use of 101 Green Bay Road, Old Village Hall & Fire Station
3. Acceptance/Report of Gifts Received
4. Dialog with Mequon regarding water utility service
5. Review next month's meeting date schedule

VI. **ADJOURNMENT**

MOTION by Trustee Beck, **SECONDED** by Trustee Holyoke to adjourn the meeting at 7:13 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator