

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, January 16, 2017

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz (arrived at 6:03 PM)	David Lange
	Rob Holyoke	Elmer Prenzlów
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Fire Chief Brian Reiels	
	Police Chief Scott Nicholson	
	Director of Public Works Andy LaFond	
	Assistant Administrator Colleen Landisch-Hansen	
	Clerk Amy Langlois	

III. PLEDGE OF ALLEGIANCE

Trustee Lange led the recitation of the Pledge of Allegiance.

OATH OF OFFICE TO VILLAGE OFFICIAL

1. Police Officer Kaye Redeker
2. Motion to take a 15-minute break for a welcoming reception

MOTION by Trustee Lange, **SECONDED** by Trustee Prenzlów to recess the meeting at 6:05 PM for a Welcoming Reception for Police Officer Kaye Redeker. **MOTION CARRIED UNANIMOUSLY.**

MOTION by Trustee Lange, **SECONDED** by Trustee Prenzlów to reconvene the meeting at 6:19 PM. **MOTION CARRIED UNANIMOUSLY.**

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees
 1. December 12, 2016

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports (Receipt)**
 - 1. Fire Department
 - a. December Fire, 2016
 - 2. Police Department
 - a. December Police, 2016
 - 3. Public Works Department
 - a. December DPW, 2016

VI. COMMITTEE REPORTS

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission**
 - 1. November 9, 2016
- B. Mequon/Thiensville Bike Pedestrian Commission**
 - 1. October 7, 2016
 - 2. December 2, 2016 (not available)
- C. River Advisory Committee**
 - 1. September 8, 2016 (not available)
 - 2. October 27, 2016 (not available)
 - 3. December 14, 2016 (not available)
- D. Capital Expenditures**

The 2016 capital expenditure request of \$7,000.00 for body cameras was within budget. All 2017 capital expenditure requests were budgeted for except \$5,196.25 to replace the Fire Department garage door and springs.

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable for All Funds**
 - 1. **Accounts Payable**
 - a. December 12, 2016 through January 13, 2017

Administrator Robertson shared that about 65% of taxes have been collected to date.

MOTION by Trustee Prenzlou, **SECONDED** by Trustee Heinritz to approve the Accounts Payable for December 12, 2016 through January 13, 2017 in the amount of \$2,481,571.49. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. December, 2016

The Financial Report was received.

IX. PRESIDENT'S REPORT

- A. Appointments**
 - 1. Fire Department Member**
 - a. Benedict D. Beck

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve the Appointment of Fire Department Member Benedict D. Beck.

Ayes: President Mobley, Trustees Heinritz, Holyoke, Kucharski, Lange and Prenzlou
Naes: None
Abstain: Trustee Beck

MOTION CARRIED.

- b. Bryan Price

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve the Appointment of Fire Department Member Bryan Price. **MOTION CARRIED UNANIMOUSLY.**

President Mobley received communication from the Office of the Commissioner of Railroads with instructions on how to communicate the objections to the condition of the railroad tracks on Buntrock Avenue. There will be a public hearing in Madison where a decision will be made as to whether the repair will be completed. This process can take months to complete.

There was a formal complaint made to the Railroad Commission with the passing of a Resolution, this was then served to the Railroad's registered agent when the repair was not completed, and now the Village must file with the State where testimony will be heard from both sides. The hearing is in Madison. It was confirmed that both sets of tracks on Buntrock will be addressed.

Director of Public Works Andy LaFond shared that an investigator from the State did visit the tracks and confirmed that repair of the tracks is needed.

The tracks on Freistadt Road need to be addressed as well.

X. ADMINISTRATOR'S REPORT

- A. Department Reports**
 - 1. Administrator's Report**

Congratulations to the Fire Department for the ISO rating going from 5 to 4; the lower the number the better fire coverage a community has. This may help on insurance rates.

December tax collections yielded 64.21% of the total taxes due, compared to 62.71% last year. The final day to collect is January 31, 2017 with a 5-day grace period for walk in payments.

There is a Spring Primary Election on Tuesday, February 21, 2017 for the State Superintendent of Public Instruction and the Spring General Election will be held on April 4, 2017. Both incumbents on the Board are not contested.

The annual audit is scheduled for the week of February 13, 2017.

- 2. Building Inspection Department (Receipt)
 - a. December, 2016 Report

The Building Inspection Report was received.

XI. ATTORNEY'S REPORT

No Attorney's report.

XII. COMMITTEE REPORTS

- A. Review and approval to accept the Resignation of Henry Kolbeck from the Thiensville Historic Preservation Commission, Term to Expire May 2018

Trustee Heinritz shared a letter of resignation from Henry Kolbeck. Mr. Kolbeck has moved out of state.

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to accept the Resignation of Henry Kolbeck from the Thiensville Historic Preservation Commission, with Much Gratitude for His Years of Service. **MOTION CARRIED UNANIMOUSLY.**

- B. Review and approval of:

CITIZEN APPOINTMENT:

Historic Preservation Commission

Thomas R. Streifender
422 Green Bay Road

MOTION by Trustee Kucharski, **SECONDED** by Trustee Holyoke to approve the Citizen Appointment to the Historic Preservation Commission of Thomas R. Streifender, to Fill the Vacancy Term of Henry Kolbeck that ends May 2018. **MOTION CARRIED UNANIMOUSLY.**

- C. Review and approval of Promotion of Jonathan Gengler to Rank of Fire Lieutenant (Fire Chief Brian Reiels)

Fire Chief Brian Reiels informed the Board that it is an honor to recommend Jonathan Gengler for promotion to Fire Lieutenant. The assessment process was very extensive. Surrounding Chiefs were impressed with Jonathan as well.

Responsibilities of the Fire Lieutenant include being assigned a group of firefighter EMT's to ensure that training and hours are current and other administrative duties as assigned by Assistant Chief Barrett.

MOTION by Trustee Kucharski, **SECONDED** by Trustee Heinritz to approve the Promotion of Jonathan Gengler to Rank of Fire Lieutenant. **MOTION CARRIED UNANIMOUSLY.**

- D. Review and approval of Resolution 2017-01 Approving the 2017 Fee Schedule for the Village of Thiensville

Assistant Administrator Colleen Landisch-Hansen indicated that there are not many recommended increases in fees.

The dumpster fees would see a slight increase. Dumpster fees for residential clean up would increase from \$95 to \$100 and for remodeling/roofing materials from \$200 to \$250. The increase for dumpster rental from \$200 to \$250 is due to the cost of disposing the items.

The Park fees are now broken into three different categories: Thiensville resident, Mequon Resident and Non-Resident fees. Mequon does not have a different rate for Thiensville residents. Proposed is having only a resident and non-resident fee. The pool in Mequon does have reduced rates for Thiensville residents.

An increase from \$8 to \$10 for a spayed or neutered pet and \$13 to \$15 for a non-spayed or non-neutered pet is also presented. Bees and farm/dangerous animals are not allowed in the Village.

Also, the individual solicitor fee would increase from \$10 to \$15.

President Mobley and Trustee Prenzlów do not support increasing Park fees for the residents of the City of Mequon.

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Kucharski to approve Resolution 2017-01 Approving the 2017 Fee Schedule for the Village of Thiensville Without the Increase of Fees to the City of Mequon Residents for Park Rental. **MOTION CARRIED UNANIMOUSLY.**

- E. Review and approval of Resolution 2017-02 Adopting the 2017 Sewer Utility Budget

Administrator Robertson shared that there is a proposed increase of \$2 per quarter for residential units and commercial property is determined based on the type of business. This reflects the direct increase from MMSD, and there are no increases from the Village's share of the budget.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to approve Resolution 2017-02 Adopting the 2017 Sewer Utility Budget. **MOTION CARRIED UNANIMOUSLY.**

- F. Review and approval of TBA Request for Funding an Event Coordinator (Trustee Lange)

Trustee Lange shared with the Board the request from the TBA for an Event Coordinator. The request from Mr. Palubiski to remodel the Old Village Hall and this request from the TBA, Trustee Lange believes are not the same thing and is uncomfortable using tax dollars to remodel the Old Village Hall for a business to use. An Event Coordinator to work with the TBA would have more benefit to the residents and business owners of Thiensville.

Some of the responsibilities of the Event Coordinator would be to promote all of the Thiensville Village Market activities, manage the Family Fun Before the 4th, organize and promote other Village events (Bike Safety Day, Screen on the Green, Village-wide rummage sale, business trick-or-treat, annual tree lighting, music in the Park), work on Village newsletter, create other new events and act as a liaison between the Village and businesses. Over time this position would be self-funded but are now asking the Village for funding to get started. A depreciating schedule could be adopted until the position is totally self-funded. The position would report to the TBA.

Trustee Prenzlów inquired as to if there is any other funding that is in place to augment the initial request or is the Village the only contributor.

This is anticipated to be a part-time position and would possibly be a 1099 position.

Trustee Kucharski and Trustee Beck support funding the position to some extent and believe that the TBA should help fund this as well as local businesses.

This will be addressed again at the February Committee of the Whole meeting.

NEXT RESOLUTION NUMBER:	2017-04
NEXT ORDINANCE NUMBER:	2017-01

XIII. REPORTS AND COMMUNICATIONS

XIV. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

XV. UNFINISHED BUSINESS

XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE DECEMBER 12, 2016 VILLAGE BOARD MEETING

- A.** Inter-Governmental Committee with Mequon
- B.** Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C.** Acceptance/Report of Gifts Received:
 - 1.** Henry and Elizabeth Bjorkman, \$50.00, Thiensville Fire Department

MOTION by Trustee Lange, **SECONDED** by Trustee Heinritz to accept the Donation from Henry and Elizabeth Bjorkman, \$50.00, Thiensville Fire Department with much gratitude. **MOTION CARRIED UNANIMOUSLY.**

- 2.** Elena K. Gorske, \$5,000.00, Thiensville Police Department

Police Chief Scott Nicholson shared that Ms. Gorske, who lives in Thiensville, loves the community and wanted to give back in some way. The Department is in need of new body armor for the new officers and any expired equipment. These funds will be used for this. Chief Nicholson is extremely grateful to Ms. Gorske for the donation.

MOTION by Trustee Prenzlou, **SECONDED** by Trustee Beck to accept the Donation from Elena K. Gorske, \$5,000.00, Thiensville Police Department with much gratitude. **MOTION CARRIED UNANIMOUSLY.**

- D.** Dialog with Mequon regarding water utility service
- E.** Review next month's meeting date schedule

Trustee Kucharski inquired as to the process to re-evaluate the Village floodplain. Administrator Robertson shared that the Village has been re-mapped about three years ago after the Pigeon Creek project. It is a big process. Some property owners have brought their own structure out of the flood plain by having some retaining walls or improvements at elevation. North Shore Engineering in Mequon completes elevation certificates to accomplish this. Administrator Robertson does not believe that the success rate would be high if re-mapped at this point but a resident can take steps on their own.

The Village had an intern start the process of becoming a flood certified community a few years ago, and this is still being worked on.

XVII. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Prenzlou, **SECONDED** by Trustee Lange to adjourn to Closed Session at 7:05 PM pursuant to Chapter 19.85(1)(c) considering employment, promotion, compensation or performance valuation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding 2017 Salaries.

- 1.** Roll Call Vote

Ayes: Trustees Beck, Heinritz, Holyoke, Kucharski, Lange, Prenzlou and President Mobley.

Naes: None

MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

1. Vote of Board to reconvene
2. Review and approve Resolution 2017-03 Fixing Salaries for Fiscal Period Ending December 31, 2017

MOTION by Trustee Prenzlow, **SECONDED** by Trustee Lange to reconvene in Open Session at 7:44 PM.
MOTION CARRIED UNANIMOUSLY.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to approve Resolution No. 2017-03 Fixing Salaries for Fiscal Period Ending December 31, 2017 with General Employees receiving 1.5% and Police Union Officers 2.5%.

Ayes: Trustees Heinritz, Holyoke, Kucharski, Lange and Prenzlow

Naes: Trustee Beck and President Mobley

MOTION CARRIED.

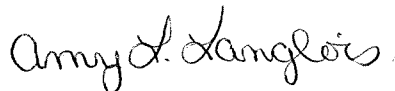
Trustee Beck stated that he voted nae not because he was against a pay raise. He feels that 2.5% for every employee would be the correct decision.

President Mobley agrees with Trustee Beck.

XVIII. ADJOURNMENT

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to adjourn the meeting at 7:45 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator