

VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
AGENDA

DATE: Monday, May 18, 2020

LOCATION: 250 Elm Street
Thiensville, WI

Time: 6:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/83817428497?pwd=YmxQem9DVW5tQnFIWGtlZWlVUnBjQT09>

Meeting ID: 838 1742 8497

Password: 301007

+1 929 205 6099 US

+1 301 715 8592 US

+1 312 626 6799 US

I. CALL TO ORDER

II. ROLL CALL

President:	Van Mobley
Trustees:	Jennifer Abraham
	Samuel Azinger
	Kristina Eckert
	Rob Holyoke
	Kenneth Kucharski
	David Lange
Attorney:	Tim Schoonenberg
Village Planner:	Jon Censky
Administrator:	Colleen Landisch-Hansen
Staff:	Fire Chief Brian Reiels
	Police Chief Curt Kleppin
	Director of Community Services/Public Works Andy LaFond
	Village Clerk Amy Langlois

III. PLEDGE OF ALLEGIANCE

Trustee Lange to lead the recitation of the Pledge of Allegiance.

IV. PUBLIC HEARING

A. THIS REQUEST IS TO REZONE THE PARCELS LOCATED AT 266-286 NORTH MAIN

STREET AND 217-239 GREEN BAY ROAD FROM B-2 SHOPPING CENTER
BUSINESS DISTRICT AND R-4 MULTIPLE FAMILY RESIDENTIAL DISTRICT TO R-5
MULTIPLE FAMILY RESIDENCE DISTRICT, B-4 HIGHWAY BUSINESS DISTRICT AND
PLANNED DEVELOPMENT OVERLAY (PDO) DISTRICT

Documents:

[4-14-2020 PLAN MINUTES.PDF](#)
[NEXJENN.PDF](#)
[NEXJENN PLANS.PDF](#)
[ZONING11X17_2018 \(002\).PDF](#)

1. Motion To Open Public Hearing
2. Administrator To Explain The Notice Of Public Hearing

Documents:

[PUBLIC HEARING NOTICE.PDF](#)

3. Comments From Anyone Present To Be Heard
4. Administrator Reads Any Correspondence Received Related To The Request
5. Comments From The Village Board

B. MOTION TO CLOSE PUBLIC HEARING

V. APPROVAL OF MINUTES

A. Board Of Trustees

1. April 20, 2020

Documents:

[4-20-20 BOARD MINUTES.PDF](#)

B. Special Board Of Trustees

1. April 28, 2020

Documents:

[4-28-20 SPECIAL BOARD MINUTES.PDF](#)

2. May 4, 2020

Documents:

[5-4-2020 SPECIAL BOARD OF TRUSTEES.PDF](#)

VI. DEPARTMENT REPORTS

A. Department Reports

1. Fire Department

a. 1st Qtr Fire Report

Documents:

[2020 Q1 TFD REPORT.PDF](#)

2. Police Department

a. April Police, 2020

Documents:

[APRIL, 2020 TPD REPORT.PDF](#)

3. Public Works Department

a. April DPW, 2020 (Not Available)

VII. COMMITTEE REPORTS

A. Committee Of The Whole

1. May 4, 2020

Documents:

[5-4-2020 COW MINUTES.PDF](#)

VIII. REPORTS AND COMMUNICATIONS (Consent Agenda)

A. Historic Preservation Commission

1. March 11, 2020

Documents:

[3-11-2020 HPC MINUTES.PDF](#)

B. Mequon Thiensville Bike Pedestrian Commission

1. March 5, 2020 (Not Available)

C. River Advisory Committee

1. January 15, 2020 (Not Available)

D. Plan Commission

1. April 14, 2020

Documents:

[4-14-2020 PLAN MINUTES.PDF](#)

E. Capital Expenditures

Documents:

[CAPITAL EXPENDITURES.PDF](#)

IX. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

A. Accounts Payable For All Funds

1. Accounts Payable

a. April 20, 2020 Through May 15, 2020

Documents:

[ACCOUNTS PAYABLE.PDF](#)

2. Financial Report (Receipt)

a. April, 2020

Documents:

[FINANCIAL STATEMENTS.PDF](#)

X. PRESIDENT'S REPORT

A. Appointments

1. Class B Beer And Class B Liquor

- a. Cheel, Llc, Matthew Buerosse, Agent, 105 South Main Street
- b. Chuck's Place, Theodore Hagen, Agent, 406 North Main Street
- c. T&G Thiensville, Inc., Valilike Triantafillouw, Agent, 517 North Main Street

2. Class B Beer And Class B Wine

- a. Thiensville Fire Department, Inc., John Kukla, Agent, 250 Elm Street

3. Class B Beer And Class C Wine

- a. DK Enterprises DBA Downtown Pizza, Daryl Kranich, Agent, 227 South Main Street

4. Skippy's Burger Bar Licenses:

- a. Class B Beer And Class B Liquor
- b. Amusement License
- c. Operator's Licenses - Renew
Cassie Marie Haugen, Brett Thomas Kucharski, Katherine Linda Kucharski,
Kenneth Charles Kucharski, Melissa Lee Kuhn, Alexander John Tarantino

5. Temporary Class B Beer And Class B Wine

- a. Thiensville Business Association: Thiensville Village Market: Tuesdays, June 23, 2020 Through October 13, 2020; Traveling Truck Tour: June 18, July 16, August 20 And September 10, 2020; Best Dam Blues Fest: September 19-20, 2020; And Nightmare On Elm Street: October 29, 2020
- b. AMENDED Thiensville-Mequon Lions Club, Lionfest, August 6, 7, 8 And 9, 2020

6. Operator License - New

- a. Remington's River Inn
Anders Jason Dowd

7. Operator's Licenses - Renewal

- a. Chuck's Place
Heidi Marie Anderson
- b. Shully's Cuisine & Events
Lizbeth Ann Leder-Shein
- c. Thiensville Business Association
Robert Kos
- d. Walgreen Co.
Steven Jacob Jacomet
- e. Glaze, Llc
Heather Anne Albrecht, Philip Gerald Eckert, Skye Fisher Marach

8. Cigarette License

- a. Thiensville Mobil, 301 North Main Street

9. Application For Parade Permit Or Street Closing

- a. Family Fun Before The 4th On Saturday, June 27, 2020 From 10:00 AM To 1:00 PM, Main Street To Freistadt Road, Freistadt Road To Green Bay Road, Green Bay Road To Riverview Drive, Riverview Drive To Elm Street

Documents:

[PARADE PERMIT.PDF](#)

XI. ADMINISTRATOR'S REPORT

A. Department Reports

- 1. Administrator's Report
- 2. Building Inspection Department (Receipt)
 - a. April, 2020 Report

Documents:

[SAFEBUILT INVOICE.PDF](#)

XII. ATTORNEY'S REPORT

XIII. COMMITTEE REPORTS

- A. Discussion And Review Of Washington Ozaukee Public Health Department's Blueprint For Reopening Ozaukee And Washington Counties And Approval Of Resolution 2020-07 A Resolution Imposing Rules And Guidelines For Safely Opening And Conducting Business And Social Gatherings In The Village Of Thiensville (Trustee Holyoke And Trustee Azinger)

Documents:

[BLUEPRINTFAQ.PDF](#)
[RESOLUTION 2020-07.PDF](#)

- B. Review And Approval Of Ordinance No. 2020-03 An Ordinance Rezoning The Property Located At 266-286 North Main Street And 217-227 Green Bay Road In The Village Of Thiensville From R-4 Multiple Family Residential And B-2 Shopping Center District To R-5 Multiple Family District And B-4 Highway Business District And (PDO) Planned Development Overlay

Documents:

[ORD. REZONING NEXJENN PROPERTY.PDF](#)

- C. Review And Approval Of 2019 Financial Statements Prepared By Baker Tilly Virchow Krause & Co., LLP

Documents:

[COMMUNICATION TO THOSE CHARGED WITH GOVERNANCE-MANAGEMENT.PDF](#)
[FINANCIAL STATEMENTS.PDF](#)

- D. Review And Approval Of 2019 Thiensville Police Department Annual Report

Documents:

[TPD 2019 ANNUAL REPORT.PDF](#)

- E. Review And Approval Of Special Event Requests From Jesse Daily, Baaree, 107 Buntrock Avenue, To Extend Noise Ordinance For Friday, June 26, Friday, July 24 And Saturday, August 22, 2020 Until Midnight

- F. Review And Approval Of 2019 MS4 Annual Report

Documents:

[2019 MS4 ANNUAL REPORT.PDF](#)

- G. Review And Approval Of Certificate Of Recognition For Attaining Rank Of Eagle Scout, Sayer Vertz, Boy Scout Troop #852

Documents:

[EAGLE SCOUT.PDF](#)

- H. Review Of Noise Ordinance Staff Report

Documents:

[NOISE ORDINANCE AMENDMENTS PATIOS AND BEER GARDENS.PDF](#)

- I. Review And Approval Of:
BOARD APPOINTMENTS:

Board Representative to Mid-Moraine

David A. Lange, One-Year Term

Community Development Authority
Rob Holyoke, One-Year Term
David A. Lange, One-Year Term

Historic Preservation Commission
Jennifer Abraham, One-Year Term

M-T Bikeway Commission
Sam Azinger, One-Year Term

Ozaukee County Bike Trails
Sam Azinger, One-Year Term

TBRC (Inactive)
David A. Lange, One-Year Term

Telecommunication & IT Oversight
Kristina Eckert, One-Year Term

Weyenberg Library Board
Rob Holyoke, One-Year Term

CITIZEN APPOINTMENTS:

Board of Review
John Rosing, 512 Alta Loma Dr., One-Year Term
Elmer Prenzlou, Alternate, 506 Oakwood Dr., One-Year Term

Community Development Authority
Todd Ruhkick, 408 Oakwood Dr., Four-Year Term

Historic Preservation Commission
Karin Flodstrom, 151 Green Bay Rd., Three-Year Term
Ronald Heinritz, 202 Grand Ave., Three-Year Term

Zoning Board of Appeals
Jesse Daily, Chair, 215 Madero Dr., One-Year Term
Craig Mellendorf, 627 Grand Ave., Three-Year Term
Randy Pasternak, 524 Bel Aire Dr., Three-Year Term

XIV. REPORTS AND COMMUNICATIONS

XV. UNFINISHED BUSINESS

XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE BOARD MEETING.

- A. Inter-Governmental Committee With Mequon
- B. Use Of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report Of Gifts Received

1. \$3,000 From Thiensville-Mequon Rotary Foundation, Inc. For Village Park Reimagined
2. \$250 From Junior Woman's Club Of M-T For Thiensville Fire Department
3. \$100 From Jerry And Judy Schmitz For Thiensville Fire Department

D. Dialog With Mequon Regarding Water Utility Service

E. Review Next Month's Meeting Date Schedule:

June 1, 2020 - Committee of the Whole at 6:00 PM

June 15, 2020 - Board of Trustees at 6:00 PM

XVII. ADJOURNMENT

Amy L. Langlois, Village Clerk
May 15, 2020

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

VILLAGE OF THIENSVILLE
PLAN COMMISSION
MINUTES

DATE: Tuesday, April 14, 2020

LOCATION: Village of Thiensville
250 Elm Street

TIME: 6:00 PM

Join Zoom Meeting

<https://zoom.us/j/390516292?pwd=eWM2dkxlTys1T2pOMHJ2cWdPb0d0QT09>

Meeting ID: 390 516 292

Password: 471927

Dial by your location

+1 253 215 8782 US

+1 301 715 8592 US

Meeting ID: 390 516 292

Password: 471927

Find your local number: <https://zoom.us/u/adCfQkZYiW>

Anyone wishing to speak during the Public Hearing or during Business From the Floor must register with Amy L. Langlois, Village Clerk at alanglois@village.thiensville.wi.us or at 262-242-3720 by 4:30 PM on Tuesday, April 14, 2020

I. CALL TO ORDER

Chairman Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

Chairman:	Van Mobley	
Commissioners:	Mike Dyer	Sarah Hughes
	Rick Gattoni	Ken Kucharski
	Carol Gengler	Dan Luedtke
Administrator:	Colleen Landisch-Hansen	
Planner:	Jon Censky	
Director of Community Services/Public Works:	Andy LaFond	

III. PUBLIC HEARING

- A.** The applicants, Jesse Daily and Matthew Buerosse, are Seeking a Conditional Use Permit Amendment to Have Outdoor Beer Garden at 107 Buntrock Avenue Hours of 11:00 AM to 10:00 PM Changed to 11:00 AM to 11:00 PM on Fridays and Saturdays

1. Motion to Open Public Hearing

MOTION by Commissioner Gattoni, **SECONDED** by Commissioner Kucharski to open the Public Hearing at 6:03 PM. **MOTION CARRIED UNANIMOUSLY.**

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April 14, 2020
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2. Administrator Colleen Landisch-Hansen to read and explain Notice

Administrator Landisch-Hansen read the Notice. Applicants Jesse Daily and Matthew Buerosse are seeking a Conditional Use Permit amendment to have the hours of operation for the baaree at 107 Buntrock Avenue of 11:00 AM to 10:00 PM changed to 11:00 AM to 11:00 PM on Fridays and Saturdays.

Mr. Daily would like to allow customers to sit on the patio until 11:00 PM. Customers only have a 3-1/2-hour window for business. Mr. Daily also stated that he will be cognizant of his neighbors and will not have music go past 10:00 PM.

3. Comments from anyone present requesting to be heard

Resident, 103 Buntrock Avenue – The resident next door to the cheel state that it is not the bar, but the music that is his concern. He has a special needs child and the music is too loud to the point where the windows shake and a picture has fallen off the wall. It was also stated that people need to sleep.

Erin and Greg Mueller, 121 South Main Street – The Muellers stated that if the music were to end by 9:30 PM that would be great and do not support extending the hours of operation. The volume also needs to be addressed.

4. Administrator Colleen Landisch-Hansen to read any Correspondence received related to the request

Administrator Landisch-Hansen read correspondence received by the Village related to this request

Michael and Linda Koepke, 127 South Main Street, wrote in an email that they are opposed to expanding the operating hours. The Koepkes live 60 feet from the courtyard and stated that they would not have a problem with the expanded hours, however, on numerous occasions the music went after the 10:00 PM closing time. The Koepkes also added that cleanup and customers leaving the property now extend past 10:00 PM. Also, noted was that there does not seem to be problems with noise from Remington's, which is across the street from their residence.

Thomas Montaine, 120 South Main Street, wrote in a letter that the restaurant is a nice addition to the area, but is opposed to the expanded hours. Mr. Montaine lives and rents five apartments in the area. The current 10:00 PM closing time provides his tenants time to relax and sleep. Mr. Montaine would like to keep the outdoor beer garden as a positive addition and keeping the outside noise level down after reasonable hours is important.

Erin and Greg Mueller, 121 South Main Street, said in a letter that Barkha Daily told Plan Commission members when the beer garden was approved that last call would be at 9:45 PM and everyone would be out of the outdoor beer garden by 10:00 PM. This rarely happens. The Mueller's added that the site has become a live music venue with amplified bands five or six nights a week. The music can be heard as far away as Village BP, 246 North Main Street, and by homes on Buntrock Avenue. The Mueller's also stated that they often sit in their home with the windows closed due to the volume of some of the bands.

Village Planner Jon Censky explained what is allowed in the B-1 Business District and stated that other communities prohibit amplified music in similar venues, but allow acoustic music.

Commissioner Gattoni inquired how many complaints the Police Department has received related to the outdoor beer garden. Commissioner Gengler noted that this request is for music not to go past 10:00 PM and asked if patrons could continue congregating inside the cheel. Commissioner Hughes supports this request. Commissioner Kucharski stated that it is important to be business-friendly, however, the Village also has a responsibility to the residents.

5. Motion to Close Public Hearing

MOTION by Commissioner Luedtke, **SECONDED** by Commissioner Gattoni to Close the Public Hearing at 7:00 PM. **MOTION CARRIED UNANIMOUSLY.**

IV. BUSINESS

- A.** Approval of Minutes
1. February 4, 2020

MOTION by Commissioner Kucharski, **SECONDED** by Commissioner Gattoni to approve the February 4, 2020 Minutes. **MOTION CARRIED UNANIMOUSLY.**

- B.** Review and approval of a Conditional Use Permit Amendment for Jesse Daily and Matthew Buerosse, 107 Buntrock Avenue to Have Outdoor Beer Garden Hours of 11:00 AM to 10:00 PM Changed to 11:00 AM to 11:00 PM on Fridays and Saturdays

Commissioner Gattoni questioned the exceptions that the Village Board is granting for special events.

Commissioner Luedtke does not support approving the amendment for the Conditional Use Permit. Commissioner Kucharski believes that the 10:00 PM closing time is fair. Commissioner Hughes supports having the music end at 10:00 PM with a hard shut-down at 11:00 PM. Commissioner Gengler agrees with Commissioner Hughes and added she is concerned the time will creep beyond that. Commissioner Dyer believes the music is too loud and needs to stop by 10:00 PM adding that there are residences nearby.

Chairman Mobley said there has been a directive to revive the downtown area and suggested leaving the current Conditional Use Permit in place. Chairman Mobley also stated that the Plan Commission then could explore a policy for the entire district.

Commissioner Gattoni noted that this is an outdoor beer garden and is not comparable to other bars in the area due to outdoor music. Commissioner Luedtke added that band noise is different from the sounds of people chatting. Commissioner Gattoni mentioned that Mr. Daily stated that his musicians are booked from 6:00 PM until 9:00 PM and suggested restricting the Conditional Use Permit for amplified music to end by 9:00 PM.

Staff was directed to look into the possibility of changes in the Zoning Code for discussion in May.

MOTION by Commissioner Hughes to approve Conditional Use Permit Amendment for Jesse Daily and Matthew Buerosse, 107 Buntrock Avenue to Have Outdoor Beer Garden Hours of 11:00 AM to 10:00 PM Changed to 11:00 AM to 11:00 PM on Fridays and Saturdays. **MOTION FAILED.**

- C.** Review and approval of Storage Shed, Douglas Chimenti, 587 Rosedale Drive

Douglas Chimenti, 587 Rosedale Drive, addressed the Plan Commission and presented plans for a shed. Mr. Chimenti is using wood siding painted to match the color of the home. The proposed shed measures 10 x 14 feet (140 square feet) and will have a height of 12 feet. The front of the shed will have a double-door system and the rear elevation a single door. There will be a 3 x 3-foot window on each side.

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Planner Censky stated the shed fully complies with the Code. Commissioner Kucharski inquired about the fence indicated on the plans. Planner Censky stated that the fence had been approved by the Plan Commission years ago.

MOTION by Commissioner Kucharski, **SECONDED** by Commissioner Luedtke to approve Storage Shed, Douglas Chimenti, 587 Rosedale Drive. **MOTION CARRIED UNANIMOUSLY.**

D. Review and approval of New House, Hillcrest Builders, Lot 7 North Orchard Street

Hillcrest Builders is requesting approval of the architectural plans for the first single-family home to be constructed on the recently approved Orchard Street development.

Oyvind Solvang, owner of Hillcrest Builders, submitted drawings of the spec home. Mr. Solvang stated that they will manage the color and façade of the homes so there is variety and is discussing potential home sales with three or four prospects.

Commissioners Gattoni, Luedtke, Kucharski, Hughes, Gengler and Dyer all support the new residence.

MOTION by Commissioner Gattoni, **SECONDED** by Commissioner Kucharski to approve New House, Hillcrest Builders, Lot 7 North Orchard Street. **MOTION CARRIED UNANIMOUSLY.**

E. Review and recommend Rezoning from B-2 Shopping Center Business District and R-4 Multiple-Family Residential District to R-5 Multiple-Family Residential District, B-4 Highway Business District and PDO Planned Development Overlay District for NexJenn Real Estate LLC, Patricia Jennings Ullrich, Parcels Located at 266-286 North Main Street and 217-227 Green Bay Road

Greg Zastrow, Project Manager, T. J. Morley, Architect, Eppstein Uhen Architects, and developers Trish Jennings Ullrich and Joe Ullrich of NexJenn Real Estate LLC presented to the Plan Commission a request to rezone the parcels located at 266-286 North Main Street and 217-227 Green Bay Road.

Proposed is 94,000 square feet of leasable space in Buildings A and B, 47 one-bedroom apartments, 30 two-bedroom apartments, 6 three-bedroom apartments and 6 three-bedroom townhomes, 89 parking spots under the buildings and an additional 63 surface parking spots, 14,000 square feet of retail space in Buildings C and D and 68 surface parking spots. The total project area is 8.13 acres.

The setback from the north and south property lines will be 15-feet and the setback from the west property line is 5-feet.

Mr. Morley stated that he broke the retail up to create an appropriate scale and a pedestrian walkway. Also explained was that more robust building materials, such as stone and cedar shake, will be used. The roofs will be vaulted and the building height is 33 feet at the eaves and 54 feet at the peak.

Mr. Morley stated that there will be parking under both buildings as well as an elevator.

This building is a little higher than Willowbrook, however, Willowbrook's pad is higher. Commissioner Gengler remarked that the steep pitch adds to the character and hides the utilities and also believes that 89 units is a lot.

Chairman Mobley inquired about the height of the ceilings. Mr. Morley stated that they are 9 feet high.

Commissioner Gattoni said he likes how the utilities are hidden on the roof.

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Commissioner Dyer asked about the total number of surface parking spots. Mr. Morley indicated that there will be an additional 131 spaces to the existing Walgreens spots. Commissioner Dyer likes the plans.

Director LaFond stated that Walgreens has 73 parking spaces, which is 27 parking spaces more than Code requires.

Planner Censky noted that proposed is a mixed-use development and that shared parking is preferred for this type of development.

Commissioner Luedtke inquired about the water table. Commissioner Hughes added that the plans look great. Commissioner Gattoni likes the amount of stone that is proposed.

Chairman Mobley stated that 89 units is a lot of apartments and hopes they will be absorbed into the market. Chairman Mobley noted that the Village Board will want to see occupancy rates and urged the developers to think about the mix of housing being provided. The Village is adding 10 single-family homes. Chairman Mobley also added that this project could be exactly what is needed in the area as it might help encourage development to the north.

Commissioner Kucharski likes the retail portion of the development and added it is important to have that mix.

Commissioner Censky noted that Section 17.0307(F)(1) of the Village Code requires a minimum building setback of 25 feet from the street right-of-way, but 15 feet is proposed. This deviation to the Code is to be noted in the PDO petition.

MOTION by Commissioner Gattoni, **SECONDED** by Commissioner Kucharski to recommend to the Village Board to Rezone from B-2 Shopping Center Business District and R-4 Multiple-Family Residential District to R-5 Multiple-Family Residential District, B-4 Highway Business District and PDO Planned Development Overlay District for NexJenn Real Estate LLC, Patricia Jennings Ullrich, Parcels Located at 266-286 North Main Street and 217-227 Green Bay Road. **MOTION CARRIED UNANIMOUSLY.**

All applicants or their contractors must be present for any approvals.

V. STAFF REPORT

Director LaFond presented the monthly staff report. A deck application from Joel and Debbie Belter, 753 Grand Avenue, was reviewed and approved by Village staff on April 7, 2020.

VI. BUSINESS FROM THE FLOOR

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

VII. ADJOURNMENT

MOTION by Commissioner Luedtke, **SECONDED** by Commissioner Kucharski to adjourn the meeting at 7:48 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Andy LaFond
Director of Community Services/
Public Works

Signed by,



Colleen Landisch-Hansen
Administrator

NEXJENN REAL ESTATE LLC REZONING RECOMMENDATION

To: Thiensville Planning Commission

Prepared by Jon Censky, Village Planner

Date: April 14, 2020

Item No. **IV. E.**

General Information

Applicant:

NexJenn Real Estate LLC

Status of Applicant:

Property Owner

Requested Action:

Rezoning Recommendation

Existing Zoning:

R-4 Multiple-Family Residential and B-2 Shopping Center District

Proposed Zoning:

R-5 Multiple-Family, B-3 Highway Business District & PDO Planned Development Overlay

Location:

266-286 North Main Street & 217-227 Green Bay Road

Land Use Plan Designation:

High Density Residential and Commercial

Existing Land Use:

Vacant

Proposal:

Commissioners will recall that last December, you recommended changing the Land Use Plan classification for this site to mirror the high-density residential use and the reduced commercial area being proposed herein. That recommendation was discussed and approved by the Village Board in January. The applicant has now submitted more detailed plans and is requesting rezoning recommendation from the R-4 Multiple-Residential District with a maximum density of 11.5 units/acre to the R-5 Multiple-Family Residential District with densities not to exceed 14 units/acre. They are also requesting to reduce the commercially zoned area of this property and to rezone it from B-2 Shopping Center District to B-4 Highway Business District and to apply the PDO Planned Development Overlay District over the entire project area to tie this into one unified planned development. The overlay district also provides the flexibility needed to increase the density up to a maximum of 22 units/acre and to adjust the standards of the base R-5 and B-4 Districts as needed.

PDO type developments typically encompasses one or more principal uses and/or structures where strict compliance with the regulations and standards of the underlying basic zoning district would prevent such development. The PDO Overlay District is a tool that allows the Village Board, following a recommendation from the Plan Commission, to consider modifications for such things as density, shared parking, building location, height requirements, yard and setback standards and density

requirements to a maximum of 22 units/acre. As agreed, in previous discussions before this Commission and the Village Board, the density is based on the area of all five lots combined, including the Walgreens site.

With respect to density, the R-5 District permits densities up to 14 units per acre but the PDO overlay district allows the Village Board, following a recommendation, from the Plan Commission, to expand densities up to 22 units per acre. My calculations indicate that the project is within those limits whether the entire area, with all lots combined and owned by the developer, is used in the calculation or just the site specifically dedicated to the residential portion of the project is used. More specifically, when using the all lots combined, the density calculates out to 11.2 units per acre and when using just the site devoted to the residential portion of the project, the density is 22 units per acre.

Staff's review of these plans indicates that while the project is conforming to the density limits of the R-5 District, the following departures to the underlying Zoning Districts Standards are needed for this project to be approved as presented.

Nonconforming to Standards:

- R-5 Multiple-Family Residential District.
Code Requirement – SEC 17.0307 1. Number of units per structure
Multiple family dwellings not to exceed 12 dwelling units per structure.
Departure – **Proposed building A has 45 units and building B has 44 units.**
- R-5 Multiple Family District and B-4 Highway Business Districts
Code Requirement – SEC 17.0307 D. (R-5) States: Lots shall have the minimum of the larger of 15,000 square feet in area or 3,800 square feet per unit = 7.9 acres and Sec. 17.0311 D. (B-4) States: Lots shall have a minimum area of 10,000 square feet. =7.9 acre + 10,000sf = 7.99acres
Departure – **The total project area = 7.94acres.**
- Parking requirements.
Code Requirement – Section 17.0503 M (1) Single-family, two-family and multiple-family dwellings shall have two (2) spaces per dwelling unit with at least one (1) space per dwelling unit provided in a garage.
Departure – **The plans propose 1.7 stalls per unit with 89 under cover. Staff notes however, that while this project does have sufficient parking to support the overall needs of the project, 26 of the surface stalls will be shared between the residential and retail uses.**
- Building Height.
Code Requirement – **Section 17.0307 E.** states: No principle building, or part of a principle building shall exceed 40 feet in height and **Section 17.1300 J. Definitions**, states: Building Height. The vertical distance measure from the mean elevation of the finished lot grade along the street yard face of the structure to the heist point of the roof deck of a flat or mansard roof or the mean height of the hip, gambrel, arched, round or pitched roof.

Departure – The plans propose a building height of 51 feet to the ridge and 35 feet to the eve of the roof. Accordingly, the mean elevation of the proposed pitched roof is 43 feet, exceeding the structure height by 3 feet.

Basis for Approval of the petition

According to the new PDO Ordinance, the Plan Commission, in making its recommendation and the Village Board in making its determination, shall consider:

- That the petitioners for the proposed Planned Development Overlay District have indicated that they intend to begin the physical development of the PDO within (12) months following the approval of the petition and that the development will be carried out according to a reasonable development timetable, including all benchmark dates from commencement to completion of the physical development of the proposed project that is satisfactory to the Village.
- That the proposed Plan Development Overlay District is consistent in all respects to the purpose of this Section and to the spirit and intent of this Ordinance; is in conformity with the adopted Comprehensive Smart Growth Land Use Plan or any adopted components thereof; and, that the development would not be contrary to the general welfare and economic prosperity of the Village and that the benefits and improved design of the resultant development justifies the establishment of a PDO Planned Development Overlay District.
- The Village Plan Commission in making its recommendation and the Village Board in making its determination shall further find that:
 - a. The proposed site shall be provided with adequate drainage facilities for surface and storm waters.
 - b. The proposed site shall be accessible from public roads that are adequate to carry the traffic that can be expected to be generated by the proposed development.
 - c. No undue constraint or burden will be imposed on public services and facilities, such as fire and police protection, street maintenance, and maintenance of public areas by the proposed development.
 - d. The streets and driveways on the site of the proposed development shall be adequate to serve the residents of the proposed development and shall meet the minimum standards of all applicable ordinances or administrative regulations of the Village.
 - e. Public water and sewer facilities shall be provided.
 - f. The entire tract or parcel of land to be included in a Planned Development Overlay District shall be held under single ownership or if there is more than one (1) owner, the petition for such Planned Development Overlay District shall be considered as one (1) tract, lot or parcel, and the legal description must define said PDO as a single parcel, lot or tract and be so recorded with the Ozaukee County Register of Deeds office.

Moreover, such development will create an attractive residential environment of sustained desirability and economic stability, including structures in relation to terrain, consideration of safe pedestrian flow, ready access to recreation space and coordination with overall plans for the community.

The total net residential density within the Planned Development Overlay District will be consistent with the Village's Smart Growth Land Use Plan and the density determined on a case-by-case basis by the Village Board following review and recommendation by the Plan Commission.

Provision has been made for the installation of adequate public facilities and the continuing maintenance and operation of such facilities.

Adequate, continuing fire and police protection is available.

The population composition of the development will not have an adverse effect upon the community's capacity to provide needed school or other municipal service facilities.

Adequate guarantee is provided for permanent preservation of open space areas as shown on the approved site plan either by private reservation and maintenance or by dedication to the public.

Planner's Comments/Recommendation

In making your recommendation, you will need to reference and support the deviations from the basic use district standards, as noted above, for this project to be approved as proposed. These deviations include the departure from the maximum number of units/structure from 12 units/structure to 44 and 45 units/structure; the small departure from the required lots size; the number of parking stalls for the residential component from 2 stalls/unit to 1.7 stalls (shared parking as proposed is encouraged) and the building height exceeds the maximum allowed by 3 feet. In addition to recommending these departures, your motion should include the stipulation that all lots within this project be combined into one.

Staff believes that this project will provide good utilization of the land that formerly supported a highly intensive shopping center with a grocery store as its anchor tenant. In my view, this project will not have an unreasonably adverse effect on neighboring properties as the structures proposed for the project will harmonizes with and enhances the look of the area. Moreover, the building materials being chosen are quality materials that will complement the general character of other buildings and structures in the vicinity of the proposed development. The proposed project will result in the construction or upgrading of specific public infrastructure improvements that will benefit the public the proposed project will enhance an existing structure that is deemed beneficial to the character of the Village of Thiensville.

Petition

for the approval of a Planned Development Overlay District (PDO) allowing for the master plan development of 4 buildings containing a total of 89 residential units, approximately 14,000 sf of retail/commercial space, 130 new surface parking space and 89 below ground parking spaces along with public greenspace, circulation, and all appurtenances (The Project) as further described herein.

Petitioner: NexJenn Real Estate LLC, Patricia Jennings Ullrich
3048 N. Marietta Ave, Milwaukee, WI 53211

On behalf of the fee simple owner LRJ Bonnywell I, II, and III
230 E. McArthur Lane
Fox Point, WI 53217

The Village of Thiensville Planning Commission and Village Board
Village of Thiensville, Ozaukee County, WI

April 14, 2020

Project Overview

The Hawthorne Square project is the result of over 2 years of collaborative work to create a thoughtful comprehensive mixed-use infill redevelopment at the corner of Freistadt Rd and Main St. The coordinated area site planning and diversified location of structures and building types are intended to provide an exceptional experience for The Project residents and visitors along with those who currently reside elsewhere within the Village. The design, construction, planning, delivery, and management have been well thought out and coordinated

by our team of subject matter specialists. A safe and efficient system for pedestrian and vehicle traffic, and attractive recreation and open spaces for visitors, residents, customers, and existing Village residents is a priority for this development.

Project Team

Developer: NexJenn Real Estate whose principle owners are Patricia Jennings Ullrich and Margarite Jennings Beach - NexJenn is a Real Estate Management, Development, and Consulting Firm with 30 years of diverse experience currently managing 13 real estate assets and 3 redevelopment sites. Refer to their website nexjenn.com for full biographies and company overview.

Fee Simple Owner: LRJ Bonnywell Village I, II, and III owned solely by Dr. and Mrs. Leander R Jennings - Ownership of subject property goes back to 1966 when the property was purchased from the Messinger Family. With the help of his father, David V. Jennings, a neighborhood shopping center was developed and served the community until about 20 years ago when Walgreens moved out of the strip shopping center and onto the corner, at which time the shopping center was demolished. Dr. Jennings had a partner, brother Phillip Jennings, who he bought out in 2017.

Design and Project Management: Eppstein Uhen Architects (EUA), Greg Uhen and Greg Zastrow are the principle design and project leads – EUA is best known for designing environments that elevate people's potential. More than 230 employees in Milwaukee, Madison, and Denver demonstrate unparalleled commitment to the markets, communities and clients they serve. For additional information, please visit the firm's website at eua.com.

Feasibility/Research: Moegenburg Research Group - Pete Moegenburg and Kyle Bjerke provided the initial study along with continued updates to provide insight concerning the market complexities influencing the project mix, density,

competitive outlook and overall feasibility analysis. The full 116-page feasibility study is available for your review.

Construction and Construction Management: Horizon Construction Group – Dan Fitzgerald and Mick Hintz, whose experience building and managing a project of this size and scope is without match. Horizon also owns most of what they build and therefore deliver the advantage of understanding the necessary quality required for an owner who has the intention of long-term ownership. Further information is available on their website horizonbm.com

Financing: Walker & Dunlop – Jim Cope and Andy Schoene are engaged with our team to provide the lender’s view on project feasibility. Walker and Dunlop is the leading commercial debt provider in the area. The reliability of our modeling depends greatly on their experience they have with other similar developments. Learn more at walkerdunlop.com

Civil Engineering and Landscape Design: Kapur & Associates, Inc. - Kapur will provide civil plans, specifications, storm water management, and erosion control for review and final approval by the Village. Kapur will also obtain all other required permitting by WDNR, State Plumbing, and Agencies Having Jurisdiction and provide copies of those permits to the Village. Kapur will also be providing landscape design. See more at kapurinc.com

Statement: The petitioner asserts that The Project “conforms to the Village’s adopted master plan, or any adopted component thereof, and the general character of the uses to be in the proposed PDO, including the following information:”

- 1. **Total Area.** Total land area under consideration for the PDO is 7.945 acres between 5 total lots consisting of the following tax key #s:

- 120500324001
- 120500324003
- 120500324004
- 120500324005
- 120500326002

The number of dwelling units contained within the two larger buildings toward the Northeast (A) and Southeast (B) as of The Project contain a total of 89 residential units. The Southwest (C) and Northwest (D) buildings contain commercial space only. The unit composition is as follows:

The unit’s size, density and layout are further described visually on the following pages.			
<u># of units</u>	<u>Bedrooms</u>	<u>Average size</u>	<u>Average Occupancy</u>
47	1 BR	820 sf	1.5
30	2 BR	1,210 sf	2
6	3 BR	1,400 sf	3
<u>6</u>	<u>Townhomes 1,800 sf</u>		<u>3</u>
89 total units		104,040 sf	176 est. occupants
Commercial Building C		4,500 sf	
<u>Commercial Building D</u>		<u>9,500 sf</u>	
Total rentable sf		118,590 sf plus circulation	

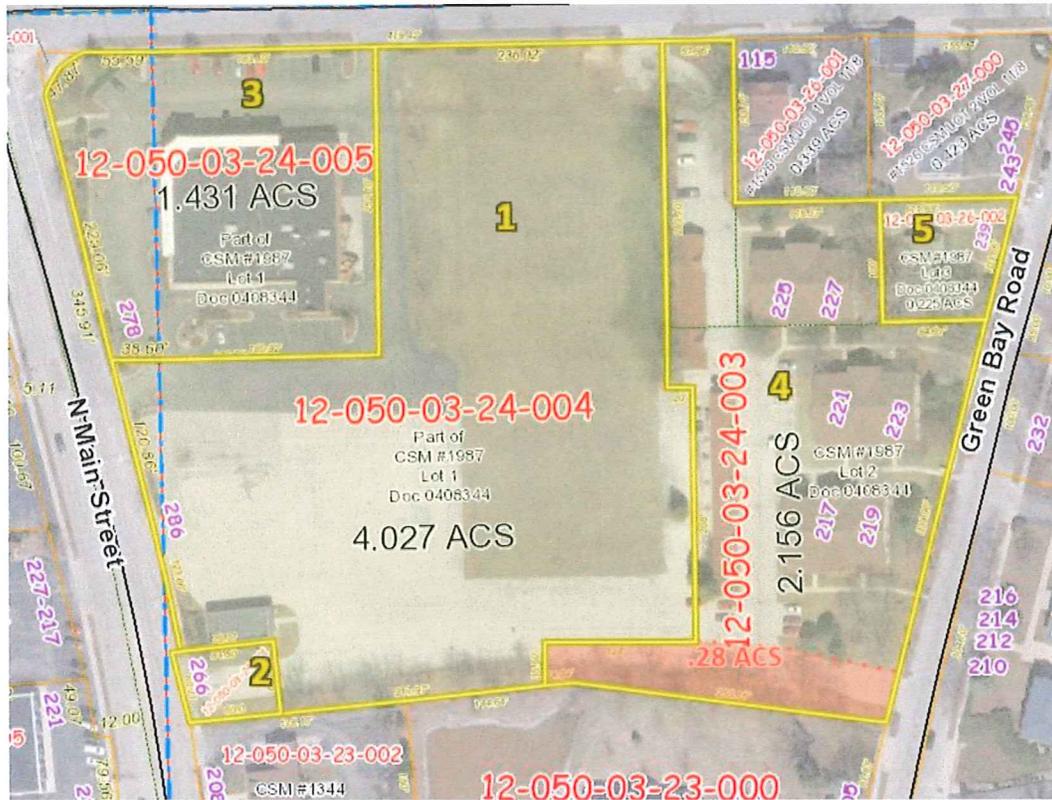
Unit Mix: Hawthorne Square

Unit Type	RESIDENT FLOORS				Apartment Data	
	ave. unit NSF	1	2	3	total	unit mix
3BR subtotal					6	6.7%
	1400					
Bldg A		1	1	1	3	
Bldg B		0	1	2	3	
2BR subtotal					30	33.7%
	1210					
Bldg A		5	6	6	17	
Bldg B		5	4	4	13	
1BR subtotal					47	52.8%
	820					
Bldg A		7	6	9	22	
Bldg B		8	8	9	25	
Townhomes subtotal					6	6.7%
	1800					
Bldg A		3	0	0	3	
Bldg B		3	0	0	3	
BLDG A		16	13	16	45	
BLDG B		16	13	15	44	
TOTALS		32	26	31	89	100%

UNIT MIX

Hawthorne Square Density Calculations Scenarios
 Village of Thiensville February 7, 2020

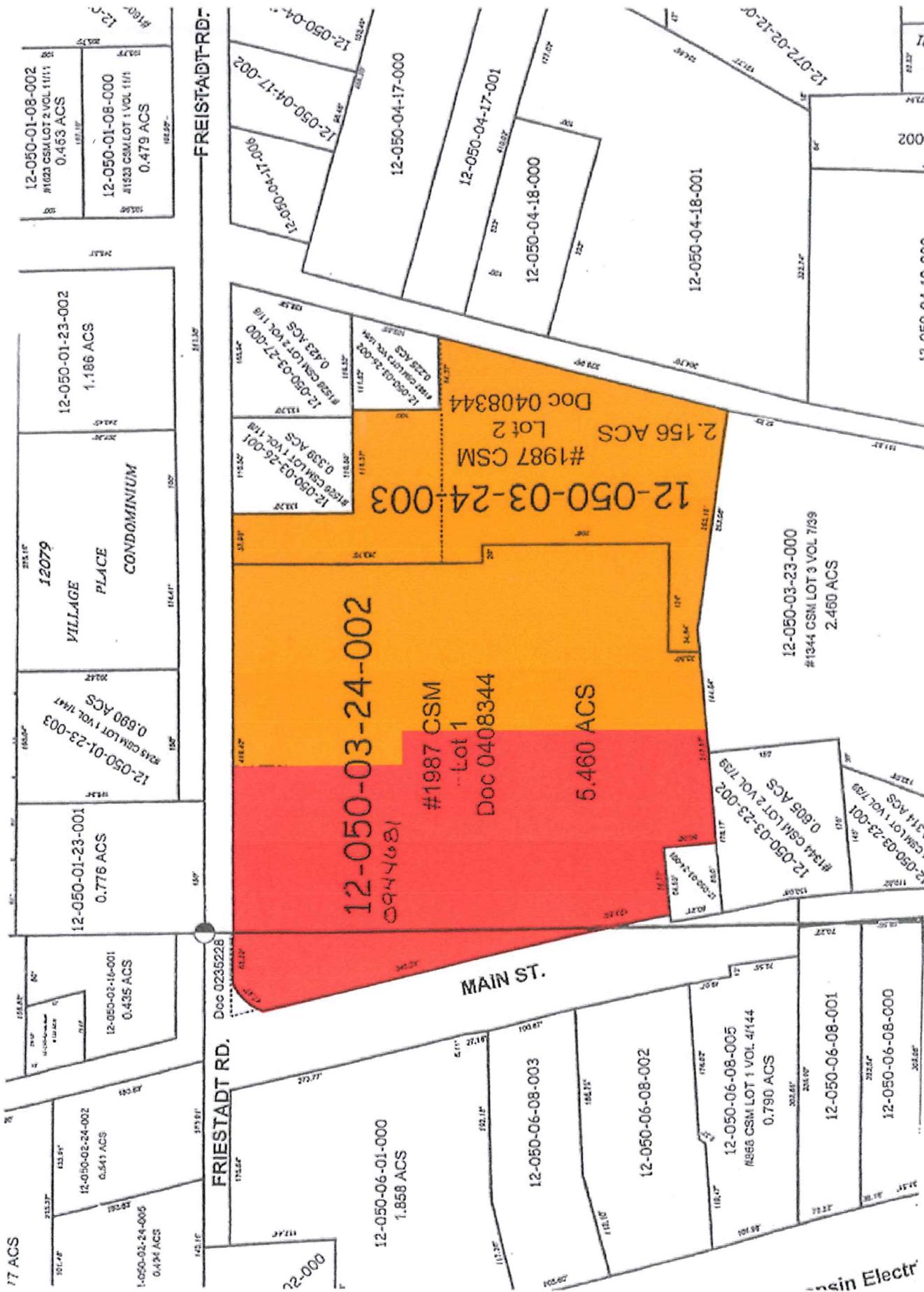
	Parcel	Acres	tax Key	Parcel	Site Address	tot_ac
SW Corner	2	0.11335967	120500324001	17094	266 N MAIN STREET	0.113
Bonniwell Apartments	4	2.14838941	120500324003	17096	217-227 GREEN BAY ROAD	2.156
Existing Vacant	1	4.02698959	120500324004	39257		4.027
Walgreens	3	1.43141786	120500324005	39258	278 N MAIN STREET	1.431
Yellow House	5	0.22465815	120500326002	17099	239 GREEN BAY ROAD	0.22
Total		7.94481468				



Parcel	Acres	R-5 14 units/acre	PDO Max 22/units acre
Parcel 1	4.027	56.37	88.59
Parce 1 + 2	4.14	57.96	91.08
Parces 1+2+3	5.71	79.94	125.62
Parcels 1+2+4	6.29	64.06 new 24 existing	114.38 new 24 existing
Prcels 1+2+4+5	6.51	67.4 New 25 existing	118.22 new 25 existing
Parcels 1+2+3+4+5	7.94	86.16 new 25 existing	149.680 new 25 existing
Parcels 1+2+.28 acres	4.42	61.88	97.24

Note: removing .28 acres from Parcel 4 would make it non-conforming for its current R-4 zoning It would conform with R-5 zoning $1.86 * 14 \text{ U/Acre} = 26.04 \text{ units}$

Note: Acquisition of the two properties at the NE corner would make the entire site 8.7 Acres allowing up to 121 R-5 or 191 PDO-Max minus existing units.



FRIESTADT RD.

FRIESTADT RD.

MAIN ST.

Village of Thiensville Planned Land Use Map
PROPOSED

Hawthorne Square
11/29/2018
18187



eppstein unen : architects

The Project will be serviced by public water, sanitary sewer, and public storm sewer. No increase in storm run-off is expected, and permeable new surfaces will be introduced where suitable to accomplish this.

2. **Value of The Project.** The total cost of The Project including Land Value, Hard Construction Cost (inclusive of structures, mechanicals, fixtures, landscaping, water retention/detention), and all Soft Cost (inclusive of design, engineering, development, financing, Environmental, and legal fees) is expected to be in the range of \$24,000,000.00. Special features include higher end design specs, significant greenspace and recreational space, 130 incremental surface parking spaces along with 89 underground parking spaces, a common club house with both indoor and outdoor fireplaces, seating, and entertaining features, an in-house health club, thoughtful urban design with walking paths for residents as well as paths for neighbors to easily move through The Project.

3. **Ownership.** The Project will continue to be owned locally by entities 100% controlled by Dr. and Mrs. Leander R. Jennings and their heirs. The Jennings family history in Thiensville dates to 1926. Dr. Leander Jennings has been well-known for his horsemanship and often rode from his nearby Mequon farm into the Village of Thiensville on horseback. The farm continues to be an active farm today where Dr. Jennings raises sheep, chickens, soybeans, and corn, along with recreational areas for horseback riding, shooting, hunting, beekeeping, hayrides, hiking, and cross-country skiing.

The Project will be managed and leased by NexJenn Real Estate along with support from multiple local contractors and suppliers.

4. **Departures from Standard Development.** With the addition of 89 residential units along with the exist 25 residential units within the project boundaries, the density of less than 15 units per acre remains well under that established limit of 22 units/acre maximum limit established for an R-5 PDO designated property. Property setbacks are being reviewed currently against the newly generated Certified Survey Map. Neighboring uses are compatible with the proposed development plan with the expectation that the added density, traffic, and beautification will act as a catalyst to future neighborhood enhancements. The height of buildings A & B is 51 feet to the ridge, however only 35 feet to the eve line. Therefore because of the sloped roof design, the ridge height does exceed the zoning height restriction of 40 feet. Exception is requested for this, as it is entirely due to special design details. If a flat roof were a preferred option versus one that connects with the historic character of the Village, no exception would be requested. The design details of The Project have been given special attention in order to draw from and enhance the nature of Village of Thiensville. The roofline, along with real stone accent finishes, gas lamps, and fireplaces, are integral to the authentic Thiensville character and experience. The pitched roof line also conceals rooftop equipment from street view.

5. **Development Timetable.** The Project concept, market feasibility, and initial design and layout began in mid-2017. Since then, there have been many modifications due to feasibility, compatibility, desirability, cost, innovation, and market forces. The Village of Thiensville continues to be a great partner in many respects. Accounting for the schedule of Village approvals along with the project and construction lifecycle, the general development timeline from this point forward is as such:

a. February 17, 2020	Pre-petition Conference (complete)		
b. March 13, 2020	PDO Petition submittal		
c. April 14, 2020 approval/recomm	Plan	Commission	Meeting

d. April 30, 2020 Published	Class 2 Notice for Public Hearing
e. May 7, 2020	Class 2 Notice for Public Hearing Published
f. May 18, 2020	Public Hearing (submittal May 8 th)
g. May 18, 2020 PDO	Village Board action on Rezoning and
h. June 1, 2020	Village Board closed session
i. June 2, 2020	1 st Joint Review Board Meeting
j. June 2, 2020 Project Plan and TIF	Plan Commission Public hearing on
k. July 20, 2020 Plan	Village Board adopts TIF and Project
l. August 2020	Final draft of the development agreement, architectural detail review and approval
m. September 2020	Final Approval of the Plat and final development agreement
n. September 2020 Commencement.	Marketing Program
o. Additional meetings and approvals include, but not limited to	
<ul style="list-style-type: none"> • Mequon Water Utility 	
<ul style="list-style-type: none"> • Water services agreement 	
<ul style="list-style-type: none"> • Approval of water and street improvements 	
<ul style="list-style-type: none"> • Storm water plan 	

	<ul style="list-style-type: none"> • Demo Permit
	<ul style="list-style-type: none"> • Civil Engineering/Traffic/Driveway Entrances
	<ul style="list-style-type: none"> • Sanitary Sewer Connection
	<ul style="list-style-type: none"> • Building plan review
	<ul style="list-style-type: none"> • Fire Department Plan Approval
	<ul style="list-style-type: none"> • Fire Department
p. December 2020	Finalize all drawings and plans
q. January 2021	Documents are issued for Bid
r. March 17, 2021	Ground-Breaking
s. May 1, 2022	In-service Date.

6.

6. Traffic Study – The existing traffic counts have been considered and documented in our Moegenburg feasibility study. Impact study on traffic due to the development will be forthcoming.

7. Site Conditions – The onsite and offsite vehicular and pedestrian circulation along with the ingress and egress have been reviewed in detail. Sediment control, stormwater retention, and soil conditions will be adequate to accommodate the structures. The Village may modify such proposals subject to conditions of approval if such modifications are consistent with best engineering practices and the approval of the Village Board.

8. Permanent common open space. Common open space shall be conveniently accessible to all residential units within the planned unit development, available to all occupants of the dwelling units for whom the use of the open space is intended and shall provide a meaningful and useful area for such intended open space. The final landscape plan will not be complete until Q3 2020. The general layout of open space is depicted on the following pages. The final plan shall meet the requirements set forth in

the PDO District guidelines and ultimately approved by the Planning Commission and the Village Board.

9. **Organizational Structure.** It is intended that the entire PDO will continue to be owned Fee-Simple 100% by Dr. and Mrs. Leander Jennings and their heirs.
10. **Staging Plan.** Timetable for project completion including but not limited to roads, utility hookups, construction and landscaping are under development will occur between March 1, 2021 and April 30, 2022. The actual construction calendar/timeline is currently under development, but ultimately subject to approvals by The Village Planning Commission, Village Board, along with Staff and Village's outside contractor's review.

General Approval and Detailed Approval. The petitioners are hopeful that the Planning Commission, Village Board, Village Residents, as well as other stakeholders will find The Project to be visually attractive, fitting for the site and community. The Project creates value as a catalytic project for further improvements within the Village and will provide a significant increase to the Village property tax base. We will further document that The Development will not be burdensome on the existing Village infrastructure. As an in-fill development where a large commercial building drawing far greater daily traffic has been demolished, we do not expect the proposed plan to burden existing police and fire services or necessitate further capital or operational outlay. While the added population will add a certain population to local schools, the cost is modest in comparison to the \$400,000 annual tax increment expected due to the value of the new improvements.

The final building, landscape, civil engineering, water retention, and other impact studies are yet to be finalized and approved. At this time however the petitioners request General Approval and Detail Approval subject to final staff review of all necessary plans and studies which will be provided during the normal course of the project timeline as shown previously.



PARKING STALLS	
COVERED (Multi-family)	= 89
SURFACE (Multi-family)	= 63
RETAIL (4.5 / 1000sf)	= 68
TOTAL	= 220



SITE PLAN



HAWTHORNE SQUARE

18187
03/04/20



AERIAL A



AERIAL B



AERIAL C



AERIAL D



AERIAL E



BUILDING B FROM SOUTH



STREET VIEW - FROM BUILDING C



COMMONS & BUILDING B - 01



COMMONS & BUILDING B - 02



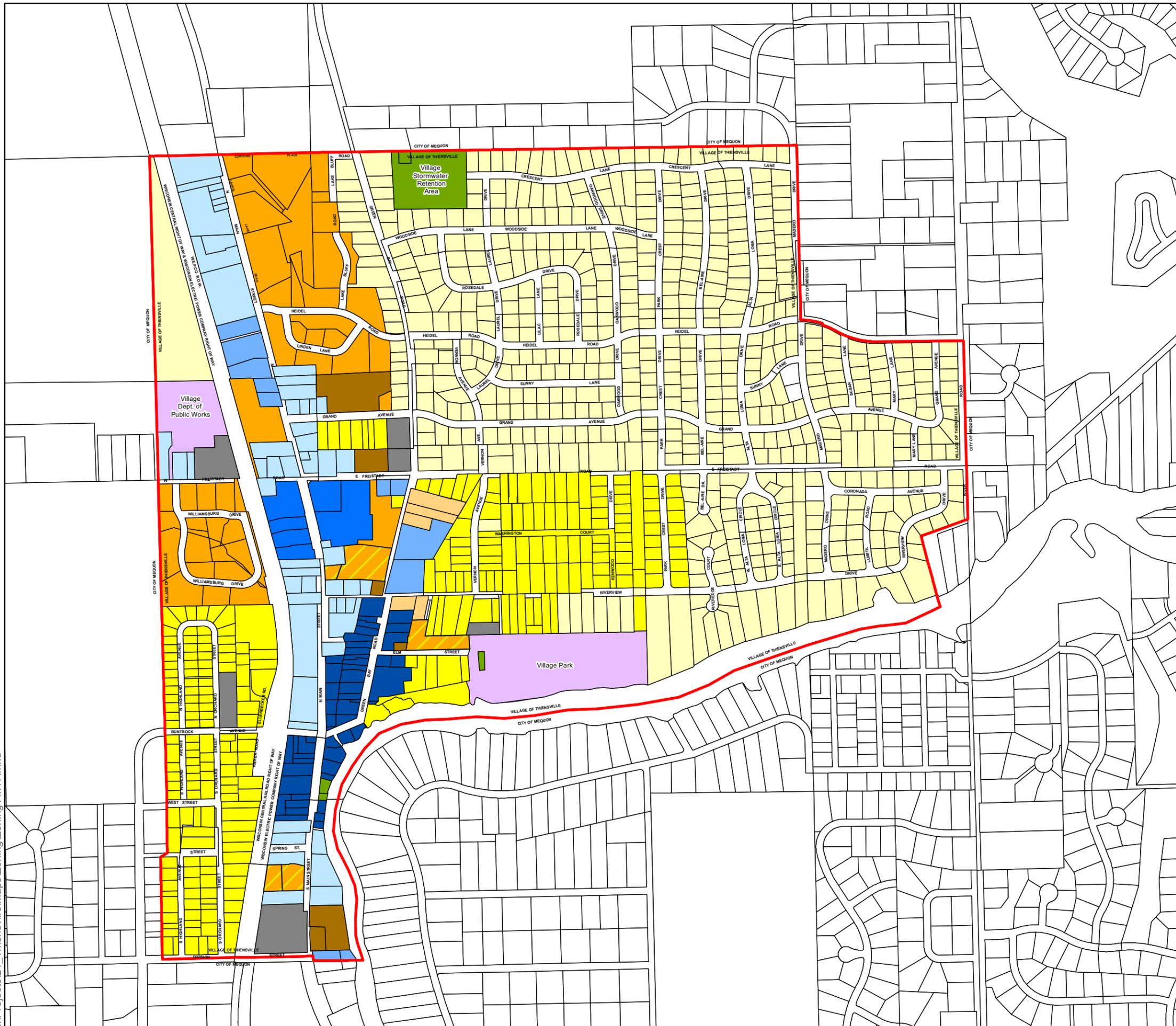
Zoning Map

Legend

- R-1 Single Family Residential District
- R-2 Single Family Residential District
- R-3 Two Family Residential District
- R-4 Multiple-Family Residential District
- R-5 Multiple-Family Residential District
- B-1 Central Business District
- B-2 Shopping Center Business District
- B-3 Office/Professional Business District
- B-4 Highway Business District
- I-1 Institutional District
- P-1 Park District
- Mixed
- Planned Development Overlay District
- Civil Divisions



I:\Projects\21_Thiensville\Maps\Zoning\Zoning11x17.mxd



**VILLAGE OF THIENSVILLE – VILLAGE BOARD
OFFICIAL NOTICE OF PUBLIC HEARING
REZONING FOR PROPERTIES LOCATED AT
266-286 NORTH MAIN STREET AND
217-239 GREEN BAY ROAD**

NOTICE IS HEREBY GIVEN that the Village Board of the Village of Thiensville, Wisconsin, will hold a PUBLIC HEARING to consider a request related to the parcels located at 266-286 North Main Street and 217-239 Green Bay Road. The property owners are BONNYWELL VILLAGE II LLC, LRJ BONNYWELL VILLAGE II LLC; LRJ BONNYWELL VILLAGE I LLC; BONNYWELL VILLAGE III LLC, LRJ BONNYWELL VILLAGE III LLC; and PHILIP W JENNINGS AND KATHLEEN D JENNINGS REV TRUST, BONNYWELL VILLAGE IV LLC and are making this request in preparation for plans to develop the property as multiple family residential and highway business district.

This request is to rezone the parcels located at 266-286 North Main Street and 217-239 Green Bay Road from B-2 Shopping Center Business District and R-4 Multiple-Family Residential District to R-5 Multiple Family Residence District, B-4 Highway Business District and Planned Development Overlay (PDO) District.

Said PUBLIC HEARING will be held at the Thiensville Village Hall, located at 250 Elm Street on **Monday, May 18, 2020 at 6:00 PM.**

More detailed information is available for review in the Village Administrator's Office during regular business hours, Monday through Friday, 8:00 AM to 4:30 PM.

The Public Hearing will be available by Virtual Meeting. The link will be on the posted Agenda and will be available on Friday, May 15, 2020 on the Village website.

You may share your comments during the meeting or feel free to email comments to: alanglois@village.thiensville.wi.us or mail them to 250 Elm Street. Communication must be received by 4:30 PM, May 18, 2020.

Dated this 30th day of April, 2020.

Published: April 30, 2020
May 7, 2020

Amy L. Langlois
Village Clerk

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, April 20, 2020

LOCATION: 250 Elm Street
Thiensville, WI

TIME: 6:00 PM

Join Zoom Meeting

<https://zoom.us/j/91741949357?pwd=SFVHOG55cEo0NUh6VzNGOE9jRUd0dz09>

Meeting ID: 917 4194 9357

Password: 501755

+1 312 626 6799 US

+1 253 215 8782 US

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Samuel Azinger	Rob Holyoke
	Kristina Eckert	Kenneth Kucharski
	Ronald Heinritz	David Lange
Administrator:	Colleen Landisch-Hansen	
Staff:	Police Chief Curt Kleppin	
	Director of Community Services/Public Works Andy LaFond	
	Village Clerk/Deputy Treasurer Amy Langlois	

III. PLEDGE OF ALLEGIANCE

Trustee Heinritz led the recitation of the Pledge of Allegiance.

CONGRATULATIONS TO VILLAGE TRUSTEES – APRIL 7, 2020 ELECTION

1. Jennifer L. Abraham
2. Rob Holyoke

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees
 1. March 2, 2020

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports (Receipt)**
 - 1. Fire Department
 - a. N/A
 - 2. Police Department
 - a. February Police, 2020
 - b. March Police, 2020
 - 3. Public Works Department
 - a. March DPW, 2020 (available Monday)

VI. COMMITTEE REPORTS

- A. Committee of the Whole**
 - 1. April 6, 2020

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission**
 - 1. February 12, 2020
- B. Mequon-Thiensville Bike and Pedestrian Way Commission**
 - 1. February 6, 2020
 - 2. March 5, 2020 (not available)
- C. Milwaukee River Advisory Committee**
 - 1. January 15, 2020 (not available)
- D. Plan Commission**
 - 1. February 4, 2020
- E. Municipal Board of Canvassers**
 - 1. April 13, 2020
- F. Capital Expenditures**

Administrator Landisch-Hansen shared the following capital requests: 2020 Ford F150 lighting and equipment package in the amount of \$15,617.13 for the Police Department; thermal imaging camera in the amount of \$6,995.00 for the Fire Department; and Tempest battery fan in the amount of \$3,850.00 for the Fire Department. All items have been budgeted for.

MOTION by Trustee Heinritz, **SECONDED** by Trustee Kucharski to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. **Accounts Payable for All Funds**
 - 1. **Accounts Payable**
 - a. February 17, 2020 through April 17, 2020

MOTION by Trustee Heinritz, **SECONDED** by Trustee Lange to approve the Accounts Payable in the amount of \$1,293,717.42 for February 17, 2020 through April 17, 2020. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. January, 2020
 - b. February, 2020
 - c. March, 2020

The Financial Reports for January, February and March were received.

IX. PRESIDENT'S REPORT

- A. **Appointments**
 - 1. **Class A Liquor**
Fantasy Flowers, Inc., Nancy Witte-Dycus, Agent, 106 East Freistadt Road
 - 2. **Class A Beer and Class A Liquor**
Pigeon Creek Wine & Liquor, Scott Thomas Shully, Agent, 144 Green Bay Road
Walgreen Co., Steven Jacob Jacomet, Agent, 278 North Main Street
 - 3. **Class B Beer and Class B Liquor**
Remington's River Inn, Robert John Ollman, Agent, 130 South Main Street
Shully Catering, Inc., Scott Thomas Shully, Agent, 146 Green Bay Road

MOTION by Trustee Kucharski, **SECONDED** by Trustee Heinritz to approve the following Appointments: Class A Liquor: Fantasy Flowers, Inc., Nancy Witte-Dycus, Agent, 106 East Freistadt Road; Class A Beer and Class A Liquor: Pigeon Creek Wine & Liquor, Scott Thomas Shully, Agent, 144 Green Bay Road, Walgreen Co., Steven Jacob Jacomet, Agent, 278 North Main Street; Class B Beer and Class B Liquor: Remington's River Inn, Robert John Ollman, Agent, 130 South Main Street, Shully Catering, Inc., Scott Thomas Shully, Agent, 146 Green Bay Road. **MOTION CARRIED UNANIMOUSLY.**

- 4. **Class B Beer and Class C Wine**
glaze, llc, Kristina A. Eckert, Agent, 149 Green Bay Road
Grace Lutheran Church, Richard Koch, Agent, 303 North Green Bay Road

MOTION by Trustee Kucharski, **SECONDED** by Trustee Heinritz to approve the following Appointments for Class B Beer and Class Wine: glaze, llc, Kristina A. Eckert, Agent, 149 Green Bay Road; and Grace Lutheran Church, Richard Koch, Agent, 303 North Green Bay Road. **MOTION CARRIED UNANIMOUSLY.**

- 5. **Temporary Class B Beer and Class B Wine**
Community Fun Events, Family Fun Before the 4th, June 27, 2020
Thiensville-Mequon Lions Club, Lionfest, June 11, 12, 13 and 14, 2020

MOTION by Trustee Azinger, **SECONDED** by Trustee Eckert to approve the following Appointments for Temporary Class B Beer and Class B Wine: Community Fun Events, Family Fun Before the 4th, June 27, 2020; and Thiensville-Mequon Lions Club, Lionfest, June 11, 12, 13 and 14, 2020. **MOTION CARRIED UNANIMOUSLY.**

B. Operator's Licenses – Renewal

1. **cheel, llc**
Barkha Limbu Daily, Jesse R. Daily, Drew Philip Kassner, Cheryl Marrie Raymond, Cindy J. Shaurette
2. **Remington's River Inn**
Bruce Faye Anderson, Jenna Maywin-Robin Brunnuquell, Cynthia Chase Check, Sarah Viola Lundberg, Amy Marie Ollman, Kristina Lee Specht
3. **Shully Catering, Inc.**
Pamela Helen Johnson, Scott Steven Jones
4. **Walgreen Co.**
Jennifer Kay Bandt, Vasileia Chatziandreou, David Brian Haberman

MOTION by Trustee Eckert, **SECONDED** by Trustee Heinritz to approve the following Operator's Licenses – Renewal: cheel, llc: Barkha Limbu Daily, Jesse R. Daily, Drew Philip Kassner, Cheryl Marrie Raymond, Cindy J. Shaurette; Remington's River Inn: Bruce Faye Anderson, Jenna Maywin-Robin Brunnuquell, Cynthia Chase Check, Sarah Viola Lundberg, Amy Marie Ollman, Kristina Lee Specht; Shully Catering, Inc.: Pamela Helen Johnson, Scott Steven Jones; and Walgreen Co.: Jennifer Kay Bandt, Vasileia Chatziandreou, David Brian Haberman. **MOTION CARRIED UNANIMOUSLY.**

C. Cigarette License

1. Walgreens Co., 278 North Main Street

MOTION by Trustee Kucharski, **SECONDED** by Trustee Heinritz to approve the Cigarette License for Walgreens Co., 278 North Main Street. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

Administrator Landisch-Hansen shared the 2020 Spring Election and Presidential Preference results and congratulated Trustee Rob Holyoke on his re-election and Jennifer Abraham on being elected to her first term on the Village Board.

Administrator Landisch-Hansen also expressed her appreciation to Trustee Ron Heinritz for his years of service to the Village.

Open Book is scheduled for Tuesday, April 28, 2020 from 12:00 PM to 2:00 PM. This will be conducted virtually. Board of Review is scheduled for Wednesday, May 20, 2020 from 12:00 PM to 2:00 PM.

The Village Hall continues to be closed to the public and Village staff continue to report to work.

Incoming revenues total \$2,379.66 from TowerCo for the monthly cell tower revenue.

The Department of Public Works is conducting a food drive this week.

2. Building Inspection Department (Receipt)
 - a. March, 2020 Report

The Building Inspection Department report was received.

XI. ATTORNEY'S REPORT

No Attorney's report.

XII. COMMITTEE REPORTS

- A. Review and approval of Proclamation of Appreciation Honoring Village Trustee Ronald Heinritz for His Years of Service to the Village of Thiensville

A Proclamation honoring Trustee Ronald Heinritz was presented, and the Village Board members each thanked Trustee Heinritz for his year of dedication to the Village.

Trustee Heinritz expressed that it has been a great honor and privilege to work with the Village throughout his years on the Board.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to approve a Proclamation of Appreciation Honoring Village Trustee Ronald Heinritz for His Years of Service to the Village. **MOTION CARRIED UNANIMOUSLY.**

- B. Review and approval of Request from Shully Catering, Inc., Beth Shully, 146 Green Bay Road, to Extend Noise Ordinance Until 12:00 AM for a Wedding, Saturday, August 15, 2020

MOTION by Trustee Kucharski, **SECONDED** by Trustee Lange to approve Request from Shully Catering, Inc., Beth Shully, 146 Green Bay Road, to Extend Noise Ordinance Until 12:00 AM for a Wedding, Saturday, August 15, 2020. **MOTION CARRIED UNANIMOUSLY.**

- C. Review and approval of Ordinance No. 2020-02 Amending Section 74-107 Regarding Bicycles on Village Sidewalks

Trustee Heinritz expressed his support of this Ordinance.

Trustee Holyoke questioned if a biker on the sidewalk hits a car easing out from a parking lot, who is at fault. Trustee Azinger shared that the proposed Ordinance states that when operating a bicycle on a Village sidewalk that they must exercise due care in approaching pedestrians, intersections, driveways, and any other structure on or adjacent to the sidewalk.

MOTION by Trustee Heinritz, **SECONDED** by Trustee Azinger to approve Ordinance No. 2020-02 Amending Section 74-107 Regarding Bicycles on Village Sidewalks. **MOTION CARRIED UNANIMOUSLY.**

- D.** Review, discussion and approval of Resolution No. 2020-04 A Resolution to Waive Late Fees on Late Sewer Payments

Administrator Landisch-Hansen reported that the proposed Resolution was drafted to match the Order from Governor Evers stating that late fees are waived for the duration of the health emergency. The Village sewer utility is not a public utility and is not required to follow suit with this Order. It was recommended by Administrator Landisch-Hansen to amend the proposed Resolution to state waiving the late fees on the 2020 first quarter sewer payments and then to revisit if needed.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve Resolution No. 2020-04 A Resolution to Waive Late Fees on 2020 First Quarter Sewer Bills. **MOTION CARRIED UNANIMOUSLY.**

- E.** Review and approval of Resolution 2020-02 Granting Appeal, Red's Novelty Ltd. Regarding Claim of Unlawful Personal Property Tax

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to approve Resolution 2020-02 Granting Appeal, Red's Novelty Ltd. Regarding Claim of Unlawful Personal Property Tax. **MOTION CARRIED UNANIMOUSLY.**

- F.** Review and approval of Resolution No. 2020-05 Approving Easement Agreement for Public Road Right-of-Way and Utilities, Thiensville Enterprises LLC, Parcels 12-050-06-22-007 and 12-050-06-22-009

MOTION by Trustee Azinger, **SECONDED** by Trustee Heinritz to approve Resolution No. 2020-05 Approving Easement Agreement for Public Road Right-of-Way and Utilities, Thiensville Enterprises LLC, Parcels 12-050-06-22-007 and 12-050-06-22-009. **MOTION CARRIED UNANIMOUSLY.**

- G.** Review and approval of Proclamation in Honor of Arbor Day, Friday, April 24, 2020

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve Proclamation in Honor of Arbor Day, Friday, April 24, 2020. **MOTION CARRIED UNANIMOUSLY.**

- H.** Review and approval of Certificate of Recognition for Attaining Rank of Eagle Scout, Logan Serre, Boy Scout Troop #852

MOTION by Trustee Azinger, **SECONDED** by Trustee Heinritz to approve Certificate of Recognition for Attaining Rank of Eagle Scout, Logan Serre, Boy Scout Troop #852. **MOTION CARRIED UNANIMOUSLY.**

- I.** Discussion regarding Long-Standing Policy Regarding Sunday Park Rentals

Administrator Landisch-Hansen questioned the Board about the long-standing policy of not allowing Park rentals on Sunday and suggested that this policy be lifted for the 2020 calendar year to allow the Park to be rented on Sundays due to the health emergency cancelling reservations earlier in the season.

Trustee Lange does not see any reason not to rent the Park on Sundays.

**Board of Trustees Minutes
April 20, 2020
Page seven of nine**

Director LaFond stated that if there are events on Saturday and Sunday that the cleaning of the restrooms and emptying of garbage cans can be taken care of reasonably with summer help.

The Village Board agreed to allow Park rentals on Sundays for the year 2020 and then to re-evaluate this for the future.

J. Review and approval of All-Hazard Emergency Operations Plan, Forward and Section 1

Administrator Landisch-Hansen presented to the Board the All-Hazard Emergency Operations Plan. This document has been in existence for years, however, needed to be updated due to new FEMA requirements. Lieutenant Wucherer and Officer Janzer have been working on this update over the past year.

President Mobley believes it is very important to be able to call a meeting of the Emergency Management team. President Mobley also stated that the spending limits have not been stated previously. The Plan now states that the Administrator can issue \$50,000, and the Village President can approve another \$50,000 to spend in an emergency.

It was confirmed that this All-Hazard Emergency Operations Plan addresses any emergency in the Village, not the County. Trustee Kucharski inquired what the emergency funds that are issued by the Administrator and Village President are spent on and believes that this should be identified as money spent on "disaster relief to clean up or anything related to that emergency."

Trustee Azinger does not believe that this power would be abused and would rather not narrow the language on how to spend the funds. Trustee Eckert feels that those who have been appointed or elected are tasked with these decisions and does not feel the need to clarify how the funds are spent. Trustee Lange agreed. Trustee Holyoke suggested to state that "the Village President is authorized to spend up to \$100,000 pertaining to the disaster."

Police Chief Kleppin believes that this document does address these concerns because a declaration has to be declared and this money will be spent after a disaster proclamation has been made. In order to specify how the money is spent depends on the type of disaster that is being faced.

Administrator Landisch-Hansen stated that this Plan will be brought before the Board on an annual basis.

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve All-Hazard Emergency Operations Plan, Forward and Section 1. **MOTION CARRIED UNANIMOUSLY.**

K. Review, discussion and approval of Resolution No. 2020-03 A Resolution Establishing a Line of Succession of Officers in the Event of a Declaration of Emergency

MOTION by Trustee Azinger, **SECONDED** by Trustee Lange to approve Resolution No. 2020-03 A Resolution Establishing a Line of Succession of Officers in the Event of a Declaration of Emergency Annually to be President Van Mobley, in his absence to be Trustee Rob Holyoke and in his absence to be Trustee Kucharski. **MOTION CARRIED UNANIMOUSLY.**

L. Review and approval of:

BOARD APPOINTMENTS:

Board of Review

Van A. Mobley, One-Year Term
David Lange, One-Year Term

MOTION by Trustee Holyoke, **SECONDED** by Trustee Azinger to approve the following Board Appointments for Board of Review: Van A. Mobley, One-Year Term and David Lange, One-Year Term. **MOTION CARRIED UNANIMOUSLY.**

Plan Commission

Van A. Mobley, One-Year Term
Kenneth C. Kucharski, One-Year Term

MOTION by Trustee Heinritz, **SECONDED** by Trustee Eckert to approve the following Board Appointments for Plan Commission: Van A. Mobley, One-Year Term and Kenneth C. Kucharski, One-Year Term. **MOTION CARRIED UNANIMOUSLY.**

CITIZEN APPOINTMENTS:

Board of Review

Michael J. Dyer, 600 Bel Aire Dr., One-Year Term
Edwin Ogden, 300 Crescent Ln., One-Year Term

MOTION by Trustee Azinger, **SECONDED** by Trustee Heinritz to approve the following Citizen Appointments for Board of Review: Michael J. Dyer, 600 Bel Aire Dr., One-Year Term and Edwin Ogden, 300 Crescent Ln., One-Year Term. **MOTION CARRIED UNANIMOUSLY.**

Plan Commission

Sarah Hughes, 225 Riverview Dr., Three-Year Term
Daniel Luedtke, 306 Heidel Rd., Three-Year Term

MOTION by Trustee Kucharski, **SECONDED** by Trustee Heinritz to approve the following Citizen Appointments for Plan Commission: Sarah Hughes, 225 Riverview Dr., Three-Year Term and Daniel Luedtke, 306 Heidel Rd., Three-Year Term. **MOTION CARRIED UNANIMOUSLY.**

Police Disciplinary Oversight
Committee

Kevin Keller, 125 Grand Ave., Five-Year Term

MOTION by Trustee Azinger, **SECONDED** by Trustee Heinritz to approve the following Citizen Appointment for Police Disciplinary Oversight Committee: Kevin Keller, 125 Grand Ave., Five-Year Term. **MOTION CARRIED UNANIMOUSLY.**

STAFF APPOINTMENT:

Board of Review

Colleen Landisch-Hansen, Administrator, Annually

MOTION by Trustee Heinritz, **SECONDED** by Trustee Kucharski to approve the following Staff Appointment to the Board of Review: Colleen Landisch-Hansen, Administrator, Annually. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2020-06
NEXT ORDINANCE NUMBER:	2020-03

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE MARCH 2, 2020 VILLAGE BOARD MEETING

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule:
May 4, 2020 – Committee of the Whole at 6:00 PM
May 18, 2020 – Board of Trustees at 6:00 PM
Closed Session Discussion

XVI. ADJOURNMENT

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to adjourn the meeting at 6:56 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Colleen Landisch-Hansen
Administrator

VILLAGE OF THIENSVILLE
SPECIAL BOARD OF TRUSTEES
MINUTES

DATE: Tuesday, April 28, 2020

LOCATION: 250 Elm Street
Thiensville, WI

TIME: 4:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/83928440388?pwd=My95anphS01SYjF1dkhXOGNvNzNtUT09>

Meeting ID: 839 2844 0388

Password: 704711

+1 301 715 8592 US

+1 312 626 6799 US

I. CALL TO ORDER

President Mobley called the meeting to order at 4:30 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Jennifer Abraham	Rob Holyoke
	Samuel Azinger	Kenneth Kucharski
	Kristina Eckert	David Lange
Administrator:	Colleen Landisch-Hansen	
Staff:	Director of Community Services/Public Works	Andy LaFond
	Village Clerk/Deputy Treasurer	Amy L. Langlois

III. PLEDGE OF ALLEGIANCE

Trustee Azinger led the recitation of the Pledge of Allegiance.

IV. BUSINESS

- A. Review and approval of Resolution 2020-06 A Resolution to Amend the Village of Thiensville 2020 Budget

MOTION by Trustee Holyoke, **SECONDED** by Trustee Eckert to approve Resolution 2020-06 A Resolution to Amend the Village of Thiensville 2020 Budget. **MOTION CARRIED UNANIMOUSLY.**

V. ADJOURNMENT

MOTION by Trustee Kucharski, **SECONDED** by Trustee Azinger to adjourn the meeting at 4:32 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Amy L. Langlois
Village Clerk

Approved by,

Colleen Landisch-Hansens
Administrator

**VILLAGE OF THIENSVILLE
SPECIAL BOARD OF TRUSTEES
MINUTES**

DATE: Monday, May 4, 2020

LOCATION: 250 Elm Street
Thiensville, WI

TIME: Immediately following Committee of the Whole
Meeting scheduled at 6:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/88640475142?pwd=bWZ5bnFWSkg0VWVwZ1hSSGIWdlg2Zz09>

Meeting ID: 886 4047 5142

Password: 833520

+1 301 715 8592 US

+1 312 626 6799 US

I. CALL TO ORDER

President Mobley called the meeting to order at 7:19 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Jennifer Abraham	Rob Holyoke
	Sam Azinger	Ken Kucharski
	Kristina Eckert	David Lange (excused)
Administrator:	Colleen Landisch-Hansen	
Staff:	Director of Community Services/Public Works	Andy LaFond
	Clerk Amy Langlois	

III. PLEDGE OF ALLEGIANCE

Trustee Abraham led the recitation of the Pledge of Allegiance

IV. BUSINESS

- A.** Review and approval to accept Bid from Advance Construction, Inc., in the Amount of \$472,475.75 for the Buntrock Avenue Watermain Project

MOTION by Trustee Kucharski, **SECONDED** by Trustee Azinger to Accept Bid from Advance Construction, Inc., in the Amount of \$472,475.75 for the Buntrock Avenue Watermain Project. **MOTION CARRIED UNANIMOUSLY.**

V. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Azinger, **SECONDED** by Trustee Kucharski to adjourn to Closed Session at 7:20 PM deliberating about the investment of public funds in future Village properties requiring a Closed Session due to the competitive nature and bargaining positions at risk if conducted in a public meeting. Such Closed Session is authorized pursuant to Wis. Stats. Article 19.85 (1)(e).

1. Roll Call Vote

Ayes: Trustees Abraham, Azinger, Eckert, Holyoke, Kucharski, and President Mobley.

Naes: None

MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

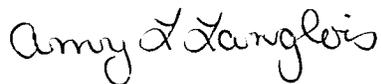
1. Vote of Board to reconvene

MOTION by Trustee Azinger, **SECONDED** by Trustee Kucharski to Reconvene to Open Session at 8:00 PM.
MOTION CARRIED UNANIMOUSLY.

VI. ADJOURNMENT

MOTION by Trustee Azinger, **SECONDED** by Trustee Kucharski to adjourn the meeting at 8:00 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Colleen Landisch-Hansen
Administrator

Thiensville Fire Department

2020 Q1 Report

To: Village Board

From: Chief Brian Reiels; Assistant Chief Michael Barrett; Deputy Chief Joel Duetsch

CC: Village Administrator Colleen Landisch-Hansen

Date: 05-01-20

2020 has certainly turned into a year no one could have predicted. The tax on our service, supplies and mental health have been nothing short of extraordinary. Department Leadership has taken extra measures, to ensure we are checking in with our team as well as ensuring that have all of the personal protective equipment (PPE) they need to do their job effectively and safely.

Chief Reiels and Assistant Chief Barrett would like to highlight the phenomenal job Deputy Chief Joel Duetsch has done during this crisis. He began action planning with the Village, County, and State as soon as information became available. He has been staying on top of the latest protocols from the CDC and State which seem as though they change weekly. Lastly, he has had accountability for ensuring the supplies we have for our members remain up to date and available to them. As much as we could not have dreamt about the impact this has had on the department and community, the job has been a lot easier with Chief Duetsch helping us all navigate the waters. And..... that is not the only major thing we accomplished this quarter.

While all of this was going on, the department also had to transition Margie Canham's role and embed different activities she used to perform into existing people's roles in the village and our department. We believe the transition has been effective and we are also identifying new procedures and processes we can incorporate to make everyone's job a little easier. We will learn more as the months go on, but with a payroll cycle behind us now (our most impactful process on the membership with Margie's retirement) we believe we executed without much of a hiccup. We would love to continue refining the processes and procedures via feedback from our village partners to make it even better as time goes on.

1st Quarter brought us 198 calls which is up slightly over last year. 187 versus 198 with the typical split between EMS and fire responses, mainly trending EMS as usual.

Should you have any questions please let us know!

Chief Reiels, Assistant Chief Barrett & Deputy Chief Duetsch

Incidents by Category Summary 2020 Q1

Basic Incident Type Code (FD1.21)	Basic Incident Type (FD1.21)	Count
Basic Incident Type Category (FD1.21): (None)		
		1
		Total: 1
Basic Incident Type Category (FD1.21): 1 - Fire		
111	Building fire	3
113	Cooking fire, confined to container	1
		Total: 4
Basic Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident		
300	Rescue, EMS incident, other	2
320	Emergency medical service, other	1
321	EMS call, excluding vehicle accident with injury	151
322	Motor vehicle accident with injuries	2
		Total: 156
Basic Incident Type Category (FD1.21): 5 - Service Call		
531	Smoke or odor removal	1
550	Public service assistance, other	1
571	Cover assignment, standby, moveup	4
		Total: 6
Basic Incident Type Category (FD1.21): 6 - Good Intent Call		
611	Dispatched and cancelled en route	28
		Total: 28
Basic Incident Type Category (FD1.21): 7 - False Alarm & False Call		
735	Alarm system sounded due to malfunction	1
743	Smoke detector activation, no fire - unintentional	1
746	Carbon monoxide detector activation, no CO	1
		Total: 3
		Total: 198

Report Criteria

Basic Incident Date Time: Is Between 1/1/2020 12:00 AM and 4/1/2020 12:00 AM

NFIRS Run Data Report - Hour of Day

Hour of Day	Number of Incidents
00:00:00 - 00:59:59	4
01:00:00 - 01:59:59	3
02:00:00 - 02:59:59	3
03:00:00 - 03:59:59	1
04:00:00 - 04:59:59	2
05:00:00 - 05:59:59	4
06:00:00 - 06:59:59	6
07:00:00 - 07:59:59	7
08:00:00 - 08:59:59	10
09:00:00 - 09:59:59	6
10:00:00 - 10:59:59	16
11:00:00 - 11:59:59	14
12:00:00 - 12:59:59	13
13:00:00 - 13:59:59	7
14:00:00 - 14:59:59	14
15:00:00 - 15:59:59	12
16:00:00 - 16:59:59	6
17:00:00 - 17:59:59	17
18:00:00 - 18:59:59	6
19:00:00 - 19:59:59	12
20:00:00 - 20:59:59	10
21:00:00 - 21:59:59	10
22:00:00 - 22:59:59	8
23:00:00 - 23:59:59	7
Total: 198	

NFIRS Run Data Report - Total Unit Responses

Basic Incident Year-Month Name (FD1.3)	Number of Incidents
Apparatus Resource Vehicle Call Sign: (None)	
2020-February	6
2020-March	3
	Total: 9
Apparatus Resource Vehicle Call Sign: 551	
2020-January	21
2020-March	24
	Total: 45
Apparatus Resource Vehicle Call Sign: 552	
2020-February	21
2020-March	1
	Total: 22
Apparatus Resource Vehicle Call Sign: 554	
2020-January	3
2020-February	4
2020-March	2
	Total: 9
Apparatus Resource Vehicle Call Sign: 555	
2020-January	40
2020-February	46
2020-March	41
	Total: 127
Apparatus Resource Vehicle Call Sign: 556	
2020-January	2
2020-February	1
2020-March	1
	Total: 4
Apparatus Resource Vehicle Call Sign: 561	
2020-January	1
2020-February	2
	Total: 3
Apparatus Resource Vehicle Call Sign: 562	
2020-January	1
2020-February	1
	Total: 2
Apparatus Resource Vehicle Call Sign: 563	
2020-February	2
2020-March	2
	Total: 4
Apparatus Resource Vehicle Call Sign: POV	
2020-January	2
2020-February	3
2020-March	2
	Total: 7
Apparatus Resource Vehicle Call Sign: Station 1	
2020-January	5
2020-February	6
2020-March	3
	Total: 14
	Total: 246



*Thiensville Police Department Monthly Report
April 2020*

Traffic Citations/Warnings

Reporting Period: 4/1/20 – 4/30/20

Exceed Speed Zones/Post Limits	10
Fail Stop at Stop Sign	2
Fail/Apply Photo License/Address	1
Operate Vehicle w/o Stopping	1
Operate w/o Valid License	1
Operating a Motor vehicle w/o insurance	1
Operating While Revoked	1
Violate Red Traffic Signal	1
TOTAL	18

Non-Traffic Citations

Disorderly Conduct	3
In Park after Hours	2
Marijuana Possession	1
No Dog/Cat in Park	1
TOTAL	7



Thiensville Police Department Monthly Report
April 2020

Parking Tickets Issued 4/1/20 – 4/30/20

Parking Tickets	22
TOTAL	22

Business Checks	297
House Checks	8
Doors Open	4
Fingerprints Taken	0
Warrants	0

**VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
MINUTES**

VIRTUAL ACCESS AVAILABLE

DATE: Monday, May 4, 2020

LOCATION: 250 Elm Street
Thiensville, WI

TIME: 6:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/88640475142?pwd=bWZ5bnFWSkg0VWVwZ1hSSGIWd1g2Zz09>

Meeting ID: 886 4047 5142

Password: 833520

+1 301 715 8592 US

+1 312 626 6799 US

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Jennifer Abraham	Rob Holyoke
	Sam Azinger	Ken Kucharski
	Kristina Eckert	David Lange (excused)
Administrator:	Colleen Landisch-Hansen	
Staff:	Director of Community Services/Public Works	Andy LaFond
	Police Chief	Curt Kleppin
	Village Clerk/Deputy Treasurer	Amy Langlois

III. BUSINESS

A. Review Capital Expenditures List

Administrator Landisch-Hansen reported on two capital expenditure requests: \$5,000 is requested for Emerald Ash Borer tree removal along the Riverwalk and \$10,000 is requested for municipal building telephone upgrade.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to recommend to the Village Board to approve the Capital Expenditures Requests of \$5,000 for Emerald Ash Borer Tree Removal Along the Riverwalk and \$10,000 for Municipal Center Telephone Upgrade. **MOTION CARRIED UNANIMOUSLY.**

B. Review and recommendation to accept the 2019 Financial Statements Prepared by Baker Tilly Virchow Krause & Co., LLP Presented by Auditor Wendi Unger

Auditor Wendi Unger was in attendance and gave an overview of the 2019 Financial Statements prepared by Baker Tilly Virchow Krause & Co., LLP.

Committee of the Whole Minutes
 May 4, 2020
 Page two of eight

1. Objective of the audit was to express an opinion on Village financial statements
2. Reports issued:
 - a. Village Financial Statements – unmodified opinion, commonly referred to as a “clean” opinion
 - i. Highest level of assurance you can receive from your Auditor
 - ii. Financial statements are presented “fairly” in accordance with generally accepted accounting principles
 - iii. Change in accounting principles
 - b. Communication with those Charged with Governance and Management
 - i. No material weaknesses identified
3. Financial highlights
 - a. Governmental Funds

	<u>General Fund</u>	<u>Capital Improvement Fund</u>	<u>Nonmajor Governmental Funds</u>
Current Year activity			
Revenues and other sources	\$2,683,522	\$ 584,724	\$ 400,326
Expenditures and other uses	<u>2,667,489</u>	<u>540,663</u>	<u>444,475</u>
Change in fund balances	<u>\$ 16,033</u>	<u>\$ 44,061</u>	<u>\$ (44,149)</u>
 Fund Balance			
Nonspendable	\$ 94,553	\$ -	\$ -
Restricted	-	-	294,967
Committed	190,418	-	434,808
Assigned	240,000	1,307,939	-
Unassigned (deficit)	<u>1,052,737</u>	<u>-</u>	<u>-</u>
Total	<u>\$1,577,708</u>	<u>\$ 1,307,939</u>	<u>\$ 729,775</u>

b. General Fund Budget

	<u>Original And Final Budget</u>	<u>Actual</u>	<u>Variance: Favorable (unfavorable)</u>
Revenues	\$2,582,300	\$2,613,522	\$ 31,222
Expenditures	<u>2,762,300</u>	<u>2,656,301</u>	<u>105,999</u>
Excess (deficiency)	(180,000)	(42,779)	137,221
Other financing sources (uses)	-	<u>58,812</u>	<u>58,812</u>
Net change in fund balance	<u>\$ (180,000)</u>	<u>\$ 16,033</u>	<u>\$ 196,033</u>

Committee of the Whole Minutes
 May 4, 2020
 Page three of eight

c. Enterprise Fund

	Sewer Utility
Current year activity	
Operating revenues	\$1,065,964
Operating expenses	<u>1,067,188</u>
Operating Income	(1,224)
Nonoperating Revenue	<u>18,588</u>
Change in net assets	<u>\$ 17,364</u>
Unrestricted net position	<u>\$1,055,175</u>

d. Long-Term Debt

	Governmental Activities	Business-type Activities	Total
Special Assessment B Bonds	<u>\$ 280,000</u>	<u>\$ -</u>	<u>\$ 280,000</u>
Total Long Term Debt 2019	<u>\$ 280,000</u>	<u>\$ -</u>	<u>\$ 280,000</u>
Total Long Term Debt 2018	<u>\$ 375,000</u>	<u>\$ -</u>	<u>\$ 375,000</u>
Statutory debt limit (5% of equalized value)	\$ 18,728,645		
Capacity for additional general obligation debt	\$ 18,728,645		

The Village does not have any outstanding long-term debt for which it is obligated to pay. Special Assessment B Bonds are payable solely from the related assessments levied.

The Board thanked Auditor Unger.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Azinger to recommend to the Village Board to accept the 2019 Financial Statements Prepared by Baker Tilly Virchow Krause & Co., LLP. **MOTION CARRIED UNANIMOUSLY.**

C. Presentation and recommendation of 2019 Thiensville Police Department Annual Report Presented by Police Chief Curt Kleppin

Police Chief Kleppin presented the 2019 Thiensville Police Department Annual Report.

MOTION by Trustee Azinger, **SECONDED** by Trustee Eckert to recommend to the Village Board to Accept the 2019 Thiensville Police Department Annual Report. **MOTION CARRIED UNANIMOUSLY.**

D. Review and recommendation regarding Special Event Requests from Jesse Daily, baaree, 107 Buntrock Avenue, to Extend Noise Ordinance for Friday, June 26, Friday, July 24 and Saturday, August 22, 2020 Until Midnight

Jesse Daily is requesting to extend the noise ordinance until midnight at the baaree, 107 Buntrock Avenue, on the following dates: Friday, June 26, Friday, July 24 and Saturday, August 22, 2020. The June 26th date is tentative as it may need to be cancelled due to the health emergency order. The music will likely stop between 10:30 PM and 11:00 PM with hopes to have the baaree open until midnight.

Committee of the Whole Minutes

May 4, 2020

Page four of eight

The Plan Commission will be reviewing the noise ordinance next week which will then be before the Village Board for review. Trustee Kucharski agreed that there needs to be some consistency within the Village.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Azinger to recommend to the Village Board to approve Special Event Requests from Jesse Daily, baaree, 107 Buntrock Avenue, to Extend Noise Ordinance for Friday, June 26, Friday, July 24 and Saturday, August 22, 2020 Until Midnight. **MOTION CARRIED UNANIMOUSLY.**

E. Review and recommendation regarding 2019 MS4 Annual Report

Director LaFond presented the 2019 Municipal Separate Storm Sewer System (MS4) Annual Report. The Village has a joint permit with the City of Mequon to operate the storm sewer system.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to recommend to the Village Board to accept the 2019 MS4 Annual Report. **MOTION CARRIED UNANIMOUSLY.**

F. Review and recommendation to Accept Bid from Advance Construction, Inc. in the Amount of \$472,475.75 for the Buntrock Avenue Watermain Project

The Buntrock Avenue Watermain Project will go from Seminary Drive to Main Street. This is part of the Betterment of Services Project with the City of Mequon that was negotiated during the Hoff project. The City of Mequon will also review the bid.

Trustee Holyoke inquired as to the timeline and whether they would have to bore or trench under the railroad tracks. Director LaFond stated that the watermain will need to be bored under the railroad tracks. Estimated completion is fall of 2020, however, the main may temporarily end at the railroad tracks until the necessary permits are obtained from Canadian Pacific to finish extending to Main Street.

MOTION by Trustee Azinger, **SECONDED** by Trustee Holyoke to recommend to the Village Board to Accept Bid from Advance Construction, Inc. in the Amount of \$472,475.75 for the Buntrock Avenue Watermain Project. **MOTION CARRIED UNANIMOUSLY.**

G. Review and recommendation regarding license approvals - Renewal

- 1. Class B Beer and Class B Liquor**
Chuck's Place, Theodore Hagen, Agent, 406 North Main Street
T&G Thiensville, Inc., Vasilike Triantafillouw, Agent, 517 North Main Street
- 2. Class B Beer and Class B Wine**
Thiensville Fire Department, Inc., John Kukla, Agent, 250 Elm Street
- 3. Class B Beer and Class C Wine**
DK Enterprises DBA Downtown Pizza, Daryl Kranich, Agent, 227 South Main Street

MOTION by Trustee Eckert, **SECONDED** by Trustee Abraham to recommend to the Village Board to approve the following Licenses: Class B Beer and Class B Liquor: Chuck's Place, Theodore Hagen, Agent, 406 North Main Street and T&G Thiensville, Inc., Vasilike Triantafillouw, Agent, 517 North Main Street; Class B Beer and Class B Wine: Thiensville Fire Department, Inc., John Kukla, Agent, 250 Elm Street; and Class B Beer and Class C Wine: DK Enterprises DBA Downtown Pizza, Daryl Kranich, Agent, 227 South Main Street. **MOTION CARRIED UNANIMOUSLY.**

4. **Skippy's Burger Bar Licenses:**
 - a. **Class B Beer and Class B Liquor**
 - b. **Amusement License**

MOTION by Trustee Azinger, **SECONDED** by Trustee Eckert to recommend to the Village Board to approve the Skippy's Burger Bar Licenses for Class B Beer and Class B Liquor and Amusement License.

Ayes: Trustees Abraham, Azinger, Eckert, Holyoke and President Mobley.

Naes: None

Abstain: Trustee Kucharski

MOTION CARRIED.

- H. **Operator License – New**
 1. **Remington's River Inn**
Anders Jason Dowd

MOTION by Trustee Kucharski, **SECONDED** by Trustee Holyoke to recommend to the Village Board to approve the New Operator License for Remington's River Inn: Anders Jason Dowd. **MOTION CARRIED UNANIMOUSLY.**

- I. **Operator's Licenses – Renewal**
 1. **Chuck's Place**
Heidi Marie Anderson
 2. **Shully's Cuisine & Events**
Lizbeth Ann Leder-Shein
 3. **Thiensville Business Association**
Robert Kos
 4. **Walgreen Co.**
Steven Jacob Jacomet

MOTION by Trustee Eckert, **SECONDED** by Trustee Kucharski to recommend to the Village Board to approve the following Operator's Licenses – Renewal: Chuck's Place: Heidi Marie Anderson; Shully's Cuisine & Events: Lizbeth Ann Leder-Shein; Thiensville Business Association: Robert Kos; and Walgreen Co.: Steven Jacob Jacomet. **MOTION CARRIED UNANIMOUSLY.**

5. **Skippy's Burger Bar**
Kenneth Charles Kucharski, Cassie Marie Haugen

MOTION by Trustee Azinger, **SECONDED** by Trustee Abraham to recommend to the Village Board to approve the following Operator's Licenses – Renewal: Kenneth Charles Kucharski and Cassie Marie Haugen.

Ayes: Trustees Abraham, Azinger, Eckert, Holyoke and President Mobley.

Naes: None

Abstain: Trustee Kucharski

MOTION CARRIED.

6. **glaze, llc**
Heather Anne Albrecht, Philip Gerald Eckert, Skye Fisher Marach

MOTION by Trustee Kucharski, **SECONDED** by Trustee Azinger to recommend to the Village Board to approve the following Operator's Licenses – Renewal for glaze, llc: Heather Anne Albrecht, Philip Gerald Eckert and Skye Fischer Marach.

Ayes: Trustees Abraham, Azinger, Holyoke, Kucharski and President Mobley.

Naes: None

Abstain: Trustee Eckert

MOTION CARRIED.

- J. **Cigarette License**
1. Thiensville Mobil, 301 North Main Street

MOTION by Trustee Kucharski, **SECONDED** by Trustee Eckert to recommend to the Village Board to approve the Cigarette License for Thiensville Mobil, 301 North Main Street. **MOTION CARRIED UNANIMOUSLY.**

- K. **BOARD APPOINTMENTS:** Discussion, review and recommendation

MOTION by Trustee Holyoke, **SECONDED** by Trustee Eckert to recommend to the Village Board to approve the following Board Appointments: Board Representative to Mid-Moraine: David A. Lange, One-Year Term; Community Development Authority: Rob Holyoke, One-Year Term and David A. Lange, One-Year Term; Historic Preservation Commission: Jennifer Abraham, One-Year Term; M-T Bikeway Commission: Sam Azinger, One-Year Term; Ozaukee County Bike Trails: Sam Azinger, One-Year Term; TBRC (Inactive): David A. Lange, One-Year Term; Telecommunication & IT Oversight: Kristina Eckert, One-Year Term; and Weyenberg Library Board: Rob Holyoke, One-Year Term. **MOTION CARRIED UNANIMOUSLY.**

- L. **CITIZEN APPOINTMENTS:**

Community Development Authority Todd Ruhkick, 408 Oakwood Dr., Four-Year Term

Historic Preservation Commission Ronald Heinritz, 202 Grand Ave., Three-Year Term
Karin Flodstrom, 151 Green Bay Rd., Three-Year Term

Zoning Board of Appeals Randy Pasternak, 524 Bel Aire Dr., Three-Year Term
William Davis, 220 Bel Aire Dr., Three-Year Term

MOTION by Trustee Holyoke, **SECONDED** by Trustee Abraham to recommend to the Village Board to approve the following Citizen Appointments: Community Development Authority: Todd Ruhkick, 408 Oakwood Dr., Four-Year Term; Historic Preservation Commission: Ronald Heinritz, 202 Grand Ave., Three-Year Term and Karin Flodstrom, 151 Green Bay Rd., Three-Year Term; and Zoning Board of Appeals: Randy Pasternak, 524 Bel Aire Dr., Three-Year Term and William Davis, 220 Bel Aire Dr., Three-Year Term. **MOTION CARRIED UNANIMOUSLY.**

- M. Review and recommendation regarding Thiensville Business Association Temporary Class B Beer and Class B Wine License for:

1. Thiensville Village Market, Tuesdays, June 23, 2020 through October 13, 2020
2. Traveling Food Truck Tour, Thursdays, May 21, June 18, July 16, August 20 and September 10, 2020
3. Best Dam Blues Fest, Saturday, September 19, 2020 and Sunday, September 20, 2020
4. Nightmare on Elm Street, Thursday, October 29, 2020

Rob Kos, Thiensville Business Association presented to the Board the events planned for 2020.

The Village Market is considered an essential service so plans are moving forward. Mr. Kos will ensure that all the necessary safety measures are in place.

The May 21st Traveling Food Truck event will not occur, however, plans at this time are to resume in June.

The Nightmare on Elm Street event is designed to be an extension of adding on to the end of Business Trick-or-Treat and will run from about 5:00 PM until 8:00 PM in Village Park.

Trustee Eckert asked for all to be mindful of safety moving forward in regards to events in the Village.

Mr. Kos will keep the Board up-to-date regarding any Covid-19 restrictions affecting these events.

MOTION by Trustee Azinger, **SECONDED** by Trustee Kucharski to recommend to the Village Board to approve the Thiensville Business Association Temporary Class B Beer and Class B Wine License for the following: Thiensville Village Market, Tuesdays, June 23, 2020 through October 13, 2020; Traveling Food Truck Tour, Thursdays, June 18, July 16, August 20 and September 10, 2020; Best Dam Blues Fest, Saturday, September 19, 2020 and Sunday, September 20, 2020; and Nightmare on Elm Street, Thursday, October 29, 2020. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2020-07
NEXT ORDINANCE NUMBER:	2020-03

IV. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
 - 1. \$3,000 from Thiensville-Mequon Rotary Foundation, Inc. for Village Park Reimagined
 - 2. \$250 from Junior Woman's Club of M-T for Thiensville Fire Department
- D. Dialog with Mequon regarding water utility service
- E. Review meeting date schedule
 - May 18, 2020 – Public Hearing and Board of Trustees Meeting at 6:00 PM
 - June 1, 2020 – Committee of the Whole Meeting at 6:00 PM
 - June 15, 2020 – Board of Trustees Meeting at 6:00 PM

It was confirmed that the Memorial Day Parade has been cancelled by the American Legion Post #457.

Trustee Abraham inquired about plans for Lionfest and Family Fun Before the 4th. Trustee Kucharski informed the Board that the Lions will be meeting next week to discuss plans. Director LaFond shared that the Family Fun Before the 4th Committee will be meeting on May 12, 2020.

Administrator Landisch-Hansen stated that the regulations, recommendations and guidelines change frequently and we have asked to keep open lines of communication with civic groups regarding their events.

MOTION by Trustee Kucharski, **SECONDED** by Trustee Eckert to recommend to the Village Board to accept the following gifts with much gratitude: \$3,000 from Thiensville-Mequon Rotary Foundation, Inc. for Village Park Reimagined and \$250 from Junior Woman's Club of M-T for Thiensville Fire Department. **MOTION CARRIED UNANIMOUSLY.**

VI. ADJOURNMENT

MOTION by Trustee Holyoke, **SECONDED** by Trustee Azinger to adjourn the meeting at 7:18 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Colleen Landisch-Hansen
Administrator

**VILLAGE OF THIENSVILLE
HISTORIC PRESERVATION COMMISSION
MINUTES**

DATE: Wednesday, March 11, 2020

LOCATION: 250 Elm Street
Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

Chairman Heinritz called the meeting to order at 6:00 PM.

II. ROLL CALL

Chairman:	Ronald Heinritz	
Commissioners:	Jennifer Abraham	Mary Giuliani
	Robert Blazich	Joseph Miller
	Karin Flodstrom	Thomas Streifender

III. DATE AND TIME OF NEXT MEETING

A. Next meeting scheduled for Wednesday, April 8, 2020 at 6:00 PM

IV. APPROVAL OF MINUTES

A. Approval of Minutes
1. February 12, 2020

MOTION by Commissioner Miller, **SECONDED** by Commissioner Guiliani to approve the January 15, 2020 Minutes with corrections. **MOTION CARRIED UNANIMOUSLY.**

V. BUSINESS

A. Review and approval of Certificate of Appropriateness for New Roof, Trans World Data LLC, Howard Schlei, 417 North Main Street

Howard and Robin Schlei present.

This work has already been completed. Dark green shingles similar to the roof that was replaced have been installed. The Commission enjoyed talking with the Schlie's about the history of their building. They will be looking for records to pass on to Commissioner Blazich so that the history of the building can be preserved.

MOTION by Commissioner Miller, **SECONDED** by Commissioner Blazich to approve Certificate of Appropriateness for New Roof, Trans World Data LLC, Howard Schlei, 417 North Main Street, **MOTION CARRIED UNANIMOUSLY.**

VI. OLD BUSINESS

VII. ITEMS BY CHAIRMAN

- A.** Review letter to be sent to owners of historic buildings and sites in the Village

Commissioner Streifender suggested that, in the last line of the second paragraph, the words, “in a district” be omitted, and that the word “represents” be changed to “represent.”

Chairman Heinritz furnished the Commission with copies of the tax credit flyer that will be included with the letter. Commissioner Blazich suggested that a map of the historic district also be included on a separate piece of paper.

The Commission as a group agreed that this is a well-written and effective letter that will fill a need.

- B.** W.A.H.P.C. Spring Conference, April 24-25, 2020

To be monitored – Will this event in Marshfield be held as related to the Coronavirus outbreak?

- C.** Review comments to Mequon-Thiensville Historical Society from Traci Schnell, Architectural Historian (Bob Blazich)

Traci Schnell is an independent historic architecture surveyor who is researching the Thierman Farm. Commissioner Blazich explained the process she uses to find out about an historic property. Obits, Plat Surveys, and courthouse research along with her historical knowledge of architecture within certain time periods all inform the information she gathers for her clients. The owners of Thierman Farm gave Ms. Schnell permission to share her findings with the Mequon-Thiensville Historical Society. As her work is confidential, she doesn't share her findings without permission from her clients. Her findings can be used to help a building apply for historic status.

- D.** In order to contact the Wisconsin Historical Society:
1. wisconsinhistory.org (608-264-6493)
 2. Preserve Your Homes & Properties
 3. Tax Credits for Historic Building Rehabilitation
 4. Tax Credits for Historic Income-Producing Buildings

Chairman Heinritz shared these resources with the Commission both for our own use and so that we can pass them on to others who might benefit.

VIII. ITEMS BY COMMISSIONERS

- A.** Mequon/Thiensville Historical Society – Bob Blazich

Commissioner Blazick gave copies of two lists to Commission members – “The Early Milwaukee Chronology from Russell Zimmerman’s Magnificent Milwaukee” and “Some Significant Dates in the History of Thiensville and Mequon.”

Historic Preservation Commission Minutes
March 11, 2020
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IX. ADJOURNMENT

MOTION by Commissioner Miller, **SECONDED** by Commissioner Abraham to adjourn at 6:58 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Karin Flodstrom

VILLAGE OF THIENSVILLE
PLAN COMMISSION
MINUTES

DATE: Tuesday, April 14, 2020

LOCATION: Village of Thiensville
250 Elm Street

TIME: 6:00 PM

Join Zoom Meeting

<https://zoom.us/j/390516292?pwd=eWM2dkxlTys1T2pOMHJ2cWdPb0d0QT09>

Meeting ID: 390 516 292

Password: 471927

Dial by your location

+1 253 215 8782 US

+1 301 715 8592 US

Meeting ID: 390 516 292

Password: 471927

Find your local number: <https://zoom.us/u/adCfQkZYiW>

Anyone wishing to speak during the Public Hearing or during Business From the Floor must register with Amy L. Langlois, Village Clerk at alanglois@village.thiensville.wi.us or at 262-242-3720 by 4:30 PM on Tuesday, April 14, 2020

I. CALL TO ORDER

Chairman Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

Chairman:	Van Mobley	
Commissioners:	Mike Dyer	Sarah Hughes
	Rick Gattoni	Ken Kucharski
	Carol Gengler	Dan Luedtke
Administrator:	Colleen Landisch-Hansen	
Planner:	Jon Censky	
Director of Community Services/Public Works:	Andy LaFond	

III. PUBLIC HEARING

- A.** The applicants, Jesse Daily and Matthew Buerosse, are Seeking a Conditional Use Permit Amendment to Have Outdoor Beer Garden at 107 Buntrock Avenue Hours of 11:00 AM to 10:00 PM Changed to 11:00 AM to 11:00 PM on Fridays and Saturdays

1. Motion to Open Public Hearing

MOTION by Commissioner Gattoni, **SECONDED** by Commissioner Kucharski to open the Public Hearing at 6:03 PM. **MOTION CARRIED UNANIMOUSLY.**

Plan Commission Minutes
April 14, 2020
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2. Administrator Colleen Landisch-Hansen to read and explain Notice

Administrator Landisch-Hansen read the Notice. Applicants Jesse Daily and Matthew Buerosse are seeking a Conditional Use Permit amendment to have the hours of operation for the baaree at 107 Buntrock Avenue of 11:00 AM to 10:00 PM changed to 11:00 AM to 11:00 PM on Fridays and Saturdays.

Mr. Daily would like to allow customers to sit on the patio until 11:00 PM. Customers only have a 3-1/2-hour window for business. Mr. Daily also stated that he will be cognizant of his neighbors and will not have music go past 10:00 PM.

3. Comments from anyone present requesting to be heard

Resident, 103 Buntrock Avenue – The resident next door to the cheel state that it is not the bar, but the music that is his concern. He has a special needs child and the music is too loud to the point where the windows shake and a picture has fallen off the wall. It was also stated that people need to sleep.

Erin and Greg Mueller, 121 South Main Street – The Muellers stated that if the music were to end by 9:30 PM that would be great and do not support extending the hours of operation. The volume also needs to be addressed.

4. Administrator Colleen Landisch-Hansen to read any Correspondence received related to the request

Administrator Landisch-Hansen read correspondence received by the Village related to this request

Michael and Linda Koepke, 127 South Main Street, wrote in an email that they are opposed to expanding the operating hours. The Koepkes live 60 feet from the courtyard and stated that they would not have a problem with the expanded hours, however, on numerous occasions the music went after the 10:00 PM closing time. The Koepkes also added that cleanup and customers leaving the property now extend past 10:00 PM. Also, noted was that there does not seem to be problems with noise from Remington's, which is across the street from their residence.

Thomas Montaine, 120 South Main Street, wrote in a letter that the restaurant is a nice addition to the area, but is opposed to the expanded hours. Mr. Montaine lives and rents five apartments in the area. The current 10:00 PM closing time provides his tenants time to relax and sleep. Mr. Montaine would like to keep the outdoor beer garden as a positive addition and keeping the outside noise level down after reasonable hours is important.

Erin and Greg Mueller, 121 South Main Street, said in a letter that Barkha Daily told Plan Commission members when the beer garden was approved that last call would be at 9:45 PM and everyone would be out of the outdoor beer garden by 10:00 PM. This rarely happens. The Mueller's added that the site has become a live music venue with amplified bands five or six nights a week. The music can be heard as far away as Village BP, 246 North Main Street, and by homes on Buntrock Avenue. The Mueller's also stated that they often sit in their home with the windows closed due to the volume of some of the bands.

Village Planner Jon Censky explained what is allowed in the B-1 Business District and stated that other communities prohibit amplified music in similar venues, but allow acoustic music.

Commissioner Gattoni inquired how many complaints the Police Department has received related to the outdoor beer garden. Commissioner Gengler noted that this request is for music not to go past 10:00 PM and asked if patrons could continue congregating inside the cheel. Commissioner Hughes supports this request. Commissioner Kucharski stated that it is important to be business-friendly, however, the Village also has a responsibility to the residents.

5. Motion to Close Public Hearing

MOTION by Commissioner Luedtke, **SECONDED** by Commissioner Gattoni to Close the Public Hearing at 7:00 PM. **MOTION CARRIED UNANIMOUSLY.**

IV. BUSINESS

- A.** Approval of Minutes
1. February 4, 2020

MOTION by Commissioner Kucharski, **SECONDED** by Commissioner Gattoni to approve the February 4, 2020 Minutes. **MOTION CARRIED UNANIMOUSLY.**

- B.** Review and approval of a Conditional Use Permit Amendment for Jesse Daily and Matthew Buerosse, 107 Buntrock Avenue to Have Outdoor Beer Garden Hours of 11:00 AM to 10:00 PM Changed to 11:00 AM to 11:00 PM on Fridays and Saturdays

Commissioner Gattoni questioned the exceptions that the Village Board is granting for special events.

Commissioner Luedtke does not support approving the amendment for the Conditional Use Permit. Commissioner Kucharski believes that the 10:00 PM closing time is fair. Commissioner Hughes supports having the music end at 10:00 PM with a hard shut-down at 11:00 PM. Commissioner Gengler agrees with Commissioner Hughes and added she is concerned the time will creep beyond that. Commissioner Dyer believes the music is too loud and needs to stop by 10:00 PM adding that there are residences nearby.

Chairman Mobley said there has been a directive to revive the downtown area and suggested leaving the current Conditional Use Permit in place. Chairman Mobley also stated that the Plan Commission then could explore a policy for the entire district.

Commissioner Gattoni noted that this is an outdoor beer garden and is not comparable to other bars in the area due to outdoor music. Commissioner Luedtke added that band noise is different from the sounds of people chatting. Commissioner Gattoni mentioned that Mr. Daily stated that his musicians are booked from 6:00 PM until 9:00 PM and suggested restricting the Conditional Use Permit for amplified music to end by 9:00 PM.

Staff was directed to look into the possibility of changes in the Zoning Code for discussion in May.

MOTION by Commissioner Hughes to approve Conditional Use Permit Amendment for Jesse Daily and Matthew Buerosse, 107 Buntrock Avenue to Have Outdoor Beer Garden Hours of 11:00 AM to 10:00 PM Changed to 11:00 AM to 11:00 PM on Fridays and Saturdays. **MOTION FAILED.**

- C.** Review and approval of Storage Shed, Douglas Chimenti, 587 Rosedale Drive

Douglas Chimenti, 587 Rosedale Drive, addressed the Plan Commission and presented plans for a shed. Mr. Chimenti is using wood siding painted to match the color of the home. The proposed shed measures 10 x 14 feet (140 square feet) and will have a height of 12 feet. The front of the shed will have a double-door system and the rear elevation a single door. There will be a 3 x 3-foot window on each side.

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April 14, 2020
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Planner Censky stated the shed fully complies with the Code. Commissioner Kucharski inquired about the fence indicated on the plans. Planner Censky stated that the fence had been approved by the Plan Commission years ago.

MOTION by Commissioner Kucharski, **SECONDED** by Commissioner Luedtke to approve Storage Shed, Douglas Chimenti, 587 Rosedale Drive. **MOTION CARRIED UNANIMOUSLY.**

D. Review and approval of New House, Hillcrest Builders, Lot 7 North Orchard Street

Hillcrest Builders is requesting approval of the architectural plans for the first single-family home to be constructed on the recently approved Orchard Street development.

Oyvind Solvang, owner of Hillcrest Builders, submitted drawings of the spec home. Mr. Solvang stated that they will manage the color and façade of the homes so there is variety and is discussing potential home sales with three or four prospects.

Commissioners Gattoni, Luedtke, Kucharski, Hughes, Gengler and Dyer all support the new residence.

MOTION by Commissioner Gattoni, **SECONDED** by Commissioner Kucharski to approve New House, Hillcrest Builders, Lot 7 North Orchard Street. **MOTION CARRIED UNANIMOUSLY.**

E. Review and recommend Rezoning from B-2 Shopping Center Business District and R-4 Multiple-Family Residential District to R-5 Multiple-Family Residential District, B-4 Highway Business District and PDO Planned Development Overlay District for NexJenn Real Estate LLC, Patricia Jennings Ullrich, Parcels Located at 266-286 North Main Street and 217-227 Green Bay Road

Greg Zastrow, Project Manager, T. J. Morley, Architect, Eppstein Uhen Architects, and developers Trish Jennings Ullrich and Joe Ullrich of NexJenn Real Estate LLC presented to the Plan Commission a request to rezone the parcels located at 266-286 North Main Street and 217-227 Green Bay Road.

Proposed is 94,000 square feet of leasable space in Buildings A and B, 47 one-bedroom apartments, 30 two-bedroom apartments, 6 three-bedroom apartments and 6 three-bedroom townhomes, 89 parking spots under the buildings and an additional 63 surface parking spots, 14,000 square feet of retail space in Buildings C and D and 68 surface parking spots. The total project area is 8.13 acres.

The setback from the north and south property lines will be 15-feet and the setback from the west property line is 5-feet.

Mr. Morley stated that he broke the retail up to create an appropriate scale and a pedestrian walkway. Also explained was that more robust building materials, such as stone and cedar shake, will be used. The roofs will be vaulted and the building height is 33 feet at the eaves and 54 feet at the peak.

Mr. Morley stated that there will be parking under both buildings as well as an elevator.

This building is a little higher than Willowbrook, however, Willowbrook's pad is higher. Commissioner Gengler remarked that the steep pitch adds to the character and hides the utilities and also believes that 89 units is a lot.

Chairman Mobley inquired about the height of the ceilings. Mr. Morley stated that they are 9 feet high.

Commissioner Gattoni said he likes how the utilities are hidden on the roof.

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Commissioner Dyer asked about the total number of surface parking spots. Mr. Morley indicated that there will be an additional 131 spaces to the existing Walgreens spots. Commissioner Dyer likes the plans.

Director LaFond stated that Walgreens has 73 parking spaces, which is 27 parking spaces more than Code requires.

Planner Censky noted that proposed is a mixed-use development and that shared parking is preferred for this type of development.

Commissioner Luedtke inquired about the water table. Commissioner Hughes added that the plans look great. Commissioner Gattoni likes the amount of stone that is proposed.

Chairman Mobley stated that 89 units is a lot of apartments and hopes they will be absorbed into the market. Chairman Mobley noted that the Village Board will want to see occupancy rates and urged the developers to think about the mix of housing being provided. The Village is adding 10 single-family homes. Chairman Mobley also added that this project could be exactly what is needed in the area as it might help encourage development to the north.

Commissioner Kucharski likes the retail portion of the development and added it is important to have that mix.

Commissioner Censky noted that Section 17.0307(F)(1) of the Village Code requires a minimum building setback of 25 feet from the street right-of-way, but 15 feet is proposed. This deviation to the Code is to be noted in the PDO petition.

MOTION by Commissioner Gattoni, **SECONDED** by Commissioner Kucharski to recommend to the Village Board to Rezone from B-2 Shopping Center Business District and R-4 Multiple-Family Residential District to R-5 Multiple-Family Residential District, B-4 Highway Business District and PDO Planned Development Overlay District for NexJenn Real Estate LLC, Patricia Jennings Ullrich, Parcels Located at 266-286 North Main Street and 217-227 Green Bay Road. **MOTION CARRIED UNANIMOUSLY.**

All applicants or their contractors must be present for any approvals.

V. STAFF REPORT

Director LaFond presented the monthly staff report. A deck application from Joel and Debbie Belter, 753 Grand Avenue, was reviewed and approved by Village staff on April 7, 2020.

VI. BUSINESS FROM THE FLOOR

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

VII. ADJOURNMENT

MOTION by Commissioner Luedtke, **SECONDED** by Commissioner Kucharski to adjourn the meeting at 7:48 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Andy LaFond
Director of Community Services/
Public Works

Signed by,



Colleen Landisch-Hansen
Administrator

VILLAGE OF THIENSVILLE
2020 CAPITAL PROJECT EXPENDITURE REPORT
MAY 18, 2020

ITEM BUDGETED	AMOUNT IN RESERVES	AMOUNT BUDGETED	OUTSIDE CONTRIBUTIONS	TOTAL AMOUNT AVAILABLE	ACTUAL EXPENSE	DIFFERENCE
ADMINISTRATION						
Municipal Center Roof (Year 1 of 2 - Phase 1)	\$ -	\$ 35,000.00	\$ -	\$ 35,000.00	\$ -	\$ 35,000.00
Replace Rooftop HVAC Board Room	\$ 14,500.00	\$ -	\$ -	\$ 14,500.00	\$ -	\$ 14,500.00
Telephone System Upgrade	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
Property File Digitization	\$ -	\$ 10,500.00	\$ -	\$ 10,500.00	\$ -	\$ 10,500.00
Front Office Security/Reception Upgrades	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	\$ -	\$ 60,000.00
Security Camera Additions	\$ 7,500.00	\$ 5,500.00	\$ -	\$ 13,000.00	\$ 277.80	\$ 12,722.20
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 82,000.00	\$ 61,000.00	\$ -	\$ 143,000.00	\$ 277.80	\$ 142,722.20
POLICE DEPARTMENT						
1 Squad Replacement (Year 2 of 3)	\$ 30,224.65	\$ 22,000.00	\$ -	\$ 52,224.65	\$ -	\$ 52,224.65
Computer & Software	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00
(4) Tasers, Batteries, & Cartridges	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	\$ 3,988.80	\$ 2,011.20
Tactical Vest Replacement	\$ -	\$ 4,500.00	\$ -	\$ 4,500.00	\$ 4,690.00	\$ (190.00)
(3) Radar Patrol Units	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 7,626.00	\$ 374.00
(3) Smart Phones	\$ -	\$ 1,800.00	\$ -	\$ 1,800.00	\$ 107.88	\$ 1,692.12
Booking Room Furniture	\$ -	\$ 2,300.00	\$ -	\$ 2,300.00	\$ -	\$ 2,300.00
Lunch Room Cabinet	\$ -	\$ 800.00	\$ -	\$ 800.00	\$ -	\$ 800.00
Firearm Cleaning Barrel	\$ -	\$ 900.00	\$ -	\$ 900.00	\$ 655.73	\$ 244.27
P25 Radio	\$ 17,000.00	\$ 9,000.00	\$ -	\$ 26,000.00	\$ -	\$ 26,000.00
	\$ 53,224.65	\$ 51,800.00	\$ -	\$ 105,024.65	\$ 17,068.41	\$ 87,956.24
FIRE DEPARTMENT						
Fire Department Tires	\$ 14,616.52	\$ -	\$ -	\$ 14,616.52	\$ 2,857.92	\$ 11,758.60
Hose Replacement Program	\$ 12,234.00	\$ 5,000.00	\$ -	\$ 17,234.00	\$ -	\$ 17,234.00
(3) iPads w/ Vehicle Mounting Brackets	\$ -	\$ 4,200.00	\$ -	\$ 4,200.00	\$ 3,372.03	\$ 827.97
Pager Replacement	\$ 6,225.25	\$ 5,000.00	\$ -	\$ 11,225.25	\$ -	\$ 11,225.25
Thermal Imaging Cameras	\$ -	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -	\$ 7,000.00
Extrication Cribbing	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
Extrication Chocks	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00
(1) Battery Powered Positive Pressure Fan (Phase 1 of 2)	\$ -	\$ 4,500.00	\$ -	\$ 4,500.00	\$ -	\$ 4,500.00
TFD Training Ground Upgrades	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00
Training in Progress Sign	\$ -	\$ 375.00	\$ -	\$ 375.00	\$ -	\$ 375.00
Turnout Gear	\$ 10,544.00	\$ 10,000.00	\$ -	\$ 20,544.00	\$ -	\$ 20,544.00
Hydro Testing	\$ 5,508.75	\$ -	\$ -	\$ 5,508.75	\$ -	\$ 5,508.75
Repair/Replace Apparatus Bay Floor	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00
Station Exhaust Modification	\$ 16,000.00	\$ -	\$ -	\$ 16,000.00	\$ -	\$ 16,000.00
	\$ 90,126.52	\$ 46,575.00	\$ -	\$ 136,701.52	\$ 6,229.95	\$ 130,471.57
PUBLIC WORKS DEPARTMENT						
Vehicle Replacement Fund	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -
Garbage Truck & Cushman Replace Reserve	\$ 124,571.00	\$ -	\$ -	\$ 124,571.00	\$ -	\$ 124,571.00
Emerald Ash Borer Program	\$ -	\$ 12,000.00	\$ -	\$ 12,000.00	\$ -	\$ 12,000.00
Skid Steer Snow Blower	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 6,371.00	\$ 3,629.00
Vehicle Oil Storage	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,296.28	\$ (296.28)
Sidewalk Maintenance Program	\$ -	\$ 12,000.00	\$ -	\$ 12,000.00	\$ -	\$ 12,000.00
Radio Replacement	\$ 13,000.00	\$ -	\$ -	\$ 13,000.00	\$ -	\$ 13,000.00
Public Works Building Reserve	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00
Public Works Bldg Improvement-Architectural	\$ 81,863.00	\$ -	\$ -	\$ 81,863.00	\$ -	\$ 81,863.00
	\$ 244,434.00	\$ 59,000.00	\$ -	\$ 303,434.00	\$ 31,667.28	\$ 271,766.72
DPW PARK DEPARTMENT						
Annual Pigeon Creek Maintenance	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00
Annual Fishladder Maintenance	\$ 2,758.00	\$ -	\$ -	\$ 2,758.00	\$ -	\$ 2,758.00
Tennis Court Light Replacement	\$ 18,000.00	\$ -	\$ -	\$ 18,000.00	\$ -	\$ 18,000.00
Tennis Court Resurface (Year 1 of 2)	\$ 24,000.00	\$ 20,000.00	\$ -	\$ 44,000.00	\$ -	\$ 44,000.00
Garbage Cans	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00
Park Lights	\$ -	\$ 14,000.00	\$ -	\$ 14,000.00	\$ -	\$ 14,000.00
Octagon Building/Snack Shack Improvements	\$ 5,558.64	\$ -	\$ -	\$ 5,558.64	\$ -	\$ 5,558.64
	\$ 65,314.64	\$ 42,000.00	\$ -	\$ 107,314.64	\$ -	\$ 107,314.64
UNCLASSIFIED IMPROVEMENT FUND						
Entryway Feature-Cedarburg & Mequon Rds	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
Old Village Hall Upper Floor Study	\$ 26,644.44	\$ -	\$ -	\$ 26,644.44	\$ -	\$ 26,644.44
Profile & Concrete Replace, Main Street	\$ 14,078.16	\$ -	\$ -	\$ 14,078.16	\$ -	\$ 14,078.16
Remediation DPW Yard	\$ 16,219.75	\$ -	\$ -	\$ 16,219.75	\$ 6,307.35	\$ 9,912.40
Thiensville Business Association	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
EMS/Paramedic Study	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00
Village Park Improvement Plan (Water Feature)	\$ 43,958.00	\$ -	\$ -	\$ 43,958.00	\$ -	\$ 43,958.00
Village Park Improvement Plan (River Stage)	\$ (128,540.63)	\$ -	\$ -	\$ (128,540.63)	\$ 777.50	\$ (129,318.13)
Spring Street Connection to Bike Path	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stom Sewer Improvement Madero/Riverview/Luisita	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
North Main Street Bike Trail Spur	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
Road Program Reserve	\$ 420,141.78	\$ 16,000.00	\$ -	\$ 436,141.78	\$ 12,716.93	\$ 423,424.85
Buntrock Lot Improvement	\$ 2,893.00	\$ -	\$ -	\$ 2,893.00	\$ -	\$ 2,893.00
Green Bay Road Overlay & Lights	\$ 105,298.63	\$ -	\$ -	\$ 105,298.63	\$ -	\$ 105,298.63
Freistadt Bike/Pedestrian Path	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Village Park Boat Launch	\$ (33,526.17)	\$ 321,000.00	\$ -	\$ 287,473.83	\$ 6,612.42	\$ 280,861.41
Buntrock Water Main Loop	\$ -	\$ -	\$ -	\$ -	\$ 7,045.00	\$ (7,045.00)
CONTINGENCY	\$ 135,671.69	\$ 1,522.00	\$ -	\$ 137,193.69	\$ -	\$ 137,193.69
	\$ 772,838.65	\$ 343,522.00	\$ -	\$ 1,116,360.65	\$ 38,459.20	\$ 1,077,901.45
TOTALS	\$ 1,307,938.46	\$ 603,897.00	\$ -	\$ 1,911,835.46	\$ 93,702.64	\$ 1,818,132.82

DISBURSEMENTS FOR APPROVAL

Checks Issued April 2020, Manual	\$57,031.79
Checks Issued May 2020, Manual	\$466,048.69
Checks To Be Issued May 2020	<u>\$131,612.56</u>
GRAND TOTAL	<u>\$654,693.04</u>
 <u>Library: Information Only</u>	
Checks Issued April 2020, Manual	\$38,898.35
Checks Issued May 2020, Manual	\$21,311.52
Checks Issued April 2020	<u>\$33,341.43</u>
	<u>\$93,551.30</u>

Van A. Mobley, Village President

Colleen Landisch-Hansen, Administrator

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Payments

Current Period: APRIL 2020

Payments Batch 0420 VOT MN \$57,031.79

Refer	1	OZAUKEE COUNTY REGISTER	Ck# 023645 4/24/2020		
Cash Payment	E 01-01-511-2-209	ENGINEERING SERVI	Register Easement for ROW/Utilities		\$30.00
Invoice		PO 102739			
Transaction Date	4/24/2020	Due 4/24/2020	HARRIS GF -CHECK 11110	Total	\$30.00
Refer	5	PAYCHEX MAJOR MARKET SERVI	Ck# 000105E 4/24/2020		
Cash Payment	E 01-01-511-2-210	DATA PROCESSING	Processing 4-24-20 Payroll		\$309.81
Invoice	2020042101	PO 102730			
Transaction Date	4/24/2020	Due 4/24/2020	HARRIS GF -CHECK 11110	Total	\$309.81
Refer	6	ICMA RETIREMENT TRUST	Ck# 000106E 4/24/2020		
Cash Payment	G 01-21260	ICMA - RC	MIKYSKA/ICMA/Wages Pd 4-24-20		\$225.20
Invoice		PO 102731			
Cash Payment	G 01-21260	ICMA - RC	WILLIAMS/ICMA/Wages Pd 4-24-20		\$102.04
Invoice		PO 102731			
Cash Payment	G 01-21260	ICMA - RC	NEUMAN, P./ICMA/Wages Pd 4-24-20		\$102.04
Invoice		PO 102731			
Cash Payment	G 01-21260	ICMA - RC	FISCHER/ICMA/Wages Pd 4-24-20		\$100.00
Invoice		PO 102731			
Cash Payment	G 01-21260	ICMA - RC	LANDISCH-HANSEN/ICMA/Wages Pd 4-24-20		\$50.00
Invoice		PO 102731			
Transaction Date	4/24/2020	Due 4/24/2020	HARRIS GF -CHECK 11110	Total	\$579.28
Refer	7	WI DEFERRED COMP PROGRAM	Ck# 000107E 4/24/2020		
Cash Payment	G 01-21258	WISCONSIN DEFERRED CO	LAFOND/WI DEF COMP/Wages Pd 4-24-20		\$26.00
Invoice		PO 102732			
Cash Payment	G 01-21258	WISCONSIN DEFERRED CO	KLEPPIN/WI DEF COMP/Wages Pd 4-24-20		\$270.00
Invoice		PO 102732			
Cash Payment	G 01-21258	WISCONSIN DEFERRED CO	ACHTERBERG/WI DEF COMP/Wages Pd 4-24-20		\$100.00
Invoice		PO 102732			
Cash Payment	G 01-21258	WISCONSIN DEFERRED CO	NEUMAN/WI DEF COMP/Wages Pd 4-24-20		\$75.00
Invoice		PO 102732			
Transaction Date	4/24/2020	Due 4/24/2020	HARRIS GF -CHECK 11110	Total	\$471.00
Refer	8	PAYCHEX	Ck# 000108E 4/24/2020		
Cash Payment	G 01-21220	FEDERAL WITHHOLDING TA	FED/Wages Pd 4-24-20		\$4,173.40
Invoice		PO 102733			
Cash Payment	G 01-21210	WISCONSIN WITHHOLDING	WI/Wages Pd 4-24-20		\$2,561.21
Invoice		PO 102733			
Cash Payment	G 01-21230	SOCIAL SECURITY TAX	SS & MED/Wages Pd 4-24-20		\$4,291.68
Invoice		PO 102733			
Cash Payment	E 01-01-511-1-196	ADMINISTRATOR FRI	ADM/Wages Pd 4-24-20		\$209.85
Invoice		PO 102733			
Cash Payment	E 01-01-511-1-199	FRINGE BENEFITS	ADM Staff/Wages Pd 4-24-20		\$208.68
Invoice		PO 102733			
Cash Payment	E 01-03-521-1-197	POLICE CHIEF FRING	TPD Chief/Wages Pd 4-24-20		\$257.83
Invoice		PO 102733			
Cash Payment	E 01-03-521-1-199	FRINGE BENEFITS	TPD/Wages Pd 4-24-20		\$1,378.23
Invoice		PO 102733			

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Payments

Current Period: APRIL 2020

Cash Payment	E 01-03-522-1-198	FIRE CHIEF FRINGE	TFD Chief/Wages Pd 4-24-20	\$122.05
Invoice		PO 102733		
Cash Payment	E 01-03-522-1-199	FRINGE BENEFITS	TFD/Wages Pd 4-24-20	\$530.34
Invoice		PO 102733		
Cash Payment	E 06-09-522-1-199	FRINGE BENEFITS	HOH/Wages Pd 4-24-20	\$372.09
Invoice		PO 102733		
Cash Payment	E 01-04-541-1-199	FRINGE BENEFITS	DPW/Wages Pd 4-24-20	\$1,045.70
Invoice		PO 102733		
Cash Payment	E 01-04-542-1-199	FRINGE BENEFITS	VP/Wages Pd 4-24-20	\$7.07
Invoice		PO 102733		
Cash Payment	E 21-05-610-1-199	FRINGE BENEFITS	SWR/Wages Pd 4-24-20	\$158.09
Invoice		PO 102733		
Cash Payment	E 19-18-541-1-199	FRINGE BENEFITS	STM WTR/Wages Pd 4-24-20	\$1.77
Invoice		PO 102733		
Cash Payment	G 01-11160	SPECIAL CLEARING ACCOU	DirectDep/Wages Pd 4-24-20	\$40,323.71
Invoice		PO 102733		
Transaction Date	4/24/2020	Due 4/24/2020	HARRIS GF -CHECK 11110	Total \$55,641.70
Refer	9	V-T PAYROL ACCT. #3531102790	Ck# 000109E 4/24/2020	
Cash Payment	E 01-01-511-1-108	ADMINISTRATOR	ADM/Wages Pd 4-24-20	\$2,783.66
Invoice		PO 102734		
Cash Payment	E 01-01-511-1-100	SALARIES & WAGES	ADM Staff/Wages Pd 4-24-20	\$2,763.50
Invoice		PO 102734		
Cash Payment	E 01-03-521-1-113	POLICE CHIEF SALAR	TPD Chief/Wages Pd 4-24-20	\$3,375.00
Invoice		PO 102734		
Cash Payment	E 01-03-521-1-100	SALARIES & WAGES	TPD/Wages Pd 4-24-20	\$18,145.38
Invoice		PO 102734		
Cash Payment	E 01-03-521-1-101	OVERTIME	TPD OT/Wages Pd 4-24-20	\$22.22
Invoice		PO 102734		
Cash Payment	E 01-03-521-1-109	DPW EQUIPMENT MA	TPD/DPW/Wages Pd 4-24-20	\$19.65
Invoice		PO 102734		
Cash Payment	E 01-03-522-1-110	FIRE CHIEF WAGES	TPD Chief/Wages Pd 4-24-20	\$1,595.42
Invoice		PO 102734		
Cash Payment	E 01-03-522-1-100	SALARIES & WAGES	TFD/Wages Pd 4-24-20	\$6,600.34
Invoice		PO 102734		
Cash Payment	E 01-03-522-1-109	DPW EQUIPMENT MA	TFD/DPW/Wages Pd 4-24-20	\$196.49
Invoice		PO 102734		
Cash Payment	E 06-09-522-1-100	SALARIES & WAGES	HOH/Wages Pd 4-24-20	\$5,010.02
Invoice		PO 102734		
Cash Payment	E 01-04-541-1-100	SALARIES & WAGES	DPW/Wages Pd 4-24-20	\$13,727.81
Invoice		PO 102734		
Cash Payment	E 01-04-542-1-100	SALARIES & WAGES	VP/Wages Pd 4-24-20	\$93.01
Invoice		PO 102734		
Cash Payment	E 21-05-610-1-100	SALARIES & WAGES	SWR/Wages Pd 4-24-20	\$2,092.04
Invoice		PO 102734		
Cash Payment	E 19-18-541-1-100	SALARIES & WAGES	STM WTR/Wages Pd 4-24-20	\$23.25
Invoice		PO 102734		
Cash Payment	E 01-01-511-1-196	ADMINISTRATOR FRI	ADM/WRS/Wages Pd 4-24-20	-\$187.90
Invoice		PO 102734		
Cash Payment	E 01-01-511-1-199	FRINGE BENEFITS	ADM Staff/WRS/Wages Pd 4-24-20	-\$186.54
Invoice		PO 102734		

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Payments

Current Period: APRIL 2020

Cash Payment	E 01-03-521-1-197	POLICE CHIEF FRING	TPD Chief/WRS/Wages Pd 4-24-20	-	\$227.81
Invoice		PO 102734			
Cash Payment	E 01-03-521-1-199	FRINGE BENEFITS	TPD/WRS/Wages Pd 4-24-20	-	\$1,227.63
Invoice		PO 102734			
Cash Payment	E 01-03-522-1-198	FIRE CHIEF FRINGE	TFD Chief/WRS/Wages Pd 4-24-20	-	\$107.69
Invoice		PO 102734			
Cash Payment	E 01-03-522-1-199	FRINGE BENEFITS	TFD/WRS/Wages Pd 4-24-20	-	\$129.63
Invoice		PO 102734			
Cash Payment	E 06-09-522-1-199	FRINGE BENEFITS	HOH/WRS/Wages Pd 4-24-20	-	\$168.43
Invoice		PO 102734			
Cash Payment	E 01-04-541-1-199	FRINGE BENEFITS	DPW/WRS/Wages Pd 4-24-20	-	\$927.76
Invoice		PO 102734			
Cash Payment	E 01-04-542-1-199	FRINGE BENEFITS	DPW/WRS/VP/Wages Pd 4-24-20	-	\$6.27
Invoice		PO 102734			
Cash Payment	E 21-05-610-1-199	FRINGE BENEFITS	SWR/WRS/Wages Pd 4-24-20	-	\$141.22
Invoice		PO 102734			
Cash Payment	E 19-18-541-1-199	FRINGE BENEFITS	STM WTR/WRS/SWR/Wages Pd 4-24-20	-	\$1.57
Invoice		PO 102734			
Cash Payment	G 01-21220	FEDERAL WITHHOLDING TA	FED/Wages Pd 4-24-20	-	\$4,173.40
Invoice		PO 102734			
Cash Payment	G 01-21210	WISCONSIN WITHHOLDING	WI/Wages Pd 4-24-20	-	\$2,561.21
Invoice		PO 102734			
Cash Payment	G 01-21230	SOCIAL SECURITY TAX	SS & MED/Wages Pd 4-24-20	-	\$4,291.68
Invoice		PO 102734			
Cash Payment	G 01-21245	FLEX BENEFIT	FLEX BEN/Wages Pd 4-24-20	-	\$175.00
Invoice		PO 102734			
Cash Payment	G 01-21280	HEALTH INSURANCE DEDU	HEALTH/Wages Pd 4-24-20	-	\$160.04
Invoice		PO 102734			
Cash Payment	G 01-21260	ICMA - RC	ICMA/Wages Pd 4-24-20	-	\$579.28
Invoice		PO 102734			
Cash Payment	G 01-21258	WISCONSIN DEFERRED CO	WI Def Comp/Wages Pd 4-24-20	-	\$471.00
Invoice		PO 102734			
Cash Payment	G 01-21285	LIFE INSURANCE	LIFE/Wages Pd 4-24-20	-	\$258.80
Invoice		PO 102734			
Cash Payment	G 01-21250	PROFESSIONAL POLICE AS	TPPA/Wages Pd 4-24-20	-	\$112.50
Invoice		PO 102734			
Cash Payment	G 01-21275	DENTAL INSURANCE WITHH	DENTAL/Wages Pd 4-24-20	-	\$28.72
Invoice		PO 102734			
Cash Payment	G 01-11160	SPECIAL CLEARING ACCOU	DirectDep/Wages Pd 4-24-20	-	\$40,323.71
Invoice		PO 102734			
Transaction Date	4/24/2020	Due 4/24/2020	HARRIS GF -CHECK 11110	Total	\$0.00

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Payments

Current Period: APRIL 2020

Fund Summary

	11110 HARRIS GF -CHECKING	
01 GENERAL FUND		\$49,685.75
06 EQUITY RESERVE ACCOUNT		\$5,213.68
19 STORM WATER MANAGEMENT		\$23.45
21 SEWER UTILITY		\$2,108.91
		<hr/>
		\$57,031.79

Pre-Written Checks	\$57,031.79
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$57,031.79

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Payments

Current Period: MAY 2020

Payments Batch 0520 VOT MN \$466,048.69

Refer	1	<u>THIENSVILLE ENTERPRISES LLC</u>	<u>Ck# 023646 5/1/2020</u>		
Cash Payment	E 14-14-554-7-746	DEVELOPMENT INCE	Orchard St Development/Phase I		\$350,000.00
Invoice		PO 10134			
Transaction Date	5/1/2020	Due 5/1/2020	HARRIS GF -CHECK 11110	Total	\$350,000.00
Refer	2	<u>SHULLY S CUISINE</u>	<u>Ck# 023647 5/4/2020</u>		
Cash Payment	G 07-13110	DEFERRED EXPENDITURE	Gala in the Park 6/5/2021 30% Dep		\$6,289.85
Invoice	17339	PO 10137			
Transaction Date	5/4/2020	Due 5/4/2020	HARRIS GF -CHECK 11110	Total	\$6,289.85
Refer	8	<u>AT&T (REGULAR SERVICE)</u>	<u>Ck# 000112E 5/4/2020</u>		
Cash Payment	E 01-01-511-3-303	TELEPHONE	ADM/APR Telephone Service		\$73.67
Invoice		PO 102741			
Cash Payment	E 01-03-521-3-303	TELEPHONE	TPD/APR Telephone Service		\$103.07
Invoice		PO 102741			
Cash Payment	E 01-03-522-3-303	TELEPHONE	TFD/APR Telephone Service		\$103.07
Invoice		PO 102741			
Cash Payment	E 01-04-541-3-303	TELEPHONE	DPW/APR Telephone Service		\$44.17
Invoice		PO 102741			
Cash Payment	E 21-05-610-3-303	TELEPHONE	SWR/APR Telephone Service		\$14.73
Invoice		PO 102741			
Transaction Date	5/5/2020	Due 5/5/2020	HARRIS GF -CHECK 11110	Total	\$338.71
Refer	9	<u>CARDMEMBER SERVICE (PWSB)</u>	<u>Ck# 000113E 5/4/2020</u>		
Cash Payment	E 01-04-541-3-309	BUILDING REPAIRS	Amazon/Server network rack		\$157.36
Invoice		PO 18343			
Cash Payment	E 01-04-541-3-309	BUILDING REPAIRS	Amazon/Server rack cable raceway		\$22.99
Invoice		PO 18343			
Cash Payment	E 01-04-541-3-309	BUILDING REPAIRS	Amazon/Server shelf		\$24.40
Invoice		PO 18343			
Cash Payment	E 01-04-541-3-309	BUILDING REPAIRS	Amazon/Server rack cable raceway		\$20.05
Invoice		PO 18343			
Cash Payment	E 01-04-541-3-309	BUILDING REPAIRS	Amazon/Patch panel		\$27.99
Invoice		PO 18343			
Cash Payment	E 01-04-541-3-309	BUILDING REPAIRS	Amazon/24-port Ethernet switch		\$198.99
Invoice		PO 18343			
Cash Payment	E 01-01-554-7-710	CONTINGENCY	Azoom video communication		\$15.81
Invoice		PO 18343			
Cash Payment	E 14-16-511-4-499	OTHER	Ubiquity Inc/NanoStation		\$108.45
Invoice		PO 18343			
Cash Payment	E 01-01-554-7-710	CONTINGENCY	Amazon/audio cable		\$12.99
Invoice		PO 18343			
Cash Payment	E 01-01-554-7-710	CONTINGENCY	Amazon/audio cable		\$9.94
Invoice		PO 18343			
Cash Payment	E 01-01-554-7-710	CONTINGENCY	Amazon/Tripod with bag		\$25.99
Invoice		PO 18343			
Cash Payment	E 01-01-554-7-710	CONTINGENCY	Amazon/Microphone cable		\$12.99
Invoice		PO 18343			
Cash Payment	E 21-05-610-4-400	OFFICE EQUIPMENT	Amazon/power supply		\$33.09
Invoice		PO 18343			

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Payments

Current Period: MAY 2020

Cash Payment	E 01-01-554-7-710 CONTINGENCY	Menards/election supplies	\$836.12
Invoice	PO 18343		
Cash Payment	E 01-04-541-3-309 BUILDING REPAIRS	Menards/Hardware	\$180.28
Invoice	PO 18343		
Cash Payment	E 01-04-541-3-300 OFFICE SUPPLIES	Shutterstock/One year images on demand	\$51.75
Invoice	PO 18343		
Cash Payment	E 21-05-610-4-499 OTHER	Amazon/Business Prime Membership	\$189.02
Invoice	PO 18343		
Cash Payment	E 01-03-522-3-327 MEDICAL SUPPLIES	Amazon/Sensory kits/pediatric comfort care	\$531.42
Invoice	PO 33750		
Cash Payment	E 01-03-522-3-327 MEDICAL SUPPLIES	Home Depot/Safety Glasses	\$91.82
Invoice	PO 33753		
Cash Payment	E 14-16-522-4-402 EQUIPMENT	iPad Wall Mount/A551 and A552	\$690.26
Invoice	PO 33732		
Cash Payment	E 01-03-521-2-201 POSTAGE	US Post Office	\$4.60
Invoice	PO 41427		
Cash Payment	E 01-03-521-3-398 OTHER SUPPLIES	Amazon/Ethernet cable	\$7.49
Invoice	PO 41427		
Cash Payment	E 01-03-521-3-313 PHOTO SUPPLIES	Amazon/Lithium batteries	\$57.97
Invoice	PO 41427		
Cash Payment	E 01-03-521-3-300 OFFICE SUPPLIES	Amazon/Bankers Box Storage File	\$19.49
Invoice	PO 41427		
Cash Payment	E 01-03-521-3-300 OFFICE SUPPLIES	Amazon/Binding Machine	\$104.89
Invoice	PO 41427		
Cash Payment	E 01-03-521-3-300 OFFICE SUPPLIES	Amazon/File folder tabs and covers	\$24.36
Invoice	PO 41427		
Cash Payment	E 01-03-521-3-300 OFFICE SUPPLIES	Walmart/Tabs and tab dividers	\$23.91
Invoice	PO 41427		
Cash Payment	E 01-01-511-2-203 TRAINING & MEETING	LANDISCH-HANSEN/WCMA Winter Conference	\$149.00
Invoice	PO 10121		
Cash Payment	E 01-01-511-3-300 OFFICE SUPPLIES	Office Depot/Memory cards/organizer	\$68.97
Invoice	PO 18332		
Cash Payment	G 01-12310 ACCOUNTS RECEIVABLE	Cousins/Rotary	\$385.56
Invoice	PO 18344		
Cash Payment	G 01-12310 ACCOUNTS RECEIVABLE	Piggly Wiggly/Rotary	\$12.02
Invoice	PO 18344		
Cash Payment	E 01-01-511-3-300 OFFICE SUPPLIES	Office Depot/Push pins	\$3.99
Invoice	PO 18344		
Cash Payment	E 01-01-511-3-300 OFFICE SUPPLIES	Office Depot/Hanging file folders	\$4.19
Invoice	PO 18344		
Cash Payment	E 01-01-511-3-300 OFFICE SUPPLIES	Office Depot/Wall file holder	\$13.99
Invoice	PO 18344		
Cash Payment	E 01-01-511-3-300 OFFICE SUPPLIES	Office Depot/Coupon	-\$15.70
Invoice	PO 18344		
Cash Payment	E 07-07-542-7-292 PARK GALA	Gesture/Gala in the Park	\$2,370.00
Invoice	PO 10122		
Cash Payment	E 01-01-510-3-302 ELECTION EXPENSE	Sendik's/Election food and supplies	\$29.69
Invoice	PO 18335		
Cash Payment	E 01-01-510-2-200 PRINTING & PUBLISHI	Pitney Bowes/Ink cartridges	\$161.48
Invoice	PO 18321		

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Cash Payment	E 01-01-510-3-302	ELECTION EXPENSE	Office Depot/Election labels	\$288.90
Invoice		PO 18326		
Cash Payment	E 01-01-511-3-300	OFFICE SUPPLIES	Office Depot/Pens and postage ink	\$147.10
Invoice		PO 18326		
Cash Payment	E 01-01-510-3-399	MISCELLANEOUS	Fantasy Flowers/Retirement Gift	\$82.36
Invoice		PO 10125		
Cash Payment	E 01-01-510-2-203	TRAINING & MEETING	ROR Training	\$60.00
Invoice		PO 18330		
Cash Payment	E 01-01-511-3-300	OFFICE SUPPLIES	Office Depot/Envelopes for SWR	\$145.96
Invoice		PO 18329		
Cash Payment	E 01-01-510-3-302	ELECTION EXPENSE	Jimmy John's/Election worker lunch	\$64.04
Invoice		PO 18335		
Cash Payment	E 01-01-511-3-300	OFFICE SUPPLIES	Office Depot/Cleaning cloth	\$54.38
Invoice		PO 18334		
Cash Payment	E 21-05-610-4-499	OTHER	Office Depot/Chairs and tables	\$679.94
Invoice		PO 18334		
Cash Payment	E 01-01-511-3-300	OFFICE SUPPLIES	Office Depot/Coupon	-\$51.49
Invoice		PO 18334		
Cash Payment	E 01-01-511-3-300	OFFICE SUPPLIES	Office Depot/Bankers boxes	\$39.99
Invoice		PO 18327		
Cash Payment	E 01-01-510-2-203	TRAINING & MEETING	LANGLOIS/WMCA District Mtg	\$30.00
Invoice		PO 18328		
Cash Payment	E 01-01-510-2-203	TRAINING & MEETING	LANGLOIS/WMCA District Mtg-Cancelled	-\$30.00
Invoice		PO 18328		
Transaction Date	5/5/2020	Due 5/5/2020	HARRIS GF -CHECK 11110	Total \$8,178.79
Refer	10	PAYCHEX MAJOR MARKET SERVI	Ck# 000114E 5/8/2020	
Cash Payment	E 01-01-511-2-210	DATA PROCESSING	Processing 5-8-20 Payroll	\$261.85
Invoice	2020050401	PO 102742		
Transaction Date	5/5/2020	Due 5/5/2020	HARRIS GF -CHECK 11110	Total \$261.85
Refer	11	ICMA RETIREMENT TRUST	Ck# 000115E 5/8/2020	
Cash Payment	G 01-21260	ICMA - RC	MIKYSKA/ICMA/Wages Pd 5-8-20	\$225.20
Invoice		PO 102743		
Cash Payment	G 01-21260	ICMA - RC	WILLIAMS/ICMA/Wages Pd 5-8-20	\$102.04
Invoice		PO 102743		
Cash Payment	G 01-21260	ICMA - RC	NEUMAN, P/ICMA/Wages Pd 5-8-20	\$102.04
Invoice		PO 102743		
Cash Payment	G 01-21260	ICMA - RC	FISCHER/ICMA/Wages Pd 5-8-20	\$100.00
Invoice		PO 102743		
Cash Payment	G 01-21260	ICMA - RC	LANDISCH-HANSEN/ICMA/Wages Pd 5-8-20	\$50.00
Invoice		PO 102743		
Transaction Date	5/5/2020	Due 5/5/2020	HARRIS GF -CHECK 11110	Total \$579.28
Refer	12	WI DEFERRED COMP PROGRAM	Ck# 000116E 5/8/2020	
Cash Payment	G 01-21258	WISCONSIN DEFERRED CO	LAFOND/WI DEF COMP/Wages Pd 5-8-20	\$26.00
Invoice		PO 102744		
Cash Payment	G 01-21258	WISCONSIN DEFERRED CO	KLEPPIN/WI DEF COMP/Wages Pd 5-8-20	\$270.00
Invoice		PO 102744		
Cash Payment	G 01-21258	WISCONSIN DEFERRED CO	ACHTERBERG/WI DEF COMP/Wages Pd 5-8-20	\$100.00
Invoice		PO 102744		

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Cash Payment	G 01-21258 WISCONSIN DEFERRED CO	NEUMAN, B/WI DEF COMP/Wages Pd 5-8-20	\$75.00
Invoice	PO 102744		
Transaction Date	5/5/2020	Due 5/5/2020 HARRIS GF -CHECK 11110	Total \$471.00
Refer	13 PAYCHEX	Ck# 000117E 5/8/2020	
Cash Payment	G 01-21220 FEDERAL WITHHOLDING TA	FED/Wages Pd 5-8-20	\$3,624.66
Invoice	PO 102745		
Cash Payment	G 01-21210 WISCONSIN WITHHOLDING	WI/Wages Pd 5-8-20	\$2,297.60
Invoice	PO 102745		
Cash Payment	G 01-21230 SOCIAL SECURITY TAX	SS & MED/Wages Pd 5-8-20	\$3,452.04
Invoice	PO 102745		
Cash Payment	E 01-01-511-1-196 ADMINISTRATOR FRI	ADM/Wages Pd 5-8-20	\$209.85
Invoice	PO 102745		
Cash Payment	E 01-01-511-1-199 FRINGE BENEFITS	ADM Staff/Wages Pd 5-8-20	\$208.68
Invoice	PO 102745		
Cash Payment	E 01-03-521-1-197 POLICE CHIEF FRING	TPD Chief/Wages Pd 5-8-20	\$257.83
Invoice	PO 102745		
Cash Payment	E 01-03-521-1-199 FRINGE BENEFITS	TPD/Wages Pd 5-8-20	\$1,386.99
Invoice	PO 102745		
Cash Payment	E 01-03-522-1-199 FRINGE BENEFITS	TFD/Wages Pd 5-8-20	\$15.03
Invoice	PO 102745		
Cash Payment	E 06-09-522-1-199 FRINGE BENEFITS	HOH/Wages Pd 5-8-20	\$161.03
Invoice	PO 102745		
Cash Payment	E 01-04-541-1-199 FRINGE BENEFITS	DPW/Wages Pd 5-8-20	\$1,050.02
Invoice	PO 102745		
Cash Payment	E 01-04-542-1-199 FRINGE BENEFITS	VP/Wage Pd 5-8-20	\$4.60
Invoice	PO 102745		
Cash Payment	E 21-05-610-1-199 FRINGE BENEFITS	SWR/Wages Pd 5-8-20	\$156.85
Invoice	PO 102745		
Cash Payment	E 19-18-541-1-199 FRINGE BENEFITS	STM SWR/Wages Pd 5-8-20	\$1.16
Invoice	PO 102745		
Cash Payment	G 01-11160 SPECIAL CLEARING ACCOU	DirectDep/Wages Pd 5-8-20	\$31,500.47
Invoice	PO 102745		
Transaction Date	5/5/2020	Due 5/5/2020 HARRIS GF -CHECK 11110	Total \$44,326.81
Refer	14 V-T PAYROL ACCT. #3531102790	Ck# 000118E 5/8/2020	
Cash Payment	E 01-01-511-1-108 ADMINISTRATOR	ADM/Wages Pd 5-8-20	\$2,783.66
Invoice	PO 102746		
Cash Payment	E 01-01-511-1-100 SALARIES & WAGES	ADM Staff/Wages Pd 5-8-20	\$2,763.50
Invoice	PO 102746		
Cash Payment	E 01-03-521-1-113 POLICE CHIEF SALAR	TPD Chief/Wages Pd 5-8-20	\$3,375.00
Invoice	PO 102746		
Cash Payment	E 01-03-521-1-100 SALARIES & WAGES	TPD/Wages Pd 5-8-20	\$18,145.38
Invoice	PO 102746		
Cash Payment	E 01-03-521-1-101 OVERTIME	TPD OT/Wages Pd 5-8-20	\$136.61
Invoice	PO 102746		
Cash Payment	E 01-03-521-1-109 DPW EQUIPMENT MA	TPD/DPW/Wages Pd 5-8-20	\$19.65
Invoice	PO 102746		
Cash Payment	E 01-03-522-1-109 DPW EQUIPMENT MA	TFD/DPW/Wages Pd 5-8-20	\$196.49
Invoice	PO 102746		

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Cash Payment	E 06-09-522-1-100 SALARIES & WAGES	HOH/Wages Pd 5-8-20	\$2,115.38
Invoice	PO 102746		
Cash Payment	E 01-04-541-1-100 SALARIES & WAGES	DPW/Wages Pd 5-8-20	\$13,785.27
Invoice	PO 102746		
Cash Payment	E 01-04-542-1-100 SALARIES & WAGES	VP/Wages Pd 5-8-20	\$60.18
Invoice	PO 102746		
Cash Payment	E 21-05-610-1-100 SALARIES & WAGES	SWR/Wages Pd 5-8-20	\$2,075.62
Invoice	PO 102746		
Cash Payment	E 19-18-541-1-100 SALARIES & WAGES	STM WTR/Wages Pd 5-8-20	\$15.04
Invoice	PO 102746		
Cash Payment	E 01-01-511-1-196 ADMINISTRATOR FRI	ADM/WRS/Wages Pd 5-8-20	-\$187.90
Invoice	PO 102746		
Cash Payment	E 01-01-511-1-199 FRINGE BENEFITS	ADM Staff/WRS/Wages Pd 5-8-20	-\$186.54
Invoice	PO 102746		
Cash Payment	E 01-03-521-1-197 POLICE CHIEF FRING	TPD Chief/WRS/Wages Pd 5-8-20	-\$227.81
Invoice	PO 102746		
Cash Payment	E 01-03-521-1-199 FRINGE BENEFITS	TPD/WRS/Wages Pd 5-8-20	-\$1,235.35
Invoice	PO 102746		
Cash Payment	E 01-03-522-1-199 FRINGE BENEFITS	TFD/WRS/Wages Pd 5-8-20	-\$13.26
Invoice	PO 102746		
Cash Payment	E 06-09-522-1-199 FRINGE BENEFITS	HOH/WRS/Wages Pd 5-8-20	-\$142.79
Invoice	PO 102746		
Cash Payment	E 01-04-541-1-199 FRINGE BENEFITS	DPW/WRS/Wages Pd 5-8-20	-\$931.64
Invoice	PO 102746		
Cash Payment	E 01-04-542-1-199 FRINGE BENEFITS	DPW/VP/WRS/Wages Pd 5-8-20	-\$4.06
Invoice	PO 102746		
Cash Payment	E 21-05-610-1-199 FRINGE BENEFITS	SWR/WRS/Wages Pd 5-8-20	-\$140.11
Invoice	PO 102746		
Cash Payment	E 19-18-541-1-199 FRINGE BENEFITS	STM WTR/SWR/WRS/Wages Pd 5-8-20	-\$1.01
Invoice	PO 102746		
Cash Payment	G 01-21220 FEDERAL WITHHOLDING TA	FED/Wages Pd 5-8-20	-\$3,624.66
Invoice	PO 102746		
Cash Payment	G 01-21210 WISCONSIN WITHHOLDING	WI/Wages Pd 5-8-20	-\$2,297.60
Invoice	PO 102746		
Cash Payment	G 01-21230 SOCIAL SECURITY TAX	SS & MED/Wages Pd 5-8-20	-\$3,452.04
Invoice	PO 102746		
Cash Payment	G 01-21245 FLEX BENEFIT	FLEX BEN/Wages Pd 5-8-20	-\$175.00
Invoice	PO 102746		
Cash Payment	G 01-21280 HEALTH INSURANCE DEDU	HEALTH/Wages Pd 5-8-20	-\$160.04
Invoice	PO 102746		
Cash Payment	G 01-21260 ICMA - RC	ICMA/Wages Pd 5-8-20	-\$579.28
Invoice	PO 102746		
Cash Payment	G 01-21258 WISCONSIN DEFERRED CO	WI Def Comp/Wages Pd 5-8-20	-\$471.00
Invoice	PO 102746		
Cash Payment	G 01-21250 PROFESSIONAL POLICE AS	TPPA/Wages Pd 5-8-20	-\$112.50
Invoice	PO 102746		
Cash Payment	G 01-21275 DENTAL INSURANCE WITHH	DENTAL/Wages Pd 5-8-20	-\$28.72
Invoice	PO 102746		
Cash Payment	G 01-11160 SPECIAL CLEARING ACCOU	DirectDep/Wages Pd 5-8-20	-\$31,500.47
Invoice	PO 102746		

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Transaction Date	5/5/2020	Due 5/5/2020	HARRIS GF -CHECK 11110	Total	\$0.00
Refer	3	AT&T (REGULAR SERVICE)	Ck# 000112E 5/11/2020		
Cash Payment	E 01-01-511-3-303	TELEPHONE	ADM/APR Telephone Service		\$73.67
Invoice		PO 102741			
Cash Payment	E 01-03-521-3-303	TELEPHONE	TPD/APR Telephone Service		\$103.07
Invoice		PO 102741			
Cash Payment	E 01-03-522-3-303	TELEPHONE	TFD/APR Telephone Service		\$103.07
Invoice		PO 102741			
Cash Payment	E 01-04-541-3-303	TELEPHONE	DPW/APR Telephone Service		\$44.17
Invoice		PO 102741			
Cash Payment	E 21-05-610-3-303	TELEPHONE	SWR/APR Telephone Service		\$14.73
Invoice		PO 102741			
Transaction Date	5/6/2020	Due 5/6/2020	HARRIS GF -CHECK 11110	Total	\$338.71
Refer	11	DEPARTMENT OF EMPLOYEE TRU	Ck# 000121E 5/22/2020		
Cash Payment	E 01-01-511-1-196	ADMINISTRATOR FRI	ADM/HEALTH		\$322.65
Invoice		PO 10140			
Cash Payment	E 01-01-511-1-199	FRINGE BENEFITS	ADM STAFF/HEALTH		\$2,082.38
Invoice		PO 10140			
Cash Payment	E 01-03-521-1-197	POLICE CHIEF FRING	TPD CHIEF/HEALTH		\$1,973.64
Invoice		PO 10140			
Cash Payment	E 01-03-521-1-199	FRINGE BENEFITS	TPD/HEALTH		\$13,899.08
Invoice		PO 10140			
Cash Payment	E 01-04-541-1-199	FRINGE BENEFITS	DPW/HEALTH		\$6,067.67
Invoice		PO 10140			
Cash Payment	E 01-04-542-1-199	FRINGE BENEFITS	VP/HEALTH		\$2,093.22
Invoice		PO 10140			
Cash Payment	E 19-18-541-1-199	FRINGE BENEFITS	STM WTR/HEALTH		\$497.59
Invoice		PO 10140			
Cash Payment	E 21-05-610-1-199	FRINGE BENEFITS	SWR/HEALTH		\$2,480.85
Invoice		PO 10140			
Cash Payment	E 01-03-522-1-199	FRINGE BENEFITS	TFD/HEALTH		\$819.58
Invoice		PO 10140			
Cash Payment	E 01-03-521-1-195	ANNUITANT FRINGE	POLICE ANNUITANT/HEALTH		\$1,264.68
Invoice		PO 10140			
Cash Payment	E 01-01-511-1-195	ANNUITANT FRINGE	ADM ANNUITANT/HEALTH		\$1,543.44
Invoice		PO 10140			
Transaction Date	5/11/2020	Due 5/11/2020	HARRIS GF -CHECK 11110	Total	\$33,044.78
Refer	12	SECURIAN FINANCIAL GROUP, IN	Ck# 023648 5/11/2020		
Cash Payment	E 01-01-511-1-196	ADMINISTRATOR FRI	ADM/JUNE Life		\$22.28
Invoice		PO 10139			
Cash Payment	E 01-01-511-1-199	FRINGE BENEFITS	ADM STAFF/JUNE Life		\$62.31
Invoice		PO 10139			
Cash Payment	E 01-03-521-1-197	POLICE CHIEF FRING	TPD CHIEF/JUNE Life		\$22.44
Invoice		PO 10139			
Cash Payment	E 01-03-521-1-199	FRINGE BENEFITS	TPD/JUNE Life		\$177.06
Invoice		PO 10139			
Cash Payment	E 01-03-522-1-199	FRINGE BENEFITS	TFD/JUNE Life		\$3.94
Invoice		PO 10139			

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Cash Payment	E 01-04-541-1-199	FRINGE BENEFITS	DPW/JUNE Life		\$119.62
Invoice		PO 10139			
Cash Payment	E 01-04-542-1-199	FRINGE BENEFITS	VP/JUNE Life		\$32.95
Invoice		PO 10139			
Cash Payment	E 21-05-610-1-199	FRINGE BENEFITS	SWR/JUNE Life		\$52.45
Invoice		PO 10139			
Cash Payment	E 19-18-541-1-199	FRINGE BENEFITS	STM WTR/JUNE Life		\$7.46
Invoice		PO 10139			
Cash Payment	E 06-09-522-1-199	FRINGE BENEFITS	HOH/JUNE Life		\$3.06
Invoice		PO 10139			
Transaction Date	5/11/2020	Due 5/11/2020	HARRIS GF -CHECK 11110	Total	\$503.57
Refer	17	<u>AT & T (U-VERSE INTERNET)</u>	<u>Ck# 000124E 5/14/2020</u>		
Cash Payment	E 01-04-541-3-303	TELEPHONE	APR DPW Internet Svc		\$50.63
Invoice		PO 26379			
Transaction Date	5/13/2020	Due 5/13/2020	HARRIS GF -CHECK 11110	Total	\$50.63
Refer	21	<u>WE ENERGIES</u>	<u>Ck# 000123E 5/18/2020</u>		
Cash Payment	E 01-01-511-3-304	ELECTRICITY	VH Electric		\$1,318.34
Invoice	6216441704	PO 102749			
Cash Payment	E 01-01-511-3-305	HEAT	VH Gas		\$494.72
Invoice	6216441704	PO 102749			
Cash Payment	E 01-04-541-3-304	ELECTRICITY	DPW Electric		\$330.50
Invoice	6216441704	PO 102749			
Cash Payment	E 01-04-541-3-305	HEAT	DPW Gas		\$427.41
Invoice	6216441704	PO 102749			
Cash Payment	E 21-05-610-3-304	ELECTRICITY	SWR Electric		\$1,439.23
Invoice	6216441704	PO 102749			
Cash Payment	E 21-05-610-3-305	HEAT	SWR Gas		\$9.90
Invoice	6216441704	PO 102749			
Cash Payment	E 16-05-541-3-304	ELECTRICITY	OLD VH Electric		\$83.00
Invoice	6216441704	PO 102749			
Cash Payment	E 16-05-541-3-305	HEAT	OLD VH Gas		\$60.92
Invoice	6216441704	PO 102749			
Cash Payment	E 01-04-542-3-304	ELECTRICITY	VP Electric		\$488.90
Invoice	6216441704	PO 102749			
Cash Payment	E 01-04-542-3-305	HEAT	VP Gas		\$67.69
Invoice	6216441704	PO 102749			
Cash Payment	E 01-04-541-3-335	STREET LIGHTING	Street Lighting		\$1,872.98
Invoice	6216441704	PO 102749			
Cash Payment	E 21-05-610-3-304	ELECTRICITY	Emergency Siren Warning		\$35.89
Invoice	6216441704	PO 102749			
Transaction Date	5/14/2020	Due 5/14/2020	HARRIS GF -CHECK 11110	Total	\$6,629.48
Refer	56	<u>US CELLULAR</u>	<u>Ck# 000125E 5/18/2020</u>		
Cash Payment	E 01-01-511-3-303	TELEPHONE	Monthly Service Chgs Failover Device		\$5.87
Invoice	367717422	PO 26406			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$5.87
Refer	57	<u>WISCONSIN RETIREMENT SYSTE</u>	<u>Ck# 000126E 5/15/2020</u>		
Cash Payment	E 01-01-511-1-196	ADMINISTRATOR FRI	APR ADM WRS		\$751.59
Invoice		PO 10142			

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Cash Payment	E 01-01-511-1-199	FRINGE BENEFITS	APR ADM Staff WRS	\$746.14	
Invoice		PO 10142			
Cash Payment	E 01-03-521-1-197	POLICE CHIEF FRING	APR TPD Chief WRS	\$1,248.08	
Invoice		PO 10142			
Cash Payment	E 01-03-521-1-199	FRINGE BENEFITS	APR TPD WRS	\$6,534.96	
Invoice		PO 10142			
Cash Payment	E 01-03-522-1-198	FIRE CHIEF FRINGE	APR TFD Chief WRS	\$294.99	
Invoice		PO 10142			
Cash Payment	E 01-03-522-1-199	FRINGE BENEFITS	APR TFD WRS	\$312.81	
Invoice		PO 10142			
Cash Payment	E 06-09-522-1-199	FRINGE BENEFITS	APR HOH WRS	\$833.55	
Invoice		PO 10142			
Cash Payment	E 01-04-541-1-199	FRINGE BENEFITS	APR DPW WRS	\$2,444.04	
Invoice		PO 10142			
Cash Payment	E 01-04-542-1-199	FRINGE BENEFITS	APR VP WRS	\$686.82	
Invoice		PO 10142			
Cash Payment	E 19-18-541-1-199	FRINGE BENEFITS	APR STM SWR WRS	\$166.79	
Invoice		PO 10142			
Cash Payment	E 21-05-610-1-199	FRINGE BENEFITS	APR SWR WRS	\$1,009.59	
Invoice		PO 10142			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$15,029.36

Fund Summary

	11110 HARRIS GF -CHECKING	
01 GENERAL FUND		\$94,737.17
06 EQUITY RESERVE ACCOUNT		\$2,970.23
07 PARK IMPROVEMENT FUND		\$8,659.85
14 CAPITAL IMPROVEMENT/EQUIPMENT		\$350,798.71
16 OLD VILLAGE HALL		\$143.92
19 STORM WATER MANAGEMENT		\$687.03
21 SEWER UTILITY		\$8,051.78
		<u>\$466,048.69</u>

Pre-Written Checks	\$466,048.69
Checks to be Generated by the Computer	\$0.00
Total	<u>\$466,048.69</u>

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Payments

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Payments Batch 0520 VOT AP **\$131,612.56**

Refer	1	AMD MEDICAL SOLUTIONS	-		
Cash Payment	E 06-09-522-3-327	MEDICAL SUPPLIES	Extension Set		\$168.28
Invoice		PO 33740			
Cash Payment	E 01-03-522-3-327	MEDICAL SUPPLIES	AMB Child Restraint		\$803.48
Invoice		PO 33740			
Transaction Date	4/23/2020	Due 4/23/2020	HARRIS GF -CHECK 11110	Total	\$971.76
Refer	2	A-M SYSTEMS	-		
Cash Payment	E 01-03-522-3-327	MEDICAL SUPPLIES	ViroMax Viral and Bac Filters		\$94.89
Invoice	314800	PO 33763			
Transaction Date	4/23/2020	Due 4/23/2020	HARRIS GF -CHECK 11110	Total	\$94.89
Refer	3	CLAY ANTON	-		
Cash Payment	G 21-31111	REVENUE SUMMARY	Refund 1st Qtr SWR Pmt		\$167.00
Invoice		PO 18340			
Transaction Date	4/23/2020	Due 4/23/2020	HARRIS GF -CHECK 11110	Total	\$167.00
Refer	4	DELTA DENTAL	-		
Cash Payment	E 01-01-511-1-196	ADMINISTRATOR FRI	JUN/ADM/Dental		\$81.56
Invoice		PO 10126			
Cash Payment	E 01-01-511-1-199	FRINGE BENEFITS	JUN/ADM Staff/Dental		\$110.28
Invoice		PO 10126			
Cash Payment	E 01-03-521-1-197	POLICE CHIEF FRING	JUN/TPD Chief/Dental		\$108.75
Invoice		PO 10126			
Cash Payment	E 01-03-521-1-199	FRINGE BENEFITS	JUN/TPD/Dental		\$762.34
Invoice		PO 10126			
Cash Payment	E 01-03-522-1-199	FRINGE BENEFITS	JUN/TFD/Dental		\$10.88
Invoice		PO 10126			
Cash Payment	E 06-09-522-1-199	FRINGE BENEFITS	JUN/HOH/Dental		\$38.29
Invoice		PO 10126			
Cash Payment	E 01-04-541-1-199	FRINGE BENEFITS	JUN/DPW/Dental		\$526.35
Invoice		PO 10126			
Cash Payment	E 01-04-542-1-199	FRINGE BENEFITS	JUN/VP/Dental		\$114.19
Invoice		PO 10126			
Cash Payment	E 19-18-541-1-199	FRINGE BENEFITS	JUN/STM SWR/Dental		\$27.19
Invoice		PO 10126			
Cash Payment	E 21-05-610-1-199	FRINGE BENEFITS	JUN/SWR/Dental		\$145.51
Invoice		PO 10126			
Cash Payment	E 01-01-511-1-195	ANNUITANT FRINGE	JUN/ ADM Annuitant/Dental		\$38.29
Invoice		PO 10126			
Cash Payment	E 01-03-521-1-195	ANNUITANT FRINGE	JUN/TPD Annuitant/Dental		\$108.75
Invoice		PO 10126			
Cash Payment	G 01-21275	DENTAL INSURANCE WITHH	JUN/LAFOND/Dental		\$31.12
Invoice		PO 10126			
Cash Payment	G 01-21275	DENTAL INSURANCE WITHH	JUN/LANDISCH-HANSEN/Dental		\$31.12
Invoice		PO 10126			
Transaction Date	4/23/2020	Due 4/23/2020	HARRIS GF -CHECK 11110	Total	\$2,134.62
Refer	5	DIVERSIFIED BENEFIT SERVICES	-		

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Cash Payment	E 01-01-554-7-715 FLEX BENEFIT	APR FSA Admin Svcs/Debit Card Part Fee		\$120.00
Invoice 303926	PO 10132			
Transaction Date	4/23/2020	Due 4/23/2020	HARRIS GF -CHECK 11110	Total \$120.00
Refer	6 KRISTIN HINTERSTOCKER			
Cash Payment	G 01-21540 REFUNDS - PARK DEPOSIT	Refund Park Fees and Deposit/8-8-20 Res		\$100.00
Invoice	PO 18341			
Cash Payment	R 01-43-011-270 PARK FEES	Refund Park Fees and Deposit/8-8-20 Res		\$65.00
Invoice	PO 18341			
Transaction Date	4/23/2020	Due 4/23/2020	HARRIS GF -CHECK 11110	Total \$165.00
Refer	7 MMSD			
Cash Payment	E 21-07-610-9-650 MMSD O/M	1ST QTR 2020 O & M		\$54,659.32
Invoice	PO 102736			
Transaction Date	4/23/2020	Due 4/23/2020	HARRIS GF -CHECK 11110	Total \$54,659.32
Refer	8 REDS NOVELTY LTD			
Cash Payment	G 01-21530 REFUNDS R E TAX OVERPA	Refund Personal Property Tax		\$34.63
Invoice	PO 102735			
Transaction Date	4/23/2020	Due 4/23/2020	HARRIS GF -CHECK 11110	Total \$34.63
Refer	2 THIENSVILLE PROFESSIONAL PO			
Cash Payment	G 01-21250 PROFESSIONAL POLICE AS	MAY TPPA/FISCHER		\$45.00
Invoice	PO 102737			
Cash Payment	G 01-21250 PROFESSIONAL POLICE AS	MAY TPPA/JANZER		\$45.00
Invoice	PO 102737			
Cash Payment	G 01-21250 PROFESSIONAL POLICE AS	MAY TPPA/MEJCHAR		\$45.00
Invoice	PO 102737			
Cash Payment	G 01-21250 PROFESSIONAL POLICE AS	MAY TPPA/NEUMAN		\$45.00
Invoice	PO 102737			
Cash Payment	G 01-21250 PROFESSIONAL POLICE AS	MAY TPPA/STONE		\$45.00
Invoice	PO 102737			
Transaction Date	4/24/2020	Due 4/24/2020	HARRIS GF -CHECK 11110	Total \$225.00
Refer	3 RICOH USA, INC			
Cash Payment	E 01-01-510-2-200 PRINTING & PUBLISHI	MAR Copies/ADM		\$180.22
Invoice 5059362458	PO 102738			
Transaction Date	4/24/2020	Due 4/24/2020	HARRIS GF -CHECK 11110	Total \$180.22
Refer	4 NFPA			
Cash Payment	E 01-03-522-2-202 DUES & SUBSCRIPTI	TFD Membership Renewal/REIELS		\$1,575.00
Invoice 7702417X	PO 33764			
Transaction Date	4/24/2020	Due 4/24/2020	HARRIS GF -CHECK 11110	Total \$1,575.00
Refer	10 QUANTUM EMS LLC			
Cash Payment	E 01-03-522-3-327 MEDICAL SUPPLIES	Ambulance child Restraint		\$1,428.00
Invoice 23035	PO 33765			
Transaction Date	4/28/2020	Due 4/28/2020	HARRIS GF -CHECK 11110	Total \$1,428.00
Refer	11 OWENS OFFICE PRODUCTS			
Cash Payment	E 01-01-511-3-300 OFFICE SUPPLIES	Trustee Abraham Nameplate		\$23.60
Invoice 29713	PO 18346			
Transaction Date	5/1/2020	Due 5/1/2020	HARRIS GF -CHECK 11110	Total \$23.60
Refer	3 BAKER TILLY VIRCHOW KRAUSE L			

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Cash Payment	E 01-01-510-2-206 AUDIT	Progress Billing #3/Govt portion			\$3,041.00
Invoice	BT1607036	PO 10136			
Transaction Date	5/5/2020	Due 5/5/2020	HARRIS GF -CHECK	11110	Total \$3,041.00
Refer	4	PORT WASHINGTON STATE BANK			
Cash Payment	R 07-45-011-542 GALA SPONSORSHIPS	Return Sponsorship/Gala in the Park			\$6,500.00
Invoice		PO 10138			
Transaction Date	5/5/2020	Due 5/5/2020	HARRIS GF -CHECK	11110	Total \$6,500.00
Refer	5	CONLEY MEDIA			
Cash Payment	G 01-21525 DEPOSIT-DEVELP. APPLICA	107 Buntrock PH/Affidaviat			\$30.30
Invoice	1672360420	PO 102740			
Cash Payment	E 01-01-510-3-302 ELECTION EXPENSE	Type E Notice			\$29.84
Invoice	1672360420	PO 102740			
Cash Payment	E 01-01-510-2-200 PRINTING & PUBLISHI	Open Book Notice			\$20.10
Invoice	1672360420	PO 102740			
Cash Payment	E 01-01-510-2-200 PRINTING & PUBLISHI	Buntrock Ave Water Main Bid Notice			\$79.84
Invoice	1672360420	PO 102740			
Transaction Date	5/5/2020	Due 5/5/2020	HARRIS GF -CHECK	11110	Total \$160.08
Refer	6	LAURIE RAPPA			
Cash Payment	G 01-21540 REFUNDS - PARK DEPOSIT	Park Refund/Deposit			\$100.00
Invoice		PO 18347			
Cash Payment	R 01-43-011-270 PARK FEES	Park Refund/Park Fees and Garbage Fee			\$300.00
Invoice		PO 18347			
Transaction Date	5/5/2020	Due 5/5/2020	HARRIS GF -CHECK	11110	Total \$400.00
Refer	7	SHRED-IT USA			
Cash Payment	E 01-03-522-2-270 MAINTENANCE CONT	TFD/On-site Shredding Svc			\$32.05
Invoice	8129655734	PO 33766			
Transaction Date	5/5/2020	Due 5/5/2020	HARRIS GF -CHECK	11110	Total \$32.05
Refer	15	CONWAY SHIELD			
Cash Payment	E 01-03-522-2-270 MAINTENANCE CONT	Eagle cartridge/compressor/spring			\$462.50
Invoice	0451834-IN	PO 33769			
Transaction Date	5/6/2020	Due 5/6/2020	HARRIS GF -CHECK	11110	Total \$462.50
Refer	16	DIVERSIFIED BENEFIT SERVICES			
Cash Payment	E 01-01-554-7-715 FLEX BENEFIT	MAY 105 HRA Admin Svcs/Mailings			\$96.50
Invoice	304568	PO 102747			
Transaction Date	5/6/2020	Due 5/6/2020	HARRIS GF -CHECK	11110	Total \$96.50
Refer	4	ASSOCIATION OF OZAUKEE FIRE			
Cash Payment	E 01-03-522-2-202 DUES & SUBSCRIPTI	2020 Association Annual Dues			\$100.00
Invoice		PO 33771			
Transaction Date	5/8/2020	Due 5/8/2020	HARRIS GF -CHECK	11110	Total \$100.00
Refer	5	SAFEBUILT			
Cash Payment	E 01-03-523-2-272 BUILDING INSPECTIO	BLDG Permits			\$1,814.17
Invoice	0067984-IN	PO 102748			
Cash Payment	E 01-03-523-2-273 PLUMBING INSPECTI	PLBG Permits			\$539.42
Invoice	0067984-IN	PO 102748			
Cash Payment	E 01-03-523-2-274 ELECTRICAL INSPEC	ELEC Permits			\$893.12
Invoice	0067984-IN	PO 102748			

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Cash Payment	E 01-03-523-2-272 BUILDING INSPECTIO	ZONING Permits							\$135.00
Invoice	0067984-IN	PO 102748							
Cash Payment	E 01-03-523-2-272 BUILDING INSPECTIO	OCC Permits							\$117.00
Invoice	0067984-IN	PO 102748							
Transaction Date	5/8/2020	Due 5/8/2020	HARRIS GF -CHECK	11110				Total	\$3,498.71
Refer	6	BABCOCK SPRING CO							
Cash Payment	E 01-03-522-3-320 TRUCK MAINTENANC	#561 spacer tube/bolts							\$32.50
Invoice	79111	PO 33767							
Transaction Date	5/8/2020	Due 5/8/2020	HARRIS GF -CHECK	11110				Total	\$32.50
Refer	7	MICHAEL SCHMID							
Cash Payment	G 01-21540 REFUNDS - PARK DEPOSIT	VP Deposit Refund/5-30-20							\$100.00
Invoice		PO 18347							
Cash Payment	R 01-43-011-270 PARK FEES	VP Fees Refund/5-30-20							\$210.00
Invoice		PO 18347							
Transaction Date	5/8/2020	Due 5/8/2020	HARRIS GF -CHECK	11110				Total	\$310.00
Refer	8	EMERGENCY MEDICAL PRODUCT							
Cash Payment	E 01-03-522-3-327 MEDICAL SUPPLIES	Non-paramedic supplies							\$577.85
Invoice	2163805	PO 33768							
Cash Payment	E 06-09-522-3-327 MEDICAL SUPPLIES	Paramedic supplies							\$621.93
Invoice	2163805	PO 33768							
Transaction Date	5/8/2020	Due 5/8/2020	HARRIS GF -CHECK	11110				Total	\$1,199.78
Refer	9	JEFFERSON FIRE & SAFETY, INC							
Cash Payment	G 01-21675 FIRE DONATION FUND	Water Hand/Back Pack Pump/Grass Fire Brooms							\$163.00
Invoice	IN107694	PO 33773							
Transaction Date	5/8/2020	Due 5/8/2020	HARRIS GF -CHECK	11110				Total	\$163.00
Refer	10	CENTURY LINK							
Cash Payment	E 01-01-511-3-303 TELEPHONE	APR ADM Long Distance							\$52.96
Invoice	1491347009	PO 102750							
Cash Payment	E 01-03-522-3-303 TELEPHONE	APR TFD Long Distance							\$3.81
Invoice	1491347009	PO 102750							
Cash Payment	E 01-03-521-3-303 TELEPHONE	APR TPD Long Distance							\$2.96
Invoice	1491347009	PO 102750							
Cash Payment	E 01-04-541-3-303 TELEPHONE	AP DPW Long Distance							\$0.29
Invoice	1491347009	PO 102750							
Transaction Date	5/8/2020	Due 5/8/2020	HARRIS GF -CHECK	11110				Total	\$60.02
Refer	13	3 RIVERS BILLING, INC							
Cash Payment	E 06-09-522-2-276 BILLING SERVICES	APR EMS Billing							\$1,112.88
Invoice	5279	PO 102751							
Transaction Date	5/11/2020	Due 5/11/2020	HARRIS GF -CHECK	11110				Total	\$1,112.88
Refer	14	BANYON DATA SYSTEMS							
Cash Payment	E 01-01-511-2-210 DATA PROCESSING	Fund Accounting - vault backup 2020							\$59.50
Invoice	00159932	PO 102751							
Cash Payment	E 21-05-610-3-399 MISCELLANEOUS	Utility Billing - vault backup 2020							\$59.50
Invoice	00159932	PO 102751							
Transaction Date	5/11/2020	Due 5/11/2020	HARRIS GF -CHECK	11110				Total	\$119.00

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Refer	15	JANET E. STARK	-		
Cash Payment	G 21-31111	REVENUE SUMMARY	Refund 1st QTR SWR Pmt	\$167.00	
Invoice		PO 18352			
Transaction Date	5/11/2020	Due 5/11/2020	HARRIS GF -CHECK 11110	Total	\$167.00
Refer	16	HOUSEMAN & FEIND, LLP	-		
Cash Payment	E 01-01-510-2-207	LEGAL COUNSEL	Research Governor's Order Re Elections	\$180.00	
Invoice 55340		PO 102753			
Cash Payment	E 01-01-510-2-207	LEGAL COUNSEL	Call with Grota re Walgreens BOR	\$36.00	
Invoice 55340		PO 102753			
Cash Payment	E 01-01-510-2-207	LEGAL COUNSEL	Call with Grota re Walgreens BOR	\$54.00	
Invoice 55340		PO 102753			
Transaction Date	5/11/2020	Due 5/11/2020	HARRIS GF -CHECK 11110	Total	\$270.00
Refer	18	UL LLC	-		
Cash Payment	E 01-03-522-2-270	MAINTENANCE CONT	#561 Annual Inspection	\$2,644.05	
Invoice 72020360699		PO 33774			
Transaction Date	5/14/2020	Due 5/14/2020	HARRIS GF -CHECK 11110	Total	\$2,644.05
Refer	22	OZAUKEE COUNTY CLERK	-		
Cash Payment	E 01-01-510-3-302	ELECTION EXPENSE	FEB and APR Election Expenses	\$717.02	
Invoice		PO 18353			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$717.02
Refer	23	COMPLEX SECURITY SOLUTIONS	-		
Cash Payment	E 14-16-511-4-499	OTHER	Server, Cameras, Licensing	\$12,825.32	
Invoice 1696, 1695		PO 26384			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$12,825.32
Refer	24	BEYER S TRUE VALUE	-		
Cash Payment	E 01-04-541-3-309	BUILDING REPAIRS	Algaecide, Cable	\$27.48	
Invoice 156131		PO 26389			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$27.48
Refer	25	ADVANCED DISPOSAL LANDFILL	-		
Cash Payment	E 01-04-541-2-228	SANITARY LANDFILL	APR Landifill	\$4,166.30	
Invoice 3979		PO 26407			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$4,166.30
Refer	26	GORDIE BOUCHER FOR OF THIEN	-		
Cash Payment	E 01-04-541-3-330	REPAIR PARTS/EQUI	#6 - Thermostat housing	\$50.09	
Invoice 39741		PO 26405			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$50.09
Refer	27	SAFETY-KLEEN CORPORATION	-		
Cash Payment	E 01-04-541-3-309	BUILDING REPAIRS	Parts washer service solvent	\$229.39	
Invoice 82886784		PO 26404			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$229.39
Refer	28	CENTURY SPRINGS	-		
Cash Payment	E 01-04-541-3-308	BUILDING SUPPLIES	APR DPW Bottled Water	\$8.65	
Invoice 5493569		PO 26403			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$8.65
Refer	29	AIRGAS USA, LLC	-		

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Cash Payment	E 01-04-541-3-308	BUILDING SUPPLIES	APR DPW Cylinder Rental		\$135.67
Invoice	9970236764	PO 26400			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK	11110	Total \$135.67
Refer	30	WASTE MANAGEMENT			
Cash Payment	E 01-04-541-2-266	RECYCLING	APR Curbside Recycling		\$2,642.75
Invoice	6500599-2275-9	PO 26399			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK	11110	Total \$2,642.75
Refer	31	HALLMAN LINDSAY QUALITY PAINT			
Cash Payment	E 01-04-541-3-309	BUILDING REPAIRS	Paint and Roller Covers		\$42.95
Invoice	129906	PO 26397			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK	11110	Total \$42.95
Refer	32	HERBST OIL, INC.			
Cash Payment	E 01-04-541-3-310	FUEL	DPW Gasoline		\$656.48
Invoice		PO 26396			
Cash Payment	E 01-03-521-3-310	FUEL	TPD Gasoline		\$468.49
Invoice		PO 26396			
Cash Payment	E 01-03-522-3-310	FUEL	TFD Gasoline		\$208.25
Invoice		PO 26396			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK	11110	Total \$1,333.22
Refer	33	CITY OF MUSKEGO			
Cash Payment	E 21-05-610-2-202	DUES & SUBSCRIPTI	MMSD 2020 Fac Plan R&M		\$49.71
Invoice	177647	PO 26395			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK	11110	Total \$49.71
Refer	34	PROFESSIONAL SERVICE IND., IN			
Cash Payment	E 14-14-554-7-745	BUNTROCK WATER	PSI Proposal: 300327-R1		\$2,245.00
Invoice	700985	PO 26393			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK	11110	Total \$2,245.00
Refer	35	SWEET WATER			
Cash Payment	E 19-18-541-2-257	MAINTENANCE & REP	2020 Respect Our Waters/Adopt Your Drain		\$825.00
Invoice	1511	PO 26390			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK	11110	Total \$825.00
Refer	36	SAN-A-CARE, INC			
Cash Payment	E 01-01-511-3-306	JANITOR SUPPLIES	Toilet Paper		\$273.40
Invoice	513215-2	PO 26385			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK	11110	Total \$273.40
Refer	37	RYCHTIK WELDING & MANUFACT			
Cash Payment	E 01-04-541-3-330	REPAIR PARTS/EQUI	Welding instructions		\$62.15
Invoice	57679	PO 26383			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK	11110	Total \$62.15
Refer	38	INFINITY TELECOMM			
Cash Payment	E 01-03-522-3-399	MISCELLANEOUS	Service Call		\$125.00
Invoice	61417	PO 26382			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK	11110	Total \$125.00
Refer	39	CLARK DIETZ			

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Cash Payment	E 14-14-554-7-745 BUNTROCK WATER	Project T0690010			\$1,400.00
Invoice 428067	PO 26381				
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$1,400.00
Refer	40 JOHNSON CONTROLS SECURITY				
Cash Payment	E 01-01-511-3-308 BUILDING SUPPLIES	Fire/Panic Alarm Qtly Chgs			\$1,878.76
Invoice 34150603	PO 26380				
Cash Payment	E 01-01-511-3-308 BUILDING SUPPLIES	Service Call 4-10-20			\$64.95
Invoice 34074568	PO 26380				
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$1,943.71
Refer	41 FASTENAL				
Cash Payment	E 01-03-522-3-320 TRUCK MAINTENANC	Part #443461			\$27.75
Invoice 2152886	PO 26401				
Cash Payment	E 01-04-541-3-337 SALT & ICE CONTROL	Part #443460			\$16.58
Invoice 2153110	PO 26401				
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$44.33
Refer	42 SAN-A-CARE, INC				
Cash Payment	E 01-01-554-7-710 CONTINGENCY	Disinfectant Wipes			\$135.14
Invoice 513215-3	PO 26402				
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$135.14
Refer	43 HOUSEMAN & FEIND, LLP				
Cash Payment	E 01-01-510-2-207 LEGAL COUNSEL	APR Traffic			\$546.90
Invoice 55310	PO 102754				
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$546.90
Refer	44 RUEKERT & MIELKE				
Cash Payment	E 19-18-541-2-776 STORMWATER PLAN	Stormwater Mgmt Plan			\$3,168.90
Invoice 131756	PO 26392				
Cash Payment	E 19-18-541-2-776 STORMWATER PLAN	Stormwater Mgmt Plan			\$2,761.75
Invoice 131755	PO 26392				
Cash Payment	E 19-18-541-2-209 ENGINEERING SERVI	2020 Annual GIS Service			\$975.00
Invoice 131753	PO 26392				
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$6,905.65
Refer	45 RUEKERT & MIELKE				
Cash Payment	E 01-01-511-2-209 ENGINEERING SERVI	Orchard Street Project			\$1,604.75
Invoice 131758	PO 26391				
Cash Payment	E 14-14-554-7-737 ROAD PROGRAM RE	Sunny Lane			\$1,139.25
Invoice 131754	PO 26391				
Cash Payment	E 14-14-554-7-729 STORMWATER LAUR	Boat Launch			\$76.00
Invoice 131752	PO 26391				
Cash Payment	E 21-05-610-2-209 ENGINEERING SERVI	TAT Meeting			\$297.00
Invoice 131751	PO 26391				
Cash Payment	E 19-18-541-2-776 STORMWATER PLAN	Stormwater Mgmt Plan			\$1,840.45
Invoice 131757	PO 26391				
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$4,957.45
Refer	46 THIENSVILLE HARDWARE				
Cash Payment	E 01-04-541-3-309 BUILDING REPAIRS	Roler cover, caulk			\$11.47
Invoice 152974	PO 26394				

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Refer	49	NAPA AUTO PARTS	-		
Cash Payment	E 01-04-541-3-309	BUILDING REPAIRS	Shop air supply		\$80.95
Invoice	5269-064611	PO 26412			
Cash Payment	E 01-04-541-3-330	REPAIR PARTS/EQUI	Oil filters, filter, block seal		\$67.96
Invoice	5269-066139	PO 26412			
Cash Payment	E 01-04-541-3-330	REPAIR PARTS/EQUI	Filter		\$18.73
Invoice	5269-066140	PO 26412			
Cash Payment	E 01-04-541-3-330	REPAIR PARTS/EQUI	#15 DPW head gasket, sealant		\$105.98
Invoice	5269-066189	PO 26412			
Cash Payment	E 01-04-541-3-331	REPAIR PARTS/CUSH	Return: Blue Devil Sealant		-\$67.99
Invoice	5269-066377	PO 26412			
Cash Payment	E 01-03-522-3-353	EQUIPMENT REPAIR	#562 brake pads, filters		\$171.15
Invoice	5269-066549	PO 26412			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$376.78
Refer	50	CHOICE CUTS TREE SERVICE	-		
Cash Payment	E 14-16-541-4-499	OTHER	Remove stumps, trees, brush		\$5,045.00
Invoice		PO 26411			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$5,045.00
Refer	51	GREG MARTIN INSTRUMENTATIO	-		
Cash Payment	E 21-05-610-2-248	SEWER REPAIR/MAIN	Repair Pump #3 Lift Station		\$480.00
Invoice	43739	PO 26410			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$480.00
Refer	52	MAX.R	-		
Cash Payment	E 01-04-542-2-230	REPAIRS & MAINTEN	Dog Waste Station Bags		\$592.00
Invoice	704203	PO 26409			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$592.00
Refer	53	US CELLULAR	-		
Cash Payment	E 01-03-522-3-303	TELEPHONE	MAY TFD Cell Charges		\$184.94
Invoice		PO 102755			
Cash Payment	E 01-03-521-3-303	TELEPHONE	MAY TPD Cell Charges		\$372.93
Invoice		PO 102755			
Cash Payment	E 01-04-541-3-303	TELEPHONE	MAY DPW Cell Charges		\$114.71
Invoice		PO 102755			
Cash Payment	E 01-01-511-3-303	TELEPHONE	MAY ADM Cell Charges		\$89.96
Invoice		PO 102755			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$762.54
Refer	54	PATRICK WILLIAMS	-		
Cash Payment	E 01-04-541-3-309	BUILDING REPAIRS	Menards Reimbursement		\$27.95
Invoice		PO 26386			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$27.95
Refer	55	PATRICK WILLIAMS	-		
Cash Payment	E 01-04-541-3-329	CLOTHING	Clothing Allowance		\$80.15
Invoice		PO 18354			
Transaction Date	5/15/2020	Due 5/15/2020	HARRIS GF -CHECK 11110	Total	\$80.15

VILLAGE OF THIENSVILLE

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Payments

Current Period: MAY 2020

Fund Summary

	11110 HARRIS GF -CHECKING	
01 GENERAL FUND		\$34,817.28
06 EQUITY RESERVE ACCOUNT		\$1,941.38
07 PARK IMPROVEMENT FUND		\$6,500.00
14 CAPITAL IMPROVEMENT/EQUIPMENT		\$22,730.57
19 STORM WATER MANAGEMENT		\$9,598.29
21 SEWER UTILITY		\$56,025.04
		<hr/>
		\$131,612.56

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$131,612.56
Total	<hr/>
	\$131,612.56

VILLAGE OF THIENSVILLE

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Payments

Current Period: APRIL 2020

Payment Batch 0420 LIB MN1 \$38,898.35

Refer	1 DEPARTMENT OF EMPLOYEE TRU		Ck# 000103E 4/24/2020		
Cash Payment	E 99-91-551-1-199 FRINGE BENEFITS	MAY Health Ins/Employer			\$10,648.00
Invoice	PO 913113				
Cash Payment	G 99-21280 HEALTH INSURANCE DEDU	MAY Health Ins/Employee			\$1,347.56
Invoice	PO 913113				
Transaction Date	4/23/2020	Due 0	HARRIS GF -CHECK 11110	Total	\$11,995.56
Refer	2 WISCONSIN RETIREMENT SYSTE		Ck# 000104E 4/30/2020		
Cash Payment	E 99-91-551-1-199 FRINGE BENEFITS	MAR WRS/Employer			\$2,825.72
Invoice	PO 913114				
Cash Payment	G 99-21265 WI RETIREMENT	MAR WRS/Employee			\$2,825.72
Invoice	PO 913114				
Transaction Date	4/23/2020	Due 0	HARRIS GF -CHECK 11110	Total	\$5,651.44
Refer	3 ADP		Ck# 000110E 4/24/2020		
Cash Payment	G 99-21220 FEDERAL WITHHOLDING TA	FED/Wages Pd 4-24-20			\$1,522.75
Invoice	PO 913135				
Cash Payment	G 99-21210 WISCONSIN WITHHOLDING	WI/Wages Pd 4-24-20			\$871.30
Invoice	PO 913135				
Cash Payment	G 99-21230 SOCIAL SECURITY TAX	SS & MED/Wages Pd 4-24-20			\$1,610.03
Invoice	PO 913135				
Cash Payment	E 99-91-551-1-199 FRINGE BENEFITS	Employer SS/Wages Pd 4-24-20			\$1,610.04
Invoice	PO 913135				
Cash Payment	G 99-11160 SPECIAL CLEARING ACCOU	DirectDep/Wages Pd 4-24-20			\$15,637.23
Invoice	PO 913135				
Transaction Date	4/23/2020	Due 0	HARRIS GF -CHECK 11110	Total	\$21,251.35
Refer	4 LIBRARY PAYROLL		Ck# 000111E 4/24/2020		
Cash Payment	E 99-91-551-1-100 SALARIES & WAGES	Salaries & Wages/Wages Pd 4-24-20			\$22,263.34
Invoice	PO 913136				
Cash Payment	G 99-21265 WI RETIREMENT	WRS/Employees/Wages Pd 4-24-20			-\$1,404.74
Invoice	PO 913136				
Cash Payment	G 99-21220 FEDERAL WITHHOLDING TA	FED/Wages Pd 4-24-20			-\$1,522.75
Invoice	PO 913136				
Cash Payment	G 99-21210 WISCONSIN WITHHOLDING	WI/Wages Pd 4-24-20			-\$871.30
Invoice	PO 913136				
Cash Payment	G 99-21230 SOCIAL SECURITY TAX	SS & MED/Wages Pd 4-24-20			-\$1,610.03
Invoice	PO 913136				
Cash Payment	G 99-21245 FLEX BENEFIT	FLEX BEN/Wages Pd 4-24-20			-\$543.51
Invoice	PO 913136				
Cash Payment	G 99-21280 HEALTH INSURANCE DEDU	HEALTH/Wages Pd 4-24-20			-\$673.78
Invoice	PO 913136				
Cash Payment	G 99-11160 SPECIAL CLEARING ACCOU	Net Pay/Wages Pd 4-24-20			-\$15,637.23
Invoice	PO 913136				
Transaction Date	4/23/2020	Due 0	HARRIS GF -CHECK 11110	Total	\$0.00

VILLAGE OF THIENSVILLE

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Payments

Current Period: APRIL 2020

Fund Summary

	11110 HARRIS GF -CHECKING	
99 F. L. WEYENBERG LIBRARY FUND		\$38,898.35
		<u> </u>
		\$38,898.35

Pre-Written Checks	\$38,898.35
Checks to be Generated by the Computer	\$0.00
Total	<u>\$38,898.35</u>

VILLAGE OF THIENSVILLE

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Payments

Current Period: MAY 2020

Payments Batch 0520 LIB MN \$21,311.52

Refer	1 ADP		<u>Ck# 000119E 5/8/2020</u>	
Cash Payment	G 99-21220 FEDERAL WITHHOLDING TA	FED/Wages Pd 5-8-20		\$1,520.99
Invoice		PO 913138		
Cash Payment	G 99-21210 WISCONSIN WITHHOLDING	WI/Wages Pd 5-8-20		\$870.20
Invoice		PO 913138		
Cash Payment	G 99-21230 SOCIAL SECURITY TAX	SS & MED/Wages Pd 5-8-20		\$1,608.90
Invoice		PO 913138		
Cash Payment	E 99-91-551-1-199 FRINGE BENEFITS	SS/Employer/Wages Pd 5-8-20		\$1,608.92
Invoice		PO 913138		
Cash Payment	G 99-11160 SPECIAL CLEARING ACCOU	DirectDep/Wages Pd 5-8-20		\$15,626.56
Invoice		PO 913138		

Transaction Date	5/6/2020	Due 5/6/2020	HARRIS GF -CHECK 11110	Total	\$21,235.57
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Refer	2 LIBRARY PAYROLL		<u>Ck# 000120E 5/8/2020</u>	
Cash Payment	E 99-91-551-1-100 SALARIES & WAGES	Salaries & Wages/Wages Pd 5-8-20		\$22,263.34
Invoice		PO 913139		
Cash Payment	G 99-21265 WI RETIREMENT	WRS/Employees/Wages Pd 5-8-20		-\$1,404.74
Invoice		PO 913139		
Cash Payment	G 99-21220 FEDERAL WITHHOLDING TA	FED/Wages Pd 5-8-20		-\$1,520.99
Invoice		PO 913139		
Cash Payment	G 99-21210 WISCONSIN WITHHOLDING	WI/Wages Pd 5-8-20		-\$870.20
Invoice		PO 913139		
Cash Payment	G 99-21230 SOCIAL SECURITY TAX	SS & MED/Wages Pd 5-8-20		-\$1,608.90
Invoice		PO 913139		
Cash Payment	G 99-21245 FLEX BENEFIT	FLEX BEN/Wages Pd 5-8-20		-\$543.51
Invoice		PO 913139		
Cash Payment	G 99-21280 HEALTH INSURANCE DEDU	HEALTH/Wages Pd 5-8-20		-\$673.78
Invoice		PO 913139		
Cash Payment	G 99-21258 WISCONSIN DEFERRED CO	WI Def Comp/Wages Pd 5-8-20		-\$14.66
Invoice		PO 913139		
Cash Payment	G 99-11160 SPECIAL CLEARING ACCOU	Net Pay/Wages Pd 5-8-20		-\$15,626.56
Invoice		PO 913139		

Transaction Date	5/6/2020	Due 5/6/2020	HARRIS GF -CHECK 11110	Total	\$0.00
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Refer	19 ADP		<u>Ck# 000122E 5/1/2020</u>	
Cash Payment	E 99-92-551-2-289 PAYROLL PROCESSI	Time and Attendance Monthly		\$75.95
Invoice	556144607	PO 913140		

Transaction Date	5/14/2020	Due 5/14/2020	HARRIS GF -CHECK 11110	Total	\$75.95
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Fund Summary

	11110 HARRIS GF -CHECKING	
99 F. L. WEYENBERG LIBRARY FUND		\$21,311.52
		<u>\$21,311.52</u>

Pre-Written Checks	\$21,311.52
Checks to be Generated by the Computer	\$0.00
Total	<u>\$21,311.52</u>

VILLAGE OF THIENSVILLE

***Check Detail Register©**

Batch: 0420 LIB AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
11110 HARRIS GF -CHECKING					
23621	04/21/20	ADVANCED CHILLER SERVICES			
E 99-94-551-3-308		BUILDING SUPPLIES	\$1,627.68	3042	Boiler & Controller Repairs
		Total	\$1,627.68		
23622 04/21/20 AT&T					
E 99-92-551-3-303		TELEPHONE	\$172.62		APR Phone Service
		Total	\$172.62		
23623 04/21/20 BAKER & TAYLOR					
E 99-93-551-3-371		MEDIA	\$61.98	2035122543	Spoken Word Collection
E 99-93-551-3-373		PRINT	\$2,432.63	2035124822	Print Collection Materials
E 99-93-551-3-373		PRINT	\$181.03	2035133138	Print Collection Materials
E 99-93-551-3-371		MEDIA	\$297.68	2035138482	Spoken Word Collection
E 99-93-551-3-373		PRINT	\$822.52	2035144864	Print Collection Materials
E 99-93-551-3-373		PRINT	\$297.01	2035148285	Print Collection Materials
E 99-93-551-3-373		PRINT	\$1,490.76	2035157365	Print Collection Materials
E 99-93-551-3-373		PRINT	\$268.75	2035163749	Print Collection Materials
E 99-93-551-3-371		MEDIA	\$99.22	2035165063	Spoken Word Collection
E 99-93-551-3-373		PRINT	\$1,184.61	2035170136	Print Collection Materials
E 99-93-551-3-373		PRINT	\$167.48	2035177483	Print Collection Materials
E 99-93-551-3-373		PRINT	\$919.97	2035184818	Print Collection Materials
E 99-93-551-3-371		MEDIA	\$214.00	2035185469	Spoken Word Collection
E 99-93-551-3-373		PRINT	\$259.19	2035186750	Print Collection Materials
E 99-93-551-3-371		MEDIA	\$403.52	H44338390	Media Collection
E 99-93-551-3-371		MEDIA	\$16.67	H44354520	Media Collection
E 99-93-551-3-371		MEDIA	\$28.13	H44372550	Media Collection
E 99-93-551-3-371		MEDIA	\$38.23	H44399220	Media Collection
E 99-93-551-3-371		MEDIA	\$44.35	H44420090	Media Collection
E 99-93-551-3-371		MEDIA	\$15.17	H44476150	Media Collection
E 99-93-551-3-371		MEDIA	\$317.88	H44478030	Media Collection
E 99-93-551-3-371		MEDIA	\$17.42	H44523160	Media Collection
E 99-93-551-3-371		MEDIA	\$31.01	H44527990	Media Collection
E 99-93-551-3-371		MEDIA	\$12.62	H44530410	Media Collection
E 99-93-551-3-371		MEDIA	\$13.73	H44530450	Media Collection
E 99-93-551-3-371		MEDIA	\$16.61	H44562460	Media Collection
E 99-93-551-3-371		MEDIA	\$22.34	H44576320	Media Collection
E 99-93-551-3-371		MEDIA	\$162.35	H44614590	Media Collection
E 99-93-551-3-371		MEDIA	\$45.43	H44646400	Media Collection
E 99-93-551-3-371		MEDIA	\$12.62	H44670880	Media Collection
E 99-93-551-3-371		MEDIA	\$13.47	H44708380	Media Collection
E 99-93-551-3-371		MEDIA	\$20.93	H44713800	Media Collection
E 99-93-551-3-371		MEDIA	\$250.87	H44742710	Media Collection
E 99-93-551-3-371		MEDIA	\$41.83	H44765680	Media Collection
E 99-93-551-3-371		MEDIA	\$13.47	H44808110	Media Collection
E 99-93-551-3-371		MEDIA	\$15.17	H44832490	Media Collection
E 99-93-551-3-371		MEDIA	\$105.18	H44832600	Media Collection
		Total	\$10,355.83		

VILLAGE OF THIENSVILLE

***Check Detail Register©**

Batch: 0420 LIB AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
23624	04/21/20	BAKER TILLY VIRCHOW KRAUSE LLP			
E 99-92-551-2-206		AUDIT	\$1,427.00	BT1577436	2019 FY Audit Progress Billing #3
		Total	\$1,427.00		
23625	04/21/20	B-E CONTROLS			
E 99-94-551-3-308		BUILDING SUPPLIES	\$578.66	6712	Childrens Leak Investigation
		Total	\$578.66		
23626	04/21/20	CARDMEMBER SERVICE			
E 99-93-551-3-370		PROGRAMMING	\$18.45	0338	Paypal - Seller Online
E 99-93-551-3-370		PROGRAMMING	\$52.50	2147	Breakout.edu
E 99-93-551-3-370		PROGRAMMING	\$19.80	2453	Screencast
E 99-92-551-2-285		WEPCO LEASE	\$74.99	2865	Mailchimp Premium Sub
E 99-93-551-3-372		E CONTENT	\$5.27	3436	Apple
E 99-93-551-3-371		MEDIA	\$91.84	3776	Target
E 99-94-551-2-282		JANITORIAL SERVICE	\$35.48	3813	Easykeys
E 99-92-551-2-285		WEPCO LEASE	\$15.81	3915	Zoom Sub
E 99-93-551-3-370		PROGRAMMING	\$37.68	8735	Etsy
E 99-93-551-3-370		PROGRAMMING	\$32.74	9070	Dollartree
E 99-92-551-3-303		TELEPHONE	\$26.63	9146	AT&T
		Total	\$411.19		
23627	04/21/20	CENTURY LINK			
E 99-92-551-3-303		TELEPHONE	\$3.52	1489221122	MAR Long Distance
		Total	\$3.52		
23628	04/21/20	CLEAN SOURCE LLC			
E 99-94-551-2-282		JANITORIAL SERVICE	\$7,200.00	033120	QTRLY Janitorial Svc (2 of 4)
		Total	\$7,200.00		
23629	04/21/20	GECRB/AMAZON			
E 99-93-551-3-370		PROGRAMMING	\$13.30	43444393458	Programming
E 99-92-551-2-286		COMPUTERS	(\$7.11)	43468567774	Technology
E 99-94-551-3-306		JANITOR SUPPLIES	\$12.66	43593997637	Janitorial Supplies
E 99-93-551-3-372		E CONTENT	\$15.83	44393578359	Kindle Title
E 99-94-551-3-306		JANITOR SUPPLIES	\$63.78	44434984668	Janitorial Supplies
E 99-93-551-3-372		E CONTENT	\$15.83	44787897595	Kindle Title
E 99-94-551-3-306		JANITOR SUPPLIES	\$200.77	44834836855	Janitorial Supplies
E 99-93-551-3-372		E CONTENT	\$9.35	44857348653	Kingle Title
E 99-92-551-2-286		COMPUTERS	\$6.93	44948445549	Technology
E 99-94-551-3-306		JANITOR SUPPLIES	\$49.59	45554959974	Janitorial Supplies
E 99-93-551-3-370		PROGRAMMING	\$269.21	45587577783	Programming
E 99-94-551-3-306		JANITOR SUPPLIES	\$13.68	45747596944	Janitorial Supplies
E 99-92-551-2-286		COMPUTERS	\$20.00	46639535593	Technology
E 99-92-551-2-286		COMPUTERS	\$20.00	48459348764	Technology
E 99-94-551-3-306		JANITOR SUPPLIES	\$18.45	48837993695	Janitorial Supplies
E 99-93-551-3-370		PROGRAMMING	\$25.33	59738643946	Programming
E 99-93-551-3-370		PROGRAMMING	\$12.99	59989556443	Programming
E 99-92-551-3-300		OFFICE SUPPLIES	\$56.70	63888864554	Office Supplies
E 99-92-551-2-286		COMPUTERS	\$139.98	65535445544	Technology

VILLAGE OF THIENSVILLE

***Check Detail Register©**

Batch: 0420 LIB AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 99-94-551-3-306		JANITOR SUPPLIES	\$13.59	67376765455	Janitorial Supplies
E 99-93-551-3-372		E CONTENT	\$9.99	69848359699	Kindle Title
E 99-92-551-3-300		OFFICE SUPPLIES	\$14.69	74386569586	Office Supplies
E 99-94-551-3-306		JANITOR SUPPLIES	\$36.03	84863873994	Janitorial Supplies
E 99-93-551-3-370		PROGRAMMING	\$13.72	85997888996	Programming
E 99-93-551-3-372		E CONTENT	\$7.59	86998835333	Kindle Title
E 99-92-551-2-286		COMPUTERS	\$9.99	95445378969	Technology
E 99-92-551-2-286		COMPUTERS	\$20.00	95874387386	Technology
E 99-94-551-3-306		JANITOR SUPPLIES	\$15.79	96434336647	Janitorial Supplies
E 99-93-551-3-370		PROGRAMMING	\$6.85	97478345383	Programming
E 99-93-551-3-372		E CONTENT	\$15.83	97585633963	Kindle Title
E 99-94-551-3-306		JANITOR SUPPLIES	\$24.71	99533349739	Janitorial Supplies
E 99-92-551-2-286		COMPUTERS	\$20.00	99547654589	Technology
Total			\$1,166.05		
23630	04/21/20	GREATAMERICA			
E 99-92-551-3-307		SUPPLIES-COPY MACHI	\$142.00	26802425	Monthly color copier lease
Total			\$142.00		
23631	04/21/20	INGRAM LIBRARY SERVICE			
E 99-93-551-3-371		MEDIA	\$281.49	44189363	Media Collection
E 99-93-551-3-371		MEDIA	\$41.77	44248733	Media Collection
Total			\$323.26		
23632	04/21/20	JOHN LAMM OF JACKSON, INC			
E 99-94-551-2-283		CONTRACTED-BUILDIN	\$3,476.32	09-16603	Spring Cleanup
Total			\$3,476.32		
23633	04/21/20	CITY OF MEQUON			
E 99-94-551-3-361		SEWER & WATER	\$437.87	305581	1ST QTR Water and Sewer
Total			\$437.87		
23634	04/21/20	MIDWEST TAPE			
E 99-93-551-3-372		E CONTENT	\$1,236.83	98791944	MAR Hoopia
Total			\$1,236.83		
23635	04/21/20	MONARCH LIBRARY SYSTEM			
E 99-92-551-3-359		MONARCH FEES	\$592.00	415008	Movie License Renewal
Total			\$592.00		
23636	04/21/20	OFFICE COPYING EQUIPMENT INC			
E 99-92-551-3-307		SUPPLIES-COPY MACHI	\$68.32	AR110843	MAR Copy Charges
Total			\$68.32		
23637	04/21/20	PIGGLY WIGGLY			
E 99-93-551-3-370		PROGRAMMING	\$38.62	23005061028	Programming Supplies
Total			\$38.62		
23638	04/21/20	PITNEY BOWES INC			
E 99-92-551-2-201		POSTAGE	\$33.75	1015309697	Smart Postage Subscription (Q1 2020)
Total			\$33.75		

VILLAGE OF THIENSVILLE

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***Check Detail Register©**

Batch: 0420 LIB AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
23639	04/21/20	R & R INSURANCE SERVICES, INC.			
E 99-91-551-2-237		WORKER S COMPENSA	\$20.00	2239545	Workers Comp Audit Adj
		Total	\$20.00		
23640	04/21/20	RINDERLE DOOR COMPANY			
E 99-94-551-3-308		BUILDING SUPPLIES	\$186.94	32233	Fire Door Battery Repair
		Total	\$186.94		
23641	04/21/20	SECURIAN FINANCIAL GROUP, INC			
E 99-91-551-1-199		FRINGE BENEFITS	\$75.94	052020	MAY Life Ins/Employer
G 99-21285		LIFE INSURANCE	\$14.66	052020	MAY Life Ins/Employee
		Total	\$90.60		
23642	04/21/20	TIME WARNER CABLE			
E 99-92-551-2-285		WEPCO LEASE	\$1,025.00	07399750104	MAY Internet Access
		Total	\$1,025.00		
23643	04/21/20	UNIQUE MANAGEMENT SERVICES			
E 99-92-551-3-358		DEBT COLLECTION	\$26.85	593678	MAR 2020 Placements
		Total	\$26.85		
23644	04/21/20	WE ENERGIES			
E 99-94-551-3-360		UTILITIES	\$2,700.52	04282020	APR Electrical and Gas Service
		Total	\$2,700.52		
		11110 HARRIS GF -CHECKING	\$33,341.43		

Fund Summary

11110 HARRIS GF -CHECKING	
99 F. L. WEYENBERG LIBRARY FUND	\$33,341.43
	\$33,341.43

VILLAGE OF THIENSVILLE
Balance Sheet

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FUND	Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
FUND 01 GENERAL FUND					
01	G 01-11110 CHECKING - HARRIS GEN FUND	-\$1,601,157.02	\$6,670,643.04	\$6,632,669.71	-\$1,563,183.69
01	G 01-11111 ALLOCATED CASH BETWEEN FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-11113 FLEX-BANCORP	\$2,500.00	\$520.63	\$520.63	\$2,500.00
01	G 01-11115 CHECKING - HARRIS	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-11120 SAVINGS - HARRIS/TAXES	\$288,042.37	\$93,683.21	\$381,689.87	\$35.71
01	G 01-11125 FLEX BENEFIT - HARRIS	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-11140 SAVINGS - HARRIS	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-11150 PAYROLL - HARRIS	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-11155 BANK MUTUAL/CD	\$500,000.00	\$0.00	\$0.00	\$500,000.00
01	G 01-11160 SPECIAL CLEARING ACCOUNT	\$0.00	\$333,140.15	\$333,140.15	\$0.00
01	G 01-11180 SPECIAL ASSESSMENT B-BONDS	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-11181 SPC REDEMPTION INT & PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-11183 SPC. REDEMPTION RESERVE FUND	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-11200 MMSD SETTLEMENT INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-11210 INVESTMENTS	\$6,238,031.70	\$1,324,176.15	\$4,455,000.00	\$3,107,207.85
01	G 01-11213 PARK IMPROVEMENT FUND	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-11214 HISTORY BOOK/SAVINGS-HARRIS	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-11215 TAX STABILIZATION INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-11230 FIRE EQUIPMENT REPLACEMENT	\$157,335.83	\$709.42	\$0.00	\$158,045.25
01	G 01-11231 FIRE DEPT. PUMPER/PIERCE	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-11240 INVESTMENTS - DPW TRUCK	\$105,342.94	\$20,535.19	\$0.00	\$125,878.13
01	G 01-11250 RESERVE FUND/SP ASSESS B BONDS	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-11310 PETTY CASH	\$500.00	\$0.00	\$0.00	\$500.00
01	G 01-12000 SPECIAL ASSESS RECEIVABLE	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-12110 CURRENT YEAR TAX ROLL	\$6,467,941.64	\$0.00	\$5,106,346.21	\$1,361,595.43
01	G 01-12115 DEL. SWR. BILLS DUE FROM CTY.	\$1,666.97	\$6,113.89	\$1,739.79	\$6,041.07
01	G 01-12120 DELINQUENT PERSONAL PROPERTY	\$1,407.57	\$11.56	\$2,386.52	-\$967.39
01	G 01-12200 SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-12310 ACCOUNTS RECEIVABLE	\$22,936.05	\$1,002.09	\$22,429.52	\$1,508.62
01	G 01-12311 DISASTER RECOVERY AID	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-12320 ACCRUED INTEREST RECEIVABLE	\$2,840.16	\$0.00	\$2,840.16	\$0.00
01	G 01-12330 ACCRUED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-12340 LOAN RECEIVABLE - CHEEL	\$46,000.00	\$0.00	\$1,300.00	\$44,700.00
01	G 01-12410 DUE FROM SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-13110 DEFERRED EXPENDITURE	\$42,377.99	\$0.00	\$42,377.99	\$0.00
01	G 01-14105 MUSEUM ITEM - FIRE TRUCK	\$47,197.00	\$0.00	\$0.00	\$47,197.00
01	G 01-14110 LAND	\$416,177.00	\$0.00	\$0.00	\$416,177.00
01	G 01-14115 EASEMENTS	\$12,925.00	\$0.00	\$0.00	\$12,925.00
01	G 01-14120 BUILDINGS	\$1,345,861.00	\$0.00	\$0.00	\$1,345,861.00
01	G 01-14130 IMPROVEMENTS OTHER THAN BLDG	\$1,249,357.00	\$0.00	\$0.00	\$1,249,357.00
01	G 01-14140 MACHINERY AND EQUIPMENT	\$1,594,684.00	\$0.00	\$0.00	\$1,594,684.00
01	G 01-14150 FURNITURE AND FIXTURES	\$32,710.00	\$0.00	\$0.00	\$32,710.00
01	G 01-14160 GASOLINE INVENTORY	\$3,100.00	\$0.00	\$0.00	\$3,100.00
01	G 01-14170 INFRASTRUCTURE	\$3,372,907.00	\$0.00	\$0.00	\$3,372,907.00
01	G 01-14180 STORMWATER INFRASTRUCTURE	\$4,320,621.00	\$0.00	\$0.00	\$4,320,621.00
01	G 01-14190 CONSTRUCTION IN PROGRESS	\$82,358.00	\$0.00	\$0.00	\$82,358.00
01	G 01-15110 DEFERRED OUTFLOW	\$190,417.60	\$0.00	\$0.00	\$190,417.60
01	G 01-16110 NET PENSION ASSET	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-21110 ACCOUNTS PAYABLE	-\$53,951.70	\$55,191.48	\$226.82	\$1,012.96
01	G 01-21210 WISCONSIN WITHHOLDING	\$0.00	\$22,717.24	\$22,717.24	\$0.00
01	G 01-21220 FEDERAL WITHHOLDING TAX	\$0.00	\$35,838.98	\$35,838.98	\$0.00
01	G 01-21230 SOCIAL SECURITY TAX	\$0.00	\$36,645.20	\$36,645.20	\$0.00

FUND	Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
01	G 01-21235 GARNISHMENT	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-21245 FLEX BENEFIT	-\$8,594.12	\$12,751.47	\$17,656.00	-\$13,498.65
01	G 01-21250 PROFESSIONAL POLICE ASSOC.	\$0.00	\$900.00	\$787.50	\$112.50
01	G 01-21258 WISCONSIN DEFERRED COMP	\$0.00	\$3,784.00	\$3,896.50	-\$112.50
01	G 01-21260 ICMA - RC	\$0.00	\$6,216.98	\$6,216.98	\$0.00
01	G 01-21265 WI RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-21275 DENTAL INSURANCE WITHHOLDING	\$0.00	\$311.20	\$283.58	\$27.62
01	G 01-21280 HEALTH INSURANCE DEDUCTIONS	\$0.00	\$1,161.74	\$1,481.80	-\$320.06
01	G 01-21285 LIFE INSURANCE	\$0.00	\$781.65	\$1,040.45	-\$258.80
01	G 01-21290 MISCELLANEOUS DEDUCTIONS	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-21291 ACCRUED PAYROLL	-\$51,633.95	\$51,633.95	\$0.00	\$0.00
01	G 01-21310 DUE TO SEWER FUND	-\$37,607.55	\$37,753.69	\$146.14	\$0.00
01	G 01-21320 DUE TO TIF FUND	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-21350 DUE TO CPF	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-21360 DUE TO SPECIAL ASSESSMENT FUND	-\$101,953.07	\$101,953.07	\$0.00	\$0.00
01	G 01-21380 DUE TO EQUITY RES ACCOUNT	\$0.00	\$72.31	\$72.31	\$0.00
01	G 01-21390 DUE TO STORMWATER FUND	\$0.00	\$34.22	\$34.22	\$0.00
01	G 01-21400 DUE TO CITY OF MEQUON	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-21410 DUE TO M-T SCHOOL DISTRICT	-\$2,877,587.22	\$2,233,965.93	\$0.00	-\$643,621.29
01	G 01-21420 DUE TO MATC	-\$443,197.45	\$344,068.81	\$0.00	-\$99,128.64
01	G 01-21430 DUE TO OZAUKEE COUNTY	-\$637,441.86	\$494,867.16	\$0.00	-\$142,574.70
01	G 01-21435 DUE TO STATE OF WISCONSIN	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-21510 DEFERRED REVENUES	-\$2,368,879.66	\$2,366,500.00	\$0.00	-\$2,379.66
01	G 01-21520 ADVANCE TAX COLLECTIONS	-\$4,088,404.12	\$4,088,404.12	\$0.00	\$0.00
01	G 01-21525 DEPOSIT-DEVELP. APPLICATION	-\$1,672.69	\$1,154.97	\$103.00	-\$620.72
01	G 01-21530 REFUNDS R E TAX OVERPAY	\$1,831.72	\$269.43	\$2,101.15	\$0.00
01	G 01-21540 REFUNDS - PARK DEPOSIT	-\$500.00	\$100.00	\$800.00	-\$1,200.00
01	G 01-21550 MISCELLANEOUS REFUNDS	-\$1,400.00	\$0.00	\$0.00	-\$1,400.00
01	G 01-21555 CABLE TELEVISION TRUST	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-21580 SOFTBALL ASSOC. PARK DEPOSIT	-\$1,000.00	\$0.00	\$0.00	-\$1,000.00
01	G 01-21585 ACT 102 FUNDS	-\$9,905.32	\$1,335.00	\$0.00	-\$8,570.32
01	G 01-21640 WARRANTS IN TRUST	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-21660 OZ. CTY. PORTION DOG LICENSE	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-21670 POLICE DONATION FUND	-\$6,125.93	\$175.00	\$0.00	-\$5,950.93
01	G 01-21675 FIRE DONATION FUND	-\$13,135.72	\$4,601.00	\$4,901.00	-\$13,435.72
01	G 01-21690 DONATIONS FOR PARK RESTROOMS	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-22000 DEFERRED REVENUE ON SPEC ASSES	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-22110 G. O. NOTES	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-22120 UNFUNDED RETIREMENT LIABILITY	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-22130 ACCRUED COMPENSATORY TIME	-\$190,417.60	\$0.00	\$0.00	-\$190,417.60
01	G 01-31110 UNAPPROPRIATED	-\$370,695.42	\$0.00	\$0.00	-\$370,695.42
01	G 01-31111 REVENUE SUMMARY	\$0.00	\$364.99	\$2,134,626.56	-\$2,134,261.57
01	G 01-31112 EXPENDITURE SUMMARY	\$0.00	\$985,511.75	\$87,584.69	\$897,927.06
01	G 01-31120 APPROPRIATED-WRKG CAPITAL	-\$457,959.00	\$0.00	\$0.00	-\$457,959.00
01	G 01-31125 SEWER EQUIP. REPLACEMENT RES	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-31126 APPROP.-CORPORATE RESERVES	-\$552,460.00	\$0.00	\$0.00	-\$552,460.00
01	G 01-31127 APPROP.-TAX STABILIZATION	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-31128 APPROP.-B BONDS	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-31130 RESERVE INCUMBRENCES	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-31140 ENCUMBERED PRIOR YEAR	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-31150 DESIGNATED FEDERAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-31160 DESIGNATED/COMPENSATED ABSENCE	-\$190,417.60	\$0.00	\$0.00	-\$190,417.60
01	G 01-31165 RESERVED/HISTORY BOOK	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-31170 RESERVED/DELINQUENT PERS PROP	-\$1,407.57	\$0.00	\$0.00	-\$1,407.57
01	G 01-31175 RESERVED/DELINQUENT SEWER BILL	-\$1,666.97	\$0.00	\$0.00	-\$1,666.97

FUND	Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
01	G 01-31180 RESERVED/DEFERRED EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00
01	G 01-31185 RESERVED/INVENTORIES	-\$3,100.00	\$0.00	\$0.00	-\$3,100.00
01	G 01-39100 INVESTMENTS IN FIXED ASSETS	\$12,474,798.00	\$0.00	\$0.00	-\$12,474,798.00
01	G 01-50000 UNRESERVED/DESIGNATED FD BAL	\$0.00	\$0.00	\$0.00	\$0.00
FUND 01 GENERAL FUND		\$0.00	\$19,339,600.67	\$19,339,600.67	\$0.00
FUND 06 EQUITY RESERVE ACCOUNT					
06	G 06-11110 CHECKING - HARRIS GEN FUND	\$120,254.71	\$41,531.32	\$78,088.54	\$83,697.49
06	G 06-12310 ACCOUNTS RECEIVABLE	\$102,344.23	\$127,865.77	\$86,115.91	\$144,094.09
06	G 06-12440 DUE FROM GENERAL FUND	\$0.00	\$72.31	\$72.31	\$0.00
06	G 06-21110 ACCOUNTS PAYABLE	-\$32,867.15	\$32,642.03	\$0.00	-\$225.12
06	G 06-21291 ACCRUED PAYROLL	-\$2,652.25	\$2,652.25	\$0.00	\$0.00
06	G 06-21510 DEFERRED REVENUES	-\$100,561.16	\$84,332.84	\$127,865.77	-\$144,094.09
06	G 06-31110 UNAPPROPRIATED	-\$86,518.38	\$0.00	\$0.00	-\$86,518.38
06	G 06-31111 REVENUE SUMMARY	\$0.00	\$102.75	\$37,777.82	-\$37,675.07
06	G 06-31112 EXPENDITURE SUMMARY	\$0.00	\$45,343.76	\$4,622.68	\$40,721.08
06	G 06-31130 RESERVE INCUMBRENCES	\$0.00	\$0.00	\$0.00	\$0.00
06	G 06-31140 ENCUMBERED PRIOR YEAR	\$0.00	\$0.00	\$0.00	\$0.00
FUND 06 EQUITY RESERVE ACCOUNT		\$0.00	\$334,543.03	\$334,543.03	\$0.00
FUND 07 PARK IMPROVEMENT FUND					
07	G 07-11110 CHECKING - HARRIS GEN FUND	\$7,468.38	\$109,272.72	\$3,813.28	\$112,927.82
07	G 07-11120 SAVINGS - HARRIS/TAXES	\$0.00	\$0.00	\$0.00	\$0.00
07	G 07-11213 PARK IMPROVEMENT FUND	\$124,652.72	\$197.44	\$96,652.72	\$28,197.44
07	G 07-12310 ACCOUNTS RECEIVABLE	\$0.00	\$0.00	\$0.00	\$0.00
07	G 07-12520 PREPAID EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
07	G 07-13110 DEFERRED EXPENDITURE	\$0.00	\$0.00	\$0.00	\$0.00
07	G 07-21110 ACCOUNTS PAYABLE	\$0.00	\$0.00	\$0.00	\$0.00
07	G 07-21350 DUE TO CPF	\$0.00	\$0.00	\$0.00	\$0.00
07	G 07-31110 UNAPPROPRIATED	-\$104,121.10	\$0.00	\$0.00	-\$104,121.10
07	G 07-31111 REVENUE SUMMARY	\$0.00	\$0.00	\$10,447.44	-\$10,447.44
07	G 07-31112 EXPENDITURE SUMMARY	\$0.00	\$3,813.28	\$2,370.00	\$1,443.28
07	G 07-31176 RESERVED/ICE SKATING	-\$20,500.00	\$0.00	\$0.00	-\$20,500.00
07	G 07-31177 RESERVED/BAND SHELL	\$0.00	\$0.00	\$0.00	\$0.00
07	G 07-31178 RESERVED/WATER FEATURE	-\$5,500.00	\$0.00	\$0.00	-\$5,500.00
07	G 07-31179 RESERVED/PAVILION	-\$2,000.00	\$0.00	\$0.00	-\$2,000.00
07	G 07-31190 GIFTS & GRANTS RESTRICTED	\$0.00	\$0.00	\$0.00	\$0.00
FUND 07 PARK IMPROVEMENT FUND		\$0.00	\$113,283.44	\$113,283.44	\$0.00
FUND 09 TAX INCREMENTAL DISTRICT #1					
09	G 09-11110 CHECKING - HARRIS GEN FUND	\$0.00	\$0.00	\$0.00	\$0.00
09	G 09-12440 DUE FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00
09	G 09-21110 ACCOUNTS PAYABLE	\$0.00	\$0.00	\$0.00	\$0.00
09	G 09-21510 DEFERRED REVENUES	\$0.00	\$0.00	\$0.00	\$0.00
09	G 09-31110 UNAPPROPRIATED	\$0.00	\$0.00	\$0.00	\$0.00
09	G 09-31111 REVENUE SUMMARY	\$0.00	\$0.00	\$0.00	\$0.00
09	G 09-31112 EXPENDITURE SUMMARY	\$0.00	\$0.00	\$0.00	\$0.00
09	G 09-31120 APPROPRIATED-WRKG CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00
09	G 09-31130 RESERVE INCUMBRENCES	\$0.00	\$0.00	\$0.00	\$0.00
09	G 09-31140 ENCUMBERED PRIOR YEAR	\$0.00	\$0.00	\$0.00	\$0.00
FUND 09 TAX INCREMENTAL DISTRICT #1		\$0.00	\$0.00	\$0.00	\$0.00
FUND 14 CAPITAL IMPROVEMENT/EQUIPMENT					
14	G 14-11110 CHECKING - HARRIS GEN FUND	\$1,392,996.17	\$473,354.98	\$122,893.53	\$1,743,457.62
14	G 14-11125 FLEX BENEFIT - HARRIS	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-11130 CHECKING - HARRIS	\$0.00	\$0.00	\$0.00	\$0.00

FUND	Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
14	G 14-11150 PAYROLL - HARRIS	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-11210 INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-12000 SPECIAL ASSESS RECEIVABLE	\$280,419.13	\$0.00	\$0.00	\$280,419.13
14	G 14-12310 ACCOUNTS RECEIVABLE	\$5,000.00	\$0.00	\$6,249.00	-\$1,249.00
14	G 14-12330 ACCRUED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-12410 DUE FROM SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-12430 DUE FROM CAPITAL IMPROVEMENT	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-12440 DUE FROM GENERAL FUND	\$52,396.73	\$0.00	\$52,396.73	\$0.00
14	G 14-13110 DEFERRED EXPENDITURE	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-14110 LAND	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-14120 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-14130 IMPROVEMENTS OTHER THAN BLDG	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-14140 MACHINERY AND EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-14150 FURNITURE AND FIXTURES	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-14999 LAND HELD FOR RESALE	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-15120 FEDERAL & STATE GRANTS RECV.	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-21110 ACCOUNTS PAYABLE	-\$14,177.39	\$14,177.39	\$0.00	\$0.00
14	G 14-21310 DUE TO SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-21330 DUE TO GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-21440 DUE TO FIRE DEPARTMENT	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-21510 DEFERRED REVENUES	-\$75,880.32	\$75,880.32	\$0.00	\$0.00
14	G 14-21511 DEFERRED REVENUES - OLD	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-21560 DEFERRED CREDITS/STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-21690 DONATIONS FOR PARK RESTROOMS	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-22000 DEFERRED REVENUE ON SPEC ASSES	-\$332,815.86	\$0.00	\$0.00	-\$332,815.86
14	G 14-31110 UNAPPROPRIATED	-\$1,307,938.46	\$0.00	\$0.00	-\$1,307,938.46
14	G 14-31111 REVENUE SUMMARY	\$0.00	\$9,202.00	\$485,082.32	-\$475,880.32
14	G 14-31112 EXPENDITURE SUMMARY	\$0.00	\$99,514.14	\$5,507.25	\$94,006.89
14	G 14-31120 APPROPRIATED-WRKG CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-31130 RESERVE INCUMBRENCES	\$0.00	\$0.00	\$0.00	\$0.00
14	G 14-31140 ENCUMBERED PRIOR YEAR	\$0.00	\$0.00	\$0.00	\$0.00
FUND 14 CAPITAL IMPROVEMENT/EQUIPMENT		\$0.00	\$672,128.83	\$672,128.83	\$0.00
FUND 16 OLD VILLAGE HALL					
16	G 16-11110 CHECKING - HARRIS GEN FUND	\$12,446.01	\$3,000.00	\$767.66	\$14,678.35
16	G 16-13110 DEFERRED EXPENDITURE	\$0.00	\$0.00	\$0.00	\$0.00
16	G 16-21110 ACCOUNTS PAYABLE	-\$209.96	\$209.96	\$0.00	\$0.00
16	G 16-31110 UNAPPROPRIATED	-\$12,236.05	\$0.00	\$0.00	-\$12,236.05
16	G 16-31111 REVENUE SUMMARY	\$0.00	\$0.00	\$3,000.00	-\$3,000.00
16	G 16-31112 EXPENDITURE SUMMARY	\$0.00	\$557.70	\$0.00	\$557.70
FUND 16 OLD VILLAGE HALL		\$0.00	\$3,767.66	\$3,767.66	\$0.00
FUND 17 DETENTION LINING/MADERO SEWER					
17	G 17-11110 CHECKING - HARRIS GEN FUND	\$0.00	\$0.00	\$0.00	\$0.00
17	G 17-12310 ACCOUNTS RECEIVABLE	\$0.00	\$0.00	\$0.00	\$0.00
17	G 17-21110 ACCOUNTS PAYABLE	\$0.00	\$0.00	\$0.00	\$0.00
17	G 17-21510 DEFERRED REVENUES	\$0.00	\$0.00	\$0.00	\$0.00
17	G 17-31110 UNAPPROPRIATED	\$0.00	\$0.00	\$0.00	\$0.00
17	G 17-31111 REVENUE SUMMARY	\$0.00	\$0.00	\$0.00	\$0.00
17	G 17-31112 EXPENDITURE SUMMARY	\$0.00	\$0.00	\$0.00	\$0.00
17	G 17-31140 ENCUMBERED PRIOR YEAR	\$0.00	\$0.00	\$0.00	\$0.00
FUND 17 DETENTION LINING/MADERO SEWER		\$0.00	\$0.00	\$0.00	\$0.00
FUND 19 STORM WATER MANAGEMENT					
19	G 19-11110 CHECKING - HARRIS GEN FUND	\$242,129.20	\$42,116.18	\$36,307.08	\$247,938.30
19	G 19-11120 SAVINGS - HARRIS/TAXES	\$0.00	\$0.00	\$0.00	\$0.00

FUND	Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
19	G 19-11210 INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00
19	G 19-12310 ACCOUNTS RECEIVABLE	\$0.00	\$0.00	\$0.00	\$0.00
19	G 19-12330 ACCRUED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
19	G 19-12440 DUE FROM GENERAL FUND	\$0.00	\$34.22	\$34.22	\$0.00
19	G 19-14180 STORMWATER INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00
19	G 19-21110 ACCOUNTS PAYABLE	-\$10,196.66	\$1,798.75	\$0.00	-\$8,397.91
19	G 19-21330 DUE TO GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00
19	G 19-21390 DUE TO STORMWATER FUND	\$0.00	\$0.00	\$0.00	\$0.00
19	G 19-31110 UNAPPROPRIATED	-\$231,932.54	\$0.00	\$0.00	-\$231,932.54
19	G 19-31111 REVENUE SUMMARY	\$0.00	\$0.00	\$42,000.00	-\$42,000.00
19	G 19-31112 EXPENDITURE SUMMARY	\$0.00	\$34,508.33	\$116.18	\$34,392.15
19	G 19-31120 APPROPRIATED-WRKG CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00
19	G 19-31130 RESERVE INCUMBRENCES	\$0.00	\$0.00	\$0.00	\$0.00
19	G 19-31140 ENCUMBERED PRIOR YEAR	\$0.00	\$0.00	\$0.00	\$0.00
19	G 19-39100 INVESTMENTS IN FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00
FUND 19 STORM WATER MANAGEMENT		\$0.00	\$78,457.48	\$78,457.48	\$0.00
FUND 21 SEWER UTILITY					
21	G 21-11110 CHECKING - HARRIS GEN FUND	\$22,958.71	\$461,999.49	\$503,174.29	-\$18,216.09
21	G 21-11130 CHECKING - HARRIS	\$0.00	\$0.00	\$0.00	\$0.00
21	G 21-11140 SAVINGS - HARRIS	\$36,929.01	\$421,596.33	\$403,738.48	\$54,786.86
21	G 21-11150 PAYROLL - HARRIS	\$0.00	\$0.00	\$0.00	\$0.00
21	G 21-11190 SEWER EQUIPMENT REPLACEMENT FD	\$301,161.36	\$11,598.64	\$0.00	\$312,760.00
21	G 21-11200 MMSD SETTLEMENT INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00
21	G 21-11210 INVESTMENTS	\$741,887.82	\$357.64	\$0.00	\$742,245.46
21	G 21-12310 ACCOUNTS RECEIVABLE	\$214,969.48	\$262,519.05	\$435,790.23	\$41,698.30
21	G 21-12320 ACCRUED INTEREST RECEIVABLE	\$1,857.92	\$0.00	\$1,857.92	\$0.00
21	G 21-12340 LOAN RECEIVABLE - CHEEL	\$0.00	\$0.00	\$0.00	\$0.00
21	G 21-12410 DUE FROM SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00
21	G 21-12420 DUE FROM MEQUON	\$0.00	\$0.00	\$0.00	\$0.00
21	G 21-12440 DUE FROM GENERAL FUND	\$37,607.55	\$146.14	\$37,753.69	\$0.00
21	G 21-12445 DUE FROM OTHER FUND-OTHER	\$0.00	\$0.00	\$0.00	\$0.00
21	G 21-13110 DEFERRED EXPENDITURE	\$1,090.17	\$0.00	\$1,090.17	\$0.00
21	G 21-13130 ACCUMULATED DEPRECIATION	-\$2,397,893.91	\$0.00	\$0.00	-\$2,397,893.91
21	G 21-13313 COLLECTING SEWERS	\$3,161,271.79	\$0.00	\$0.00	\$3,161,271.79
21	G 21-13314 INTERCEPTOR MAIN	\$2,873,897.57	\$0.00	\$0.00	\$2,873,897.57
21	G 21-13321 STRUCTURES & IMPROVEMENT	\$755,270.14	\$0.00	\$0.00	\$755,270.14
21	G 21-13323 ELECTRIC PUMPING EQUIPMENT	\$754,896.06	\$0.00	\$0.00	\$754,896.06
21	G 21-13330 LAND AND LAND RIGHTS	\$0.00	\$0.00	\$0.00	\$0.00
21	G 21-13341 OTHER TREAT. & DISPOSAL/EQP	\$0.00	\$0.00	\$0.00	\$0.00
21	G 21-13372 OFFICE EQUIPMENT	\$68,555.78	\$0.00	\$0.00	\$68,555.78
21	G 21-13373 VEHICLES	\$49,192.99	\$0.00	\$0.00	\$49,192.99
21	G 21-13374 CONSTRUCTION IN PROGRESS	\$0.00	\$0.00	\$0.00	\$0.00
21	G 21-13390 INTANGIBLE ASSET (GIS SYSTEM)	\$100,618.23	\$0.00	\$0.00	\$100,618.23
21	G 21-15110 DEFERRED OUTFLOW	\$30,956.00	\$0.00	\$0.00	\$30,956.00
21	G 21-16110 NET PENSION ASSET	\$0.00	\$0.00	\$0.00	\$0.00
21	G 21-16120 NET OPEB ASSET	\$0.00	\$0.00	\$0.00	\$0.00
21	G 21-21110 ACCOUNTS PAYABLE	-\$3,214.88	\$2,873.19	\$0.00	-\$341.69
21	G 21-21291 ACCRUED PAYROLL	-\$1,615.70	\$1,615.70	\$0.00	\$0.00
21	G 21-21330 DUE TO GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00
21	G 21-21340 DUE TO EQUIPMENT REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00
21	G 21-22230 REFUND/OVERPAYMENT SEWER	\$0.00	\$0.00	\$0.00	\$0.00
21	G 21-25110 DEFERRED INFLOW	-\$21,654.00	\$0.00	\$0.00	-\$21,654.00
21	G 21-26110 NET PENSION LIABILITY	-\$6,597.00	\$0.00	\$0.00	-\$6,597.00
21	G 21-26120 NET OPEB LIABILITY	\$0.00	\$0.00	\$0.00	\$0.00

FUND	Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
21	G 21-31110 UNAPPROPRIATED	-\$3,127,030.73	\$0.00	\$0.00	-\$3,127,030.73
21	G 21-31111 REVENUE SUMMARY	\$0.00	\$2,021.92	\$269,216.33	-\$267,194.41
21	G 21-31112 EXPENDITURE SUMMARY	\$0.00	\$491,017.27	\$3,124.26	\$487,893.01
21	G 21-31125 SEWER EQUIP. REPLACEMENT RES	-\$301,161.36	\$0.00	\$0.00	-\$301,161.36
21	G 21-31130 RESERVE INCUMBRENCES	\$0.00	\$0.00	\$0.00	\$0.00
21	G 21-32000 CONTRIBU. IN AID OF CONSTRUCT.	-\$2,511,545.13	\$0.00	\$0.00	-\$2,511,545.13
21	G 21-33000 CAPITAL PAID-IN BY MUNICIPAL	-\$782,407.87	\$0.00	\$0.00	-\$782,407.87
FUND 21 SEWER UTILITY		\$0.00	\$1,655,745.37	\$1,655,745.37	\$0.00
FUND 51 SPECIAL ASSESS CE#3 TAX COLLEC					
51	G 51-11110 CHECKING - HARRIS GEN FUND	\$41,280.50	\$26,496.27	\$52,400.00	\$15,376.77
51	G 51-11111 ALLOCATED CASH BETWEEN FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
51	G 51-11180 SPECIAL ASSESSMENT B-BONDS	\$53,016.61	\$213.90	\$0.00	\$53,230.51
51	G 51-12000 SPECIAL ASSESS RECEIVABLE	\$23,855.93	\$0.00	\$0.00	\$23,855.93
51	G 51-12110 CURRENT YEAR TAX ROLL	\$0.00	\$0.00	\$0.00	\$0.00
51	G 51-12125 TAXES RECEIVABLE	\$0.00	\$0.00	\$0.00	\$0.00
51	G 51-12440 DUE FROM GENERAL FUND	\$26,003.14	\$0.00	\$26,003.14	\$0.00
51	G 51-21510 DEFERRED REVENUES	\$0.00	\$0.00	\$0.00	\$0.00
51	G 51-22000 DEFERRED REVENUE ON SPEC ASSES	-\$49,859.07	\$0.00	\$0.00	-\$49,859.07
51	G 51-31110 UNAPPROPRIATED	-\$94,297.11	\$0.00	\$0.00	-\$94,297.11
51	G 51-31111 REVENUE SUMMARY	\$0.00	\$0.00	\$707.03	-\$707.03
51	G 51-31112 EXPENDITURE SUMMARY	\$0.00	\$52,400.00	\$0.00	\$52,400.00
FUND 51 SPECIAL ASSESS CE#3 TAX COLLEC		\$0.00	\$79,110.17	\$79,110.17	\$0.00
FUND 52 SPECIAL ASSESS LAWDS TAX COLLE					
52	G 52-11110 CHECKING - HARRIS GEN FUND	\$94,867.07	\$23,553.20	\$47,695.00	\$70,725.27
52	G 52-11180 SPECIAL ASSESSMENT B-BONDS	\$48,635.06	\$196.23	\$0.00	\$48,831.29
52	G 52-12000 SPECIAL ASSESS RECEIVABLE	\$62,088.13	\$0.00	\$0.00	\$62,088.13
52	G 52-12440 DUE FROM GENERAL FUND	\$23,553.20	\$0.00	\$23,553.20	\$0.00
52	G 52-22000 DEFERRED REVENUE ON SPEC ASSES	-\$85,641.33	\$0.00	\$0.00	-\$85,641.33
52	G 52-31110 UNAPPROPRIATED	-\$143,502.13	\$0.00	\$0.00	-\$143,502.13
52	G 52-31111 REVENUE SUMMARY	\$0.00	\$0.00	\$196.23	-\$196.23
52	G 52-31112 EXPENDITURE SUMMARY	\$0.00	\$47,695.00	\$0.00	\$47,695.00
FUND 52 SPECIAL ASSESS LAWDS TAX COLLE		\$0.00	\$71,444.43	\$71,444.43	\$0.00
FUND 99 F. L. WEYENBERG LIBRARY FUND					
99	G 99-11110 CHECKING - HARRIS GEN FUND	\$8,146.55	\$1,211,418.86	\$1,186,212.82	\$33,352.59
99	G 99-11113 FLEX-BANCORP	\$2,500.00	\$2,731.70	\$2,731.70	\$2,500.00
99	G 99-11140 SAVINGS - HARRIS	\$0.00	\$0.00	\$0.00	\$0.00
99	G 99-11160 SPECIAL CLEARING ACCOUNT	\$0.00	\$139,954.52	\$139,954.52	\$0.00
99	G 99-11210 INVESTMENTS	\$267,502.70	\$538,688.26	\$386,000.00	\$420,190.96
99	G 99-11310 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00
99	G 99-12310 ACCOUNTS RECEIVABLE	\$50,797.00	\$0.00	\$50,797.00	\$0.00
99	G 99-12315 ALLOWANCE FOR DOUBTFUL ACCTS	-\$20,319.00	\$20,319.00	\$0.00	\$0.00
99	G 99-12320 ACCRUED INTEREST RECEIVABLE	\$0.00	\$0.00	\$0.00	\$0.00
99	G 99-12520 PREPAID EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
99	G 99-13110 DEFERRED EXPENDITURE	\$0.00	\$0.00	\$0.00	\$0.00
99	G 99-14110 LAND	\$0.00	\$0.00	\$0.00	\$0.00
99	G 99-14120 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00
99	G 99-14130 IMPROVEMENTS OTHER THAN BLDG	\$0.00	\$0.00	\$0.00	\$0.00
99	G 99-14150 FURNITURE AND FIXTURES	\$0.00	\$0.00	\$0.00	\$0.00
99	G 99-21110 ACCOUNTS PAYABLE	-\$30,266.80	\$35,646.66	\$5,379.86	\$0.00
99	G 99-21210 WISCONSIN WITHHOLDING	-\$0.10	\$7,734.84	\$7,734.84	-\$0.10
99	G 99-21220 FEDERAL WITHHOLDING TAX	\$0.00	\$13,440.96	\$13,440.96	\$0.00
99	G 99-21230 SOCIAL SECURITY TAX	\$0.07	\$14,326.21	\$14,326.21	\$0.07
99	G 99-21245 FLEX BENEFIT	-\$2,220.38	\$5,124.90	\$5,100.61	-\$2,196.09

FUND	Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
99	G 99-21258 WISCONSIN DEFERRED COMP	\$0.00	\$0.00	\$0.00	\$0.00
99	G 99-21265 WI RETIREMENT	-\$5,252.55	\$14,923.41	\$12,480.34	-\$2,809.48
99	G 99-21280 HEALTH INSURANCE DEDUCTIONS	-\$388.72	\$5,390.24	\$5,390.24	-\$388.72
99	G 99-21285 LIFE INSURANCE	\$0.00	\$58.64	\$58.64	\$0.00
99	G 99-21291 ACCRUED PAYROLL	-\$26,108.72	\$26,108.72	\$0.00	\$0.00
99	G 99-21370 DUE TO LIBRARY FUND	\$0.00	\$0.00	\$0.00	\$0.00
99	G 99-21510 DEFERRED REVENUES	-\$30,478.00	\$81,275.00	\$50,797.00	\$0.00
99	G 99-21680 LIBRARY DONATION FUND	\$0.00	\$0.00	\$0.00	\$0.00
99	G 99-31110 UNAPPROPRIATED	-\$212,178.84	\$0.00	\$0.00	-\$212,178.84
99	G 99-31111 REVENUE SUMMARY	\$0.00	\$0.00	\$616,852.37	-\$616,852.37
99	G 99-31112 EXPENDITURE SUMMARY	\$0.00	\$420,129.83	\$33,193.89	\$386,935.94
99	G 99-31190 GIFTS & GRANTS RESTRICTED	\$415.92	\$94.59	\$6,670.00	-\$6,159.49
99	G 99-31191 GIFTS & GRANTS UNRESTRICTED	-\$2,149.13	\$329.66	\$575.00	-\$2,394.47
99	G 99-39100 INVESTMENTS IN FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00
FUND 99 F. L. WEYENBERG LIBRARY FUND		\$0.00	\$2,537,696.00	\$2,537,696.00	\$0.00
		\$0.00	\$24,885,777.08	\$24,885,777.08	\$0.00

VILLAGE OF THIENSVILLE

Revenue Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
FUND 01 GENERAL FUND					
MAJ CLS 40 TAXES					
DEPT 001 LOCAL PROPERTY TAXES					
R 01-40-001-100 GENERAL OPERATIONS	\$1,921,500.00	\$1,921,500.00	\$0.00	\$0.00	100.00%
DEPT 001 LOCAL PROPERTY TAXES	\$1,921,500.00	\$1,921,500.00	\$0.00	\$0.00	100.00%
MAJ CLS 40 TAXES	\$1,921,500.00	\$1,921,500.00	\$0.00	\$0.00	100.00%
MAJ CLS 41 INTER-GOVERNMENTAL REVENUES					
DEPT 002 SHARED REVENUES					
R 01-41-002-110 STATE SHARED REVENUE	\$46,981.00	\$0.00	\$0.00	\$46,981.00	0.00%
DEPT 002 SHARED REVENUES	\$46,981.00	\$0.00	\$0.00	\$46,981.00	0.00%
DEPT 003 GRANTS & AIDS					
R 01-41-003-120 LOCAL TRANSPORTATION AIDS	\$231,494.00	\$115,590.10	\$57,795.05	\$115,903.90	49.93%
R 01-41-003-122 EXEMPT COMPUTER AID	\$4,179.00	\$0.00	\$0.00	\$4,179.00	0.00%
R 01-41-003-123 FIRE INSURANCE DUES	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
R 01-41-003-125 VIDEO SERVICE PROVIDER AIDS	\$4,850.00	\$0.00	\$0.00	\$4,850.00	0.00%
R 01-41-003-127 RECYCLING GRANT	\$9,500.00	\$0.00	\$0.00	\$9,500.00	0.00%
R 01-41-003-128 LAW ENFORCEMENT GRANT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
R 01-41-003-129 FEDERAL PROVIDER RELIEF	\$0.00	\$2,229.65	\$2,229.65	-\$2,229.65	0.00%
DEPT 003 GRANTS & AIDS	\$266,023.00	\$117,819.75	\$60,024.70	\$148,203.25	44.29%
DEPT 011 PARK & RECREATION					
R 01-41-011-530 FISCAL AGENT FEES - LIBRARY	\$6,000.00	\$3,000.00	\$1,500.00	\$3,000.00	50.00%
DEPT 011 PARK & RECREATION	\$6,000.00	\$3,000.00	\$1,500.00	\$3,000.00	50.00%
MAJ CLS 41 INTER-GOVERNMENTAL REVEN	\$319,004.00	\$120,819.75	\$61,524.70	\$198,184.25	37.87%
MAJ CLS 42 REGULATION & COMPLIANCE					
DEPT 004 LICENSES					
R 01-42-004-200 LIQUOR & MALT BEVERAGE	\$9,000.00	\$3,641.00	\$130.00	\$5,359.00	40.46%
R 01-42-004-210 CIGARETTE	\$100.00	\$50.00	\$25.00	\$50.00	50.00%
R 01-42-004-212 DOG	\$2,000.00	\$1,375.00	\$60.00	\$625.00	68.75%
R 01-42-004-213 ELECTRICAL LICENSES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 01-42-004-214 CAT LICENSES	\$300.00	\$140.00	\$10.00	\$160.00	46.67%
R 01-42-004-215 SUNDRY	\$500.00	\$25.00	\$25.00	\$475.00	5.00%
R 01-42-004-234 CELL TOWER LEASE	\$28,560.00	\$9,518.64	\$2,379.66	\$19,041.36	33.33%
DEPT 004 LICENSES	\$40,460.00	\$14,749.64	\$2,629.66	\$25,710.36	36.45%
DEPT 005 PERMITS					
R 01-42-005-220 BUILDING	\$25,500.00	\$14,965.92	\$2,645.75	\$10,534.08	58.69%
R 01-42-005-221 ELECTRICAL	\$10,000.00	\$3,122.75	\$992.35	\$6,877.25	31.23%
R 01-42-005-222 PLUMBING	\$10,000.00	\$2,419.75	\$699.35	\$7,580.25	24.20%
R 01-42-005-223 SUNDRY	\$2,000.00	\$140.00	\$0.00	\$1,860.00	7.00%
DEPT 005 PERMITS	\$47,500.00	\$20,648.42	\$4,337.45	\$26,851.58	43.47%
DEPT 006 FINES & FORFEITURES					
R 01-42-006-230 COURT FINES	\$30,000.00	\$4,206.91	\$1,239.96	\$25,793.09	14.02%
R 01-42-006-231 PARKING FINES	\$17,336.00	\$3,725.00	\$935.00	\$13,611.00	21.49%
DEPT 006 FINES & FORFEITURES	\$47,336.00	\$7,931.91	\$2,174.96	\$39,404.09	16.76%
DEPT 007 OTHER					
R 01-42-007-235 CABLE TV	\$32,000.00	\$2,046.34	\$1,853.76	\$29,953.66	6.39%
DEPT 007 OTHER	\$32,000.00	\$2,046.34	\$1,853.76	\$29,953.66	6.39%

VILLAGE OF THIENSVILLE

Revenue Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
MAJ CLS 42 REGULATION & COMPLIANCE	\$167,296.00	\$45,376.31	\$10,995.83	\$121,919.69	27.12%
MAJ CLS 43 PUBLIC CHARGES FOR SERVICE					
DEPT 008 GENERAL GOVERNMENT					
R 01-43-008-240 GENERAL GOVERNMENT	\$3,000.00	\$58.00	\$0.00	\$2,942.00	1.93%
R 01-43-008-241 MUNICIPAL CENTER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 01-43-008-242 ASSESSMENT LETTERS	\$2,500.00	\$640.00	\$300.00	\$1,860.00	25.60%
DEPT 008 GENERAL GOVERNMENT	\$5,500.00	\$698.00	\$300.00	\$4,802.00	12.69%
DEPT 009 PROTECTION-PERSONS & PROPERTY					
R 01-43-009-250 POLICE DEPARTMENT FEES	\$2,000.00	\$111.75	\$0.75	\$1,888.25	5.59%
DEPT 009 PROTECTION-PERSONS & PR	\$2,000.00	\$111.75	\$0.75	\$1,888.25	5.59%
DEPT 010 HEALTH & SANITATION					
R 01-43-010-260 RECYCLING PROCEEDS	\$2,500.00	\$460.00	\$130.00	\$2,040.00	18.40%
R 01-43-010-261 DUMPSTER RENTAL	\$3,500.00	\$2,850.00	\$1,300.00	\$650.00	81.43%
DEPT 010 HEALTH & SANITATION	\$6,000.00	\$3,310.00	\$1,430.00	\$2,690.00	55.17%
DEPT 011 PARK & RECREATION					
R 01-43-011-270 PARK FEES	\$5,500.00	\$970.00	\$15.00	\$4,530.00	17.64%
R 01-43-011-271 SOFTBALL ASSOCIATION PARK FE	\$2,600.00	\$300.00	\$0.00	\$2,300.00	11.54%
DEPT 011 PARK & RECREATION	\$8,100.00	\$1,270.00	\$15.00	\$6,830.00	15.68%
DEPT 012 UNCLASSIFIED					
R 01-43-012-280 MISCELLANEOUS	\$5,000.00	\$849.72	\$680.00	\$4,150.28	16.99%
R 01-43-012-597 SPECIAL ASSESSMENT COLLECTED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 012 UNCLASSIFIED	\$5,000.00	\$849.72	\$680.00	\$4,150.28	16.99%
MAJ CLS 43 PUBLIC CHARGES FOR SERVICE	\$26,600.00	\$6,239.47	\$2,425.75	\$20,360.53	23.46%
MAJ CLS 44 COMMERCIAL REVENUES					
DEPT 013 INTEREST INCOME					
R 01-44-013-300 INVESTMENT INTEREST	\$102,000.00	\$20,326.04	\$2,428.69	\$81,673.96	19.93%
DEPT 013 INTEREST INCOME	\$102,000.00	\$20,326.04	\$2,428.69	\$81,673.96	19.93%
DEPT 014 SALE INCOME					
R 01-44-014-320 SALE - VILLAGE PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 01-44-014-330 SALE - VILLAGE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 014 SALE INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 44 COMMERCIAL REVENUES	\$102,000.00	\$20,326.04	\$2,428.69	\$81,673.96	19.93%
MAJ CLS 45 MISCELLANEOUS REVENUES					
DEPT 015 OTHER INCOME					
R 01-45-015-509 PROCEEDS-LONG TERM DEBT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 01-45-015-510 ADMIN. CHARGE TO SEWER UTILI	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
R 01-45-015-520 FUND BALANCE APPLIED	\$240,000.00	\$0.00	\$0.00	\$240,000.00	0.00%
R 01-45-015-535 OTHER INCOME	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
R 01-45-015-590 TRANSFER FROM OTHER FUNDS	\$0.00	\$20,000.00	\$0.00	-\$20,000.00	0.00%
DEPT 015 OTHER INCOME	\$290,000.00	\$20,000.00	\$0.00	\$270,000.00	6.90%
MAJ CLS 45 MISCELLANEOUS REVENUES	\$290,000.00	\$20,000.00	\$0.00	\$270,000.00	6.90%
FUND 01 GENERAL FUND	\$2,826,400.00	\$2,134,261.57	\$77,374.97	\$692,138.43	75.51%
FUND 06 EQUITY RESERVE ACCOUNT					
MAJ CLS 09 RESCUE, AMBULANCE, FIRE DEPT.					

VILLAGE OF THIENSVILLE

Revenue Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
DEPT 032 FIRE DEPARTMENT					
R 06-09-032-272 AMBULANCE FEES	\$170,000.00	\$37,675.07	\$15,388.63	\$132,324.93	22.16%
DEPT 032 FIRE DEPARTMENT	\$170,000.00	\$37,675.07	\$15,388.63	\$132,324.93	22.16%
MAJ CLS 09 RESCUE, AMBULANCE, FIRE DE	\$170,000.00	\$37,675.07	\$15,388.63	\$132,324.93	22.16%
FUND 06 EQUITY RESERVE ACCOUNT	\$170,000.00	\$37,675.07	\$15,388.63	\$132,324.93	22.16%
FUND 07 PARK IMPROVEMENT FUND					
MAJ CLS 44 COMMERCIAL REVENUES					
DEPT 013 INTEREST INCOME					
R 07-44-013-300 INVESTMENT INTEREST	\$500.00	\$197.44	\$23.69	\$302.56	39.49%
DEPT 013 INTEREST INCOME	\$500.00	\$197.44	\$23.69	\$302.56	39.49%
MAJ CLS 44 COMMERCIAL REVENUES	\$500.00	\$197.44	\$23.69	\$302.56	39.49%
MAJ CLS 45 MISCELLANEOUS REVENUES					
DEPT 011 PARK & RECREATION					
R 07-45-011-126 GRANTS AND AIDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 07-45-011-280 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 07-45-011-430 OTHER REVENUE	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
R 07-45-011-540 GRANTS RECEIVED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 07-45-011-541 GALA TICKET SALES	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
R 07-45-011-542 GALA SPONSORSHIPS	\$30,000.00	\$9,500.00	\$0.00	\$20,500.00	31.67%
R 07-45-011-543 GIVING TREE LEAVES	\$10,000.00	\$750.00	\$250.00	\$9,250.00	7.50%
R 07-45-011-544 GALA PROCEEDS	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
R 07-45-011-590 TRANSFER FROM OTHER FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 011 PARK & RECREATION	\$105,000.00	\$10,250.00	\$250.00	\$94,750.00	9.76%
MAJ CLS 45 MISCELLANEOUS REVENUES	\$105,000.00	\$10,250.00	\$250.00	\$94,750.00	9.76%
FUND 07 PARK IMPROVEMENT FUND	\$105,500.00	\$10,447.44	\$273.69	\$95,052.56	9.90%
FUND 09 TAX INCREMENTAL DISTRICT #1					
MAJ CLS 10 TAX INCREMENTAL					
DEPT 017 DISTRICT #1					
R 09-10-017-570 TAX INCREMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 017 DISTRICT #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 10 TAX INCREMENTAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 41 INTER-GOVERNMENTAL REVENUES					
DEPT 003 GRANTS & AIDS					
R 09-41-003-122 EXEMPT COMPUTER AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 003 GRANTS & AIDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 41 INTER-GOVERNMENTAL REVEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 45 MISCELLANEOUS REVENUES					
DEPT 015 OTHER INCOME					
R 09-45-015-569 RESERVES APPLIED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 015 OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 45 MISCELLANEOUS REVENUES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 09 TAX INCREMENTAL DISTRICT #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 14 CAPITAL IMPROVEMENT/EQUIPMENT					
MAJ CLS 13 CAPITAL IMPROVEMENT FUND					

VILLAGE OF THIENSVILLE

Revenue Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
DEPT 019 CAPITAL IMPROVEMENT FUND					
R 14-13-019-100 GENERAL OPERATIONS	\$400,000.00	\$400,000.00	\$0.00	\$0.00	100.00%
R 14-13-019-126 GRANTS AND AIDS	\$151,500.00	\$75,880.32	\$0.00	\$75,619.68	50.09%
R 14-13-019-280 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 14-13-019-300 INVESTMENT INTEREST	\$9,094.00	\$0.00	\$0.00	\$9,094.00	0.00%
R 14-13-019-568 TRANSFER FROM TIF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 14-13-019-597 SPECIAL ASSESSMENT COLLECTED	\$43,303.00	\$0.00	\$0.00	\$43,303.00	0.00%
DEPT 019 CAPITAL IMPROVEMENT FUN	\$603,897.00	\$475,880.32	\$0.00	\$128,016.68	78.80%
DEPT 554 UNCLASSIFIED					
R 14-13-554-590 TRANSFER FROM OTHER FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 554 UNCLASSIFIED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 13 CAPITAL IMPROVEMENT FUND	\$603,897.00	\$475,880.32	\$0.00	\$128,016.68	78.80%
MAJ CLS 14 CAPTAL IMPROVEMENT					
DEPT 007 OTHER					
R 14-14-007-430 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 007 OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 14 CAPTAL IMPROVEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 43 PUBLIC CHARGES FOR SERVICE					
DEPT 012 UNCLASSIFIED					
R 14-43-012-104 CAPITAL EQUIP/IMPROVEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 14-43-012-597 SPECIAL ASSESSMENT COLLECTED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 012 UNCLASSIFIED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 43 PUBLIC CHARGES FOR SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 44 COMMERCIAL REVENUES					
DEPT 013 INTEREST INCOME					
R 14-44-013-104 CAPITAL EQUIP/IMPROVEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 14-44-013-300 INVESTMENT INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 013 INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 014 SALE INCOME					
R 14-44-014-320 SALE - VILLAGE PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 14-44-014-330 SALE - VILLAGE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 014 SALE INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 44 COMMERCIAL REVENUES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 14 CAPITAL IMPROVEMENT/EQUIPMEN	\$603,897.00	\$475,880.32	\$0.00	\$128,016.68	78.80%
FUND 16 OLD VILLAGE HALL					
MAJ CLS 40 TAXES					
DEPT 001 LOCAL PROPERTY TAXES					
R 16-40-001-100 GENERAL OPERATIONS	\$3,000.00	\$3,000.00	\$0.00	\$0.00	100.00%
DEPT 001 LOCAL PROPERTY TAXES	\$3,000.00	\$3,000.00	\$0.00	\$0.00	100.00%
MAJ CLS 40 TAXES	\$3,000.00	\$3,000.00	\$0.00	\$0.00	100.00%
FUND 16 OLD VILLAGE HALL	\$3,000.00	\$3,000.00	\$0.00	\$0.00	100.00%
FUND 17 DETENTION LINING/MADERO SEWER					
MAJ CLS 40 TAXES					
DEPT 001 LOCAL PROPERTY TAXES					

VILLAGE OF THIENSVILLE

Revenue Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
R 17-40-001-568 TRANSFER FROM TIF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 001 LOCAL PROPERTY TAXES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 40 TAXES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 17 DETENTION LINING/MADERO SEWE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 19 STORM WATER MANAGEMENT					
MAJ CLS 18 STORM WATER MANAGEMENT					
DEPT 003 GRANTS & AIDS					
R 19-18-003-126 GRANTS AND AIDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 003 GRANTS & AIDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 023 STORM WATER MANAGEMENT					
R 19-18-023-100 GENERAL OPERATIONS	\$42,000.00	\$42,000.00	\$0.00	\$0.00	100.00%
DEPT 023 STORM WATER MANAGEMENT	\$42,000.00	\$42,000.00	\$0.00	\$0.00	100.00%
MAJ CLS 18 STORM WATER MANAGEMENT	\$42,000.00	\$42,000.00	\$0.00	\$0.00	100.00%
MAJ CLS 40 TAXES					
DEPT 001 LOCAL PROPERTY TAXES					
R 19-40-001-568 TRANSFER FROM TIF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 001 LOCAL PROPERTY TAXES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 40 TAXES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 19 STORM WATER MANAGEMENT	\$42,000.00	\$42,000.00	\$0.00	\$0.00	100.00%
FUND 21 SEWER UTILITY					
MAJ CLS 44 COMMERCIAL REVENUES					
DEPT 014 SALE INCOME					
R 21-44-014-330 SALE - VILLAGE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 014 SALE INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 44 COMMERCIAL REVENUES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 46 OPERATING REVENUES					
DEPT 016 SEWER					
R 21-46-016-400 SEWER SERVICE CHARGE	\$0.00	\$265,777.96	\$0.00	-\$265,777.96	0.00%
R 21-46-016-410 SEWER SERVICE PENALTY	\$0.00	\$1,173.09	\$0.00	-\$1,173.09	0.00%
R 21-46-016-420 INTEREST ON REVENUES	\$0.00	\$243.36	\$335.52	-\$243.36	0.00%
R 21-46-016-460 SEWER CONNECTION FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 21-46-016-590 TRANSFER FROM OTHER FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 016 SEWER	\$0.00	\$267,194.41	\$335.52	-\$267,194.41	0.00%
MAJ CLS 46 OPERATING REVENUES	\$0.00	\$267,194.41	\$335.52	-\$267,194.41	0.00%
FUND 21 SEWER UTILITY	\$0.00	\$267,194.41	\$335.52	-\$267,194.41	0.00%
FUND 51 SPECIAL ASSESS CE#3 TAX COLLEC					
MAJ CLS 43 PUBLIC CHARGES FOR SERVICE					
DEPT 012 UNCLASSIFIED					
R 51-43-012-300 INVESTMENT INTEREST	\$2,147.00	\$219.39	\$22.15	\$1,927.61	10.22%
R 51-43-012-569 RESERVES APPLIED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 51-43-012-597 SPECIAL ASSESSMENT COLLECTED	\$23,856.00	\$487.64	\$0.00	\$23,368.36	2.04%
DEPT 012 UNCLASSIFIED	\$26,003.00	\$707.03	\$22.15	\$25,295.97	2.72%
DEPT 015 OTHER INCOME					
R 51-43-015-799 SPECIAL ASSESSMENT REFUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

VILLAGE OF THIENSVILLE

Revenue Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
DEPT 015 OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 43 PUBLIC CHARGES FOR SERVICE	\$26,003.00	\$707.03	\$22.15	\$25,295.97	2.72%
MAJ CLS 45 MISCELLANEOUS REVENUES					
DEPT 015 OTHER INCOME					
R 51-45-015-569 RESERVES APPLIED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 015 OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 45 MISCELLANEOUS REVENUES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 51 SPECIAL ASSESS CE#3 TAX COLLEC	\$26,003.00	\$707.03	\$22.15	\$25,295.97	2.72%
FUND 52 SPECIAL ASSESS LAWDS TAX COLLE					
MAJ CLS 43 PUBLIC CHARGES FOR SERVICE					
DEPT 012 UNCLASSIFIED					
R 52-43-012-300 INVESTMENT INTEREST	\$3,042.00	\$196.23	\$20.32	\$2,845.77	6.45%
R 52-43-012-590 TRANSFER FROM OTHER FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 52-43-012-597 SPECIAL ASSESSMENT COLLECTED	\$22,041.00	\$0.00	\$0.00	\$22,041.00	0.00%
DEPT 012 UNCLASSIFIED	\$25,083.00	\$196.23	\$20.32	\$24,886.77	0.78%
DEPT 015 OTHER INCOME					
R 52-43-015-799 SPECIAL ASSESSMENT REFUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 015 OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 43 PUBLIC CHARGES FOR SERVICE	\$25,083.00	\$196.23	\$20.32	\$24,886.77	0.78%
MAJ CLS 45 MISCELLANEOUS REVENUES					
DEPT 015 OTHER INCOME					
R 52-45-015-569 RESERVES APPLIED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 015 OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 45 MISCELLANEOUS REVENUES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 52 SPECIAL ASSESS LAWDS TAX COLLE	\$25,083.00	\$196.23	\$20.32	\$24,886.77	0.78%
FUND 99 F. L. WEYENBERG LIBRARY FUND					
MAJ CLS 40 TAXES					
DEPT 001 LOCAL PROPERTY TAXES					
R 99-40-001-900 MEQUON TAXES	\$1,075,000.00	\$537,500.00	\$0.00	\$537,500.00	50.00%
R 99-40-001-901 THIENSVILLE TAXES	\$110,740.00	\$55,370.00	\$27,685.00	\$55,370.00	50.00%
R 99-40-001-902 COUNTY REIMBURSEMENT	\$14,967.00	\$14,936.53	\$0.00	\$30.47	99.80%
DEPT 001 LOCAL PROPERTY TAXES	\$1,200,707.00	\$607,806.53	\$27,685.00	\$592,900.47	50.62%
MAJ CLS 40 TAXES	\$1,200,707.00	\$607,806.53	\$27,685.00	\$592,900.47	50.62%
MAJ CLS 42 REGULATION & COMPLIANCE					
DEPT 006 FINES & FORFEITURES					
R 99-42-006-903 FINES & FEES	\$27,543.00	\$5,986.03	\$0.00	\$21,556.97	21.73%
DEPT 006 FINES & FORFEITURES	\$27,543.00	\$5,986.03	\$0.00	\$21,556.97	21.73%
MAJ CLS 42 REGULATION & COMPLIANCE	\$27,543.00	\$5,986.03	\$0.00	\$21,556.97	21.73%
MAJ CLS 44 COMMERCIAL REVENUES					
DEPT 013 INTEREST INCOME					
R 99-44-013-300 INVESTMENT INTEREST	\$5,000.00	\$1,188.26	\$179.65	\$3,811.74	23.77%
DEPT 013 INTEREST INCOME	\$5,000.00	\$1,188.26	\$179.65	\$3,811.74	23.77%
MAJ CLS 44 COMMERCIAL REVENUES	\$5,000.00	\$1,188.26	\$179.65	\$3,811.74	23.77%

Revenue Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
MAJ CLS 45 MISCELLANEOUS REVENUES					
DEPT 014 SALE INCOME					
R 99-45-014-904 BOOK SALES	\$7,500.00	\$1,871.55	\$0.00	\$5,628.45	24.95%
DEPT 014 SALE INCOME	\$7,500.00	\$1,871.55	\$0.00	\$5,628.45	24.95%
DEPT 015 OTHER INCOME					
R 99-45-015-280 MISCELLANEOUS	\$2,750.00	\$0.00	\$0.00	\$2,750.00	0.00%
R 99-45-015-520 FUND BALANCE APPLIED	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
R 99-45-015-905 GIFTS & GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 015 OTHER INCOME	\$42,750.00	\$0.00	\$0.00	\$42,750.00	0.00%
MAJ CLS 45 MISCELLANEOUS REVENUES	\$50,250.00	\$1,871.55	\$0.00	\$48,378.45	3.72%
FUND 99 F. L. WEYENBERG LIBRARY FUND	\$1,283,500.00	\$616,852.37	\$27,864.65	\$666,647.63	48.06%
	\$5,085,383.00	\$3,588,214.44	\$121,279.93	\$1,497,168.56	70.56%

VILLAGE OF THIENSVILLE

Expenditure Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
FUND 01 GENERAL FUND					
MAJ CLS 01 GENERAL GOVERNMENT					
DEPT 510 VILLAGE REPRESENTATION					
E 01-01-510-1-106 VILLAGE BOARD	\$15,800.00	\$15,800.00	\$0.00	\$0.00	100.00%
E 01-01-510-1-112 ELECTION WORKERS	\$4,000.00	\$815.00	\$0.00	\$3,185.00	20.38%
E 01-01-510-1-199 FRINGE BENEFITS	\$1,209.00	\$1,208.70	\$0.00	\$0.30	99.98%
E 01-01-510-2-200 PRINTING & PUBLISHING	\$7,400.00	\$1,079.76	\$216.50	\$6,320.24	14.59%
E 01-01-510-2-201 POSTAGE	\$3,000.00	\$3,415.45	\$141.60	-\$415.45	113.85%
E 01-01-510-2-202 DUES & SUBSCRIPTIONS	\$3,000.00	\$2,857.41	\$0.00	\$142.59	95.25%
E 01-01-510-2-203 TRAINING & MEETINGS	\$1,500.00	\$219.00	\$0.00	\$1,281.00	14.60%
E 01-01-510-2-205 PLANNER SERVICES	\$2,000.00	\$87.50	\$0.00	\$1,912.50	4.38%
E 01-01-510-2-206 AUDIT	\$21,700.00	\$15,816.00	\$1,544.00	\$5,884.00	72.88%
E 01-01-510-2-207 LEGAL COUNSEL	\$20,000.00	\$3,778.10	\$1,205.50	\$16,221.90	18.89%
E 01-01-510-2-208 ASSESSOR	\$6,300.00	\$3,150.00	\$0.00	\$3,150.00	50.00%
E 01-01-510-3-301 REFERENCE MATERIAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 01-01-510-3-302 ELECTION EXPENSE	\$4,000.00	\$1,442.32	\$201.53	\$2,557.68	36.06%
E 01-01-510-3-397 AWARDS PROGRAM	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 01-01-510-3-399 MISCELLANEOUS	\$1,500.00	\$280.38	\$200.00	\$1,219.62	18.69%
DEPT 510 VILLAGE REPRESENTATION	\$94,409.00	\$49,949.62	\$3,509.13	\$44,459.38	52.91%
DEPT 511 VILLAGE ADMINISTRATION					
E 01-01-511-1-100 SALARIES & WAGES	\$71,556.00	\$21,825.64	\$5,527.00	\$49,730.36	30.50%
E 01-01-511-1-101 OVERTIME	\$1,177.00	\$0.00	\$0.00	\$1,177.00	0.00%
E 01-01-511-1-102 PART-TIME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 01-01-511-1-104 EDUCATIONAL INCENTIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 01-01-511-1-108 ADMINISTRATOR	\$72,375.00	\$22,436.29	\$5,567.32	\$49,938.71	31.00%
E 01-01-511-1-115 TRAVEL/TRAINING/SEMINARS	\$4,000.00	\$492.13	\$0.00	\$3,507.87	12.30%
E 01-01-511-1-195 ANNUITANT FRINGE	\$5,000.00	\$3,278.33	\$1,581.73	\$1,721.67	65.57%
E 01-01-511-1-196 ADMINISTRATOR FRINGE	\$30,996.00	\$10,844.89	\$1,197.51	\$20,151.11	34.99%
E 01-01-511-1-199 FRINGE BENEFITS	\$77,743.00	\$15,325.88	\$2,912.31	\$62,417.12	19.71%
E 01-01-511-2-202 DUES & SUBSCRIPTIONS	\$500.00	\$224.75	\$0.00	\$275.25	44.95%
E 01-01-511-2-203 TRAINING & MEETINGS	\$1,000.00	\$225.00	\$225.00	\$775.00	22.50%
E 01-01-511-2-209 ENGINEERING SERVICES	\$6,000.00	\$2,070.25	\$1,609.25	\$3,929.75	34.50%
E 01-01-511-2-210 DATA PROCESSING	\$9,000.00	\$3,491.69	\$583.66	\$5,508.31	38.80%
E 01-01-511-2-211 CODIFICATION	\$1,200.00	\$1,150.00	\$0.00	\$50.00	95.83%
E 01-01-511-2-212 CLEANING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 01-01-511-2-213 OFFICE EQUIPMENT/MAINTENANCE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 01-01-511-3-300 OFFICE SUPPLIES	\$2,500.00	\$1,212.50	\$427.09	\$1,287.50	48.50%
E 01-01-511-3-303 TELEPHONE	\$2,500.00	\$629.60	\$191.99	\$1,870.40	25.18%
E 01-01-511-3-304 ELECTRICITY	\$15,000.00	\$4,025.46	\$1,228.47	\$10,974.54	26.84%
E 01-01-511-3-305 HEAT	\$10,000.00	\$2,883.78	\$742.95	\$7,116.22	28.84%
E 01-01-511-3-306 JANITOR SUPPLIES	\$2,000.00	\$763.48	\$763.48	\$1,236.52	38.17%
E 01-01-511-3-308 BUILDING SUPPLIES	\$12,000.00	\$4,031.22	\$490.04	\$7,968.78	33.59%
E 01-01-511-3-311 RECRUITMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 01-01-511-3-399 MISCELLANEOUS	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
DEPT 511 VILLAGE ADMINISTRATION	\$325,247.00	\$94,910.89	\$23,047.80	\$230,336.11	29.18%
DEPT 551 LIBRARY					
E 01-01-551-2-246 WEYENBERG LIBRARY	\$110,740.00	\$55,370.00	\$27,685.00	\$55,370.00	50.00%
DEPT 551 LIBRARY	\$110,740.00	\$55,370.00	\$27,685.00	\$55,370.00	50.00%
DEPT 552 COMMUNITY SRO PROGRAM					
E 01-01-552-2-235 COMMUNITY SRO PROGRAM	\$12,660.00	\$11,587.00	\$0.00	\$1,073.00	91.52%
DEPT 552 COMMUNITY SRO PROGRAM	\$12,660.00	\$11,587.00	\$0.00	\$1,073.00	91.52%

Expenditure Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
DEPT 554 UNCLASSIFIED					
E 01-01-554-7-710 CONTINGENCY	\$134,000.00	\$562.69	\$562.69	\$133,437.31	0.42%
E 01-01-554-7-715 FLEX BENEFIT	\$3,000.00	\$989.45	\$216.50	\$2,010.55	32.98%
E 01-01-554-7-718 LOGEMAN CENTER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 01-01-554-7-730 UNEMPLOYMENT COMPENSATION	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 01-01-554-7-735 VILLAGE DAM INSPECTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 01-01-554-7-740 FAMILY SERVICE	\$2,500.00	\$2,500.00	\$0.00	\$0.00	100.00%
E 01-01-554-7-750 JULY 4TH ACTIVITY	\$4,250.00	\$4,000.00	\$0.00	\$250.00	94.12%
E 01-01-554-7-753 BUS. RENAISSANCE COMM	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 01-01-554-7-754 HISTORIC PRESERVATION	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 01-01-554-7-756 PERSONAL PROPERTY TAXES	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
DEPT 554 UNCLASSIFIED	\$148,250.00	\$8,052.14	\$779.19	\$140,197.86	5.43%
MAJ CLS 01 GENERAL GOVERNMENT	\$691,306.00	\$219,869.65	\$55,021.12	\$471,436.35	31.80%
MAJ CLS 02 PROPERTY & LIABILITY INSURANCE					
DEPT 512 INSURANCE					
E 01-02-512-2-237 WORKER S COMPENSATION	\$46,510.00	\$21,710.00	\$0.00	\$24,800.00	46.68%
E 01-02-512-2-238 GENERAL LIABILITY/FIRE PROF.	\$1,397.00	\$1,528.00	\$1,528.00	-\$131.00	109.38%
E 01-02-512-2-242 BUSINESS PROPERTY	\$10,000.00	\$9,808.00	\$0.00	\$192.00	98.08%
E 01-02-512-2-243 ALL OTHER INSURANCE	\$62,920.00	\$32,206.25	\$0.00	\$30,713.75	51.19%
DEPT 512 INSURANCE	\$120,827.00	\$65,252.25	\$1,528.00	\$55,574.75	54.00%
MAJ CLS 02 PROPERTY & LIABILITY INSURANCE	\$120,827.00	\$65,252.25	\$1,528.00	\$55,574.75	54.00%
MAJ CLS 03 PROTECTION/PROPERTY & PERSONS					
DEPT 521 POLICE DEPARTMENT					
E 01-03-521-1-100 SALARIES & WAGES	\$473,757.00	\$139,607.60	\$36,290.76	\$334,149.40	29.47%
E 01-03-521-1-101 OVERTIME	\$12,620.00	\$565.78	\$47.06	\$12,054.22	4.48%
E 01-03-521-1-104 EDUCATIONAL INCENTIVE	\$1,000.00	\$1,000.00	\$0.00	\$0.00	100.00%
E 01-03-521-1-105 HOLIDAY PAY	\$14,750.00	\$0.00	\$0.00	\$14,750.00	0.00%
E 01-03-521-1-109 DPW EQUIPMENT MAINTENANCE CALL	\$511.00	\$157.11	\$39.30	\$353.89	30.75%
E 01-03-521-1-113 POLICE CHIEF SALARY	\$87,750.00	\$26,577.64	\$6,750.00	\$61,172.36	30.29%
E 01-03-521-1-115 TRAVEL/TRAINING/SEMINARS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 01-03-521-1-116 POLICE CHIEF HOLIDAY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 01-03-521-1-117 CONTRACT LABOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 01-03-521-1-195 ANNUITANT FRINGE	\$15,930.00	\$5,602.47	\$1,373.43	\$10,327.53	35.17%
E 01-03-521-1-197 POLICE CHIEF FRINGE	\$43,232.00	\$16,126.37	\$3,380.33	\$27,105.63	37.30%
E 01-03-521-1-199 FRINGE BENEFITS	\$279,995.00	\$103,267.01	\$20,817.91	\$176,727.99	36.88%
E 01-03-521-2-200 PRINTING & PUBLISHING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 01-03-521-2-201 POSTAGE	\$500.00	\$4.39	\$0.00	\$495.61	0.88%
E 01-03-521-2-202 DUES & SUBSCRIPTIONS	\$400.00	\$155.00	\$0.00	\$245.00	38.75%
E 01-03-521-2-213 OFFICE EQUIPMENT/MAINTENANCE	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 01-03-521-2-215 TRAINING - POLICE	\$6,000.00	\$1,395.71	\$0.00	\$4,604.29	23.26%
E 01-03-521-2-216 ANIMAL BOARDING	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
E 01-03-521-2-217 STATE CITATION REQUEST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 01-03-521-2-218 SPECIAL POLICE	\$2,000.00	\$8.99	\$0.00	\$1,991.01	0.45%
E 01-03-521-2-219 TELETYPE	\$1,800.00	\$468.00	\$234.00	\$1,332.00	26.00%
E 01-03-521-2-220 RADAR/SIREN MAINTENANCE	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
E 01-03-521-2-221 JUVENILE PROGRAM	\$2,200.00	\$0.00	\$0.00	\$2,200.00	0.00%
E 01-03-521-2-222 EMERGENCY GOVERNMENT	\$2,000.00	\$429.15	\$0.00	\$1,570.85	21.46%
E 01-03-521-2-223 RADIO MAINTENANCE	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 01-03-521-3-300 OFFICE SUPPLIES	\$2,000.00	\$131.37	\$131.37	\$1,868.63	6.57%
E 01-03-521-3-301 REFERENCE MATERIAL	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 01-03-521-3-303 TELEPHONE	\$3,000.00	\$1,700.93	\$482.41	\$1,299.07	56.70%
E 01-03-521-3-307 SUPPLIES-COPY MACHINE	\$900.00	\$242.80	\$0.00	\$657.20	26.98%

VILLAGE OF THIENSVILLE

Expenditure Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
E 01-03-521-3-310 FUEL	\$12,000.00	\$2,542.30	\$540.18	\$9,457.70	21.19%
E 01-03-521-3-311 RECRUITMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 01-03-521-3-312 UNIFORM ALLOWANCES	\$4,075.00	\$1,239.65	\$65.98	\$2,835.35	30.42%
E 01-03-521-3-313 PHOTO SUPPLIES	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 01-03-521-3-314 INVESTIGATIONS	\$1,000.00	\$119.62	\$0.00	\$880.38	11.96%
E 01-03-521-3-315 TIRES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 01-03-521-3-316 REPAIRS & MAINTENANCE	\$2,500.00	\$1,291.14	\$1,139.90	\$1,208.86	51.65%
E 01-03-521-3-317 AMMUNITION	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 01-03-521-3-350 BODY ARMOR/LEATHER GEAR	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 01-03-521-3-398 OTHER SUPPLIES	\$2,300.00	\$451.20	\$75.80	\$1,848.80	19.62%
DEPT 521 POLICE DEPARTMENT	\$981,420.00	\$303,084.23	\$71,368.43	\$678,335.77	30.88%
DEPT 522 FIRE DEPARTMENT					
E 01-03-522-1-100 SALARIES & WAGES	\$121,178.00	\$25,978.62	\$6,798.68	\$95,199.38	21.44%
E 01-03-522-1-102 PART-TIME	\$26,051.00	\$9,568.52	\$0.00	\$16,482.48	36.73%
E 01-03-522-1-109 DPW EQUIPMENT MAINTENANCE CALL	\$5,109.00	\$1,487.05	\$392.98	\$3,621.95	29.11%
E 01-03-522-1-110 FIRE CHIEF WAGES	\$19,145.00	\$6,350.18	\$1,595.42	\$12,794.82	33.17%
E 01-03-522-1-115 TRAVEL/TRAINING/SEMINARS	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 01-03-522-1-198 FIRE CHIEF FRINGE	\$3,695.00	\$936.32	\$309.35	\$2,758.68	25.34%
E 01-03-522-1-199 FRINGE BENEFITS	\$15,237.00	\$8,676.00	\$1,711.36	\$6,561.00	56.94%
E 01-03-522-2-200 PRINTING & PUBLISHING	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
E 01-03-522-2-201 POSTAGE	\$70.00	\$0.00	\$0.00	\$70.00	0.00%
E 01-03-522-2-202 DUES & SUBSCRIPTIONS	\$4,500.00	\$2,035.00	\$0.00	\$2,465.00	45.22%
E 01-03-522-2-223 RADIO MAINTENANCE	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 01-03-522-2-224 EXTINGUISHER SERVICES	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 01-03-522-2-225 SCHOOLING	\$5,000.00	\$1,310.30	\$306.00	\$3,689.70	26.21%
E 01-03-522-2-270 MAINTENANCE CONTRACT	\$7,500.00	\$395.25	\$32.48	\$7,104.75	5.27%
E 01-03-522-3-300 OFFICE SUPPLIES	\$700.00	\$34.83	\$0.00	\$665.17	4.98%
E 01-03-522-3-303 TELEPHONE	\$2,500.00	\$1,653.97	\$292.54	\$846.03	66.16%
E 01-03-522-3-307 SUPPLIES-COPY MACHINE	\$350.00	\$166.64	\$0.00	\$183.36	47.61%
E 01-03-522-3-310 FUEL	\$5,000.00	\$1,130.07	\$240.11	\$3,869.93	22.60%
E 01-03-522-3-312 UNIFORM ALLOWANCES	\$5,300.00	\$542.98	\$0.00	\$4,757.02	10.24%
E 01-03-522-3-319 BADGES & TAGS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 01-03-522-3-320 TRUCK MAINTENANCE	\$10,000.00	\$2,393.58	\$1,765.94	\$7,606.42	23.94%
E 01-03-522-3-321 TRAINING SUPPLIES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 01-03-522-3-322 AIR & OXYGEN	\$2,300.00	\$100.97	\$100.97	\$2,199.03	4.39%
E 01-03-522-3-323 PROTECTIVE GEAR	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
E 01-03-522-3-324 CHEMICALS	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
E 01-03-522-3-325 FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 01-03-522-3-327 MEDICAL SUPPLIES	\$14,000.00	\$9,234.95	\$601.16	\$4,765.05	65.96%
E 01-03-522-3-352 CLEANING SUPPLIES	\$1,000.00	\$104.85	\$0.00	\$895.15	10.49%
E 01-03-522-3-353 EQUIPMENT REPAIRS	\$2,000.00	\$1,249.09	\$50.43	\$750.91	62.45%
E 01-03-522-3-355 HEALTH MAINTENANCE	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
E 01-03-522-3-399 MISCELLANEOUS	\$2,500.00	\$926.30	\$375.36	\$1,573.70	37.05%
DEPT 522 FIRE DEPARTMENT	\$270,060.00	\$74,275.47	\$14,572.78	\$195,784.53	27.50%
DEPT 523 INSPECTION					
E 01-03-523-2-272 BUILDING INSPECTION	\$18,000.00	\$11,673.17	\$7,117.33	\$6,326.83	64.85%
E 01-03-523-2-273 PLUMBING INSPECTION	\$5,000.00	\$1,336.87	\$448.82	\$3,663.13	26.74%
E 01-03-523-2-274 ELECTRICAL INSPECTION	\$6,000.00	\$1,872.37	\$709.82	\$4,127.63	31.21%
DEPT 523 INSPECTION	\$29,000.00	\$14,882.41	\$8,275.97	\$14,117.59	51.32%
MAJ CLS 03 PROTECTION/PROPERTY & PERSON	\$1,280,480.00	\$392,242.11	\$94,217.18	\$888,237.89	30.63%
MAJ CLS 04 HEALTH & SANITATION					
DEPT 541 PUBLIC WORKS - STREET					

VILLAGE OF THIENSVILLE

Expenditure Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
E 01-04-541-1-100 SALARIES & WAGES	\$234,761.00	\$106,277.28	\$27,259.68	\$128,483.72	45.27%
E 01-04-541-1-101 OVERTIME	\$3,954.00	\$1,136.26	\$0.00	\$2,817.74	28.74%
E 01-04-541-1-102 PART-TIME	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0.00%
E 01-04-541-1-199 FRINGE BENEFITS	\$114,696.00	\$46,536.01	\$8,958.46	\$68,159.99	40.57%
E 01-04-541-2-203 TRAINING & MEETINGS	\$900.00	\$16.10	\$16.10	\$883.90	1.79%
E 01-04-541-2-223 RADIO MAINTENANCE	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
E 01-04-541-2-227 STREET MAINTENANCE	\$30,000.00	\$588.78	\$0.00	\$29,411.22	1.96%
E 01-04-541-2-228 SANITARY LANDFILL	\$40,000.00	\$14,409.62	\$4,281.96	\$25,590.38	36.02%
E 01-04-541-2-266 RECYCLING	\$44,000.00	\$7,928.25	\$2,642.75	\$36,071.75	18.02%
E 01-04-541-3-300 OFFICE SUPPLIES	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
E 01-04-541-3-303 TELEPHONE	\$3,000.00	\$754.28	\$159.16	\$2,245.72	25.14%
E 01-04-541-3-304 ELECTRICITY	\$4,100.00	\$1,137.72	\$351.17	\$2,962.28	27.75%
E 01-04-541-3-305 HEAT	\$7,000.00	\$2,298.03	\$596.23	\$4,701.97	32.83%
E 01-04-541-3-308 BUILDING SUPPLIES	\$2,500.00	\$1,974.69	\$390.44	\$525.31	78.99%
E 01-04-541-3-309 BUILDING REPAIRS	\$3,000.00	\$1,154.80	\$417.79	\$1,845.20	38.49%
E 01-04-541-3-310 FUEL	\$18,000.00	\$3,562.39	\$756.92	\$14,437.61	19.79%
E 01-04-541-3-311 RECRUITMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 01-04-541-3-323 PROTECTIVE GEAR	\$800.00	\$70.00	\$0.00	\$730.00	8.75%
E 01-04-541-3-329 CLOTHING	\$2,250.00	\$178.94	\$0.00	\$2,071.06	7.95%
E 01-04-541-3-330 REPAIR PARTS/EQUIPMENT	\$17,000.00	\$4,271.73	\$2,593.96	\$12,728.27	25.13%
E 01-04-541-3-331 REPAIR PARTS/CUSHMAN	\$1,500.00	\$190.11	\$0.00	\$1,309.89	12.67%
E 01-04-541-3-332 NUTS & BOLTS	\$0.00	\$26.55	\$26.55	-\$26.55	0.00%
E 01-04-541-3-333 TOOLS	\$1,000.00	\$78.90	\$4.00	\$921.10	7.89%
E 01-04-541-3-334 STREET SIGNS	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 01-04-541-3-335 STREET LIGHTING	\$37,000.00	\$7,387.58	\$2,411.64	\$29,612.42	19.97%
E 01-04-541-3-337 SALT & ICE CONTROL	\$35,000.00	\$292.77	\$104.56	\$34,707.23	0.84%
E 01-04-541-3-338 TREE & BRUSH CONTROL	\$1,200.00	\$31.80	\$0.00	\$1,168.20	2.65%
E 01-04-541-3-357 DIGGERS HOT LINE	\$1,000.00	\$504.00	\$0.00	\$496.00	50.40%
E 01-04-541-3-399 MISCELLANEOUS	\$1,000.00	\$199.16	\$15.81	\$800.84	19.92%
DEPT 541 PUBLIC WORKS - STREET	\$616,811.00	\$201,005.75	\$50,987.18	\$415,805.25	32.59%
DEPT 542 PARK					
E 01-04-542-1-100 SALARIES & WAGES	\$67,389.00	\$1,964.06	\$184.66	\$65,424.94	2.91%
E 01-04-542-1-101 OVERTIME	\$1,130.00	\$0.00	\$0.00	\$1,130.00	0.00%
E 01-04-542-1-102 PART-TIME	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0.00%
E 01-04-542-1-199 FRINGE BENEFITS	\$19,607.00	\$12,479.66	\$2,772.50	\$7,127.34	63.65%
E 01-04-542-2-230 REPAIRS & MAINTENANCE	\$10,000.00	\$2,271.21	\$1,388.23	\$7,728.79	22.71%
E 01-04-542-2-285 WEPKO LEASE	\$350.00	\$350.00	\$0.00	\$0.00	100.00%
E 01-04-542-3-304 ELECTRICITY	\$8,000.00	\$1,818.63	\$575.14	\$6,181.37	22.73%
E 01-04-542-3-305 HEAT	\$1,500.00	\$673.74	\$95.42	\$826.26	44.92%
DEPT 542 PARK	\$116,976.00	\$19,557.30	\$5,015.95	\$97,418.70	16.72%
MAJ CLS 04 HEALTH & SANITATION	\$733,787.00	\$220,563.05	\$56,003.13	\$513,223.95	30.06%
MAJ CLS 07 NON-OPERATING EXPENSES					
DEPT 554 UNCLASSIFIED					
E 01-07-554-7-790 TRANSFERS TO OTHER FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 554 UNCLASSIFIED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 07 NON-OPERATING EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 01 GENERAL FUND	\$2,826,400.00	\$897,927.06	\$206,769.43	\$1,928,472.94	31.77%
FUND 06 EQUITY RESERVE ACCOUNT					
MAJ CLS 09 RESCUE, AMBULANCE, FIRE DEPT.					
DEPT 522 FIRE DEPARTMENT					
E 06-09-522-1-100 SALARIES & WAGES	\$83,244.00	\$29,569.80	\$7,125.40	\$53,674.20	35.52%

VILLAGE OF THIENSVILLE

Expenditure Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
E 06-09-522-1-199 FRINGE BENEFITS	\$23,780.00	\$4,060.74	\$1,012.46	\$19,719.26	17.08%
E 06-09-522-2-206 AUDIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 06-09-522-2-207 LEGAL COUNSEL	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
E 06-09-522-2-225 SCHOOLING	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
E 06-09-522-2-276 BILLING SERVICES	\$12,000.00	\$1,649.20	\$561.70	\$10,350.80	13.74%
E 06-09-522-3-327 MEDICAL SUPPLIES	\$10,000.00	\$5,441.34	\$655.06	\$4,558.66	54.41%
E 06-09-522-4-499 OTHER	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
E 06-09-522-7-790 TRANSFERS TO OTHER FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 522 FIRE DEPARTMENT	\$182,274.00	\$40,721.08	\$9,354.62	\$141,552.92	22.34%
MAJ CLS 09 RESCUE, AMBULANCE, FIRE DEPT.	\$182,274.00	\$40,721.08	\$9,354.62	\$141,552.92	22.34%
FUND 06 EQUITY RESERVE ACCOUNT	\$182,274.00	\$40,721.08	\$9,354.62	\$141,552.92	22.34%
FUND 07 PARK IMPROVEMENT FUND					
MAJ CLS 07 NON-OPERATING EXPENSES					
DEPT 011 PARK & RECREATION					
E 07-07-011-7-291 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 011 PARK & RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 542 PARK					
E 07-07-542-1-100 SALARIES & WAGES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 07-07-542-1-101 OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 07-07-542-1-102 PART-TIME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 07-07-542-1-115 TRAVEL/TRAINING/SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 07-07-542-2-200 PRINTING & PUBLISHING	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 07-07-542-2-201 POSTAGE	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
E 07-07-542-2-203 TRAINING & MEETINGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 07-07-542-2-205 PLANNER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 07-07-542-2-206 AUDIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 07-07-542-2-207 LEGAL COUNSEL	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 07-07-542-2-209 ENGINEERING SERVICES	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
E 07-07-542-2-291 ADVERTISING	\$2,000.00	\$243.28	\$0.00	\$1,756.72	12.16%
E 07-07-542-7-292 PARK GALA	\$32,000.00	\$1,200.00	-\$2,370.00	\$30,800.00	3.75%
E 07-07-542-7-707 VILLAGE PARK IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 07-07-542-7-720 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 07-07-542-7-771 GIVING TREE LEAVES	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 07-07-542-7-790 TRANSFERS TO OTHER FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 542 PARK	\$40,000.00	\$1,443.28	-\$2,370.00	\$38,556.72	3.61%
MAJ CLS 07 NON-OPERATING EXPENSES	\$40,000.00	\$1,443.28	-\$2,370.00	\$38,556.72	3.61%
FUND 07 PARK IMPROVEMENT FUND	\$40,000.00	\$1,443.28	-\$2,370.00	\$38,556.72	3.61%
FUND 09 TAX INCREMENTAL DISTRICT #1					
MAJ CLS 10 TAX INCREMENTAL					
DEPT 017 DISTRICT #1					
E 09-10-017-7-207 LEGAL COUNSEL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 09-10-017-7-780 OTHER EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 09-10-017-7-790 TRANSFERS TO OTHER FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 09-10-017-7-795 PYMT TO OTHER TAXING DISTRICTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 017 DISTRICT #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAJ CLS 10 TAX INCREMENTAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 09 TAX INCREMENTAL DISTRICT #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 14 CAPITAL IMPROVEMENT/EQUIPMENT					

VILLAGE OF THIENSVILLE

Expenditure Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
MAJ CLS 14 CAPTAL IMPROVEMENT					
DEPT 554 UNCLASSIFIED					
E 14-14-554-7-500 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-701 TBA GRANT	\$5,000.00	\$5,000.00	\$0.00	\$0.00	100.00%
E 14-14-554-7-702 FIRE/PARAMEDIC STUDY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-703 BUNTROCK LOT IMPROVEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-704 HEIDEL RD (GREENBAY-PARKCREST)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-705 DPW YARD REMEDIATION	\$0.00	\$6,307.35	\$0.00	-\$6,307.35	0.00%
E 14-14-554-7-706 CAMERA UPGRADE ALL DEPTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-707 VILLAGE PARK IMPROVEMENTS	\$0.00	\$1,081.75	\$304.25	-\$1,081.75	0.00%
E 14-14-554-7-708 MADERO DITCHING (RV TO FREIST)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-709 SUNNY LN/MADERO STORMSEWER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-710 CONTINGENCY	\$1,522.00	\$0.00	\$0.00	\$1,522.00	0.00%
E 14-14-554-7-711 FREISTADT ROAD RECONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-712 ASSESSMENT REVALUATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-713 EMERGENCY MGMT - BARRICADES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-719 MOLYNEUX PARK	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-721 MAIN ST ENTRYWAY MONUMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-723 OLD VILLAGE HALL/FIRE STATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-724 VILLAGE PARK BOAT LAUNCH	\$321,000.00	\$5,599.72	\$0.00	\$315,400.28	1.74%
E 14-14-554-7-729 STORMWATER LAUREL/VERNON	\$0.00	\$1,012.70	\$1,012.70	-\$1,012.70	0.00%
E 14-14-554-7-731 ENTRYWAY FEATURE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-732 BUSINESS DISTRICT REDEVOP.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-733 TBA EVENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-735 VILLAGE DAM INSPECTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-736 GREEN BAY ROAD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-737 ROAD PROGRAM RESERVE	\$16,000.00	\$12,716.93	\$935.80	\$3,283.07	79.48%
E 14-14-554-7-739 CREEKSIDE/PARKING LOT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-741 MAIN ST WATER MAIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-744 PROFILE MAIN ST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-745 BUNTROCK WATER MAIN LOOP	\$0.00	\$7,045.00	\$6,765.00	-\$7,045.00	0.00%
E 14-14-554-7-746 DEVELOPMENT INCENTIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-751 ROAD PROJECTS-ALTA LOMA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-752 BRIDGE ENHANCEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-757 REPLACE PARK RESTROOMS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-758 BRIDGE OVER PIGEON CREEK	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-761 SPRING STREET RECONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-14-554-7-790 TRANSFERS TO OTHER FUNDS	\$0.00	\$20,000.00	\$0.00	-\$20,000.00	0.00%
DEPT 554 UNCLASSIFIED	\$343,522.00	\$58,763.45	\$9,017.75	\$284,758.55	17.11%
MAJ CLS 14 CAPTAL IMPROVEMENT	\$343,522.00	\$58,763.45	\$9,017.75	\$284,758.55	17.11%
MAJ CLS 16 CAPITAL OUTLAY					
DEPT 510 VILLAGE REPRESENTATION					
E 14-16-510-4-400 OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-16-510-4-499 OTHER	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
DEPT 510 VILLAGE REPRESENTATION	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
DEPT 511 VILLAGE ADMINISTRATION					
E 14-16-511-4-400 OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-16-511-4-499 OTHER	\$26,000.00	\$277.80	\$277.80	\$25,722.20	1.07%
DEPT 511 VILLAGE ADMINISTRATION	\$26,000.00	\$277.80	\$277.80	\$25,722.20	1.07%
DEPT 521 POLICE DEPARTMENT					
E 14-16-521-4-400 OFFICE EQUIPMENT	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%

VILLAGE OF THIENSVILLE

Expenditure Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
E 14-16-521-4-401 VEHICLES	\$22,000.00	\$0.00	\$0.00	\$22,000.00	0.00%
E 14-16-521-4-402 EQUIPMENT	\$14,300.00	\$16,412.68	\$4,690.00	-\$2,112.68	114.77%
E 14-16-521-4-403 RADIOS	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0.00%
E 14-16-521-4-499 OTHER	\$4,000.00	\$655.73	\$0.00	\$3,344.27	16.39%
DEPT 521 POLICE DEPARTMENT	\$51,800.00	\$17,068.41	\$4,690.00	\$34,731.59	32.95%
DEPT 522 FIRE DEPARTMENT					
E 14-16-522-4-400 OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-16-522-4-401 VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-16-522-4-402 EQUIPMENT	\$23,200.00	\$3,372.03	\$0.00	\$19,827.97	14.53%
E 14-16-522-4-403 RADIOS	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
E 14-16-522-4-404 FIRE APPARATUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-16-522-4-499 OTHER	\$18,375.00	\$2,857.92	\$2,857.92	\$15,517.08	15.55%
DEPT 522 FIRE DEPARTMENT	\$46,575.00	\$6,229.95	\$2,857.92	\$40,345.05	13.38%
DEPT 541 PUBLIC WORKS - STREET					
E 14-16-541-4-401 VEHICLES	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
E 14-16-541-4-402 EQUIPMENT	\$10,000.00	\$6,371.00	\$6,371.00	\$3,629.00	63.71%
E 14-16-541-4-403 RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-16-541-4-499 OTHER	\$29,000.00	\$5,296.28	\$0.00	\$23,703.72	18.26%
DEPT 541 PUBLIC WORKS - STREET	\$59,000.00	\$11,667.28	\$6,371.00	\$47,332.72	19.78%
DEPT 542 PARK					
E 14-16-542-4-402 EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 14-16-542-4-499 OTHER	\$42,000.00	\$0.00	\$0.00	\$42,000.00	0.00%
DEPT 542 PARK	\$42,000.00	\$0.00	\$0.00	\$42,000.00	0.00%
MAJ CLS 16 CAPITAL OUTLAY	\$260,375.00	\$35,243.44	\$14,196.72	\$225,131.56	13.54%
FUND 14 CAPITAL IMPROVEMENT/EQUIPMENT	\$603,897.00	\$94,006.89	\$23,214.47	\$509,890.11	15.57%
FUND 16 OLD VILLAGE HALL					
MAJ CLS 05 OPERATING EXPENSE					
DEPT 541 PUBLIC WORKS - STREET					
E 16-05-541-3-304 ELECTRICITY	\$1,200.00	\$277.29	\$88.67	\$922.71	23.11%
E 16-05-541-3-305 HEAT	\$1,300.00	\$280.41	\$74.47	\$1,019.59	21.57%
E 16-05-541-3-308 BUILDING SUPPLIES	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
DEPT 541 PUBLIC WORKS - STREET	\$3,000.00	\$557.70	\$163.14	\$2,442.30	18.59%
MAJ CLS 05 OPERATING EXPENSE	\$3,000.00	\$557.70	\$163.14	\$2,442.30	18.59%
FUND 16 OLD VILLAGE HALL	\$3,000.00	\$557.70	\$163.14	\$2,442.30	18.59%
FUND 19 STORM WATER MANAGEMENT					
MAJ CLS 18 STORM WATER MANAGEMENT					
DEPT 541 PUBLIC WORKS - STREET					
E 19-18-541-1-100 SALARIES & WAGES	\$16,334.00	\$493.68	\$46.15	\$15,840.32	3.02%
E 19-18-541-1-199 FRINGE BENEFITS	\$8,993.00	\$2,740.98	\$665.30	\$6,252.02	30.48%
E 19-18-541-2-209 ENGINEERING SERVICES	\$1,200.00	\$1,199.22	\$500.00	\$0.78	99.94%
E 19-18-541-2-229 STORM SEWER CLEANING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 19-18-541-2-252 JOINT NR-216 PERMIT	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 19-18-541-2-257 MAINTENANCE & REPAIRS	\$14,973.00	\$418.25	\$0.00	\$14,554.75	2.79%
E 19-18-541-2-776 STORMWATER PLANNING	\$0.00	\$29,540.02	\$11,920.95	-\$29,540.02	0.00%
DEPT 541 PUBLIC WORKS - STREET	\$42,000.00	\$34,392.15	\$13,132.40	\$7,607.85	81.89%
MAJ CLS 18 STORM WATER MANAGEMENT	\$42,000.00	\$34,392.15	\$13,132.40	\$7,607.85	81.89%
FUND 19 STORM WATER MANAGEMENT	\$42,000.00	\$34,392.15	\$13,132.40	\$7,607.85	81.89%

VILLAGE OF THIENSVILLE

Expenditure Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
FUND 21 SEWER UTILITY					
MAJ CLS 05 OPERATING EXPENSE					
DEPT 610 SEWER					
E 21-05-610-1-100 SALARIES & WAGES	\$97,520.00	\$17,107.08	\$4,183.39	\$80,412.92	17.54%
E 21-05-610-1-101 OVERTIME	\$565.00	\$0.00	\$0.00	\$565.00	0.00%
E 21-05-610-1-199 FRINGE BENEFITS	\$47,757.00	\$15,520.81	\$3,576.19	\$32,236.19	32.50%
E 21-05-610-2-200 PRINTING & PUBLISHING	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
E 21-05-610-2-201 POSTAGE	\$1,500.00	\$74.20	\$0.00	\$1,425.80	4.95%
E 21-05-610-2-202 DUES & SUBSCRIPTIONS	\$200.00	\$238.41	\$4.43	-\$38.41	119.21%
E 21-05-610-2-203 TRAINING & MEETINGS	\$200.00	\$77.50	\$0.00	\$122.50	38.75%
E 21-05-610-2-204 TRANSPORTATION	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 21-05-610-2-207 LEGAL COUNSEL	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 21-05-610-2-209 ENGINEERING SERVICES	\$15,000.00	\$1,263.66	\$504.86	\$13,736.34	8.42%
E 21-05-610-2-210 DATA PROCESSING	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
E 21-05-610-2-223 RADIO MAINTENANCE	\$200.00	\$145.59	\$145.59	\$54.41	72.80%
E 21-05-610-2-226 EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 21-05-610-2-248 SEWER REPAIR/MAINTENANCE	\$65,000.00	\$0.00	\$0.00	\$65,000.00	0.00%
E 21-05-610-2-249 SEWER CHARGE - GENERAL	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
E 21-05-610-2-250 SEWER CLEANING	\$10,000.00	\$795.00	\$795.00	\$9,205.00	7.95%
E 21-05-610-2-251 BUILDING REPAIRS	\$5,500.00	\$2,482.40	\$816.42	\$3,017.60	45.13%
E 21-05-610-2-253 AUDIT	\$3,700.00	\$3,700.00	\$0.00	\$0.00	100.00%
E 21-05-610-3-300 OFFICE SUPPLIES	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 21-05-610-3-303 TELEPHONE	\$1,500.00	\$44.19	\$14.73	\$1,455.81	2.95%
E 21-05-610-3-304 ELECTRICITY	\$17,000.00	\$4,222.93	\$1,360.20	\$12,777.07	24.84%
E 21-05-610-3-305 HEAT	\$500.00	\$35.75	\$10.20	\$464.25	7.15%
E 21-05-610-3-308 BUILDING SUPPLIES	\$1,000.00	\$361.54	\$286.54	\$638.46	36.15%
E 21-05-610-3-329 CLOTHING	\$375.00	\$0.00	\$0.00	\$375.00	0.00%
E 21-05-610-3-330 REPAIR PARTS/EQUIPMENT	\$1,000.00	\$420.00	\$0.00	\$580.00	42.00%
E 21-05-610-3-345 CHEMICALS	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 21-05-610-3-399 MISCELLANEOUS	\$300.00	\$795.00	\$0.00	-\$495.00	265.00%
E 21-05-610-4-400 OFFICE EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 21-05-610-4-401 VEHICLES	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
E 21-05-610-4-402 EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 21-05-610-4-403 RADIOS	\$0.00	\$561.34	\$0.00	-\$561.34	0.00%
E 21-05-610-4-499 OTHER	\$254,450.00	\$17,127.61	\$513.50	\$237,322.39	6.73%
DEPT 610 SEWER	\$589,117.00	\$64,973.01	\$12,211.05	\$524,143.99	11.03%
MAJ CLS 05 OPERATING EXPENSE	\$589,117.00	\$64,973.01	\$12,211.05	\$524,143.99	11.03%
MAJ CLS 06 DEPRECIATION					
DEPT 610 SEWER					
E 21-06-610-8-500 DEPRECIATION	\$85,000.00	\$0.00	\$0.00	\$85,000.00	0.00%
E 21-06-610-8-510 REPLACEMENT FUND	\$10,210.00	\$0.00	\$0.00	\$10,210.00	0.00%
DEPT 610 SEWER	\$95,210.00	\$0.00	\$0.00	\$95,210.00	0.00%
MAJ CLS 06 DEPRECIATION	\$95,210.00	\$0.00	\$0.00	\$95,210.00	0.00%
MAJ CLS 07 NON-OPERATING EXPENSES					
DEPT 610 SEWER					
E 21-07-610-7-790 TRANSFERS TO OTHER FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 21-07-610-9-640 MMSD PAYMENT	\$428,657.00	\$422,920.00	\$0.00	\$5,737.00	98.66%
E 21-07-610-9-650 MMSD O/M	\$233,330.00	\$0.00	\$0.00	\$233,330.00	0.00%
DEPT 610 SEWER	\$661,987.00	\$422,920.00	\$0.00	\$239,067.00	63.89%
MAJ CLS 07 NON-OPERATING EXPENSES	\$661,987.00	\$422,920.00	\$0.00	\$239,067.00	63.89%

VILLAGE OF THIENSVILLE

Expenditure Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
FUND 21 SEWER UTILITY	\$1,346,314.00	\$487,893.01	\$12,211.05	\$858,420.99	36.24%
FUND 51 SPECIAL ASSESS CE#3 TAX COLLEC					
MAJ CLS 01 GENERAL GOVERNMENT					
DEPT 553 DEBT SERVICE					
E 51-01-553-4-499 OTHER	\$400.00	\$400.00	\$0.00	\$0.00	100.00%
E 51-01-553-6-610 PRINCIPAL	\$50,000.00	\$50,000.00	\$0.00	\$0.00	100.00%
E 51-01-553-6-620 INTEREST	\$3,000.00	\$2,000.00	\$0.00	\$1,000.00	66.67%
DEPT 553 DEBT SERVICE	\$53,400.00	\$52,400.00	\$0.00	\$1,000.00	98.13%
MAJ CLS 01 GENERAL GOVERNMENT	\$53,400.00	\$52,400.00	\$0.00	\$1,000.00	98.13%
FUND 51 SPECIAL ASSESS CE#3 TAX COLLEC	\$53,400.00	\$52,400.00	\$0.00	\$1,000.00	98.13%
FUND 52 SPECIAL ASSESS LAWDS TAX COLLE					
MAJ CLS 01 GENERAL GOVERNMENT					
DEPT 553 DEBT SERVICE					
E 52-01-553-4-499 OTHER	\$400.00	\$400.00	\$0.00	\$0.00	100.00%
E 52-01-553-6-610 PRINCIPAL	\$45,000.00	\$45,000.00	\$0.00	\$0.00	100.00%
E 52-01-553-6-620 INTEREST	\$4,118.00	\$2,295.00	\$0.00	\$1,823.00	55.73%
DEPT 553 DEBT SERVICE	\$49,518.00	\$47,695.00	\$0.00	\$1,823.00	96.32%
MAJ CLS 01 GENERAL GOVERNMENT	\$49,518.00	\$47,695.00	\$0.00	\$1,823.00	96.32%
FUND 52 SPECIAL ASSESS LAWDS TAX COLLE	\$49,518.00	\$47,695.00	\$0.00	\$1,823.00	96.32%
FUND 99 F. L. WEYENBERG LIBRARY FUND					
MAJ CLS 91 LIBRARY STAFFING					
DEPT 551 LIBRARY					
E 99-91-551-1-100 SALARIES & WAGES	\$583,850.00	\$171,502.58	\$44,526.68	\$412,347.42	29.37%
E 99-91-551-1-115 TRAVEL/TRAINING/SEMINARS	\$3,500.00	\$270.84	\$0.00	\$3,229.16	7.74%
E 99-91-551-1-199 FRINGE BENEFITS	\$208,500.00	\$64,330.34	\$14,078.69	\$144,169.66	30.85%
E 99-91-551-2-202 DUES & SUBSCRIPTIONS	\$3,250.00	\$1,970.59	\$0.00	\$1,279.41	60.63%
E 99-91-551-2-237 WORKER S COMPENSATION	\$1,313.00	\$677.00	\$20.00	\$636.00	51.56%
E 99-91-551-7-715 FLEX BENEFIT	\$1,900.00	\$1,876.40	\$0.00	\$23.60	98.76%
E 99-91-551-7-730 UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 551 LIBRARY	\$802,313.00	\$240,627.75	\$58,625.37	\$561,685.25	29.99%
MAJ CLS 91 LIBRARY STAFFING	\$802,313.00	\$240,627.75	\$58,625.37	\$561,685.25	29.99%
MAJ CLS 92 LIBRARY ADMINISTRATION					
DEPT 551 LIBRARY					
E 99-92-551-2-201 POSTAGE	\$600.00	\$498.75	\$33.75	\$101.25	83.13%
E 99-92-551-2-206 AUDIT	\$6,550.00	\$6,281.00	\$1,427.00	\$269.00	95.89%
E 99-92-551-2-243 ALL OTHER INSURANCE	\$19,378.00	\$14,821.00	\$0.00	\$4,557.00	76.48%
E 99-92-551-2-285 WEPKO LEASE	\$19,500.00	\$5,785.21	\$1,115.80	\$13,714.79	29.67%
E 99-92-551-2-286 COMPUTERS	\$15,000.00	\$10,904.29	\$229.79	\$4,095.71	72.70%
E 99-92-551-2-287 MILEAGE	\$1,500.00	\$666.04	\$152.84	\$833.96	44.40%
E 99-92-551-2-288 FISCAL AGENT FEE	\$6,000.00	\$3,000.00	\$1,500.00	\$3,000.00	50.00%
E 99-92-551-2-289 PAYROLL PROCESSING	\$4,500.00	\$1,330.68	\$248.13	\$3,169.32	29.57%
E 99-92-551-2-290 CONSULTANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 99-92-551-3-300 OFFICE SUPPLIES	\$8,000.00	\$1,287.90	\$71.39	\$6,712.10	16.10%
E 99-92-551-3-303 TELEPHONE	\$2,200.00	\$788.56	\$202.77	\$1,411.44	35.84%
E 99-92-551-3-307 SUPPLIES-COPY MACHINE	\$4,947.00	\$1,251.32	\$210.32	\$3,695.68	25.29%
E 99-92-551-3-358 DEBT COLLECTION	\$325.00	\$98.45	\$26.85	\$226.55	30.29%
E 99-92-551-3-359 MONARCH FEES	\$15,050.00	\$15,856.56	\$592.00	-\$806.56	105.36%
DEPT 551 LIBRARY	\$103,550.00	\$62,569.76	\$5,810.64	\$40,980.24	60.42%

Expenditure Guideline

Current Period: APRIL 2020

Account Descr	2020 YTD Budget	2020 YTD Amt	APRIL 2020 Amt	Balance	2020 % of Budget
MAJ CLS 92 LIBRARY ADMINISTRATION	\$103,550.00	\$62,569.76	\$5,810.64	\$40,980.24	60.42%
MAJ CLS 93 LIBRARY PROGRAM & COLLECTION					
DEPT 551 LIBRARY					
E 99-93-551-3-370 PROGRAMMING	\$6,000.00	\$1,268.47	\$541.19	\$4,731.53	21.14%
E 99-93-551-3-371 MEDIA	\$32,000.00	\$7,744.17	\$2,746.98	\$24,255.83	24.20%
E 99-93-551-3-372 E CONTENT	\$30,000.00	\$11,514.05	\$1,316.52	\$18,485.95	38.38%
E 99-93-551-3-373 PRINT	\$93,000.00	\$19,493.34	\$8,023.95	\$73,506.66	20.96%
DEPT 551 LIBRARY	\$161,000.00	\$40,020.03	\$12,628.64	\$120,979.97	24.86%
MAJ CLS 93 LIBRARY PROGRAM & COLLECTION	\$161,000.00	\$40,020.03	\$12,628.64	\$120,979.97	24.86%
MAJ CLS 94 LIBRARY BUILDING					
DEPT 551 LIBRARY					
E 99-94-551-2-282 JANITORIAL SERVICE	\$28,800.00	\$14,435.48	\$7,235.48	\$14,364.52	50.12%
E 99-94-551-2-283 CONTRACTED-BUILDING	\$21,250.00	\$7,995.52	\$3,476.32	\$13,254.48	37.63%
E 99-94-551-3-306 JANITOR SUPPLIES	\$3,000.00	\$449.05	\$449.05	\$2,550.95	14.97%
E 99-94-551-3-308 BUILDING SUPPLIES	\$50,000.00	\$6,547.42	\$2,393.28	\$43,452.58	13.09%
E 99-94-551-3-360 UTILITIES	\$42,637.00	\$13,853.06	\$2,700.52	\$28,783.94	32.49%
E 99-94-551-3-361 SEWER & WATER	\$2,000.00	\$437.87	\$437.87	\$1,562.13	21.89%
E 99-94-551-7-700 BUILDING PROJECTS	\$68,950.00	\$0.00	\$0.00	\$68,950.00	0.00%
DEPT 551 LIBRARY	\$216,637.00	\$43,718.40	\$16,692.52	\$172,918.60	20.18%
MAJ CLS 94 LIBRARY BUILDING	\$216,637.00	\$43,718.40	\$16,692.52	\$172,918.60	20.18%
FUND 99 F. L. WEYENBERG LIBRARY FUND	\$1,283,500.00	\$386,935.94	\$93,757.17	\$896,564.06	30.15%
	\$6,430,303.00	\$2,043,972.11	\$356,232.28	\$4,386,330.89	31.79%



Village of Thiensville

Parade/Street Closing Application

Village Ordinance: No candy or candy-throwing

Event (Purpose for street closing): FOURTH OF JULY PARADE
 Date of event: 6-27-20 Time: 10 AM to 1 PM
 Route of parade (Streets to be closed): MAIN STREET TO FREISTADT,
FREISTADT TO GREEN BAY, GREEN BAY TO
RIBBITVIEW, RIBBITVIEW TO ELM ST.

The undersigned agrees to be personally liable to the Village of Thiensville and to indemnify the Village of Thiensville for property damage and for any expense incurred by, at, or in consequence of such use of the Village streets.

The undersigned further agrees to hold the Village of Thiensville, its servants, agents and employees harmless from any and all causes of action, claims or damages arising out of the use of the streets and highways by the undersigned an any and all persons permitted upon those streets by the undersigned.

The Village of Thiensville reserves the right to require property damage and public liability insurance in an amount sufficient to protect the Village of Thiensville.

The undersigned further agrees to abide by ordinances and other regulations of the Village of Thiensville and all direction from Village staff and law enforcement officers.

The person and/or entity seeking to close a Village street for the purpose of a party, parade or similar activity shall, not less than 30 days prior to the event, apply for a permit from the Village.

COMMUNITY FUN EVENTS, INC. APPROVED _____ DENIED

Organization

ANNE SCHULTZ

PRINT: Name of Applicant

Village Administrator

ANNE SCHULTZ

Applicant's signature

Date

1033 W. MEADOWS DR.

\$100 Permit Fee received _____

Address

Date

210-385-1774

Receipt # _____

Phone number



Invoice

Invoice Number: 0067984-IN

Invoice Date: 04/30/20

Terms: Net 30 Days

Due Date: 05/30/20

Salesperson: 0000

Customer Number: 11-THIENVL

Customer P.O.:

VILLAGE of THIENSVILLE
250 ELM STREET
Thiensville, WI 53092-1602

WI - Invocing

Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Permit # 20THNV-0049-20-04B				Re-Roof
Residential Remodel	113.25	04/10/20	90.00	101.92
20THNV-0049-20-04B Subtotal				101.92
Permit # 20THNV-0050-20-04E				Electrical Only
Electrical - Replacement and Mi	125.00	04/10/20	90.00	112.50
20THNV-0050-20-04E Subtotal				112.50
Permit # 20THNV-0051-20-04B				Window/Door Replacement
Residential Remodel	60.00	04/10/20	90.00	54.00
20THNV-0051-20-04B Subtotal				54.00
Permit # 20THNV-0052-20-04H				HVAC Permit - Commercial
HVAC - Replacement & Misc. Itc	250.00	04/15/20	90.00	225.00
20THNV-0052-20-04H Subtotal				225.00
Permit # 20THNV-0053-20-04P				umbing Permit - Commercial
Plumbing - New Building/Additio	259.35	04/15/20	90.00	233.42
20THNV-0053-20-04P Subtotal				233.42
Permit # 20THNV-0054-20-04B				Residential Alteration
Occupancy Permit	40.00	04/15/20	90.00	36.00
Residential Remodel	82.50	04/15/20	90.00	74.25
20THNV-0054-20-04B Subtotal				110.25
Permit # 20THNV-0055-20-04E				ctrical Permit - Commercial
Electrical - Replacement and Mi	259.35	04/20/20	90.00	233.42
20THNV-0055-20-04E Subtotal				233.42
Permit # 20THNV-0056-20-04BZ				Accessory Structure (Residenti
Accessory Structure	60.00	04/24/20	90.00	54.00
Other Residential or Re-Roof Fe	50.00	04/24/20	90.00	45.00
Zoning Permit - Acc. Bldg, Deck	50.00	04/24/20	90.00	45.00
20THNV-0056-20-04BZ Subtotal				144.00
Permit # 20THNV-0058-20-04B				Commercial Alteration
Commercial Remodel/Reroof/Rc	1,200.00	04/24/20	90.00	1,080.00

Continued



Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Occupancy/Temp Occup/Change	50.00	04/24/20	90.00	45.00
20THNV-0058-20-04B Subtotal				1,125.00
Permit # 20THNV-0061-20-04P				138 North Buntrock Avenue, Thiensville, WI 53
Plumbing - Replacement & Misc	175.00	04/30/20	90.00	157.50
20THNV-0061-20-04P Subtotal				157.50
Permit # 20THNV-0062-20-04BEP				530 Park Crest Drive, Thiensville, WI 53092
Residential Remodel	150.00	04/30/20	90.00	135.00
Plumbing - Replacement & Misc	65.00	04/30/20	90.00	58.50
Occupancy Permit	40.00	04/30/20	90.00	36.00
Electrical - Replacement and Mi:	65.00	04/30/20	90.00	58.50
20THNV-0062-20-04BEP Subtotal				288.00
Permit # 20THNV-0063-20-04Z				201 West Alta Loma Circle, Thiensville, WI 53
Zoning Permit - Acc. Bldg, Deck	50.00	04/30/20	90.00	45.00
20THNV-0063-20-04Z Subtotal				45.00
Permit # 20THNV-E00025				405 GRAND AVENUE, THIENSVILLE, WI 53092
Electrical - Replacement and Mi:	50.00	04/13/20	90.00	45.00
20THNV-E00025 Subtotal				45.00
Permit # 20THNV-E00026				623 North Main Street, Thiensville, WI 53092
Electrical - Replacement and Mi:	50.00	04/13/20	90.00	45.00
20THNV-E00026 Subtotal				45.00
Permit # 20THNV-E00027				416 VERNON AVENUE, THIENSVILLE, WI 53092
Electrical - Replacement and Mi:	50.00	04/20/20	90.00	45.00
20THNV-E00027 Subtotal				45.00
Permit # 20THNV-E00029				138 North Buntrock Avenue, Thiensville, WI 53
Electrical - Replacement and Mi:	318.00	04/24/20	90.00	286.20
20THNV-E00029 Subtotal				286.20
Permit # 20THNV-E00030				403 North Main Street UNIT F, Thiensville, WI
Electrical - Replacement and Mi:	75.00	04/28/20	90.00	67.50
20THNV-E00030 Subtotal				67.50
Permit # 20THNV-F00002				208 RIVEREDGE COURT, THIENSVILLE, WI 531
Zoning Permit - Acc. Bldg, Deck	50.00	04/30/20	90.00	45.00
20THNV-F00002 Subtotal				45.00
Permit # 20THNV-H00015				501 HEIDEL ROAD, THIENSVILLE, WI 53092
HVAC - Replacement & Misc. Itc	50.00	04/03/20	90.00	45.00
20THNV-H00015 Subtotal				45.00
Permit # 20THNV-P00015				612 GREEN BAY ROAD, THIENSVILLE, WI 53092
Plumbing - Replacement & Misc	50.00	04/06/20	90.00	45.00



Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
20THNV-P00015 Subtotal				45.00
Permit # 20THNV-P00017	121 South Main Street, Thiensville, WI 53092			Plumbing Only
Plumbing - Replacement & Misc	50.00	04/24/20	90.00	45.00
20THNV-P00017 Subtotal				45.00

WI - Invocing

Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	3,498.71
Total		3,498.71

Remit Payment to: SAFEBuilt, LLC
3755 Precision Dr, Suite 140 Loveland, CO 80538

Net Invoice:	3,498.71
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	3,498.71

Blueprint for Reopening Washington and Ozaukee Counties - FAQ

The Blueprint for Reopening Washington and Ozaukee Counties FAQ provides broad guidance for reopening the economy safely and incrementally. WOPHD encourages organizations to consider this guidance holistically, and apply it where able. Organizations should feel empowered to enact the solution most appropriate to their needs and should consider what their actions will be if there is another wave of COVID-19.

COMMON QUESTIONS/CONCERNS:

1. What are the symptoms of COVID-19?
 - a. These symptoms may appear 2-14 days after exposure to the virus:
 - i. Fever, Cough, Shortness of breath or difficulty breathing, Chills, Repeated shaking with chills, Muscle pain, Headache, Sore throat, New loss of taste or smell
 - b. For more information from the CDC, click [here](#).
2. How long should I self-isolate if I test positive for COVID-19?
 - a. Symptomatic individuals with suspected or confirmed COVID-19 should remain in isolation until:
 - i. At least 10 days have passed since symptoms first appeared, **AND**
 - ii. At least 3 days (72 hours) have passed since recovery. Recovery is defined as resolution of fever without the use of fever-reducing medications **and** improvement in respiratory symptoms (cough, shortness of breath).
 - b. Asymptomatic (Symptom-Free) individuals with lab-confirmed COVID-19 should remain in isolation until:
 - i. At least 10 days have passed since the collection date of their first positive COVID-19 test, assuming they have not subsequently developed symptoms. NOTE: patients who develop COVID-19 symptoms during this period should extend isolation precautions for at least 10 days from the date of your symptoms onset (see above.)
3. I came in close contact with someone who had COVID-19. How long should I quarantine?
 - a. COVID-19 usually shows symptoms between 2-14 days after exposure. You should stay home for at least 14 days after exposure. If you develop symptoms, call your health care provider to get tested. If you are an essential employee (healthcare, EMS, etc.), contact the health department for quarantine guidance.
4. What are Required Safe Business Practices?
 - a. Required Safe Business Practices, click [here](#).

- b. On May 7, 2020, the State released [Wisconsin General Guidance for All Businesses: Best Practices to Reopen](#)
 - i. Visit <https://wedc.org/reopen-guidelines/> to see the full list of guidelines, broken out by sector.
5. What should I do if my employer is trying to force me to work while sick?
 - a. Contact the [Wisconsin Department of Workforce Development](#).
6. Should I wear a cloth mask in public?
 - a. Yes, refer to the [CDC](#) for guidance on proper face coverings.

Risk Assessment

As the economy begins to reopen in Washington and Ozaukee Counties, businesses and organizations should proactively create plans and policies to ensure the safety of their employees and the people they serve. One important step businesses/organizations can take is to conduct a risk assessment. Decisions driven by risk assessments will support protection of the health and safety of the public.

Throughout the FAQ, we have included high-level risk assessment scores from Johns Hopkins' [Public Health Principles for a Phased Reopening During COVID-19: Guidance for Governors](#), where applicable. Not every sector has a risk score at this time. The scores are based on available published data and were determined by a group of public health and business experts. However, exact quantification of the risks of various activities is not possible. No mitigation step will reduce the risk completely, and even with multiple mitigation steps in place, some businesses or organizations may be too high a risk to open until a later date.

We encourage each business/organization to conduct a risk assessment specific to their trade and operational structure.

Risk Assessment Guide

- Assessing the risks requires a measurement of the *likelihood* of increased transmission and the *consequences* of that transmission.
- **Likelihood** – probability that reopening and organization where people will congregate will cause significantly increased transmissions.
- **Consequence** – impact that increased transmission could have on individuals or communities.

Risk can be assessed by categorizing business functions/operations into 3 categories:

- **Contact Intensity & Duration**
 - o High Contact – activities involve prolonged close contact → sharing a dorm room

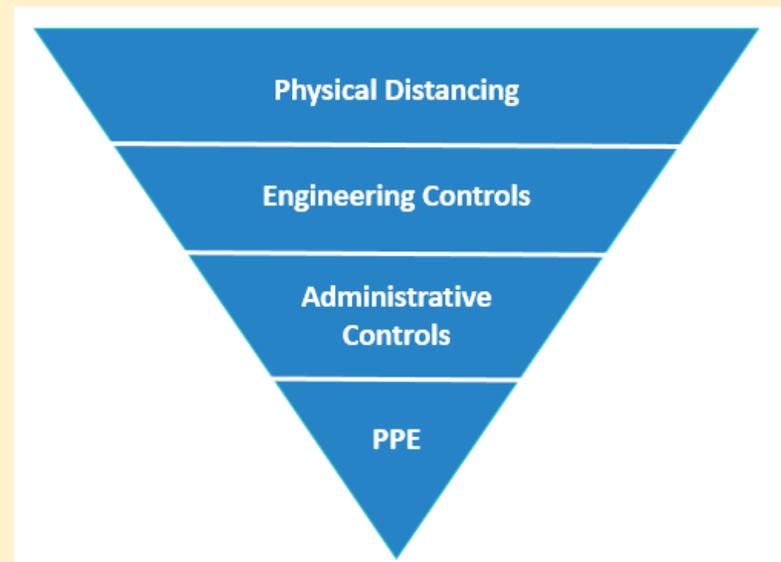
- Medium Contact – falls between high and low → sharing a meal in seats separated by several feet
- Low Contact – interactions that are brief and fairly distant → walking past someone in a shop
- **Number of Contacts** – approx. number of contacts is the approx. number of people in the setting at the same time (on average)
 - Defined as Low, Medium, & High
 - A higher number of contacts is presumed to be riskier
- **Modification Potential**
 - A qualitative assessment of the degree to which activities can be modified to reduce risk
 - Examples include: physical distancing modifications in workplaces, PPE, etc.

Special precautions should be taken to protect employees, potentially including restructuring duties to minimize person-to-person contact, changing work flows or operations to diminish risk, providing PPE for employees, and providing enhanced sanitation and hygiene supplies.

Mitigation Strategies:

Using the modified hierarchy of controls, COVID-19 mitigation measures can look like:

- Physical Distancing – wherever possible having people work or access the business from home; this should include restructuring responsibilities to minimize the numbers of workers that need to be physically present.
- Engineering Controls – creating physical barriers between people
- Administrative Controls – Redistributing responsibilities to reduce contact between individuals, using technology to facilitate communication
- PPE – having people wear non-medical cloth masks



We will do our best to continue to update the FAQ with resources and tools to help businesses/organizations make critical decisions regarding operations during the COVID-19 pandemic.

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AGRICULTURE

Community Gardens

The following are best practices and considerations for garden coordinators and gardeners to support the safe operation of a critical community food source while minimizing the spread of COVID-19. Each garden should proactively take action to provide a safe environment, while considering the unique needs of the community. Not all recommendations will be suitable for all gardens.

Safety measures:

- Create a garden schedule based on plot location or number.
- If anticipating large numbers of gardeners (for examples, weekends), create a schedule to stagger times for arrival and availability to reduce crowds and allow for safe spacing. One option is to divide the plots into two groups based on a checkerboard design, having separate shifts (for example, AM/PM, Sat/Sun) for each group to increase spacing.
- Create designated work hours only for vulnerable populations and those at higher risk.
- Limit access to common or shared tools.
 - Do not allow for the sharing of gardening gloves.
 - If limiting or not supplying, consider providing information on where to get low- or no-cost supplies.
 - If limiting or not supplying, consider working with community partners to obtain donated supplies that can be given to an individual for personal use.
 - If limiting access, provide information on proper cleaning and disinfection of tools and instructions on where to dispose of cleaning material safely off-site.
 - Limit access to tools with wooden handles as much as possible; if accepting tool donations, specify that you are seeking tools with hard, nonporous material for the handles, such as aluminum or plastic, as they are easier to clean

and disinfect. If sharing tools or a wheelbarrow with wooden handles, clean the handles with a detergent or soap and water, and wipe the outer surface with a disinfectant.

- Consider that items that cannot easily be cleaned (for example, garden hoses) could be a site for the transfer of the virus.
 - Require gardeners to wash hands before and after handling the hose.
 - If possible, hoses could be locked up permanently and alternative sources for watering could be used, such as providing individual watering cans or gallon jugs.
- Commonly touched surfaces should be cleaned and disinfected regularly (for example, gates, railings, water spigots, tables, doorknobs).
 - Leave garden gates open during hours of operation to avoid frequent contact with gate and handles.
 - Remove or block off public benches, picnic tables, or any other shared spaces that may promote close contact.

Communication:

- Clearly communicate through social media, newsletters, and signage the safety steps the garden is taking and what it means for gardeners
- Clearly and quickly inform your gardeners and wider community of any policy changes.
- Post signage at garden to encourage washing of hands and tools; gloves do NOT replace proper hand hygiene and can transmit disease from one surface to another, including to yourself and others.
- Post signage reminding individuals to practice physical distancing of 6 feet or more while working.
- Post signage and communicate through other networks that individuals should NOT go to community gardens if they feel sick or have come into contact with someone who feels or has felt sick.
- Post signage and communicate through social media and other networks that even individuals who do not feel sick (and have not had contact with someone who has) should assume they are sick and asymptomatic, and they should practice physical distancing, good hygiene, and other preventive measures when at the community garden.
- Post signage and communicate through other networks that when possible, the minimum number of people from a given household or family should come to the community garden; this decreases the number of individuals interacting at the garden and touching common surfaces or objects, which decreases the risk of spread for everyone.
- Post all signage in multiple languages (for example, English, Spanish, Hmong, Somalian, Lao).
- CDC advises the use of simple cloth face coverings as an additional, voluntary public health measure; instructions on making a cloth face covering are available from the CDC. You can also see our flyers for making cloth face masks: [How to make a cloth face covering without sewing](#) and [How to make a cloth face covering using a bandana](#).

Supplies:

- Hand and tool washing soap and facilities at each garden.
- See: [How to build a hand-washing station for \\$20](#)
 - Hand sanitizer if a washing station is not possible
- Cleaning materials to sanitize commonly touched surfaces such as spray bottles with a bleach mixture of 5 tablespoons bleach per gallon of water or 4 teaspoons bleach per quart of water.
- Secure place to lock up common tools so they can't be a source of transmission.
- Nonporous plastic tables that can easily be cleaned and disinfected.
- Automatic irrigation systems when possible.

To consider:

- Be prepared and understand that community gardens will be different this year due to the circumstances—be as flexible and understanding as possible.
- There may be fewer plots than normal as people avoid the garden due to sickness or fear of becoming sick—consider proactively working with members and other local partners to engage in fundraising or donations if you are concerned about revenues.
- There may be more gardeners or more new gardeners than normal, as high unemployment and food insecurity may make gardening an attractive option.
- Many municipal services that community gardens rely on may be operating different than normally—be patient and work with partners to address any disruptions this may cause your garden.
- Consider how you may be able to use harvest from your gardens to improve access for vulnerable populations in your community to fresh and healthy produce.

For Gardeners/Visitors

- Do NOT visit the garden if you are feeling sick, showing signs of illness, or have had contact with anyone who is sick or has shown signs of illness.
- Be patient and flexible with your community and garden organizers as they navigate changing conditions and guidance from other partners and agencies.
- Wash or sanitize hands before and after visiting the garden and regularly while at the garden, especially before or after touching any common surfaces or using any tools that may have been touched or used by someone else.

- Bring your own sanitizer or disinfecting wipes if you would prefer; even better, bring some to share or donate for the garden community to use if you can spare.
- If using gloves, machine wash gloves after each use if you can; consider packs of low cost cotton gloves that can be rotated.
- Minimize contact with surfaces (for example, doorknobs, gates, latches, railings).
- Cough or sneeze into your arm—do not cover mouth or face with your hands.
- Avoid touching your face while gardening.
- Rinse produce and wash hands well after returning home from the garden.
- Follow all new and existing garden policies, if you are unclear what your garden's policies are, contact your garden organizers for more information.
- Maintain physical distancing of 6 feet or more between yourself and others.
- Limit interactions and time spent at the garden.
- Limit the number of people from your household or family that go to the garden with you to the minimum possible.
- If possible, bring and use only your own tools. If using common or shared tools, wash the tools and your hands well with soap and water before and after use.
- Plan ahead and be prepared for limited access to the garden or inability to visit the garden if you or someone you live with gets sick.
 - Mulch now to prevent weeds and reduce soil moisture loss.
 - Use row covers for insect control when feasible.
 - Stay ahead of seasonal tasks.
- Physical distancing does not mean social isolation; gardeners are encouraged to stay in touch (for example, email, Zoom, Facebook).

Farmers Markets

Best Practices for Operations

The following are best practices intended to minimize the spread of COVID-19 while maintaining an essential food resource for the community. Each market should proactively take action to provide a safe shopping environment, while considering the unique needs of the community. Not all recommendations will be suitable for all markets.

ADDITIONAL RECOMMENDATIONS:

- Consider alternative shopping methods, such as:

- A one-sided drive-through market.
- Online or phone ordering with market pick up.
- Appointments for market shopping to minimize crowds.
- Ensure all forms of payment including electronic benefit transfer (EBT) cards, tokens, or checks can continue to be used at the market and for any alternative shopping methods.
- Minimize shopper time at the market.
- Prepared foods must be pre-packaged to consume off-site.
- Don't permit non-food vendors; plants and flowers may be sold (fruits, vegetables, and herbs, etc.).
- Don't permit music, tabling, activities, promotions, or pets in order to discourage groups from gathering.
- Provide handwashing stations and/or hand sanitizers for both vendors and customers.
- Post physical distancing messaging and signage.
- Don't permit customer contact with product; only allow vendors to touch product before sale.
- Increase the spacing between vendors to allow customers and vendors to maintain safe distance of no less than 6 feet apart.
- Change market layout to minimize crowding and provide a safe distance; consider placing vendors on one side or having vendors face outward.
- Suspend fines for no-show vendors to help prevent sick vendors from coming to the market out of obligation.
- Communicate with customers and vendors:
 - Let customers know if your market is open, the start date is delayed, or if the market is closed.
 - If your market will remain open, be certain both customers and vendors know what you are doing to protect their safety and what they can do to protect themselves and others while at the market.
 - If your markets will be closed, connect your customers with vendors; customers may be able to pick up products on farm or arrange a local drop-off site for pre-packaged orders.
- Continue to visit the DHS and CDC websites for updated information on COVID-19.

What can vendors do?

- Don't come to market while sick or allow sick employees at the market.
- Avoid touching your face.
- Wear a cloth face covering.
- Have only one staff person handling payments; although there is little evidence that money, tokens, or credit cards can transmit COVID-19, having one person take money and talk with customers helps limit the contact of the farm staff to possible transmission.
- Provide single-use bags to customers.

- Sell pre-weighed packaged items to limit food handling and keep customers moving.
- Clean and disinfect all surfaces, including tables and tablecloths, before the market.
- Clean and disinfect high-touch surfaces regularly.
- Use barrier tables (an extra 3-foot-wide table between the customer and the product) or put a check out table in front of the product; if customers can't see what is being sold use a chalk or dry erase board to list products.
- Only allow staff at the booth to handle products.
- Wash hands regularly with soap and water.
- Use hand sanitizer only on visibly clean hands; hand sanitizer is not effective when hands are visibly dirty.
- Use single-use gloves where needed; if clean, gloves may be worn up to four hours.
- Maintain at least 6 feet of physical distance from customers and other vendors whenever possible.
- Remind customers to maintain at least 6 feet of physical distance between each other while waiting their turn and moving about the market.

What can customers do?

- Use alternative shopping methods if available, such as a drive-through market, online ordering with market pick up, or direct sales from the farm.
- Stay home if you are sick.
- Cover any coughs and sneezes with your elbow.
- Wear a cloth face covering.
- Do not bring children with you to the market if you have child care available.
- Minimize the number of people coming with you to the market; this helps keep crowds smaller.
- Use hand sanitizer or hand-washing stations frequently, if available.
- Maintain at least 6 feet of physical distance from other customers and vendors whenever possible.
- Come to the market at off-peak hours.

Additional Resources

- [DATCP COVID-19 Toolkit for Farmers and Agricultural Businesses](#)
- [DATCP Operating U-pick Produce Activities While Keeping Consumers Safe](#)
- [DATCP COVID-19 Food Supply, Delivery, and Recreational Facilities FAQ and Publications](#)
- <https://wedc.org/reopen-guidelines/>

Greenhouses & Retail Landscaping

- Practice physical distancing. In spaces where physical distancing is difficult, wear cloth face masks.
- Facilities must be cleaned and disinfected often per CDC guidelines.

ANIMAL SERVICES

Dog Grooming

- Practice physical distancing. In spaces where physical distancing is difficult, wear cloth face masks.
- Clean and disinfect often per CDC guidelines.
- Limit the number of patrons in the facility at one time.
- Encourage curbside hand-off of animals.
- Keep a daily log of individuals who enter.
- All staff must wear masks and wash hands frequently. If gloves are available, they should be changed often.
- Groomers should follow the safety precautions below:
 - Curbside drop-off/pick-up
 - Payments over the phone
 - Frequent disinfection procedures including:
 - Leashes and carriers
 - Grooming and drying areas and each tool used
 - Utilize the same kennel or carrier for that animal for the entirety of their visit.
 - Staff should stay at home if feeling ill/symptomatic
 - Pet owners should reschedule if they or their pet(s) are feeling ill/symptomatic

BEAUTY, GROOMING, & BODY MODIFICATION

Barbers, Hair, Nail Salons, & Tattoo Parlors

- Practice physical distancing. In spaces where physical distancing is difficult, wear cloth face masks.
- Facilities must be cleaned and disinfected often per CDC guidelines.

ADDITIONAL RECOMMENDATIONS:

Employee Health:

- Pre-screen employees for symptoms prior to starting shift.
- Do NOT allow symptomatic people to work. Send them home if they arrive at work sick.
- Encourage staff to wear a mask or face covering.
- Provide the opportunity for staff to wash hands often (or provide hand sanitizer).
- Encourage all staff to cover coughs and sneeze using elbow (not hands).
- Practice social distancing by setting up workstations at least 6 feet from other staff.
- Discourage staff from hugging, shaking hands, etc. of clients.

Disinfection:

- Disinfect frequently used items and surfaces, such as tools, instruments, counter tops, treatment rooms and styling stations as much as possible. <https://www.tn.gov/commerce/news/2020/3/17/covid-19-guidelines-for-cosmetology-and-barber-licensees.html>
- Provide hand sanitizer for clients use.

Social Distancing:

- Encourage clients to schedule appointments via phone or online.
- Encourage clients to wait in their vehicle before appointment. Limit seating in waiting area.
- Remove all common items such as magazines, books, etc. from waiting area.
- Keep a daily log of individuals who enter.

RISK ASSESSMENT FOR REOPENING				
Category	Contact Intensity	Number of Contacts	Modification Potential	Mitigation Resources
Salon, spas, and other personal care industries	Medium/High	Low	Medium	TN Cosmetology & Barber Guidelines

CHURCHES/RELIGIOUS ENTITIES

Places of Worship

- Limit attendees to 25% capacity.

- Wear cloth face masks, use a stationary collection box, and schedule extra services if necessary to ensure compliance with social distancing and gathering size.
- Operate under physical distancing protocols.
- Encourage the use of facemasks/coverings.
- Do not shake hands.
- Members and Clergy that are feeling ill should stay home.
- Continue option for virtual services for members.
- Discontinue use of common cup during communion. Use single-use disposable cups.
- Limit direct contact with congregation members during communion services. (Do not place Eucharist/wafer/bread or any other sacred consumables directly in mouths of congregation members. Consider the use of a napkin and place in hands.)

ADDITIONAL RECOMMENDATIONS:

Disinfection:

- Disinfect frequently used items, equipment and surfaces before and after each service including faucets, doorknobs, pews, railings, hymnals, Bibles, etc.
- Do not reuse programs between services.

RISK ASSESSMENT FOR REOPENING				
Category	Contact Intensity	Number of Contacts	Modification Potential	Mitigation Resources
Places of worship	High	High	Medium	CDC , FAQ for Faith Leaders from NYC , Guidance from NY state , Risk Assessment from WHO , Decision Tree from WHO
Religious related mass gatherings: large celebrations, festivals, pilgrimages	High	High	Medium	CDC , FAQ for Faith Leaders from NYC , Guidance from NY state , Risk Assessment from WHO , Decision

				Tree from WHO , WHO considerations for religious mass gatherings
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COMMON AREAS

Lunch Rooms, Cafeterias, Break Rooms, Lobbies

Common areas are permitted to be open, but maintain physical distancing guidelines.

RISK ASSESSMENT FOR REOPENING				
Category	Contact Intensity	Number of Contacts	Modification Potential	Mitigation Resources
Community centers	Medium	High	Medium	CDC , Guidance from PA , Guidance from Riverside University Health System , Guidance from IL

ENTERTAINMENT

Festivals, Carnivals, Fairs, Concerts, Parades

- Limit indoor and outdoor gatherings to 25% capacity.
- Event Planners should consult:
 - [WHO Interim guidance for all mass gatherings](#)
 - [WHO generic mass gathering decision tree](#)

Fireworks and Events

- Limit indoor and outdoor gatherings to 25% capacity.
- Assure physical distancing for firework shows.
- Wear cloth face masks.
- Provide handwashing stations and/or hand sanitizers for both vendors and attendees.

- Increase the spacing between vendors to allow attendees and vendors to maintain safe distance; spacing of no less than 6 feet is recommended.
- Prohibit food samples.
- Change festival/event layout to minimize crowding and provide a safe distance; consider placing vendors on one side or having vendors face outward.

What Festival/Event Attendees Can Do

- Stay home if you are sick.
- Cover any coughs and sneezes with your elbow.
- Wear a cloth face covering.
- Use hand sanitizer or hand-washing stations frequently, if available.
- Maintain at least 6 feet of physical distance from other attendees and vendors whenever possible.

What Vendors Can Do

- Vendors should NOT attend festival/event if they feel sick or have come into contact with someone who feels or has felt sick.
- Ensure all forms of payment including electronic benefit transfer (EBT) cards, tokens, or checks can continue to be used at the market/event and for any alternative shopping methods.
- Have only one staff person handling payments; although there is little evidence that money, tokens, or credit cards can transmit COVID-19, having one person take money and talk with customers helps limit the contact of the vendors to possible transmission.
- Minimize shopper time at vendors.
- Only allow staff at the booth to handle products.
- Provide single-use bags to customers.
- Sell pre-weighed packaged items to limit food handling and keep customers moving.
- Clean and disinfect all surfaces, including tables and tablecloths, before the market.
- Clean and disinfect high-touch surfaces regularly.
- Prepared foods must be pre-packaged to consume off-site.
- Limit customer contact with product; only allow vendors to touch product before sale.
- Maintain at least 6 feet of physical distance from customers and other vendors whenever possible.
- Remind customers to maintain at least 6 feet of physical distance between each other while waiting their turn and moving about the market.

- Avoid touching your face.
- Wash hands regularly with soap and water.
- Use hand sanitizer only on visibly clean hands; hand sanitizer is not effective when hands are visibly dirty.
- Use single-use gloves where needed; if clean, gloves may be worn up to four hours.
- Vendors who serve food should consider ways of serving while also practicing social distancing. Only allow staff at the booth to handle products.
- Customers should not be permitted to share items at food stations. For example, vendors should not designate a “condiment station” as these stations promote the sharing of food containers.
- Disposable utensils and napkins should be provided with each individual food order. Utensils and napkins should not be placed on a communal table.
- Use barrier tables (an extra 3-foot-wide table between the customer and the product) or put a check out table in front of the product; if customers can’t see what is being sold use a chalk or dry erase board to list products.

ADDITIONAL RECOMMENDATIONS:

Employee Health:

- Pre-screen employees for symptoms prior to starting shift.
- Do NOT allow symptomatic people to work. Send them home if they arrive at work sick.
- Encourage staff to wear a mask or face covering.
- Provide the opportunity for staff to wash hands often (or provide hand sanitizer).
- Encourage all staff to cover coughs and sneeze using elbow (not hands).
- Practice social distancing by setting up workstations at least 6 feet from other staff.
- Discourage staff from hugging, shaking hands, etc. of clients.

Communication:

- Clearly and quickly inform your attendees/vendors and wider community of any festival/event policy changes.
- Post signage at entries/exits/restrooms informing attendees of ways to prevent the spread of COVID-19.
- Cough or sneeze into your arm—do not cover mouth or face with your hands.
- Avoid touching your face.
- Do not high-five or shake hands.
- Post signage at entries/exits/restrooms to encourage frequent hand-washing.

- Post signage reminding individuals to practice physical distancing of 6 feet or more.
- Post signage and communicate through other networks that attendees/vendors should NOT attend festival/event if they feel sick or have come into contact with someone who feels or has felt sick.

Disinfection:

- Cleaning materials to sanitize commonly touched surfaces should be made available to festival staff and vendors.
- Restrooms should be cleaned regularly and stocked with soap.
- Portable restrooms should be cleaned and regularly stocked with hand sanitizer.

RISK ASSESSMENT FOR REOPENING				
Category	Contact Intensity	Number of Contacts	Modification Potential	Mitigation Resources
Outdoor large venues (concerts, sports)	High	High	Medium	CDC Mass Gathering guidance
Indoor large venues (concerts, sports)	High	High	Low	CDC Mass Gathering guidance
Sports related mass gatherings: games, tournaments, championships	High	High	Medium	WHO guidance for mass gatherings-Sports Addendum , WHO mass gatherings risk assessment - sports addendum , WHO Interim guidance for all mass gatherings , WHO generic mass gathering decision tree , CDC guidance
Sports related mass gatherings: training	High (sport dependent)	Medium	Medium	WHO Interim guidance for mass gatherings-Sports Addendum , WHO generic mass gatherings risk

				assessment - sports addendum , WHO Interim guidance for all mass gatherings , WHO generic mass gathering decision tree , CDC guidance
Entertainment-related mass gatherings: large concerts, festivals, carnivals, conventions, shows	High	High	Medium	WHO Interim guidance for mass gatherings , WHO generic mass gatherings risk assessment , WHO generic mass gathering decision tree , CDC guidance
Politically-related mass gatherings: election rallies, polling centers, parades, speeches/addresses	High	High	Medium	WHO Interim guidance for mass gatherings , WHO generic mass gatherings risk assessment , WHO generic mass gathering decision tree , CDC guidance

FOOD SERVICE

Bars

- Limit the number of staff and customers to 25% capacity.
- Bars that serve food may follow the guidance for restaurants. Limit the number of staff and customers to 50% of establishment occupancy.

- Practice physical distancing. In spaces where physical distancing is difficult, staff and customers should wear cloth face masks.
- Clean and disinfect often per CDC guidelines.
- Individuals seated at a bar should maintain 6-foot distance from each other.
- Require employees to wash hand frequently. If gloves are available, they should be changed often.
- Conduct health surveys with workers prior to each shift
- Smoking patios should be closed or limited to one individual at a time.
- Offer cashless/contactless transactions if possible.
- Encourage more/all staff to become ServSafe licensed.
- Drink refills should utilize new cups/mugs.

RISK ASSESSMENT FOR REOPENING				
Category	Contact Intensity	Number of Contacts	Modification Potential	Mitigation Resources
Bars	High	High	Medium	FDA

Restaurants, Food Trucks and Coffee Shops

- Limit the number of staff and customers to 50% of establishment capacity.
- Practice physical distancing. In spaces where physical distancing is difficult, staff and customers should wear cloth face masks.
- Clean and disinfect often per CDC guidelines.
- Require employees to wash hands frequently. If gloves are available, they should be changed often. Conduct health surveys with workers prior to each shift.
- Remove common condiments from tables and close all self-service food and drink stations.
- Adjust menu offerings and kitchen workflows to allow employees to maintain six feet of separation. This likely requires only one employee per station.
- Use floor markings in entry and cash wrap to encourage social distancing.
- Customers should wait outside in their cars for tables. Advance reservations are preferred to walk-in dining.
- Provide hand washing stations or sanitizer at entry and encourage customers to use it.
- Sanitize common areas and surfaces every two hours and tables/chairs after each use
- Menus should be disposable or sanitized between each use.

- Dining rooms should maintain 6 feet between tables. When possible, physical barriers should separate tables/booths. Tables and booths that are not compliant should be clearly signed and blocked off (i.e. with visible tape) across seats and tables.
- Limit number of patrons using outdoor smoking patios.
- Offer cashless/contactless transactions if possible.
- Encourage more/all staff to become ServSafe licensed.
- Drink refills should utilize new cups/mugs.
- Sanitize food contact surfaces between each use.
- For restaurants, National Restaurant Association/ServSafe is offering a free takeout/delivery training guide to advise on curbside and delivery operations.
- Offer cashless and contactless transactions whenever possible. Continue contactless services whenever possible.
- Customer contact areas (doors, buttons) should be sanitized every two hours, or between each user if feasible. Disposable wipes should not be used to clean multiple surfaces.
- Provide hand sanitizer (at least 60% alcohol) at entrance, and encourage customers to use it. All common areas should be closed. These include, but are not limited to, waiting areas, smoking patios, child play areas, self-serve food and beverage bars, etc. Restrooms should be cleaned and disinfected frequently.
- Ensure hot and cold water is available throughout the facility.
- Ensure all coolers are maintaining 41°F prior to use.
- Flush all water lines throughout facility, including ice machines and other directly connected equipment.
- Clean and sanitize all work surfaces and equipment.
- Calibrate thermometers prior to use.
- Ensure dish machines and sanitizer dispensers are dispensing at proper concentrations.
- Discard any foods that are spoiled or beyond the 7-day date mark.
- Ensure no pests are present. If so, clean and sanitize any area and treat properly.

ADDITIONAL RECOMMENDATIONS:

Employee Health:

- Pre-screen employees for symptoms prior to starting shift.
- Do NOT allow symptomatic employees to work. Send home if they arrive at work sick
- Encourage staff to wear a mask or face covering.
- Provide the opportunity for staff to wash hands often (or provide hand sanitizer).

- Encourage all staff to cover coughs and sneezes using elbow (not hands).
- Practice social distancing by set up work stations at least 6 feet from other staff.

Disinfection:

- Disinfect frequently touched surfaces including door knobs, phones, equipment handles, counters, faucet handles.
- Disinfect frequently touched surfaces in between customers (table, condiments, menus).
- No self-service areas including salad bars, buffet and beverage service.

RISK ASSESSMENT FOR REOPENING				
Category	Contact Intensity	Number of Contacts	Modification Potential	Mitigation Resources
Restaurants	Medium	Medium	Medium	National Restaurant Association, FDA

HOTELS & MOTELS

- Practice physical distancing between staff and guests. In spaces where physical distancing is difficult, staff and guests should wear cloth face masks.
- Clean and disinfect often per CDC guidelines.
- Prohibit guests from congregating in lobbies or other common areas and implement social distancing requirements.
- Hotel and motel swimming pools, hot tubs, and exercise facilities may be utilized by guests with physical distancing. Facilities must be cleaned and disinfected between use.

LARGE BUSINESSES

Corporations, Manufacturing

- Practice physical distancing. In spaces where physical distancing is difficult, staff and guests should wear cloth face masks.
- Promote telework options for nonessential employees, promote physical distancing in the workplace, and utilize disinfection guidelines per the CDC.
- Consider special accommodations for personnel who are members of a vulnerable population.
- Consider expanding sick leave/FMLA.

- Do not let any employee (including yourself) who is exhibiting or has recently exhibited COVID 19 symptoms come to work for at least 72 hours after symptoms subside or they have been cleared by a medical professional.
 - Tips for identifying COVID symptoms: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
 - Employees who are well but who have a sick family member at home with COVID-19 should notify their supervisor and refer to CDC guidance for [how to conduct a risk assessment](#) of their potential exposure.
- Ensure that you have an adequate supply of paper goods, PPE (masks, gloves) and soap/sanitizer on hand to ensure quality hygiene among employees and staff. Enforce use of these items when interacting with customers unless otherwise specified in the guidelines.
- Discourage staff from sharing work tools and equipment (desks, phones, cooking utensils), when possible. If necessary, disinfect them before and after use.
- Provide employees with training on new processes and procedures and identify staff members that will be responsible for oversight and ensuring ongoing disinfection and sanitation.
- Consider creating alternating work teams where possible to ensure that should staff become infected there are alternate non-infected staff available to maintain operations.

Retail - Department Stores, Malls, Arts & Crafts, Etc.

- Limit the number of customers and staff to no more than 50% of store capacity or 4 people per 1,000 square feet.
- Practice physical distancing. In spaces where physical distancing is difficult, staff and guests should wear cloth face masks.
- Clean and disinfect often per CDC guidelines.
- Promote telework options for nonessential employees, promote physical distancing in the workplace, and utilize disinfection guidelines per the CDC.
- Consider special accommodations for personnel who are members of a vulnerable population.
- Consider expanding sick leave/FMLA.
- Consider establishing curbside pick-up to reduce in-store traffic and mitigate outdoor lines.
- Business should install markings for where customers line up to enable the customers to stay six feet apart
- Consider alternatives to lines, including texting customers to wait in their cars, and scheduling pick-up or entries.

ADDITIONAL RECOMMENDATIONS:

Employee Health:

- Pre-screen employees for symptoms prior to starting shift.

- Do NOT allow symptomatic people to work. Send them home if they arrive at work sick. Send employees home if they become sick during the work day.
- Encourage staff to wear a mask or face covering.
- Provide the opportunity for staff to wash hands often (or provide hand sanitizer).
- Encourage all staff to cover coughs and sneezed using elbow (not hands).
- Practice social distancing by set up work stations at least 6 feet from other staff.

Disinfection:

- Disinfect frequently used items, equipment and surfaces as much as possible. Item to consider are doorknobs and handles, cart and basket handles, bathroom faucets and check out stations and payment keypads.

Social Distancing:

- Offer at least two hours per week of dedicated shopping time for vulnerable populations. (people over 60, pregnant women and those with chronic conditions)
- Encourage clients to purchase online for curbside pick-up.
- Establish mechanism to maintain 6 feet separation while waiting in line to enter or check out. Consider marking six-foot intervals on the floor for patrons to stand on.
- Consider adding a partition with a pass-through opening at the bottom of the barrier in checkout lanes and service counter as a barrier shield.
- Keep a daily log with name and contact information of individuals that enter.

RISK ASSESSMENT FOR REOPENING				
Category	Contact Intensity	Number of Contacts	Modification Potential	Mitigation Resources
Retailers	Low	Medium	Medium	NY state guidance , OSHA
Shopping malls	Low	Medium	Medium	NC state guidance , OSHA

LARGE VENUES

Theaters, Sporting Venues, Museums, Marinas, Zoos

Limit attendees to 25% capacity.

ADDITIONAL RECOMMENDATIONS:

Employee Health:

- Pre-screen employees for symptoms prior to starting shift.
- Do NOT allow symptomatic people to work. Send them home if they arrive at work sick.
- Encourage staff to wear a mask or face covering.
- Provide the opportunity for staff to wash hands often (or provide hand sanitizer).
- Encourage all staff to cover coughs and sneezed using elbow (not hands).
- Practice social distancing by set up workstations at least 6 feet from other staff.

Disinfection:

- Disinfect frequently used items, equipment and surfaces as much as possible.
- Have supplies for event staff and participants, such as hand sanitizer that contains at least 60% alcohol, tissues, trash baskets, disposable facemasks, and cleaners and disinfectants.

RISK ASSESSMENT FOR REOPENING				
Category	Contact Intensity	Number of Contacts	Modification Potential	Mitigation Resources
Theaters, museums, and other indoor leisure spaces	Medium	High	Medium	CA entertainment venue guidance , Americans for the Arts , American Alliance of Museums
Outdoor large venues (concerts, sports)	High	High	Medium	CDC Mass Gathering guidance
Indoor large venues (concerts, sports)	High	High	Low	CDC Mass Gathering guidance
Sports related mass gatherings: games, tournaments, championships	High	High	Medium	WHO guidance for mass gatherings-Sports Addendum , WHO mass gatherings risk assessment - sports addendum , WHO Interim guidance for all

				mass gatherings , WHO generic mass gathering decision tree , CDC guidance
Sports related mass gatherings: training	High (sport dependent)	Medium	Medium	WHO Interim guidance for mass gatherings- Sports Addendum , WHO generic mass gatherings risk assessment - sports addendum , WHO Interim guidance for all mass gatherings , WHO generic mass gathering decision tree , CDC guidance
Religious related mass gatherings: large celebrations, festivals, pilgrimages	High	High	Medium	CDC , FAQ for Faith Leaders from NYC , Guidance from NY state , Risk Assessment from WHO , Decision Tree from WHO , WHO considerations for religious mass gatherings
Business-related mass gatherings: trade shows, conferences, conventions, workshops, retreats	High	High	High	WHO Interim guidance for mass gatherings , WHO generic mass gatherings risk assessment , WHO generic mass gathering

				decision tree, CDC guidance
Entertainment-related mass gatherings: large concerts, festivals, carnivals, conventions, shows	High	High	Medium	WHO Interim guidance for mass gatherings, WHO generic mass gatherings risk assessment, WHO generic mass gathering decision tree, CDC guidance
Politically-related mass gatherings: election rallies, polling centers, parades, speeches/addresses	High	High	Medium	WHO Interim guidance for mass gatherings, WHO generic mass gatherings risk assessment, WHO generic mass gathering decision tree, CDC guidance

LIBRARIES & MUNICIPAL BUILDINGS

- Practice physical distancing and disinfection protocols. Staff and patrons should wear cloth face masks in settings where physical distancing is difficult.
- Libraries may continue to provide curbside pick-up of books or other materials that patrons order online or by phone. Libraries may also consider to continue online services and programming.

RISK ASSESSMENT FOR REOPENING				
Category	Contact Intensity	Number of Contacts	Modification Potential	Mitigation Resources
Libraries <i>Libraries that incorporate social activities or community gatherings into</i>	Low	Low	Medium	CDC, Guidance from Baltimore County Library

<p><i>their services should refer to the “community centers” category.</i></p>				
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OTHER

Car Washes

Practice physical distancing when applicable.

Garage Sales, Rummage Sales, Yard Sales

Wear cloth face coverings and practice physical distancing. Online payment for items, such as Venmo, is encouraged to limit person-to-person contact.

RECREATION

Parks, Beaches, Outdoor Recreation Areas

- Limit guests to 25% capacity.
- Practice physical distancing. In spaces where physical distancing is difficult, wear cloth facemasks.
- Clean and disinfect often per CDC guidelines.

Amusement Parks, Waterparks, Pools

- Limit capacity to 25%.
- Practice physical distancing. In spaces where physical distancing is difficult, wear cloth face masks.
- Clean and disinfect often per CDC guidelines.

Arcades, Bowling Alleys, Skating Rinks

- Limit capacity to 25%.
- Practice physical distancing. In spaces where physical distancing is difficult, wear cloth face masks.
- Clean and disinfect often per CDC guidelines.

Outdoor Recreation Rentals *(includes boats, kayaks, canoes, paddle boats, golf carts, and ATVs)*

- Practice physical distancing. In spaces where physical distancing is difficult, wear cloth facemasks.
- Clean and disinfect often per CDC guidelines.
- Pay for rentals online or by phone.
- Schedule rental pick-up and drop-off ahead of time to ensure social distancing between customers.
- Clean rented equipment after each use.

Golf Courses

- Limit the number of customers and staff to no more than 50% of store capacity or 4 people per 1,000 square feet.
- Limit the number of customers and staff to 50% of restaurant capacity.
- Practice physical distancing. In spaces where physical distancing is difficult, wear cloth facemasks.
- Clean and disinfect often per CDC guidelines.
- Clean rental equipment, such as golf carts between each use.
- Clean portable toilets often and restock with hand hygiene products. Encourage visitors to bring their own hand sanitizer for use in these facilities.

Youth Sports

- Cancel contact sports for Spring and Summer 2020. Contact sports include: basketball, football, soccer, hockey, lacrosse, rugby, boxing, some martial arts, wrestling, etc.
- Low contact sports are permitted if there is the ability to disinfect equipment between use. Low contact sports include: baseball, volleyball, tennis, golf, swim, weight lifting/strength training, distance running, breakdancing, bowling, badminton, pickle ball, ladder golf, corn hole, gymnastics, multi-person dance, cheerleading, competition ice skating, track and field, etc.
- Cancel tournaments for Spring and Summer 2020.
- Practice physical distancing. In spaces where physical distancing is difficult, staff and participants should wear cloth face masks as safety permits.
- Clean and disinfect often per CDC guidelines.
- Limit the sharing of equipment.
- Considerations should be made for staff, youth, and caregivers with underlying health conditions, as some are at higher-risk.
- Considerations should be made for young children as physical distancing may pose a challenge.

ADDITIONAL RECOMMENDATIONS:

Employee Health:

- Pre-screen employees for symptoms prior to starting shift.
- Do NOT allow symptomatic people to work. Send them home if they arrive at work sick.
- Encourage staff to wear a mask or face covering.
- Provide the opportunity for staff to wash hands often (or provide hand sanitizer).
- Encourage all staff to cover coughs and sneezes using elbow (not hands).
- Practice social distancing by set up workstations at least 6 feet from other staff.

Disinfection:

- Clean and disinfect regularly, particularly high-touch surfaces such as faucets, toilets, doorknobs, and light switches.
- Regularly stock supplies for handwashing, including soap and materials for drying hands.
- Clean portable toilets should often and restock with hand hygiene products. Encourage visitors to bring their own hand sanitizer for use in these facilities.

Social Distancing:

- Monitor areas where people are likely to gather to support social distancing practices.
- Post signs discouraging groups from gathering in larger numbers.

RISK ASSESSMENT FOR REOPENING				
Category	Contact Intensity	Number of Contacts	Modification Potential	Mitigation Resources
Parks, walking paths/trails, dog parks	Low	Low	Low	Guidance from MD , Guidance from RI , Guidance from Los Angeles, CA
Athletic fields and other outdoor congregate settings	Medium	Medium	Low	Guidance from the National Mall Trust in Washington, DC
Pools	Medium	Low	High	CDC , Guidance from WA
Beaches, piers	Low	High	Medium	Guidance from Orange Beach, AL , Guidance from RI

Playgrounds, skate parks, and other outdoor recreation spaces	Medium	Medium	Medium	Guidance from MD , Guidance from Santa Cruz, CA
Outdoor large venues (concerts, sports)	High	High	Medium	CDC Mass Gathering guidance
Indoor large venues (concerts, sports)	High	High	Low	CDC Mass Gathering guidance
Sports related mass gatherings: games, tournaments, championships	High	High	Medium	WHO guidance for mass gatherings-Sports Addendum , WHO mass gatherings risk assessment - sports addendum , WHO Interim guidance for all mass gatherings , WHO generic mass gathering decision tree , CDC guidance
Sports related mass gatherings: training	High (sport dependent)	Medium	Medium	WHO Interim guidance for mass gatherings-Sports Addendum , WHO generic mass gatherings risk assessment - sports addendum , WHO Interim guidance for all mass gatherings , WHO generic mass gathering decision tree , CDC guidance

SCHOOLS, CHILDCARE, & SUMMER CAMPS

Public and private K-12 schools and college campuses will remain closed for the remainder of the 2019-2020 academic year.

RECOMMENDATIONS UPON REOPENING (Fall 2020):

- Practice physical distancing as much as possible.
- Use cloth face masks during passing periods.
- Students or staff that are feeling ill/symptomatic will not be allowed to come to school.
- Students should eat meals in homeroom classroom.

Student Health:

- Pre-screen students for symptoms prior to starting school day.
- Do NOT allow symptomatic students to attend school. Send them home if they arrive sick.
- Provide the opportunity to wash hands often (or provide hand sanitizer).
- Encourage all students to cover coughs and sneezes using elbow (not hands).
- Practice social distancing by set up workstations/desks at least 6 feet from other students.

Employee Health:

- Pre-screen employees for symptoms prior to starting shift.
- Do NOT allow symptomatic people to work. Send them home if they arrive at work sick.
- Encourage staff to wear a mask or face covering.
- Provide the opportunity for staff to wash hands often (or provide hand sanitizer).
- Encourage all staff to cover coughs and sneezes using elbow (not hands).
- Practice social distancing by set up workstations at least 6 feet from other staff.

Disinfection:

- Frequently clean and disinfect particularly high-touch surfaces such as faucets, toilets, doorknobs, computers, desks, phones, and light switches.
- Stock supplies for handwashing, including soap and materials for drying hands.

Social Distancing:

- Monitor areas where people are likely to gather and consider temporary closure to support social distancing practices.
- Post signs discouraging groups from gathering in larger numbers.

RISK ASSESSMENT FOR REOPENING				
Category	Contact Intensity	Number of Contacts	Modification Potential	Mitigation Resources
Schools (elementary, middle, and high)	High	High	Low	CDC , WHO
Contact school sports	High	Medium/High	Low	NCAA , CDC
Noncontact school sports	Low	Medium	High	NCAA , CDC
Institutions of higher education	High	High	High	CDC , American College Health Association
Residence halls and other overnight programs	High	Medium	Low	NYC guidance for congregate settings and residential buildings

Graduations

Currently, DHS recommends that individuals avoid all public and private gatherings of any number of people that are not part of a single household or living unit. This applies to events like traditional graduations. The state will re-evaluate this recommendation on in-person public events once the state has seen a sustained downward trajectory in COVID-19. This is a rapidly changing and evolving situation, but it is unlikely that any large gatherings would be recommended throughout the summer.

Any graduation event held at this time should be virtual or non-contact, and should not physically convene groups of people together.

Additional Resources:

- <https://www.dhs.wisconsin.gov/covid-19/schools.htm>
- [DPI Considerations for Virtual Ceremonies During COVID-19](#)

Summer School/Camps

- **Summer school and camps should consider virtual options or postponement.**
- If held, summer school and camps should practice physical distancing and stagger offerings throughout the day to decrease number of students who interact.

- Assess between summer school and camp sessions. If there is an outbreak, postpone or cancel following session until outbreak is resolved.

RISK ASSESSMENT FOR REOPENING				
Category	Contact Intensity	Number of Contacts	Modification Potential	Mitigation Resources
Summer camps	High	High	Low	American Camp Association , Association of Camp Nursing

Childcare

- Practice physical distancing as best as possible. In spaces where physical distancing is difficult, staff should wear cloth face masks.
- Clean and disinfect often per CDC guidelines.
- Limit number of children and staff in facility.
- Move drop-off and pick-up of children outdoors to minimize number of people entering facility.
- Keep a daily log of individuals who enter.

ADDITIONAL RECOMMENDATIONS:

Employee Health:

- Pre-screen employees for symptoms prior to starting shift.
- Do NOT allow symptomatic people to work. Send them home if they arrive at work sick.
- Encourage staff to wear a mask or face covering.
- Provide the opportunity for staff to wash hands often (or provide hand sanitizer).
- Encourage all staff to cover coughs and sneezes using elbow (not hands).
- Practice social distancing by set up workstations at least 6 feet from other staff.

Disinfection:

- Routinely disinfect surfaces and objects that are frequently touched, especially toys and games.
- All cleaning materials should be kept secure and out of reach of children.
- Cleaning products should not be used near children.

- Staff should ensure that there is adequate ventilation when using disinfection products to prevent children from inhaling toxic fumes.
- Toys that cannot be cleaned and sanitized should not be used.

Social Distancing:

- Upon arrival, stand at least 6 feet away from the parent/guardian and child.
- Ask the parent/guardian to confirm that the child does not have symptoms.
- Make a visual inspection of the child for signs of illness which could include flushed cheeks, rapid breathing or difficulty breathing (without recent physical activity), fatigue, or extreme fussiness. If the child is symptomatic, they should be kept home.
- Implement a staggered drop off and pick up procedure.

General:

- Cloth face coverings should NOT be put on babies and children under age two because of the danger of suffocation.
- Keep each child's bedding separate and consider storing in individually labeled bins.

Diapering:

- Prepare (includes putting on gloves and washing hands)
- Clean the child
- Remove soiled diapers and wipes
- Replace diaper
- Wash child's hands
- Clean up the diaper station
- Wash hands

Washing, Feeding and Holding Children:

- Childcare providers should wear an oversized long-sleeved button-down shirt to protect themselves from children's secretions.
- Wear long hair up in a ponytail.
- Change the child's clothes if secretions are on the clothes and place contaminated clothes in a bag.
- Wash hands before and after handling infant bottles.

- Bottles, bottle caps, nipples, and other equipment used for bottle-feeding should be thoroughly cleaned after each use by washing in a dishwasher or by washing with a bottlebrush, soap, and water.

Meal Service:

- Serve meals in classrooms instead of in a cafeteria or large group
- Plate each child’s meal to serve it so that multiple children are not using the same serving utensils
- Food preparation should not be done by the same staff who diaper children
- Sinks used for food preparation should not be used for any other purposes
- Caregivers should ensure children wash hands prior to and immediately after eating
- Caregivers should wash their hands before preparing food and after helping children eat

RISK ASSESSMENT FOR REOPENING				
Category	Contact Intensity	Number of Contacts	Modification Potential	Mitigation Resources
Childcare facilities (daycare, preschools)	High	Medium/High	Low/Medium	CDC , WHO

SHARED RIDES

Uber, Lyft, Taxis, Busses, Etc.

- Limit to no more than 10 people per shared ride (applies mainly to busses and shared vans), unless more can be accommodated with 6-foot minimum spacing (some buses).
- Employees and drivers should wear cloth face masks.
- Clean the inside of the vehicle between rides.
- Employees that experience any symptoms related to COVID-19 must stay home.

RISK ASSESSMENT FOR REOPENING				
Category	Contact Intensity	Number of Contacts	Modification Potential	Mitigation Resources
Buses	High	High	Medium	CDC , NY state guidance for public transportation

Metros/rail	High	High	Medium	CDC Transit Stations , CDC Transit Workers
Airplanes	High	High	Medium	CDC guidance: baggage claim/ cargo , airport staff , staff interacting with passengers , aircraft technicians
Rideshare/taxis	High	Low	Low	Washington State Guidance for Rideshare/Taxis , Toronto Guidance

SMALL BUSINESSES

Bookstores, Boutiques, Consignment, CBD, Tobacco/Vape, Etc.

- Limit the number of customers and staff to no more than 50% of store capacity or 4 people per 1,000 square feet.
- Practice physical distancing. In spaces where physical distancing is difficult, staff and customers should wear cloth face masks.
- Clean and disinfect often per CDC guidelines.
- Keep a daily log of individuals who enter.

Florists & Garden Centers

- Limit the number of customers and staff to no more than 50% of store capacity or 4 people per 1,00 square feet.
- Keep a daily log of individuals who enter.
- Practice physical distancing. In spaces where physical distancing is difficult, staff and residents should wear cloth face masks.
- Clean and disinfect often per CDC guidelines.

ADDITIONAL RECOMMENDATIONS:

Employee Health:

- Pre-screen employees for symptoms prior to starting shift.

- Do NOT allow symptomatic people to work. Send them home if they arrive at work sick.
- Encourage staff to wear a mask or face covering.
- Provide the opportunity for staff to wash hands often (or provide hand sanitizer).
- Encourage all staff to cover coughs and sneezes using elbow (not hands).
- Practice social distancing by set up work stations at least 6 feet from other staff.

Disinfection:

- Disinfect frequently used items, equipment and surfaces as much as possible. Item to consider are doorknobs and handles, cart and basket handles, bathroom faucets and check out stations and payment keypads.

Social Distancing:

- Encourage clients to purchase online for curbside pick-up.
- Establish mechanism to maintain 6 feet separation while waiting in line to enter or check out. Consider marking 6-foot intervals on the floor for patrons to stand on.
- Consider adding a partition with a pass-through opening at the bottom of the barrier in checkout lanes and service counter as a barrier shield.
- Designate hours for at-risk populations.
- Keep a daily log with name and contact information of individuals that enter.

SOCIAL GATHERINGS

- Decision to hold social gatherings should be assessed using the following:
 - If the event is public or private
 - contact intensity (duration and type of contact)
 - number of contacts
 - modification potential (example: hosting event outdoor vs indoor)
- Practice physical distancing. In spaces where physical distancing is difficult, staff and residents should wear cloth face masks.
- Clean and disinfect often per CDC guidelines.

Special Events and Fundraisers

Limit gatherings to 25% capacity. Staff and participants should wear cloth face masks and practice physical distancing.

RISK ASSESSMENT FOR REOPENING				
Category	Contact Intensity	Number of Contacts	Modification Potential	Mitigation Resources
Small social gatherings (e.g., birthday parties)	High	Medium	High	CDC guidance
Large social gatherings (weddings, funerals with many attendees)	High	High	High	CDC guidance , National Funeral Directors Association guidance

TRAVEL

Any non-essential travel is strongly discouraged.

Business

- Minimize non-essential travel.
- You may travel to another state for activities that are permitted in that state. Please contact the state directly to ensure that your travel complies with their rules and orders.

Personal

People are strongly encouraged to stay close to home and not travel out of the state if it is not necessary.

VULNERABLE POPULATIONS

Long-term Care Facilities, Nursing Homes, Assisted Living, Etc.

- Shelter in place until a vaccine is available.
- Precautions should be made to isolate vulnerable residents.
- Visitors to Long Term Care Facilities should be prohibited.
- Disinfect frequently used items, equipment and surfaces as much as possible. Items to consider include doorknobs and handles, cart and basket handles, bathroom faucets and check-out stations and payment keypads.

Resources

- [COVID-19: Screening Checklist – for Visitors and Staff of LTCs](#)
- [Assisted Living Communities: Taking Reasonable Efforts to Prevent COVID-19](#)
- [Communal Dining Guidance](#)
- [The Role of Physical and Occupational Therapy and Speech-Language Pathology Personnel in LTC Facilities During the COVID-19 Pandemic](#)
- [Guidance on the Role of Hospice Services in LTC Facilities During COVID-19 Pandemic](#)
- [AHCA/NCAL Guidance: Accepting Admissions from Hospitals During COVID-19 Pandemic](#)
- [Tips for Keeping Residents Engaged](#)
- [When Residents Want to Take an Outing into the Surrounding Community During COVID-19](#)
- [Guidance on visitation and individuals entering and leaving nursing homes](#) (March 13, 2020)
- [COVID-19 Guidance to State and local governments, and nursing homes](#) (April 2, 2020)
- **Is a negative test for COVID-19 (SARS-CoV-2) required before a hospitalized patient can be discharged to a nursing home?**
 - **No.** For patients hospitalized with COVID-19, decisions about discharge from the hospital should be based on their **clinical status**, the ability of the accepting facility to meet their care needs and the infection control requirements specified below. Decisions about hospital discharge are distinct from decisions about discontinuation of Transmission-Based Precautions.

Residents/Patients

- Ask the facility about other ways you can communicate with your loved ones, whether by phone, video or social media.
- Follow everyday preventive actions such as:
 - Washing your hands or using alcohol-based hand sanitizers
 - Covering your cough and sneezes
- Ask other individuals (including staff) to avoid touching you with handshakes, hugs or kisses. Ask them to wash their hands. Do not be shy! It's okay to remind people.
- Watch out for [potential scammers](#) during this crisis.
- If you begin to experience difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell, tell a staff member immediately.

Family & Friends

- Communicate with your loved ones through alternative ways for the time being, whether by phone, video, social media, or other methods. Ask the facility about ways they can help with this.
- Make sure your loved one's facility has your emergency contact information. The facility may need to communicate with you about any developments regarding your loved one or about the facility as a whole.
- If you must come to the facility, such as a loved one is near end-of-life, coordinate with the staff ahead of time.
 - They may ask you some questions before or when you arrive. This is to make sure you do not pose as a potential risk to residents and staff.
 - If you are asked to not enter the building, please understand this is for the safety of your loved one and everyone else in the building. Nursing homes and assisted living communities are following direction from the government to prevent the spread of this virus.
 - If you are permitted in, please wash your hands or use alcohol-based hand sanitizer immediately upon entering and throughout your visit. Avoid touching your loved ones or other individuals in the building. Again, we know this is difficult, but the virus is very contagious and social distancing is important at this time.
- Warn your loved ones about [potential scammers](#) during this crisis and encourage them to be cautious.

Providers

- Centers should review their [infection prevention and control policies and procedures](#) for droplet precautions among residents and staff. Assemble your Emergency Preparedness and Operations teams and prepare strategically for a potential spread of the virus. SNFs: Use the [CMS Focused COVID-19 Infection Control Survey Tool](#) to self-assess your IPCP plans.
- Prepare Staff
 - Acknowledge the current situation and share only verified facts. See our [sample letter to employees](#).
 - It's important that any staff who are sick stay home. [CDC has detailed guidance on this](#).
 - Remind staff of hand hygiene and proper use of personal protective equipment (PPE)
 - Inform housekeeping staff and other impacted staff about the importance of proper cleaning. See our sample handout in [English](#) or [Spanish](#).
- Restrict all non-essential individuals from visiting your facility for the time being.
 - Explain this to residents' family members and friends
 - Use our [template letter](#) to inform them ahead of time
 - Use our sample notice in [English](#) or [Spanish](#) to post at your main entrance or share with visitors who come to the building
 - Set up/help facilitate alternative forms of communication for residents: video, phone, or other methods

- Screen individuals who need to enter the building—including staff—for possible exposure to COVID-19. [Use our checklist for screening individuals](#)
 - Any individual who checks YES to any questions on the screening tool should not be permitted to enter the facility.
 - Any individuals that is permitted to enter should wash their hands or use hand sanitizer upon entrance and throughout their stay.
 - Use [template log for personnel \(Excel or PDF\)](#) to track employees & temps coming into the facility
 - Residents may venture outside their rooms, but must wear facemasks and practice physical distancing guidelines.
- Take stock of your personal protective equipment. If you are running low on supplies, or worried about running low, take these steps in this order:
 - Work to preserve your supply by adjusting your practices to conduct multiple activities per visit to an infected patient's room ([see CDC guidance](#))
 - Contact your [local healthcare coalition](#)
 - Contact local Emergency Management about possibly sharing equipment
- Communicate, communicate, communicate
 - Create a communication plan for all stakeholders. The [World Health Organization has a great Communications Package](#) that you can download and use.
 - Make sure you have current emergency contact information for family members and loved ones.
 - Keep residents and family members informed about efforts you're taking and any new developments.
 - Prepare for media inquiries.
 - For non-impacted facilities, [download a template statement and talking points](#).
 - For impacted facilities, [download a template statement and talking points](#).

WELLNESS & FITNESS FACILITIES

Gyms, Yoga Studios, Martial Arts, Pilates, CrossFit

- Limit to 25% capacity or 4 people per 1,000 square feet.
- Practice physical distancing. In spaces where physical distancing is difficult, staff and residents should wear cloth face masks as safety permits.
- Clean and disinfect often per CDC guidelines.

ADDITIONAL RECOMMENDATIONS:

Employee Health:

- Pre-screen employees for symptoms prior to starting shift.
- Pre-screen members for symptoms before they enter the facility.
- Do NOT allow symptomatic people to work or exercise. Send them home if they arrive at facility sick.
- Encourage staff to wear a mask or face covering.
- Provide the opportunity for staff to wash hands often (or provide hand sanitizer).
- Encourage all staff to cover coughs and sneezes using elbow (not hands).
- Practice social distancing by setting up work stations at least 6 feet from other staff.

Disinfection:

- Disinfect frequently used items, equipment and surfaces as much as possible. Item to consider are doorknobs and handles, drinking fountains, locker room/common areas.
- Provide disinfectant for members to wipe down equipment after each use.
- Assign staff members whose main responsibility will be disinfecting equipment.
- Discontinue providing towels and mats for members.

Social Distancing:

- Move equipment to create safe social distancing.
- Consider designating hours for at risk populations.
- Discontinue group classes and close spas, saunas and pools.
- Keep a daily log with name and contact information of individuals that enter.

RISK ASSESSMENT FOR REOPENING				
Category	Contact Intensity	Number of Contacts	Modification Potential	Mitigation Resources
Gyms/fitness studios	Medium	Medium	Medium	CDC Small Business guidance

VILLAGE OF THIENSVILLE
RESOLUTION 2020-07
A RESOLUTION

WHEREAS, _____

_____ ; and

WHEREAS, _____

_____ ; and

WHEREAS, _____

_____ ; and

WHEREAS _____

_____.

NOW, THEREFORE, BE IT RESOLVED _____

_____.

PASSED AND ADOPTED by the Village Board of the Village of Thiensville, County of Ozaukee, State of Wisconsin on this 18th day of May, 2020.

Van A. Mobley, Village President

Amy L. Langlois, Village Clerk

ORDINANCE NO. 2020-03

**An Ordinance Rezoning the Property located at
266-286 North Main Street and 217-227 Green Bay Road in the Village of
Thiensville from R-4 Multiple-Family Residential and B-2 Shopping-Center District
to R-5 Multiple-Family District and B-4 Highway Business District and (PDO)
Planned Development Overlay**

The proposed ordinance having been submitted to the Village Planning Commission for recommendation and notice having been given pursuant to Wis. Statutes, the Village Board of the Village of Thiensville, Wisconsin, does hereby ordain as follows:

The following described real estate situated at 226-286 North Main Street and 217-227 Green Bay Road in the Village of Thiensville, Wisconsin, presently being in the R-4 Multiple-Family Residential and B-2 Shopping-Center District to R-5 Multiple-Family District and B-4 Highway Business District and (PDO) Planned Development Overlay to cover the entire site.

Description:

B4 ZONING

That part of Lot 1 of Certified Survey Map No. 1987, in the Northeast 1/4 of Northeast 1/4 of Section 22 and in the Northwest 1/4 of Northwest 1/4 of Section 23, Township 9 North, Range 21 East, in the Village of Thiensville, Ozaukee County, Wisconsin.

COMMENCING at the Northwest corner of the Northwest 1/4 of Section 23; thence South 01°08'27" East along the West line of said 1/4 Section 33.00 feet to a point on the South line of East Freistadt Road and the point of beginning of the lands to be described; thence North 88°53'27" East along said South line 192.24 feet to a point; thence South 01°08'31" East 268.88 feet to a point; thence North 88°51'28" East 32.53 feet to a point; thence South 01°27'14" East 263.96 feet to a point on the North line of Certified Survey Map No. 1344; thence South 84°17'41" West on the North 126.72 feet to a point; thence North 05°42'19" West 60.00 feet to a point; thence South 84°17'41" West 78.99 feet to a point on the East line of North Main Street; thence Northwesterly 122.31 feet along said Easterly line on the arc of a curve whose center lies to the West which has a radius of 1950.00 feet and a chord which bears North 12°40'44" West, 122.29 feet to a point; thence North 14°28'33" West along said easterly line 345.94 feet to the point on a curve; thence Northeasterly 47.72 on the arc of a curve whose center lies to the Southeast which has a radius of 54.50 feet and a chord which bears North 43°09'36" East, 46.21 feet to a point on a South line of East Freistadt Road; thence North 88°51'27" East along said South line 55.59 feet to the point of beginning.

R5 ZONING

That part of Lots 1 & 2 of Certified Survey Map No. 1987, in the Northwest 1/4 of Northwest 1/4 of Section 23, Township 9 North, Range 21 East, in the Village of Thiensville, Ozaukee County, Wisconsin.

COMMENCING at the Northwest corner of the Northwest 1/4 of Section 23; thence South 01°08'27" East along the West line of said 1/4 Section 33.00 feet to a point on the South line of East Freistadt Road; thence North 88°53'27" East along said South line 192.24 feet to the point of beginning; thence continuing North 88°53'27" East along said South line 285.14 feet to a point on the West line of Certified Survey Map No. 1526; thence South 01°06'33" East along said West line 133.70 feet to a point on the South line of said Map; thence North 88°53'27" east along said South line 118.37 feet to a point on the West line of Lot 3, Certified Survey Map No. 1987; thence South 01°06'33" East along said West line 100.00 feet to a point on the South line of said Lot 3; thence North 88°53'57" East along said South line 84.40 feet to a point on the West line of Green Bay Road; thence South 14°08'27" West along said West line 338.20 feet to a point on the North line of Lot 3, Certified Survey Map No. 1344; thence North 82°50'58" West along said North line 253.08 feet to a point; thence South 84°17'41" West along said North line 114.59 feet to a point; thence North 01°27'14" West 263.96 feet to a point; thence South 88°51'28" West 32.53 feet to a point; thence North 01°08'31" West 268.88 feet to the point of beginning.

PUD ZONING

The PUD Zoning description shall be the combined legal description of the B4 and the R5 Zoning to describe the entire project area.

This ordinance shall take effect upon its passage and publication as provided by law.

Passed and adopted this 18th day of May, 2020

Van A. Mobley, Village President

Countersigned:

Amy L. Langlois, Village Clerk

Published _____

VILLAGE OF THIENSVILLE

Thiensville, Wisconsin

COMMUNICATION TO THOSE CHARGED WITH GOVERNANCE
AND MANAGEMENT

As of and for the Year Ended December 31, 2019

VILLAGE OF THIENSVILLE

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LETTER TO THOSE CHARGED WITH GOVERNANCE

To the Village Board
Village of Thiensville
Thiensville, Wisconsin

In planning and performing our audit of the financial statements of the Village of Thiensville (the "Village") as of and for the year ended December 31, 2019, in accordance with auditing standards generally accepted in the United States of America, we considered its internal control over financial reporting (internal control) as a basis for designing our auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of its internal control. Accordingly, we do not express an opinion on the effectiveness of its internal control.

Our consideration of the internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and, therefore, material weaknesses or significant deficiencies may exist that were not identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

This communication is intended solely for the information and use of management, the village board, and others within the organization and is not intended to be, and should not be, used by anyone other than these specified parties.

Baker Tilly Virchow Krause, LLP

Milwaukee, Wisconsin
April 22, 2020

OTHER COMMUNICATIONS TO THOSE CHARGED WITH GOVERNANCE

TWO WAY COMMUNICATION REGARDING YOUR AUDIT

As part of our audit of your financial statements, we are providing communications to you throughout the audit process. Auditing requirements provide for two-way communication and are important in assisting the auditor and you with more information relevant to the audit.

As this past audit is concluded, we use what we have learned to begin the planning process for next year's audit. It is important that you understand the following points about the scope and timing of our next audit:

- a. We address the significant risks or material noncompliance, whether due to fraud or error, through our detailed audit procedures.
- b. We will obtain an understanding of the five components of internal control sufficient to assess the risk of material misstatement of the financial statements whether due to error or fraud, and to design the nature, timing, and extent of further audit procedures. We will obtain a sufficient understanding by performing risk assessment procedures to evaluate the design of controls relevant to an audit of financial statements and to determine whether they have been implemented. We will use such knowledge to:
 - > Identify types of potential misstatements.
 - > Consider factors that affect the risks of material misstatement.
 - > Design tests of controls, when applicable, and substantive procedures.

We will not express an opinion on the effectiveness of internal control over financial reporting or compliance with laws, regulations, and provisions of contracts or grant programs.

- c. The concept of materiality recognizes that some matters, either individually or in the aggregate, are important for fair presentation of financial statements in conformity with generally accepted accounting principles while other matters are not important. In performing the audit, we are concerned with matters that, either individually or in the aggregate, could be material to the financial statements. Our responsibility is to plan and perform the audit to obtain reasonable assurance that material misstatements, whether caused by errors or fraud, are detected.
- d. Your financial statements contain components, as defined by auditing standards generally accepted in the United States of America, which we also audit.

We are very interested in your views regarding certain matters. Those matters are listed here:

- a. We typically will communicate with your top level of management unless you tell us otherwise.
- b. We understand that the Village and Village Board has the responsibility to oversee the strategic direction of your organization, as well as the overall accountability of the entity. Management has the responsibility for achieving the objectives of the entity.
- c. We need to know your views about your organization's objectives and strategies, and the related business risks that may result in material misstatements.
- d. Which matters do you consider warrant particular attention during the audit, and are there any areas where you request additional procedures to be undertaken?
- e. Have you had any significant communications with regulators or grantor agencies?
- f. Are there other matters that you believe are relevant to the audit of the financial statements?

TWO WAY COMMUNICATION REGARDING YOUR AUDIT (cont.)

Also, is there anything that we need to know about the attitudes, awareness, and actions of the Village concerning:

- a. The Village's internal control and its importance in the entity, including how the village board oversees the effectiveness of internal control?
- b. The detection or the possibility of fraud?

We also need to know if you have taken actions in response to developments in financial reporting, laws, accounting standards, governance practices, or other related matters, or in response to previous communications with us.

With regard to the timing of our audit, here is some general information. If necessary, we may do preliminary audit work during the months of November-December. Our final fieldwork is scheduled during January-February to best coincide with your readiness and report deadlines. After fieldwork, we wrap up our audit procedures at our office and may issue drafts of our report for your review. Final copies of our report and other communications are issued after approval by your staff. This is typically 6-12 weeks after final fieldwork, but may vary depending on a number of factors.

Keep in mind that while this communication may assist us with planning the scope and timing of the audit, it does not change the auditor's sole responsibility to determine the overall audit strategy and the audit plan, including the nature, timing, and extent of procedures necessary to obtain sufficient appropriate audit evidence.

We realize that you may have questions on what this all means, or wish to provide other feedback. We welcome the opportunity to hear from you.

INFORMATIONAL POINTS

INFORMATIONAL POINTS

Implementation of GASB No. 84 reporting fiduciary activities

During the current year, your government implemented GASB Statement No. 84 – Fiduciary Activities. This standard was issued to provide a clear foundation and reduce inconsistencies in reporting of fiduciary activities. Implementation of this standard required the evaluation of various activities and application of specific criteria to determine the fiduciary activities that required reporting. As a result of this standard you will note the following changes in your financial statements from prior years:

- > Reclassification of tax collection activities as custodial funds
- > Change in the activity that is reported through the tax collection custodial fund
- > Recognition of a liability to the beneficiaries in each fiduciary fund only when an event has occurred that compels the government to disburse fiduciary resources
- > Presentation of additions and deductions on the statement of changes in fiduciary net position for all fiduciary funds, including custodial funds
- > Additional footnote disclosures

Preparing for the new lease standard

GASB's new single model for lease accounting will be effective for the upcoming year. This standard will require governments to identify and evaluate contracts that convey control of the right to use another entity's nonfinancial asset as specified in the contract for a period of time in an exchange or exchange-like transaction. Contracts meeting the criteria for control, term and other items within the standard will result in recognizing a right to use asset and lease liability or a receivable and deferred inflow of resources.

We recommend the Village review this standard and start planning now as to how this will affect your financial reporting. We recommend that you begin by completing an inventory of all contracts that might meet the definition of a lease. The contract listing should include key terms of the contracts such as:

- > Description of contract
- > Underlying asset
- > Contract term
- > Options for extensions and terminations
- > Service components, if any
- > Dollar amount of lease

In addition, the Village should begin to establish a lease policy to address the treatment of common lease types, including a dollar threshold for each lease. We are available to discuss this further and help you develop an action plan.

Learn more about GASB 87 at the link below:

<https://www.bakertilly.com/insights/government-accounting-standards-board-gasb-new-lease>

REQUIRED COMMUNICATIONS BY THE AUDITOR TO THOSE CHARGED WITH GOVERNANCE

To Village Board
Village of Thiensville
Thiensville, Wisconsin

Thank you for using Baker Tilly Virchow Krause, LLP as your auditor.

We have completed our audit of the financial statements of the Village of Thiensville (the "Village") for the year ended December 31, 2019 and have issued our report thereon dated April 22, 2020. This letter presents communications required by our professional standards.

***OUR RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED
IN THE UNITED STATES OF AMERICA***

The objective of a financial statement audit is the expression of an opinion on the financial statements. We conducted the audit in accordance with auditing standards generally accepted in the United States of America. These standards require that we plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements prepared by management with your oversight are free of material misstatement, whether caused by error or fraud. Our audit included examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. Our audit does not relieve management or the Village Board of their responsibilities.

As part of the audit we obtained an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing and extent of further audit procedures. The audit was not designed to provide assurance on internal control or to identify deficiencies in internal control.

OTHER INFORMATION IN DOCUMENTS CONTAINING AUDITED FINANCIAL STATEMENTS

Our responsibility does not extend beyond the audited financial statements identified in this report. We do not have any obligation to and have not performed any procedures to corroborate other information contained in client prepared documents, such as official statements related to debt issues.

PLANNED SCOPE AND TIMING OF THE AUDIT

We performed the audit according to the planned scope and timing previously communicated to you in our Communication to Those Charged with Governance and Management report dated July 30, 2019.

To the Village Board
Village of Thiensville

QUALITATIVE ASPECTS OF THE ENTITY'S SIGNIFICANT ACCOUNTING PRACTICES

Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. As described in Note I, the Village changed accounting policies related to financial reporting for fiduciary activities by adopting Governmental Accounting Standards Board (GASB) No. 84 - *Fiduciary Activities*, effective January 1, 2019. Also described in Note I, the Village changed accounting policies related to financial reporting for debt disclosures by adopting Governmental Accounting Standards Board (GASB) No. 88 – *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements* effective January 1, 2019. We noted no transactions entered into by the Village during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

- > Management's estimate of the net pension liability and the deferred outflows and inflows related to pension which impacts the reported pension expense are based on information provided by the Wisconsin Retirement System.
- > Management's estimate of depreciation based on actual the estimated useful life of the asset and original acquisition value.
- > Management's estimate of the compensated absences is based on employment policies, hours earned and accumulated to date and 2019 wage information.

We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Financial Statement Disclosures

The disclosures in the notes to the financial statements are neutral, consistent, and clear.

DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT

We encountered no difficulties in dealing with management in performing our audit.

CORRECTED AND UNCORRECTED MISSTATEMENTS

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management.

Management has corrected all such misstatements.

We prepared GASB No. 34 conversion entries which are summarized in the "Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position" and the "Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities" in the financial statements.

To the Village Board
Village of Thiensville

DISAGREEMENTS WITH MANAGEMENT

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

CONSULTATIONS WITH OTHER INDEPENDENT ACCOUNTANTS

In some cases, management may decide to consult with other accountants about auditing and accounting matters. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

MANAGEMENT REPRESENTATIONS

We have requested certain representations from management that are included in the management representation letter. This letter follows this required communication.

INDEPENDENCE

We are not aware of any relationships between Baker Tilly Virchow Krause, LLP and the Village that, in our professional judgment, may reasonably be thought to bear on our independence.

Relating to our audit of the financial statements of the Village for the year ended December 31, 2019, Baker Tilly Virchow Krause, LLP hereby confirms that we are, in our professional judgment, independent with respect to the Village in accordance with the Code of Professional Conduct issued by the American Institute of Certified Public Accountants. We provided no services to the Village other than audit services provided in connection with the audit of the current year's financial statements and the following nonaudit services which in our judgment do not impair our independence:

- > Financial statement preparation
- > Adjusting journal entries
- > Compiled regulatory reports

None of these nonaudit services constitute an audit under generally accepted auditing standards, including *Government Auditing Standards*.

OTHER AUDIT FINDINGS OR ISSUES

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Village's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

To the Village Board
Village of Thiensville

OTHER MATTERS

We applied certain limited procedures to the required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the supplementary information which accompanies the financial statements but is not RSI. With respect to the supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

RESTRICTION ON USE

This information is intended solely for the use of the Village Board, and management and is not intended to be, and should not be, used by anyone other than these specified parties.

We welcome the opportunity to discuss the information included in this letter and any other matters. Thank you for allowing us to serve you.

Baker Tilly Virchow Krause, LLP

Milwaukee, Wisconsin
April 22, 2020

MANAGEMENT REPRESENTATIONS



VILLAGE OF THIENSVILLE

250 Elm Street
Thiensville, WI 53092-1602

Phone (262) 242-3720
Fax (262) 242-4743

April 22, 2020

Baker Tilly Virchow Krause, LLP
777 E Wisconsin Ave
32nd Floor
Milwaukee, WI 53202

Dear Baker Tilly Virchow Krause, LLP:

We are providing this letter in connection with your audit of the financial statements of the Village of Thiensville as of December 31, 2019 and for the year then ended for the purpose of expressing opinions as to whether the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Village of Thiensville and the respective changes in financial position and cash flows, where applicable, in conformity with accounting principles generally accepted in the United States of America. We confirm that we are responsible for the fair presentation of the previously mentioned financial statements in conformity with accounting principles generally accepted in the United States of America. We are also responsible for adopting sound accounting policies, establishing and maintaining internal control over financial reporting, and preventing and detecting fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter.
- 2) The financial statements referred to above are fairly presented in conformity with accounting principles generally accepted in the United States of America. We have engaged you to advise us in fulfilling that responsibility. The financial statements include all properly classified funds of the primary government required by accounting principles generally accepted in the United States of America to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, if any, are reasonable.

- 6) All events subsequent to the date of the financial statements and for which accounting principles generally accepted in the United States of America require adjustment or disclosure have been adjusted or disclosed. No other events, including instances of noncompliance, have occurred subsequent to the financial statement date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements.
- 7) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 8) All known audit and bookkeeping adjustments have been included in our financial statements, and we are in agreement with those adjustments.
- 9) There are no known or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements. There are no unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed in accordance with accounting principles generally accepted in the United States of America.
- 10) Guarantees, whether written or oral, under which the Village is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 11) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as financial records and related data, documentation, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of Village Board or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) We have not completed an assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 13) We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 14) We have no knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, regulators, or others.
- 15) We have no knowledge of known instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 16) There are no known related parties or related party relationships and transactions of which we are aware.

Other

- 17) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 18) The Village has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 19) We are responsible for compliance with federal, state, and local laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits, debt contracts, and IRS arbitrage regulations; and we have identified and disclosed to you all federal, state, and local laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
- 20) There are no:
 - a) Violations or possible violations of budget ordinances, federal, state, and local laws or regulations (including those pertaining to adopting, approving and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency, or for reporting on noncompliance, except those already disclosed in the financial statement, if any.
 - b) Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by accounting principles generally accepted in the United States of America.
 - c) Nonspendable, restricted, committed, or assigned fund balances that were not properly authorized and approved.
 - d) Rates being charged to customers other than the rates as authorized by the applicable authoritative body.
 - e) Violations of restrictions placed on revenues as a result of bond resolution covenants such as revenue distribution or debt service funding.
- 21) In regards to the nonattest services performed by you listed below, we have 1) accepted all management responsibility; 2) designated an individual with suitable skill, knowledge, or experience to oversee the services; 3) evaluated the adequacy and results of the services performed, and 4) accepted responsibility for the results of the services.
 - a) Financial statement preparation
 - b) Adjusting journal entries
 - c) Compiled regulatory reports

None of these nonattest services constitute an audit under generally accepted auditing standards, including *Government Auditing Standards*.

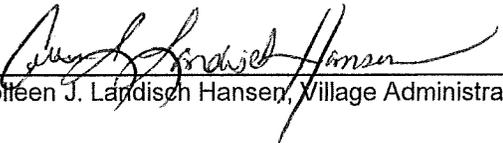
- 22) The Village of Thiensville has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 23) The Village of Thiensville has complied with all aspects of contractual agreements that would have a material effect on the financial statement in the event of noncompliance.
- 24) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations, if any.
- 25) The financial statements properly classify all funds and activities.
- 26) All funds that meet the quantitative criteria in GASB Statement No. 34 and No. 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 27) Components of net position (net investment in capital assets; restricted; and unrestricted) and components of fund balance (nonspendable, restricted, committed, assigned and unassigned) are properly classified and, if applicable, approved.
- 28) Provisions for uncollectible receivables, if any, have been properly identified and recorded.
- 29) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 30) Revenues are appropriately classified in the statement of activities within program revenues and general revenues.
- 31) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 32) Deposits and investments are properly classified, valued, and disclosed (including risk disclosures, collateralization agreements, valuation methods, and key inputs, as applicable).
- 33) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated/amortized. Any known impairments have been recorded and disclosed.
- 34) Tax-exempt bonds issued have retained their tax-exempt status.
- 35) We have appropriately disclosed the Village of Thiensville's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available and have determined that net position were properly recognized under the policy. We have also disclosed our policy regarding which resources (that is, restricted, committed, assigned or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available.
- 36) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 37) With respect to the supplementary information, (SI):

- a) We acknowledge our responsibility for presenting the SI in accordance with accounting principles generally accepted in the United States of America, and we believe the SI, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the SI have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
 - b) If the SI is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.
- 38) We assume responsibility for, and agree with, the information provided by the Wisconsin Retirement System as audited by the Legislative Audit Bureau relating to the net pension asset/liability and related deferred outflows and deferred inflows and have adequately considered the reasonableness of the amounts and disclosures used in the financial statements and underlying accounting records. We also assume responsibility for the census data that has been reported to the plan.
- 39) We have implemented GASB Statement No. 84, Fiduciary Activities, and believe that all fiduciary funds have been identified and properly classified in the financial statements in compliance with the Standard.
- 40) We have implemented GASB Statement No. 88, Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements, and believe that all required disclosures and accounting considerations have been identified and properly classified in the financial statements in compliance with the Standard.

Sincerely,

Village of Thiensville

Signed:


Colleen J. Landisch Hansen, Village Administrator

VILLAGE OF THIENSVILLE

Thiensville, Wisconsin

FINANCIAL STATEMENTS

Including Independent Auditors' Report

As of and for the Year Ended December 31, 2019

VILLAGE OF THIENSVILLE

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VILLAGE OF THIENSVILLE

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INDEPENDENT AUDITORS' REPORT

INDEPENDENT AUDITORS' REPORT

To the Village Board
Village of Thiensville
Thiensville, Wisconsin

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Thiensville, Wisconsin, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Village of Thiensville's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Village of Thiensville's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Village of Thiensville internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

To the Village Board
Village of Thiensville

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Thiensville, Wisconsin, as of December 31, 2019 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note I, Village of Thiensville adopted the provisions of GASB Statement No. 84, *Fiduciary Activities*, effective January 1, 2019. Our opinions are not modified with respect to this matter. Also discussed in Note I, Village of Thiensville adopted the provisions of GASB Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*, effective January 1, 2019. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Thiensville's basic financial statements. The supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects, in relation to the basic financial statements as a whole.

Baker Tilly Virchow Krause, LLP

Milwaukee, Wisconsin
April 22, 2020



Village of Thiensville
Management's Discussion and Analysis
(Unaudited)
As of and for the Year Ended December 31, 2019

The management of the Village of Thiensville offers this narrative overview and analysis of the Village of Thiensville's financial activities for the fiscal year ended December 31, 2019. Readers of these financial statements are encouraged to consider the information presented here in conjunction with the basic financial statements.

The Village of Thiensville is a community, that was incorporated in 1910, of approximately 3,200 residents located along the Milwaukee River in Ozaukee County, Wisconsin about 15 miles north of Milwaukee. The Village of Thiensville has benefited from this location. There is easy access to major transportation routes and many residents commute to work in Milwaukee, Waukesha, Sheboygan and other surrounding communities.

The Village of Thiensville is a progressive, historic, charming community with a commitment to maintaining assets through an aggressive capital projects program.

Financial Highlights

- ❖ The assets and deferred outflows of resources of the Village of Thiensville exceeded its liabilities and deferred inflows of resources as of December 31, 2019 by \$23,318,149.
- ❖ As of December 31, 2019 the Village's governmental funds reported combined ending fund balance of \$3,615,422. Of this balance, \$1,052,737 was unassigned and available for spending at the government's discretion.
- ❖ The general fund unassigned fund balance is \$1,052,737 which includes \$457,959 set aside for working capital and \$552,460 set aside into a Corporate Reserve Fund. The total general fund unassigned fund balance at year end is equal to 39.47% of total general fund expenditures and transfers out.
- ❖ Net position decreased by \$77,859 for 2019 as compared to an increase of \$464,966 for 2018.
- ❖ The general fund increased by \$16,033 for 2019 as compared to a decrease of \$38,067 for 2018. The Village did budget the use of fund balance in the amount of \$180,000; however, the Village did not have a need to utilize contingency funds in 2019.
- ❖ In 2016, the Village Board approved the creation of a special revenue fund for park improvements. The enhancements to Village Park are ongoing. In 2019, the Village completed construction on the Port Washington River Stage. This project was funded by both public and private funds, including a naming rights contribution from local business, Port Washington State Bank.

Overview of the Financial Statements

The information in this discussion and analysis is intended to serve as an introduction to the Village of Thiensville's basic financial statements. The Village of Thiensville's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements (Pages 12- 14)

The government-wide financial statements are designed to provide readers with a broad overview of the Village's finances, in a manner similar to a private sector business.

The statement of net position presents information on all of the Village's assets, liabilities and deferred inflows/outflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Village is improving or deteriorating.

The statement of activities presents information showing how the Village's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., sick pay benefits and other long-term liabilities).

Both of the government-wide financial statements distinguish functions of the Village that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Village include general government, public safety, health and sanitation, highway and transportation, library and park. The business-type activities of the Village include a Sewer Utility.

Fund Financial Statements

A "fund" is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Village can be divided into three categories; governmental funds, proprietary funds and fiduciary funds.

Governmental Funds (Pages 15 – 19)

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the financial year. Such information may be useful in evaluating the Village's near-term financing requirements.

Because of the focus of governmental funds is narrower than that of government-wide financial statements, it is useful to compare information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Village currently has 11 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and the Capital Improvement Fund which are considered to be major funds.

Data from the other nine funds are combined into a single, aggregate presentation under the heading "Nonmajor Governmental Funds." Individual fund data for each of these non-major governmental funds is provided in the form of "combining statement" elsewhere in this report.

Proprietary Funds (Pages 22 – 23)

The Village maintains one type of proprietary fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Village uses an enterprise fund to account for its Sewer Utility.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Sewer Utility which is considered to be a major fund of the Village of Thiensville.

Fiduciary Fund (Pages 24 - 25)

Custodial funds are used to account for assets held for the benefit of parties outside the government. These funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Village's operations. The Village maintains a custodial fund, the Tax Collection Fiduciary Fund which records the tax roll and tax collections for other taxing jurisdictions within the Village.

Notes to the Financial Statements (Pages 27 – 56)

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Required Supplementary Information (Pages 57 - 59)

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Village's compliance with its adopted budgets for the general fund and major special revenue funds.

Supplementary Information (Pages 60 – 66)

The combining statements referred to earlier in connection with nonmajor governmental funds and detailed schedules of revenues and expenditures of the general fund compared to budget is presented immediately following the required supplementary information.

Government-Wide Financial Analysis

The Village's total net position exceeded liabilities by \$23,318,149 at the close of 2019. The largest segment of net position (76.5%) is the Village's net investment in capital assets. The Village reports land, buildings, improvements other than buildings, machinery and equipment, furniture and fixtures and infrastructure.

Village of Thiensville's Statement of Net Position						
	Governmental Activities		Business-type Activities		Total	
	2019	2018	2019	2018	2019	2018
Current & other assets	\$ 7,102,110	\$ 7,379,445	\$ 1,358,462	\$ 1,463,978	\$ 8,460,572	\$ 8,843,423
Capital assets	12,474,798	12,469,436	5,365,809	5,245,013	17,840,607	17,714,449
Total assets	19,576,908	19,848,881	6,724,271	6,708,991	26,301,179	26,557,872
Pension related amounts	896,480	491,454	19,425	10,927	915,905	502,381
Total deferred outflow s of resources	896,480	554,180	19,425	13,475	915,905	567,655
Long term liabilities outstanding	800,082	576,598	6,597	-	806,679	576,598
Other liabilities	178,856	190,675	4,831	3,836	183,687	194,511
Total liabilities	978,938	767,273	11,428	3,836	990,366	771,109
Unearned revenues	2,444,730	2,360,779	-	-	2,444,730	2,360,779
Pension related amounts	453,686	521,056	10,123	11,301	463,809	532,357
Total deferred inflow s of resources	2,898,416	2,881,835	10,123	11,301	2,908,539	2,893,136
Net Position:						
Net investment in capital assets	12,474,798	12,469,436	5,365,809	5,245,013	17,840,607	17,714,449
Restricted	430,467	840,159	301,161	289,991	731,628	1,130,150
Unrestricted	3,690,739	3,381,632	1,055,175	1,169,777	4,745,914	4,551,409
Total net position	\$ 16,596,004	\$ 16,691,227	\$ 6,722,145	\$ 6,704,781	\$ 23,318,149	\$ 23,396,008

Net position decreased by \$77,859 in 2019. In a time where local municipalities are strained by state levy limits the Village maintained its strong financial position and provided its residents and businesses with the same high level of service. The majority of the decrease in net position is attributed to loss of revenue from the recently closed TIF District. The Tax Increment District #1 was terminated March 19, 2018.

Village of Thiensville's Statement of Activities

	Governmental Activities		Business-type Activities		Total	
	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>
Revenues						
Program revenues						
Charges for services	\$ 375,157	\$ 381,003	\$ 1,065,964	\$ 1,002,315	\$ 1,441,121	\$ 1,383,318
Operating grants and contributions	311,737	314,792	-	-	311,737	314,792
Capital grants and contributions	10,473	4,891	-	-	10,473	4,891
General revenues						
General taxes	2,357,244	2,181,614	-	-	2,357,244	2,181,614
Taxes generated from TID increment	-	806,915	-	-	-	806,915
Intergovernmental revenues						
not restricted to specific programs	108,134	107,694	-	-	108,134	107,694
Public gifts and grants	2,700	9,494	-	-	2,700	9,494
Investment income	116,815	95,056	18,588	16,859	135,403	111,915
Miscellaneous	104,891	155,127	-	-	104,891	155,127
	<u>3,387,151</u>	<u>4,056,586</u>	<u>1,084,552</u>	<u>1,019,174</u>	<u>4,471,703</u>	<u>5,075,760</u>
Expenses						
General government	792,943	1,284,283	-	-	792,943	1,284,283
Public safety	1,532,341	1,534,643	-	-	1,532,341	1,534,643
Public works	842,175	539,942	-	-	842,175	539,942
Health and human services	28,243	79,145	-	-	28,243	79,145
Culture, recreation and education	275,959	255,579	-	-	275,959	255,579
Interest and fiscal charges	10,713	13,310	-	-	10,713	13,310
Sewer Utility	-	-	1,067,188	903,892	1,067,188	903,892
	<u>3,482,374</u>	<u>3,706,902</u>	<u>1,067,188</u>	<u>903,892</u>	<u>4,549,562</u>	<u>4,610,794</u>
Increase (decrease) in						
net position before transfers	(95,223)	349,684	17,364	115,282	(77,859)	464,966
Transfers	-	-	-	-	-	-
Increase (decrease) in net position	<u>(95,223)</u>	<u>520,662</u>	<u>17,364</u>	<u>52,764</u>	<u>(77,859)</u>	<u>464,966</u>
Net position - beginning	<u>16,691,227</u>	<u>16,341,543</u>	<u>6,704,781</u>	<u>6,589,499</u>	<u>23,296,008</u>	<u>22,931,042</u>
Net position - ending	<u>\$ 16,596,004</u>	<u>\$ 16,691,227</u>	<u>\$ 6,722,145</u>	<u>\$ 6,704,781</u>	<u>\$ 23,218,149</u>	<u>\$ 23,396,008</u>

Governmental Activities

Governmental activities decreased the Village's net position by \$95,223. General taxes increased by \$175,630; however, the Village terminated Tax Increment District #1 in 2018 resulting in a loss of TIF increment revenue of \$806,915. This resulted in net effect of a \$631,285 reduction in the Village's tax levy revenue. Taxes accounted 78.3% of the Village's total revenue. Charges for Services, Operating Grants & Contributions, and Capital Grants & Contributions revenues remained relatively flat.

Investment income increased by 22.6% for 2019, as interest rates continued to be higher than previous years.

The Village contracts with many services it provides, including attorney, engineer and inspection services and does not have large fixed personnel and assets costs allowing flexibility in times of market change.

The Capital Improvement/Equipment Fund had been used to make infrastructure repairs with funds transferred from the TID Fund. With the termination of the TIF, 2019 was the first year that the Capital Improvement/Equipment Fund did not receive funds which drastically reducing its budget. The Village continues to focus on the various capital needs including planning for future road improvement projects and continued enhancements to Village Park.

Funds continue to be budgeted for police, fire and public works equipment replacement. The Village of Thiensville budgets over several years for the capital improvements and equipment and then utilizes multi-year budgets to complete the project. It is management's belief that this is how the Village achieved the enviable position of being debt free.

The Village continues to consider programs jointly with the City of Mequon. Areas of mutual cooperation include the school district, library, fish ladder, dam, historical society, municipal water, paramedic program, topographical maps, emergency sirens, sewer interceptor repair, and accommodating a request for sanitary sewer extension to a City of Mequon condominium development. The Village, City of Mequon, and the Mequon-Thiensville School District recently agreed to cooperatively implement the School Resource Officer program beginning in 2020.

The Village continues to aggressively promote its revised website for postings of agendas and minutes, electronic newsletter, permit forms, ordinances, election information and forms, and online payment availability.

The Village continues to control expenses and looks for operating efficiencies in an environment of increasing general costs and raising health insurance costs. The village continues to use the State of Wisconsin Group Health Insurance Program.

Financial Analysis of the Government's Funds

Governmental Funds

As of December 31, 2019, the Village of Thiensville's governmental funds reported combined ending fund balances of \$3,615,422, an increase of \$15,945. Due to the large amount of special projects that have "fluid" fund balances, the combined fund balances fluctuate dramatically year to year.

The general fund balance is \$1,577,708. Of this amount, \$94,553 is nonspendable, \$190,418 is committed for compensated balances due to Village employees, \$240,000 is assigned to the 2020 budget and \$1,052,737 is unassigned. Included in unassigned fund balance, \$457,959 is set aside for working capital and \$552,460 is set aside into a Corporate Reserve Fund. The remaining unassigned balance is available for future uses at the Village's discretion.

Proprietary Funds

The Sewer Utility fund increased \$17,364. The Village has taken aggressive steps and investment over the past 20 years to solve sanitary sewer problems within its boundaries, which include mainline rehabilitation and a manhole rehabilitation program. Within the next 3-4 years every sanitary sewer manhole will have been repaired, replaced or lined. All spot relays were completed. Once the manholes are complete then steps to annually inspect the manholes and annual televising will maintain the Village's excellent system. In addition, test cleaning and grouting of the system is a future project. This program has received accolades from the Milwaukee Metropolitan Sewerage District. Lift Station repairs were completed in 2019 resulting in reductions to utility expenses for the building itself along with gaining some efficiencies system-wide. The Village has approved the request for a City of Mequon condominium development to connect to the Village's sanitary sewer system. Construction of this development began in 2019 and is ongoing. The sewer utility has an unrestricted net position of \$1,055,175.

General Fund Budgetary Highlights

The year end results of operations compared to the 2019 budget for the Village of Thiensville show that revenues exceeded the budgeted amount by \$101,222 and the expenditures were \$94,811 less than budgeted. This was due to increasing interest revenues and the Village not needing to use budgeted contingency funds in 2019.

Capital Assets and Debt Administration

Capital Assets

The Village's investment in capital assets for its governmental and business-type activities as of December 31, 2019 amounts to \$17,840,607 (net of accumulated depreciation) \$126,158 greater than the 2019 balance.

Village of Thiensville's Capital Assets

	Net of Depreciation					
	Governmental Activities		Business-type Activities		Total	
	2019	2018	2019	2018	2019	2018
Land	\$ 416,177	\$ 416,177	\$ -	\$ -	\$ 416,177	\$ 416,177
Construction in progress	82,359	27,621	-	32,418	82,359	60,039
Intangible and other	60,122	60,122	47,610	57,495	107,732	117,617
Buildings and structures	1,345,861	1,075,822	348,037	363,143	1,693,898	1,438,965
Improvements other than buildings	1,249,357	1,333,941	-	-	1,249,357	1,333,941
Machinery, equipment and vehicles	1,595,431	1,731,306	242,700	15,381	1,838,131	1,746,687
Furniture and fixtures	31,962	35,400	-	2,700	31,962	38,100
Infrastructure	7,693,529	7,789,047	4,727,462	4,782,066	12,420,991	12,571,113
	\$ 12,474,798	\$ 12,469,436	\$ 5,365,809	\$ 5,253,203	\$ 17,840,607	\$ 17,722,639

Additional information on the Village's capital assets can be found in Note III D on pages 43 - 45 of this report.

Long-Term Debt

At the end of the current fiscal year, the Village had total debt outstanding of \$280,000. None of this debt is backed by the full faith and credit of the Village, rather it is payable solely from the related special assessments levied and is not a general obligation of the Village.

Village of Thiensville's Outstanding Debt

	Governmental Activities		Business-type Activities		Total	
	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>
Special assessment B bonds	\$ 280,000	\$ 375,000	\$ -	\$ -	\$ 280,000	\$ 375,000

Additional information on the Village’s long-term debt can be found in Note III F on pages 46 - 47 of this report.

The Village of Thiensville is very proud to be in the enviable position of having no outstanding general obligation debt. This was accomplished in 2007. Prior to 2007 the general fund was paying a large portion of the Tax Incremental District #1 debt. Net costs of the district due to the general fund were fully recovered in 2018 resulting in the District being terminated on March 19, 2018.

The Village of Thiensville paid the entire prior service cost for the Wisconsin Retirement Fund in 2004.

In 2011, the Village borrowed Special Assessment B Bonds on behalf of the Century Estates Water Co-op #3 (CE#3) and in 2013 borrowed Special Assessment B Bonds on behalf of the Laurel Acres Water Distribution System (LAWDS). The Co-ops were under Wisconsin Department of Natural Resources orders to repair or replace the system due to an elevated level of arsenic in the wells. The 87 property owners of CE#3 and 92 property owners of LAWDS were having difficulty funding the project and approached the Village to allow the property owners to pay their costs through the special assessment process over a 10-year period. Four adjacent property owners also elected to connect. Each of the homes property values were discounted \$5,000 in the CE#3 area due to the arsenic issue. This amounted to a loss of assessed property value of \$435,000. Now that the problem has been corrected the Village has a higher tax base for all property owners to benefit.

The Village has reviewed its liability under GASB 45 for post-retirement benefits other than pension and determined that none existed. The Village has a Sick Leave Benefit (sick leave conversion for post-employment health insurance) fully funded in the accrued compensated balances account. In addition, past history indicates that once the employee utilizes this benefit that the employee finds alternative insurance options due to the high cost of the employer plan to the retiree. In 2018, the Village contracted an actuary to review post-retirement benefits, the determination was that these benefits are not material.

Economic Factors and Next Year's Budgets and Rates

The Village of Thiensville is a small community, 1.1 square miles with a population of 3,178 people just north of the City of Milwaukee allowing residents access to big city opportunities and a small town environment. Thiensville boasts of the walk-ability not only in the downtown area but in the outlying subdivisions. The Village provides residents and businesses with 24 hour public safety services through a full-time police force of 7 sworn officers and paid-on-call fire and paramedic and emergency medical departments. The Village also has a well maintained road system, sanitary sewer system, a library and park facilities. Recreation activities are provided by the Mequon-Thiensville School District.

Thiensville is a fully-developed community with equalized valuation of \$374,572,900. Residential properties comprise of 76.12% of real property values. The average equalized value of a single family residence in Thiensville is \$240,730. Due to the desirability and low housing stock in this area the Village is seeing rising home values with investment in residential properties continuing through remodeling. In 2020, the Village incentivized a new house development that will save and restore a historic building along with adding 10 new construction single family homes to an existing neighbor. The Village expects to see many of these new homes completed and occupied by the end of 2020.

The Village's 2020 operating and capital budget continues to provide for the same level of services and provide funding of these operations with a stable tax levy. The 2020 budget included a tax levy increase of \$6,256. The Village's 2020 budget did not qualify the Village to receive payment under the State's Expenditure Restraint Program due to the increased tax levy in 2019 resulting in increased expenditures.

The Village's water needs are mainly served by private wells or water co-ops using wells. In 2012 and 2013, the number of homes reliant upon water co-ops decreased by 179. The remaining two water co-ops are evaluating the possibility of converting to municipal water through the special assessment process in the future. In 2015, the Main Street and Green Bay Road water main project was completed and now provides municipal water to a majority of the Village businesses. Lake Michigan water is available through a franchise agreement with the Mequon Water Utility.

Requests for Information

This financial report is designated to provide a general overview and a supplement to the Village's Financial Statements, of the Village of Thiensville's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Village Administrator of the Village of Thiensville, 250 Elm Street, Thiensville, WI 53092.

BASIC FINANCIAL STATEMENTS

VILLAGE OF THIENSVILLE

STATEMENT OF NET POSITION As of December 31, 2019

	Governmental Activities	Business-type Activities	Totals
ASSETS			
Cash and investments	\$ 3,870,117	\$ 801,776	\$ 4,671,893
Receivables	2,865,830	254,435	3,120,265
Inventories and prepaid items	45,478	1,090	46,568
Equity interest in joint library	320,685	-	320,685
Restricted assets			
Cash and cash equivalents	-	301,161	301,161
Capital Assets (net of accumulated depreciation/amortization)			
Land	416,177	-	416,177
Intangible assets	12,925	-	12,925
Construction in progress	82,359	-	82,359
Other Assets not being depreciated	47,197	-	47,197
Other capital assets	<u>11,916,140</u>	<u>5,365,809</u>	<u>17,281,949</u>
Total Assets	<u>19,576,908</u>	<u>6,724,271</u>	<u>26,301,179</u>
DEFERRED OUTFLOWS OF RESOURCES			
Pension related amounts	<u>896,480</u>	<u>19,425</u>	<u>915,905</u>
Total Deferred Outflows of Resources	<u>896,480</u>	<u>19,425</u>	<u>915,905</u>
LIABILITIES			
Accounts payable and accrued liabilities	178,856	4,831	183,687
Noncurrent Liabilities			
Due within one year	113,714	-	113,714
Due in more than one year	<u>686,368</u>	<u>6,597</u>	<u>692,965</u>
Total Liabilities	<u>978,938</u>	<u>11,428</u>	<u>990,366</u>
DEFERRED INFLOWS OF RESOURCES			
Unearned revenues	2,444,760	-	2,444,760
Pension related amounts	<u>453,686</u>	<u>10,123</u>	<u>463,809</u>
Total Deferred Inflows of Resources	<u>2,898,446</u>	<u>10,123</u>	<u>2,908,569</u>
NET POSITION			
Investment in capital assets	12,474,798	5,365,809	17,840,607
Restricted for			
Debt service	373,300	-	373,300
Park improvements	28,000	-	28,000
Donations and grants	29,167	-	29,167
Equipment replacement	-	301,161	301,161
Unrestricted	<u>3,690,739</u>	<u>1,055,175</u>	<u>4,745,914</u>
TOTAL NET POSITION	<u>\$ 16,596,004</u>	<u>\$ 6,722,145</u>	<u>\$ 23,318,149</u>

See accompanying notes to financial statements.

VILLAGE OF THIENSVILLE

STATEMENT OF ACTIVITIES For the Year Ended December 31, 2019

<u>Functions/Programs</u>	<u>Expenses</u>	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Governmental Activities				
General government	\$ 792,943	\$ 122,277	\$ -	\$ -
Public safety	1,532,341	245,960	23,804	5,473
Public works	842,175	-	218,241	5,000
Health and human services	28,243	1,290	9,503	-
Culture, education and recreation	275,959	5,630	60,189	-
Interest and fiscal charges	<u>10,713</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Governmental Activities	<u>3,482,374</u>	<u>375,157</u>	<u>311,737</u>	<u>10,473</u>
Business-type Activities				
Sewer Utility	<u>1,067,188</u>	<u>1,065,964</u>	<u>-</u>	<u>-</u>
Total Business-type Activities	<u>1,067,188</u>	<u>1,065,964</u>	<u>-</u>	<u>-</u>
Total	<u>\$ 4,549,562</u>	<u>\$ 1,441,121</u>	<u>\$ 311,737</u>	<u>\$ 10,473</u>

General Revenues

Taxes

Property taxes, levied for general purposes
Intergovernmental revenues not restricted to specific
programs
Public gifts and grants
Investment income
Miscellaneous

Total General Revenues

Change in net position

NET POSITION - Beginning of Year

NET POSITION - END OF YEAR

See accompanying notes to financial statements.

Net (Expenses) Revenues and Changes in Net Position

<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Totals</u>
\$ (670,666)	\$ -	\$ (670,666)
(1,257,104)	-	(1,257,104)
(618,934)	-	(618,934)
(17,450)	-	(17,450)
(210,140)	-	(210,140)
<u>(10,713)</u>	<u>-</u>	<u>(10,713)</u>
<u>(2,785,007)</u>	<u>-</u>	<u>(2,785,007)</u>
<u>-</u>	<u>(1,224)</u>	<u>(1,224)</u>
<u>-</u>	<u>(1,224)</u>	<u>(1,224)</u>
<u>(2,785,007)</u>	<u>(1,224)</u>	<u>(2,786,231)</u>
2,357,244	-	2,357,244
108,134	-	108,134
2,700	-	2,700
116,815	18,588	135,403
<u>104,891</u>	<u>-</u>	<u>104,891</u>
<u>2,689,784</u>	<u>18,588</u>	<u>2,708,372</u>
(95,223)	17,364	(77,859)
<u>16,691,227</u>	<u>6,704,781</u>	<u>23,396,008</u>
<u>\$ 16,596,004</u>	<u>\$ 6,722,145</u>	<u>\$ 23,318,149</u>

See accompanying notes to financial statements.

VILLAGE OF THIENSVILLE

BALANCE SHEET GOVERNMENTAL FUNDS As of December 31, 2019

	General	Capital Projects Fund Capital Improvement Fund	Nonmajor Governmental Funds	Totals
ASSETS				
Cash and investments	\$ 1,703,203	\$ 1,392,996	\$ 773,918	\$ 3,870,117
Receivables				
Taxes	1,794,562	452,397	94,556	2,341,515
Accounts (net)	31,098	5,000	75,854	111,952
Special assessments	-	280,419	85,944	366,363
Loans	46,000	-	-	46,000
Inventory and prepaid items	<u>45,478</u>	<u>-</u>	<u>-</u>	<u>45,478</u>
TOTAL ASSETS	<u>\$ 3,620,341</u>	<u>\$ 2,130,812</u>	<u>\$ 1,030,272</u>	<u>\$ 6,781,425</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES				
Liabilities				
Accounts payable	\$ 53,952	\$ 14,177	\$ 43,274	\$ 111,403
Accrued liabilities	<u>64,801</u>	<u>-</u>	<u>2,652</u>	<u>67,453</u>
Total Liabilities	<u>118,753</u>	<u>14,177</u>	<u>45,926</u>	<u>178,856</u>
Deferred Inflows of Resources				
Unavailable revenues	-	332,816	209,571	542,387
Unearned revenues	<u>1,923,880</u>	<u>475,880</u>	<u>45,000</u>	<u>2,444,760</u>
Total Deferred Inflows of Resources	<u>1,923,880</u>	<u>808,696</u>	<u>254,571</u>	<u>2,987,147</u>
Fund Balances				
Nonspendable	94,553	-	-	94,553
Restricted	-	-	294,967	294,967
Committed	190,418	-	434,808	625,226
Assigned	240,000	1,307,939	-	1,547,939
Unassigned	<u>1,052,737</u>	<u>-</u>	<u>-</u>	<u>1,052,737</u>
Total Fund Balances	<u>1,577,708</u>	<u>1,307,939</u>	<u>729,775</u>	<u>3,615,422</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	<u>\$ 3,620,341</u>	<u>\$ 2,130,812</u>	<u>\$ 1,030,272</u>	<u>\$ 6,781,425</u>

See accompanying notes to financial statements.

VILLAGE OF THIENSVILLE

RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION As of December 31, 2019

Total Fund Balances - Governmental Funds	\$ 3,615,422
--	--------------

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental funds are not financial resources and, therefore, are not reported in the funds. See Note III.D.	12,474,798
--	------------

Some receivables that are not currently available are reported as unavailable revenues in the fund financial statements but are recognized as revenue when earned in the government-wide statements.	542,387
--	---------

Deferred outflows of resources related to pension do not relate to current financial resources and are not reported in the governmental funds.	896,480
--	---------

Deferred inflows of resources related to pension do not relate to current financial resources and are not reported in the governmental funds.	(453,686)
---	-----------

Equity in joint library	320,685
-------------------------	---------

Some liabilities, including long-term debt, are not due and payable in the current period and therefore, are not reported in the funds.	
Bonds and notes payable	(280,000)
Compensated absences	(190,418)
Net pension liability	<u>(329,664)</u>

NET POSITION OF GOVERNMENTAL ACTIVITIES	<u>\$ 16,596,004</u>
--	-----------------------------

See accompanying notes to financial statements.

VILLAGE OF THIENSVILLE

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

For the Year Ended December 31, 2019

	General	Capital Projects Fund	
		Capital Improvement Fund	Nonmajor Governmental Funds
REVENUES			
Taxes	\$ 1,915,244	\$ 400,000	\$ 45,000
Special assessments	-	49,529	55,626
Intergovernmental	358,091	5,000	5,473
Licenses and permits	100,930	-	-
Fines, forfeitures and penalties	40,235	-	-
Public charges for services	19,968	-	158,657
Intergovernmental charges for services	65,000	-	-
Investment income	98,144	10,327	12,059
Miscellaneous revenues	15,910	-	123,511
Total Revenues	<u>2,613,522</u>	<u>464,856</u>	<u>400,326</u>
EXPENDITURES			
Current			
General government	600,386	-	-
Public safety	1,218,406	-	171,971
Public works	607,206	-	14,475
Health and human services	2,500	-	-
Culture, recreation and education	227,803	-	31,953
Capital Outlay	-	470,663	11,683
Debt Service			
Principal	-	-	95,000
Interest and fiscal charges	-	-	10,713
Total Expenditures	<u>2,656,301</u>	<u>470,663</u>	<u>335,795</u>
Excess (deficiency) of revenues over expenditures	<u>(42,779)</u>	<u>(5,807)</u>	<u>64,531</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	70,000	119,868	-
Transfers out	<u>(11,188)</u>	<u>(70,000)</u>	<u>(108,680)</u>
Total Other Financing Sources (Uses)	<u>58,812</u>	<u>49,868</u>	<u>(108,680)</u>
Net Change in Fund Balances	16,033	44,061	(44,149)
FUND BALANCES - Beginning of Year	<u>1,561,675</u>	<u>1,263,878</u>	<u>773,924</u>
FUND BALANCES - END OF YEAR	<u>\$ 1,577,708</u>	<u>\$ 1,307,939</u>	<u>\$ 729,775</u>

See accompanying notes to financial statements.

<u>Totals</u>	
\$	2,360,244
	105,155
	368,564
	100,930
	40,235
	178,625
	65,000
	120,530
	<u>139,421</u>
	<u>3,478,704</u>

600,386
1,390,377
621,681
2,500
259,756
482,346

95,000
<u>10,713</u>
<u>3,462,759</u>

<u>15,945</u>

189,868
<u>(189,868)</u>
<u>-</u>

15,945
<u>3,599,477</u>

<u>\$ 3,615,422</u>

See accompanying notes to financial statements.

VILLAGE OF THIENSVILLE

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES For the Year Ended December 31, 2019

Net change in fund balances - total governmental funds	\$	15,945
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Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of net position the cost of these assets is capitalized and they are depreciated over their estimated useful lives and reported as depreciation expense in the statement of activities.

Capital outlay is reported as an expenditure in the fund financial statements but is capitalized in the government-wide financial statements	482,346
Some items reported as capital outlay were not capitalized	(70,257)
Depreciation is reported in the government-wide financial statements	(406,728)

Receivables not currently available are reported as revenue when collected or currently available in the fund financial statements but are recognized as revenue when earned in the government-wide financial statements.

Special assessments and interest	(108,547)
Ambulance receivables	9,800

Debt issued provides current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.

Principal repaid	95,000
------------------	--------

Some expenses in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Compensated absences	11,181
Net pension liability	(593,574)
Deferred outflows of resources related to pensions	405,026
Deferred inflows of resources related to pensions	67,370

The proportionate share of the change in net position related to joint ventures reported in the statement of activities neither provides nor uses current financial resources and is not reported in the fund financial statements.

<u>(2,785)</u>

CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES

<u>\$</u>	<u>(95,223)</u>
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See accompanying notes to financial statements.

VILLAGE OF THIENSVILLE

STATEMENT OF NET POSITION PROPRIETARY FUND As of December 31, 2019

	<u>Sewer Utility</u>
ASSETS	
Current Assets	
Cash and investments	\$ 801,776
Receivables	
Customer accounts receivable	214,969
Tax roll receivable	37,608
Accrued interest	1,858
Prepaid items	1,090
Total Current Assets	<u>1,057,301</u>
Noncurrent Assets	
Restricted Assets	
Cash and investments	301,161
Capital Assets	
Property and equipment	7,763,703
Less: Accumulated depreciation/amortization	<u>(2,397,894)</u>
Total Noncurrent Assets	<u>5,666,970</u>
Total Assets	<u>6,724,271</u>
DEFERRED OUTFLOWS OF RESOURCES	
Pension related amounts	<u>19,425</u>
Total Deferred Outflows of Resources	<u>19,425</u>
LIABILITIES	
Current Liabilities	
Accounts payable	\$ 3,215
Accrued liabilities	1,616
Total Current Liabilities	<u>4,831</u>
Noncurrent Liabilities	
Net OPEB - LRLIF liability	<u>6,597</u>
Total Noncurrent Liabilities	<u>6,597</u>
Total Liabilities	<u>11,428</u>
DEFERRED INFLOWS OF RESOURCES	
Pension related amounts	<u>10,123</u>
NET POSITION	
Investment in capital assets	5,365,809
Restricted for	
Equipment Replacement	301,161
Unrestricted net position	<u>1,055,175</u>
TOTAL NET POSITION	<u>\$ 6,722,145</u>

See accompanying notes to financial statements.

VILLAGE OF THIENSVILLE

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION PROPRIETARY FUND

For the Year Ended December 31, 2019

	<u>Sewer Utility</u>
OPERATING REVENUES	
Public charges for services	\$ 1,054,318
Other operating revenue	<u>11,646</u>
Total Operating Revenues	<u>1,065,964</u>
OPERATING EXPENSES	
Operation and maintenance	986,091
Depreciation/amortization expense	<u>81,097</u>
Total Operating Expenses	<u>1,067,188</u>
Operating Loss	<u>(1,224)</u>
NONOPERATING REVENUES	
Investment income	<u>18,588</u>
Total Nonoperating Revenues	<u>18,588</u>
Change in Net Position	17,364
NET POSITION - Beginning of Year	<u>6,704,781</u>
NET POSITION - END OF YEAR	<u>\$ 6,722,145</u>

See accompanying notes to financial statements.

VILLAGE OF THIENSVILLE

STATEMENT OF CASH FLOWS
PROPRIETARY FUND
For the Year Ended December 31, 2019

	<u>Sewer Utility</u>
CASH FLOWS FROM OPERATING ACTIVITIES	
Received from customers	\$ 1,041,162
Paid to suppliers for goods and services	<u>(979,559)</u>
Net Cash Flows From Operating Activities	<u>61,603</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Investment income	<u>21,736</u>
Net Cash Flows From Investing Activities	<u>21,736</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Acquisition and construction of capital assets	<u>(201,893)</u>
Net Cash Flows From Capital and Related Financing Activities	<u>(201,893)</u>
Net Change in Cash and Cash Equivalents	(118,554)
CASH AND CASH EQUIVALENTS - Beginning of Year	<u>1,221,491</u>
CASH AND CASH EQUIVALENTS - END OF YEAR	<u>\$ 1,102,937</u>

See accompanying notes to financial statements.

	<u>Sewer Utility</u>
RECONCILIATION OF OPERATING LOSS TO NET CASH FLOWS FROM OPERATING ACTIVITIES	
Operating loss	\$ (1,224)
Adjustments to Reconcile Operating Loss to Net Cash Flows From Operating Activities	
Depreciation/amortization	81,097
Changes in assets and liabilities	
Customer accounts receivable	(23,762)
Other accounts receivable	(1,040)
Prepays	2,776
Accounts payable	505
Other current liabilities	490
Pension related deferrals and liability	<u>2,761</u>
NET CASH FLOWS FROM OPERATING ACTIVITIES	<u>\$ 61,603</u>
RECONCILIATION OF CASH AND CASH EQUIVALENTS TO THE STATEMENT OF NET POSITION - PROPRIETARY FUND	
Cash and investments	\$ 801,776
Restricted cash and investments	<u>301,161</u>
CASH AND CASH EQUIVALENTS	<u>\$ 1,102,937</u>
NONCASH CAPITAL AND RELATED FINANCING ACTIVITIES	
None	

See accompanying notes to financial statements.

VILLAGE OF THIENSVILLE

STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUND
As of December 31, 2019

	<u>Custodial Fund</u>
ASSETS	
Cash and investments	\$ 3,958,226
Total Assets	<u>3,958,226</u>
LIABILITIES	
Due to other governments	<u>3,958,226</u>
Total Liabilities	<u>3,958,226</u>
NET POSITION	<u>\$ -</u>

See accompanying notes to financial statements.

VILLAGE OF THIENSVILLE

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION FIDUCIARY FUND For the Year Ended December 31, 2019

	<u>Custodial Fund</u>
ADDITIONS	
Tax collections	\$ 2,976,633
Total Additions	<u>2,976,633</u>
DEDUCTIONS	
Payments to overlying districts	<u>2,976,633</u>
Total Deductions	<u>2,976,633</u>
Change in Fiduciary Net Position	-
NET POSITION - Beginning of Year	<u>-</u>
NET POSITION - END OF YEAR	<u>\$ -</u>

See accompanying notes to financial statements.

VILLAGE OF THIENSVILLE

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VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Village of Thiensville (the "Village"), Wisconsin conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The accepted standard-setting body for establishing governmental accounting and financial reporting principles is the Governmental Accounting Standards Board (GASB).

A. REPORTING ENTITY

This report includes all of the funds of the Village. The reporting entity for the Village consists of the primary government and its component units. Component units are legally separate organizations for which the primary government is financially accountable or other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the reporting entity's financial statements to be misleading. The Village has not identified any organizations that meet this criteria.

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

In January 2017, the GASB issued statement No. 84 - *Fiduciary Activities*. This statement establishes criteria for identifying fiduciary activities of all state and local governments for accounting and financial reporting purposes and how those activities should be reported. This standard was implemented January 1, 2019.

In March 2018, the GASB issued statement No. 88 - *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*. This Statement defines debt for purposes of disclosure in notes to financial statements and establishes additional financial statement note disclosure requirements related to debt obligations of governments, including direct borrowings and direct placements. This standard was implemented January 1, 2019.

Government-Wide Financial Statements

The statement of net position and statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The Village does not allocate indirect expenses to functions in the statement of activities. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not included among program revenues are reported as general revenues. Internally dedicated resources are reported as general revenues rather than as program revenues.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (cont.)

Fund Financial Statements

Financial statements of the Village are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position/fund balance, revenues, and expenditures/expenses.

Funds are organized as major funds or nonmajor funds within the governmental and proprietary statements. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the Village or meets the following criteria:

- a. Total assets/deferred outflows of resources, liabilities/deferred inflows of resources, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10% of the corresponding total for all funds of that category or type, and
- b. The same element of the individual governmental or enterprise fund that met the 10% test is at least 5% of the corresponding total for all governmental and enterprise funds combined.
- c. In addition, any other governmental or enterprise fund that the Village believes is particularly important to financial statement users may be reported as a major fund.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The Village reports the following major governmental funds:

- General Fund - accounts for the Village's primary operating activities. It is used to account for and report all financial resources except those accounted for and reported in another fund.
- Capital Improvement - Capital Projects Fund - used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets for the capital improvement program.

The Village reports the following major enterprise fund:

- Sewer Utility - accounts for operations of the sewer system.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (cont.)

Fund Financial Statements (cont.)

The Village reports the following nonmajor governmental funds:

Special Revenue Funds - used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes (other than debt service or capital projects).

Stormwater Management Fund	Police Donation Fund
Fire Equipment Replacement Fund	Fire Donation Fund
Act 102 Fund	Old Village Hall Fund
Park Improvement Fund	

Debt Service Funds - used to account for and report financial resources that are restricted, committed, or assigned to expenditure for the payment of general long-term debt principal, interest, and related costs.

Laurel Acres Special Assessment B Bond Fund
Century Estates Special Assessment B Bond Fund

In addition, the Village reports the following fund types:

Custodial Funds - used to account for and report assets controlled by the village and the assets are for the benefit of individuals, private organizations, and/or other governmental units..

Tax Collection Fund

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

Government-Wide Financial Statements

The government-wide statement of net position and statement of activities are reported using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Property taxes are recognized as revenues in the year for which they are levied. Taxes receivable for the following year are recorded as receivables and deferred inflows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider are met. Special assessments are recorded as revenue when earned. Unbilled receivables are recorded as revenues when services are provided.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION (cont.)

Government-Wide Financial Statements (cont.)

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the Village's sewer and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Fund Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recorded when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the Village considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on long-term debt, claims, judgments, compensated absences, and pension expenditures, which are recorded as a fund liability when expected to be paid with expendable available financial resources.

Property taxes are recorded in the year levied as receivables and deferred inflows. They are recognized as revenues in the succeeding year when services financed by the levy are being provided.

Intergovernmental aids and grants are recognized as revenues in the period the Village is entitled the resources and the amounts are available. Amounts owed to the Village which are not available are recorded as receivables and unavailable revenues. Amounts received before eligibility requirements (excluding time requirements) are met are recorded as liabilities. Amounts received in advance of meeting time requirements are recorded as deferred inflows.

Special assessments are recorded as revenues when they become measurable and available as current assets. Annual installments due in future years are reflected as receivables and unavailable revenues.

Revenues susceptible to accrual include property taxes, miscellaneous taxes, public charges for services, special assessments and interest. Other general revenues such as fines and forfeitures, inspection fees, recreation fees, and miscellaneous revenues are recognized when received in cash or when measurable and available under the criteria described above.

Proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as described previously in this note.

The proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the sewer are charges to customers for sales and services. Special assessments are recorded as receivables and contribution revenue when levied. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION (cont.)

All Financial Statements

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities, and deferred inflows of resources and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY

1. Deposits and Investments

For purposes of the statement of cash flows, the Village considers all highly liquid investments with an initial maturity of three months or less when acquired to be cash equivalents.

Investment of Village funds is restricted by Wisconsin state statutes. Available investments are limited to:

- a. Time deposits in any credit union, bank, savings bank or trust company.
- b. Bonds or securities of any county, city, drainage district, technical college district, village, town, or school district of the state. Also, bonds issued by a local exposition district, a local professional baseball park district, a local professional football stadium district, a local cultural arts district, the University of Wisconsin Hospitals and Clinics Authority, or the Wisconsin Aerospace Authority.
- c. Bonds or securities issued or guaranteed by the federal government.
- d. The local government investment pool.
- e. Any security maturing in seven years or less and having the highest or second highest rating category of a nationally recognized rating agency.
- f. Securities of an open-end management investment company or investment trust, subject to various conditions and investment options.
- g. Repurchase agreements with public depositories, with certain conditions.

The Village has adopted an investment policy. That policy contains the following additional guidelines for allowable investments. Not more than \$500,000 shall be deposited in any one public depository, unless specifically authorized by the Board of Trustees. Village funds may be invested in certificates of deposit maturing within 3 years or less. A maximum of \$500,000 may be invested in each institution unless the certificate is collateralized by U.S. Government or U.S. Government Agency securities having a market value of 110% of the certificate or collateralization shall have been waived by the Board of Trustees.

No policy exists for the following risks:

Credit risk

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY (cont.)

1. Deposits and Investments (cont.)

Investments are stated at fair value, which is the amount at which an investment could be exchanged in a current transaction between willing parties. No investments are reported at amortized cost. Adjustments necessary to record investments at fair value are recorded in the operating statement as increases or decreases in investment income. Investment income on commingled investments of municipal accounting funds is allocated based on average balances. The difference between the bank statement balance and carrying value is due to outstanding checks and/or deposits in transit.

The Wisconsin Local Government Investment Pool (LGIP) is part of the State Investment Fund (SIF), and is managed by the State of Wisconsin Investment Board. The SIF is not registered with the Securities and Exchange Commission, but operates under the statutory authority of Wisconsin Chapter 25. The SIF reports the fair value of its underlying assets annually. Participants in the LGIP have the right to withdraw their funds in total on one day's notice. At December 31, 2019, the fair value of the Village's share of the LGIP's assets was substantially equal to the amount as reported in these statements.

See Note III. A. for further information.

2. Receivables

Property taxes are levied in December on the assessed value as of the prior January 1. In addition to property taxes for the Village, taxes are collected for and remitted to the state and county governments as well as the local school district and technical college district. Taxes for all state and local governmental units billed in the current year for the succeeding year are reflected as receivables and due to other taxing units on the accompanying statement of fiduciary net position.

Property tax calendar - 2019 tax roll:

Lien date and levy date	December 2019
Tax bills mailed	December 2019
Payment in full, or	January 31, 2020
First installment due	January 31, 2020
Second installment due	July 31, 2020
Personal property taxes in full	January 31, 2020
Tax sale - 2019 delinquent real estate taxes	October 2022

Accounts receivable have been shown net of an allowance for uncollectible accounts. Delinquent real estate taxes as of July 31 are paid in full by the county, which assumes the collection thereof. No provision for uncollectible accounts receivable has been made for the sewer utility because they have the right by law to place substantially all delinquent bills on the tax roll, and other delinquent bills are generally not significant.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY (cont.)

2. Receivables (cont.)

During the course of operations, transactions occur between individual funds that may result in amounts owed between funds. Short-term interfund loans are reported as "due to and from other funds." Long-term interfund loans (noncurrent portion) are reported as "advances from and to other funds." Interfund receivables and payables between funds within governmental activities are eliminated in the statement of net position. Any residual balances outstanding between the governmental activities and business-type activities are reported in the governmental-wide financial statements as internal balances.

3. Inventories and Prepaid Items

Governmental fund inventories, if material, are recorded at cost based on the FIFO method using the consumption method of accounting. Proprietary fund inventories are generally used for construction and/or for operation and maintenance work. They are not for resale.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

4. Restricted Assets

Mandatory segregations of assets are presented as restricted assets. Such segregations are required by bond agreements and other external parties. Current liabilities payable from these restricted assets are so classified. The excess of restricted assets over current liabilities payable from restricted assets will be used first for retirement of related long-term debt. The remainder, if generated from earnings, is shown as restricted net position.

5. Capital Assets

Government-Wide Statements

Capital assets, which include property, plant and equipment, are reported in the government-wide financial statements. Capital assets are defined by the government as assets with an initial cost of more than \$1,000 for general capital assets and \$5,000 for infrastructure assets, and an estimated useful life in excess of 1 year. All capital assets are valued at historical cost, or estimated historical cost if actual amounts are unavailable. Donated capital assets are recorded at their estimated acquisition value at the date of donation.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY (cont.)

5. Capital Assets (cont.)

Government-Wide Statements (cont.)

Additions to and replacements of capital assets of business-type activities are recorded at original cost, which includes material, labor, overhead, and an allowance for the cost of funds used during construction when significant. For tax-exempt debt, the amount of interest capitalized equals the interest expense incurred during construction netted against any interest revenue from temporary investment of borrowed fund proceeds. No interest was capitalized during the current year. The cost of renewals and betterments relating to retirement units is added to plant accounts. The cost of property replaced, retired or otherwise disposed of, is deducted from plant accounts and, generally, together with removal costs less salvage, is charged to accumulated depreciation.

Depreciation and amortization of all exhaustible capital assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation and amortization reflected in the statement of net position. Depreciation and amortization is provided over the assets' estimated useful lives using the straight-line method. The range of estimated useful lives by type of asset is as follows:

Buildings	20-40	Years
Land Improvements	20-30	Years
Machinery and Equipment	2-25	Years
Utility System	50-125	Years
Infrastructure	50-100	Years

Fund Financial Statements

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets used in proprietary fund operations are accounted for the same way as in the government-wide statements.

6. Deferred Outflows of Resources

A deferred outflow of resources represents a consumption of net position/fund balance that applies to a future period and will not be recognized as an outflow of resources (expense/expenditure) until that future time.

7. Compensated Absences

Under terms of employment, employees are granted sick leave and vacations in varying amounts. Only benefits considered to be vested are disclosed in these statements.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY (cont.)

7. Compensated Absences (cont.)

All vested vacation and sick leave pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements, and are payable with expendable resources.

The Village provides postemployment health insurance benefits for all eligible employees. Employees who leave active duty due to retirement, service disability or death are eligible to receive this benefit. The benefits are based on employee benefit policies of the Village. Employees receive sick leave termination benefit days as an incentive to maintain a good record for the use of sick leave days. Sick leave termination benefit days are accrued to employees based upon the number of sick days used by the employee in the prior year. Employees hired prior to September 20, 2011 are not limited to the number of sick leave termination benefit days they may accrue and be paid. Employees hired after September 19, 2011 are limited to 90 sick leave termination benefit days they may accrue and be paid. The cost of those premiums is recognized as an expenditure as the premiums are paid. The entire cost is paid by the Village. Funding for those costs is provided out of the current operating budget of the Village. The contributions are financed on a pay as you go basis. Total expenditures for such premiums during the year were not material. There are 19 employees currently eligible to receive benefits.

The village has committed fund balance in the General Fund to fully fund the outstanding compensated absences.

Payments for vacation and sick leave will be made at rates in effect when the benefits are used. Accumulated vacation and sick leave liabilities at December 31, 2019, are determined on the basis of current salary rates and include salary related payments.

8. Long-Term Obligations

All long-term obligations to be repaid from governmental and business-type resources are reported as liabilities in the government-wide statements. The long-term obligations consist primarily of notes and bonds payable and compensated absences.

Long-term obligations for governmental funds are not reported as liabilities in the fund financial statements. The face value of debts (plus any premiums) are reported as other financing sources and payments of principal and interest are reported as expenditures. The accounting in proprietary funds is the same as it is in the government-wide statements.

9. Deferred Inflows of Resources

A deferred inflow of resources represents an acquisition of net position/fund balance that applies to a future period and therefore will not be recognized as an inflow of resources (revenue) until that future time.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2019

NOTE I - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY (cont.)

10. Equity Classifications

Government-Wide Statements

Equity is classified as net position and displayed in three components:

- a. Net investment in capital assets - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances (excluding unspent debt proceeds) of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position - Consists of net position with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or, 2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position - All other net positions that do not meet the definitions of "restricted" or "net investment in capital assets."

When both restricted and unrestricted resources are available for use, it is the Village's policy to use restricted resources first, then unrestricted resources as they are needed.

Fund Statements

Governmental fund balances are displayed as follows:

- a. Nonspendable - Includes fund balance amounts that cannot be spent either because they are not in spendable form or because legal or contractual requirements require them to be maintained intact.
- b. Restricted - Consists of fund balances with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or 2) law through constitutional provisions or enabling legislation.
- c. Committed - Includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision making authority. Fund balance amounts are committed through a formal action (resolution) of the Village Board. This formal action must occur prior to the end of the reporting period, but the amount of the commitment, which will be subject to the constraints, may be determined in the subsequent period. Any changes to the constraints imposed require the same formal action of the Village Board that originally created the commitment.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY (cont.)

10. Equity Classifications

Fund Statements (cont.)

- d. Assigned - Includes spendable fund balance amounts that are intended to be used for specific purposes that do not meet the criteria to be classified as restricted or committed. The Village Board has, by resolution, adopted a financial policy authorizing the Administrator to assign amounts for a specific purpose. Assignments may take place after the end of the reporting period.
- e. Unassigned - Includes residual positive fund balance within the general fund which has not been classified within the other above mentioned categories. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed, or assigned for those purposes.

Proprietary fund equity is classified the same as in the government-wide statements.

The Village considers restricted amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents / contracts that prohibit doing this, such as in grant agreements requiring dollar for dollar spending. Additionally, the Village would first use committed, then assigned and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

Ordinance No. 2006-03 establishes two reserve funds, the Corporate Reserve Fund and the Tax Stabilization Fund. The Corporate Reserve Fund is maintained at an amount not less than 20% of the current year operating budget. The Tax Stabilization Fund does not have a minimum balance requirement. The annual excess of the current year operating budget is first placed in the Corporate Reserve Fund to maintain the minimum balance with the remainder then divided between the two funds by a vote of the Village board. The purpose of the Corporate Reserve fund is to maintain a working capital reserve and to provide for unanticipated expenses of a non-recurring nature. The Corporate Reserve Fund is also available for interfund loans to all other funds of the Village. The balance in the Corporate Reserve Fund at year end is \$552,460. The purpose of the Tax Stabilization Fund is to reduce the levy for the operating budget. The Village board may apply up to 10% of this fund toward the reduction of the tax levy without a public hearing and by majority vote of the Village board. Amounts greater than 10% may be applied toward the reduction of the tax levy with a public hearing and the approval of the Village board by a 2/3 vote. The balance in the Tax Stabilization Fund at year end is \$-0-. On October 19, 2015, the Village board by resolution, transferred the balance in the Tax Stabilization Fund to the Capital Improvement Fund to help fund the Main Street Water Main Project. Amounts are included with unassigned fund balance of the general fund.

Resolution No. 1986-22 establishes a Working Capital Fund equivalent to one sixth of the average of the annual budgets for the previous three years. The balance in the Working Capital Fund at year end is \$457,959. This amount is included with unassigned fund balance in the general fund.

See Note III. G. for further information.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2019

NOTE I - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY (cont.)

11. Pension

For purposes of measuring the net pension asset (liability), deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Wisconsin Retirement System (WRS) and additions to/deductions from WRS' fiduciary net position have been determined on the same basis as they are reported by WRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

12. Basis for Existing Rates

Sewer Utility

Rates for the Sewer Utility were approved by the Village board on February 18, 2019.

NOTE II - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. EXCESS EXPENDITURES OVER APPROPRIATIONS

<u>Funds</u>	<u>Budgeted Expenditures</u>	<u>Actual Expenditures</u>	<u>Excess Expenditures Over Budget</u>
Capital Projects	\$ 455,071	\$ 540,663	\$ 85,592
Debt Service Fund - Century Estates Special Assessment B Bond	55,200	55,250	50
Debt Service Fund - Laurel Acres Special Assessment B Bond	50,413	50,463	50

The Village controls expenditures at the department level. Some individual departments experienced expenditures which exceeded appropriations. The detail of those items can be found in the Village's year-end budget to actual report.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE II - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (cont.)

B. LIMITATIONS ON THE VILLAGE'S TAX LEVY

Wisconsin law limits the Village's future tax levies. Generally the Village is limited to its prior tax levy dollar amount (excluding TIF Districts), increased by the greater of the percentage change in the Village's equalized value due to new construction or zero percent. Changes in debt service from one year to the next are generally exempt from this limit with certain exceptions. The Village is required to reduce its allowable levy by the estimated amount of fee revenue it collects for certain services, if those services were funded in 2013 by the property tax levy. Levies can be increased above the allowable limits if the amount is approved by referendum.

NOTE III - DETAILED NOTES ON ALL FUNDS

A. DEPOSITS AND INVESTMENTS

The Village's deposits and investments at year end were comprised of the following:

	Carrying Value	Statement Balances	Associated Risks
Deposits	\$ 8,725,843	\$ 8,945,615	Custodial credit risk
LGIP	204,937	204,937	Credit risk
Petty cash	500	-	N/A
 Total Deposits and Investments	 \$ 8,931,280	 \$ 9,150,552	
 Reconciliation to financial statements			
Per statement of net position			
Unrestricted cash and investments	\$ 4,671,893		
Restricted cash and investments	301,161		
Per statement of net position - fiduciary fund			
Custodial fund	3,958,226		
 Total Deposits and Investments	 \$ 8,931,280		

Deposits in each local and area bank are insured by the FDIC in the amount of \$250,000 for time and savings accounts (including NOW accounts) and \$250,000 for demand deposit accounts (interest-bearing and noninterest-bearing). In addition, if deposits are held in an institution outside of the state in which the government is located, insured amounts are further limited to a total of \$250,000 for the combined amount of all deposit accounts.

Bank accounts are also insured by the State Deposit Guarantee Fund in the amount of \$400,000. However, due to the nature of this fund, recovery of material principal losses may not be significant to individual municipalities. This coverage has not been considered in computing custodial credit risk.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III - DETAILED NOTES ON ALL FUNDS (cont.)

A. DEPOSITS AND INVESTMENTS (cont.)

The Village maintains collateral agreements with its banks. At December 31, 2019, the banks had pledged various government securities in the amount of \$11,623,025 to secure the Village's deposits.

Custodial Credit Risk

Deposits

Custodial credit risk is the risk that in the event of a financial institution failure, the Village's deposits may not be returned to the Village.

As of December 31, 2019, \$7,972,121 of the Village's total bank balances were exposed to custodial credit risk as follows:

Uninsured and collateral held by the pledging financial institution's trust department or agent not in the Village's name	\$ <u>7,972,121</u>
Total	\$ <u><u>7,972,121</u></u>

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations.

The Village had investments in the external Wisconsin Local Government Investment Pool which is not rated.

See Note I.D.1. for further information on deposit and investment policies.

B. RECEIVABLES

All of the receivables on the balance sheet are expected to be collected within one year, except for special assessments and loans.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III - DETAILED NOTES ON ALL FUNDS (cont.)

B. RECEIVABLES (cont.)

Governmental funds report *unavailable or unearned revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Property taxes levied for the subsequent year are not earned and cannot be used to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of *unavailable revenue* and *unearned revenue* reported in the governmental funds were as follows:

	<u>Unearned</u>	<u>Unavailable</u>
Property taxes receivable for subsequent year	\$ 2,366,500	\$ -
Grant advance	75,880	-
Special assessments not yet due	-	468,316
Ambulance receivables	-	74,071
Cell tower lease	2,380	-
 Total Unearned/Unavailable Revenue for Governmental Funds	 \$ 2,444,760	 \$ 542,387

C. RESTRICTED ASSETS

The following represent the balances of the restricted assets:

Equipment Replacement Account

The sewer utility established an equipment replacement account to be used for significant mechanical equipment replacement as required by the Wisconsin Department of Natural Resources.

D. CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2019, was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Governmental Activities				
Capital assets not being depreciated				
Land	\$ 416,177	\$ -	\$ -	\$ 416,177
Construction in progress	27,621	357,344	302,606	82,359
Intangible assets	12,925	-	-	12,925
Antique fire truck	47,197	-	-	47,197
Total Capital Assets Not Being depreciated	503,920	357,344	302,606	558,658

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III - DETAILED NOTES ON ALL FUNDS (cont.)

D. CAPITAL ASSETS (cont.)

	Beginning Balance	Additions	Deletions	Ending Balance
Governmental Activities (cont.)				
Capital assets being depreciated				
Buildings	1,621,926	302,606	-	1,924,532
Improvements	1,913,234	2,882	-	1,916,116
Machinery and equipment	4,054,747	51,864	2,488	4,104,123
Furniture and fixture	67,809	-	-	67,809
Roads	4,944,412	-	-	4,944,412
Storm sewer	4,758,291	-	-	4,758,291
Total Capital Assets Being Depreciated	17,360,419	357,352	2,488	17,715,283
Total Capital Assets	17,864,339	714,696	305,094	18,273,941
Less: Accumulated depreciation for				
Buildings	(546,104)	(32,567)	-	(578,671)
Improvements	(579,293)	(87,466)	-	(666,759)
Machinery and equipment	(2,323,441)	(187,739)	2,488	(2,508,692)
Furniture and fixture	(32,410)	(3,437)	-	(35,847)
Roads	(1,522,855)	(48,650)	-	(1,571,505)
Storm sewer	(390,800)	(46,869)	-	(437,669)
Total Accumulated depreciation	(5,394,903)	(406,728)	2,488	(5,799,143)
Net Capital Assets Being Depreciated	11,965,516	(49,376)	-	11,916,140
Total Governmental Activities Capital Assets, Net of Accumulated Depreciation	\$ 12,469,436	\$ 307,968	\$ 302,606	\$ 12,474,798

Depreciation expense was charged to functions as follows:

Governmental Activities

General government	\$ 123,470
Public safety	114,369
Public works, which includes the depreciation of infrastructure	164,254
Culture, recreation and education	4,635
Total Governmental Activities Depreciation Expense	\$ 406,728

	Beginning Balance	Additions	Deletions	Ending Balance
Business-type Activities				
Capital assets not being Depreciated				
Construction in progress	\$ 32,418	\$ 201,725	\$ 234,143	\$ -
Total Capital Assets Not Being Depreciated	32,418	201,725	234,143	-
Capital assets being depreciated/amortized				
Structures and improvements	755,270	-	-	755,270
Sewer collection system	6,035,170	-	-	6,035,170
Machinery and equipment	520,753	234,143	-	754,896

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2019

NOTE III - DETAILED NOTES ON ALL FUNDS (cont.)

D. CAPITAL ASSETS (cont.)

	Beginning Balance	Additions	Deletions	Ending Balance
Business-type Activities (cont.)				
Capital assets being Depreciated (cont.)				
Furniture and fixture	\$ 68,556	\$ -	\$ -	\$ 68,556
Vehicles	49,193	-	-	49,193
Intangible asset	<u>100,450</u>	<u>168</u>	-	<u>100,618</u>
Total Capital Assets Being Depreciated/Amortized	<u>7,529,392</u>	<u>234,311</u>	-	<u>7,763,703</u>
Total Capital Assets	<u>7,561,810</u>	<u>436,036</u>	<u>234,143</u>	<u>7,763,703</u>
Less: Accumulated depreciation/ amortization for				
Structures and improvements	(392,127)	(15,106)	-	(407,233)
Sewer collection system	(1,253,104)	(54,604)	-	(1,307,708)
Machinery and equipment	(505,372)	(6,823)	-	(512,195)
Furniture and fixture	(74,044)	-	5,487	(68,557)
Vehicles	(49,193)	-	-	(49,193)
Intangible asset	<u>(42,955)</u>	<u>(10,053)</u>	-	<u>(53,008)</u>
Total Accumulated depreciation/ amortization	<u>(2,316,795)</u>	<u>(86,586)</u>	<u>5,487</u>	<u>(2,397,894)</u>
Net Capital Assets Being Depreciated/Amortized	<u>5,212,597</u>	<u>147,725</u>	<u>(5,487)</u>	<u>5,365,809</u>
Business-type Capital Assets, Net of Accumulated depreciation/ amortization	<u>\$ 5,245,015</u>	<u>\$ 349,450</u>	<u>\$ 228,656</u>	<u>\$ 5,365,809</u>

E. INTERFUND TRANSFERS

The following is a schedule of interfund transfers:

Fund Transferred To	Fund Transferred From	Amount	Principal Purpose
General Fund	Capital Projects Fund - Capital Improvement	\$ 70,000	To purchase capital equipment
Capital Projects Fund - Capital Improvement	Special Revenue Fund - Park Improvement	108,680	Finance project costs
Capital Projects Fund - Capital Improvement	General Fund	<u>11,188</u>	Finance project costs
Total - Fund Financial Statements		189,868	
Less: Fund eliminations		<u>(189,868)</u>	
Total Transfers - Government-Wide Statement of Activities		<u>\$ -</u>	

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III - DETAILED NOTES ON ALL FUNDS (cont.)

E. INTERFUND TRANSFERS (cont.)

Generally, transfers are used to (1) move revenues from the fund that collects them to the fund that the budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

F. LONG-TERM OBLIGATIONS

Long-term obligations activity for the year ended December 31, 2019, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Amounts Due Within One Year
Governmental Activities					
Bonds and Notes Payable					
Tax increment financing bonds	\$ 375,000	\$ -	\$ 95,000	\$ 280,000	\$ 95,000
Sub-totals	<u>375,000</u>	<u>-</u>	<u>95,000</u>	<u>280,000</u>	<u>95,000</u>
Other Liabilities					
Accumulated compensatory time	8,324	-	1,110	7,214	7,213
Accumulated sick pay	172,979	-	77,213	95,766	-
Accumulated vacation time	20,294	-	8,793	11,501	11,501
Net pension liability	-	329,664	-	329,664	-
Paid annuitant sick leave	-	94,927	18,990	75,937	-
Total Other Liabilities	<u>201,597</u>	<u>424,591</u>	<u>106,106</u>	<u>520,082</u>	<u>18,714</u>
Total Governmental Activities Long-Term Liabilities	<u>\$ 576,597</u>	<u>\$ 424,591</u>	<u>\$ 201,106</u>	<u>\$ 800,082</u>	<u>\$ 113,714</u>
Business-type Activities					
Other Liabilities					
Net pension liability	\$ -	\$ 6,597	\$ -	\$ 6,597	\$ -
Total Business-type Activities Long-Term Liabilities	<u>\$ -</u>	<u>\$ 6,597</u>	<u>\$ -</u>	<u>\$ 6,597</u>	<u>\$ -</u>

In accordance with Wisconsin Statutes, total general obligation indebtedness of the Village may not exceed 5% of the equalized value of taxable property within the Village's jurisdiction. The debt limit as of December 31, 2019, was \$18,728,645. Total general obligation debt outstanding at year end was \$-0-.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2019

NOTE III - DETAILED NOTES ON ALL FUNDS (cont.)

F. LONG-TERM OBLIGATIONS (cont.)

Special Assessment B-Bonds

B-Bonds are payable only from special assessments levied on affected properties.

Special assessment B-Bonds at December 31, 2019, consists of the following:

Governmental Activities	<u>Date of Issue</u>	<u>Final Maturity</u>	<u>Interest Rates</u>	<u>Original Indebtedness</u>	<u>Balance December 31, 2019</u>
Special Assessment B Bonds, Series 2011	11/3/2011	4/1/2021	1.3 - 4.0%	\$ 500,000	\$ 100,000
Special Assessment B Bonds, Series 2013	6/12/2013	4/1/2023	1.0 - 2.7	460,000	<u>180,000</u>
Total Governmental Activities Special Assessment B-Bonds					<u>\$ 280,000</u>

Debt service requirements to maturity are as follows:

<u>Years</u>	<u>Governmental Activities Special Assessment B-Bonds</u>	
	<u>Principal</u>	<u>Interest</u>
2020	\$ 95,000	\$ 7,117
2021	95,000	4,038
2022	45,000	1,822
2023	<u>45,000</u>	<u>608</u>
Totals	<u>\$ 280,000</u>	<u>\$ 13,585</u>

Other Debt Information

Estimated payments of compensated absences are not included in the debt service requirement schedules. The compensated absences attributable to governmental activities will be liquidated primarily by the general fund and Special Assessment B-Bonds will be liquidated by their respective debt service funds.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III - DETAILED NOTES ON ALL FUNDS (cont.)

G. NET POSITION/FUND BALANCES

Net position reported on the government wide statement of net position at December 31, 2019, includes the following:

Governmental Activities

Net Investment in Capital Assets	
Land	\$ 416,177
Construction in progress	82,359
Intangible assets	12,925
Other assets not being depreciated	47,197
Other capital assets, net of accumulated depreciation	11,916,140
Less: Long-term debt outstanding	(280,000)
Plus: Noncapital debt proceeds	<u>280,000</u>
Total Net Investment in Capital Assets	<u>12,474,798</u>
Restricted	
Debt service	373,300
Park improvements	28,000
Donations and grants	<u>29,167</u>
Total Restricted	<u>430,467</u>
Unrestricted	<u>3,690,739</u>
Total Governmental Activities Net Position	<u>\$ 16,596,004</u>

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III - DETAILED NOTES ON ALL FUNDS (cont.)

G. NET POSITION/FUND BALANCES (cont.)

Governmental Funds

Governmental fund balances reported on the fund financial statements at December 31, 2019, include the following:

	General Fund	Capital Improvement Fund	Nonmajor Funds	Totals
Fund Balances				
Nonspendable:				
Prepaid items	\$ 42,378	\$ -	\$ -	\$ 42,378
Inventories	3,100	-	-	3,100
Loan receivable	46,000	-	-	46,000
Delinquent personal property taxes	3,075	-	-	3,075
Sub-total	94,553	-	-	94,553
Restricted for:				
Debt service	-	-	237,800	237,800
Park improvements	-	-	28,000	28,000
Donations and grants	-	-	29,167	29,167
Sub-total	-	-	294,967	294,967
Committed to:				
Accrued compensated absences	190,418	-	-	190,418
Fire equipment replacement	-	-	86,519	86,519
Old village hall	-	-	12,236	12,236
Stormwater management	-	-	231,932	231,932
Park improvement	-	-	104,121	104,121
Sub-total	190,418	-	434,808	625,226
Assigned to:				
Budget appropriations	240,000	1,307,939	-	1,547,939
Unassigned:				
	1,052,737	-	-	1,052,737
Total Fund Balances	\$ 1,577,708	\$ 1,307,939	\$ 729,775	\$ 3,615,422

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III - DETAILED NOTES ON ALL FUNDS (cont.)

G. NET POSITION/FUND BALANCES (cont.)

Business-type Activities

Investment in Capital Assets	
Other capital assets, net of accumulated depreciation	\$ 5,365,809
Total Investment in Capital Assets	<u>5,365,809</u>
Restricted	
Equipment Replacement	<u>301,161</u>
Unrestricted	<u>1,055,175</u>
Total Business-type Activities Net Position	<u>\$ 6,722,145</u>

NOTE IV - OTHER INFORMATION

A. EMPLOYEES' RETIREMENT SYSTEM

Plan description. The WRS is a cost-sharing multiple-employer defined benefit pension plan. WRS benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. Benefit terms may only be modified by the legislature. The retirement system is administered by the Wisconsin Department of Employee Trust Funds (ETF). The system provides coverage to all eligible State of Wisconsin, local government and other public employees. All employees, initially employed by a participating WRS employer on or after July 1, 2011, and expected to work at least 1200 hours a year and expected to be employed for at least one year from employee's date of hire are eligible to participate in the WRS.

ETF issues a standalone Comprehensive Annual Financial Report (CAFR), which can be found at <http://etf.wi.gov/publications/cafr.htm>.

Vesting. For employees beginning participation on or after January 1, 1990, and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998, and prior to July 1, 2011, are immediately vested. Participants who initially became WRS eligible on or after July 1, 2011, must have five years of creditable service to be vested.

Benefits provided. Employees who retire at or after age 65 (54 for protective occupation employees, 62 for elected officials and State executive participants, if hired on or before 12/31/2016) are entitled to receive an unreduced retirement benefit. The factors influencing the benefit are: (1) final average earnings, (2) years of creditable service, and (3) a formula factor.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE IV - OTHER INFORMATION (cont.)

A. EMPLOYEES' RETIREMENT SYSTEM (cont.)

Final average earnings is the average of the participant's three highest years' earnings. Creditable service is the creditable current and prior service expressed in years or decimal equivalents of partial years for which a participant receives earnings and makes contributions as required. The formula factor is a standard percentage based on employment category.

Employees may retire at age 55 (50 for protective occupation employees) and receive reduced benefits. Employees terminating covered employment before becoming eligible for a retirement benefit may withdraw their contributions and forfeit all rights to any subsequent benefits.

The WRS also provides death and disability benefits for employees.

Post-retirement adjustments. The Employee Trust Funds Board may periodically adjust annuity payments from the retirement system based on annual investment performance in accordance with s. 40.27, Wis. Stat. An increase (or decrease) in annuity payments may result when investment gains (losses), together with other actuarial experience factors, create a surplus (shortfall) in the reserves, as determined by the system's consulting actuary. Annuity increases are not based on cost of living or other similar factors. For Core annuities, decreases may be applied only to previously granted increases. By law, Core annuities cannot be reduced to an amount below the original, guaranteed amount (the "floor") set at retirement. The Core and Variable annuity adjustments granted during recent years are as follows:

<u>Year</u>	<u>Core Fund Adjustment</u>	<u>Variable Fund Adjustment</u>
2009	(2.1)%	(42.0)%
2010	(1.3)	22.0
2011	(1.2)	11.0
2012	(7.0)	(7.0)
2013	(9.6)	9.0
2014	4.7	25.0
2015	2.9	2.0
2016	0.5	(5.0)
2017	2.0	4.0
2018	2.4	17.0

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE IV - OTHER INFORMATION (cont.)

A. EMPLOYEES' RETIREMENT SYSTEM (cont.)

Contributions. Required contributions are determined by an annual actuarial valuation in accordance with Chapter 40 of the Wisconsin Statutes. The employee required contribution is one-half of the actuarially determined contribution rate for General category employees and Executives and Elected Officials. Starting on January 1, 2016, the Executives and Elected Officials category merged into the General Employee category. Required contributions for protective employees are the same rate as general employees. Employers are required to contribute the remainder of the actuarially determined contribution rate. The employer may not pay the employee required contribution unless provided for by an existing collective bargaining agreement.

During the reporting period, the WRS recognized \$104,123 in contributions from the Village.

Contribution rates for the plan year reported as of December 31, 2019 are:

<u>Employee Category</u>	<u>Employee</u>	<u>Employer</u>
General (Executives & Elected Officials)	6.7%	6.7%
Protective with Social Security	6.7%	10.7%
Protective without Social Security	6.7%	14.9%

Pension Liability, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2019, the Village reported a liability of \$336,261 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2017 rolled forward to December 31, 2018. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The Village's proportion of the net pension liability was based on the Village's share of contributions to the pension plan relative to the contributions of all participating employers. At December 31, 2018, the Village's proportion was 0.00945170%, which was an increase of 0.00036651% from its proportion measured as of December 31, 2017.

For the year ended December 31, 2019, the Village recognized pension expense of \$229,346.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE IV - OTHER INFORMATION (cont.)

A. EMPLOYEES' RETIREMENT SYSTEM (cont.)

At December 31, 2019, the Village reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 261,897	\$ 462,939
Changes in assumptions	56,681	-
Net differences between projected and actual earnings on pension plan investments	491,088	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	1,552	870
Employer contributions subsequent to the measurement date	104,687	-
Totals	\$ 915,905	\$ 463,809

\$104,687 reported as deferred outflows related to pension resulting from the WRS Employer's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

Year Ended December 31:	Deferred Outflows of Resources and Deferred Inflows of Resources (net)
2020	\$ 125,642
2021	31,558
2022	55,364
2023	134,845

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE IV - OTHER INFORMATION (cont.)

A. EMPLOYEES' RETIREMENT SYSTEM (cont.)

Actuarial assumptions. The total pension liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Valuation Date:	December 31, 2017
Measurement Date of Net Pension Liability (Asset):	December 31, 2018
Actuarial Cost Method:	Entry Age Normal
Asset Valuation Method:	Fair Value
Long-Term Expected Rate of Return:	7.0%
Discount Rate:	7.0%
Salary Increases:	
Inflation	3.0%
Seniority/Merit	0.1% - 5.6%
Mortality:	Wisconsin 2018 Mortality Table
Post-retirement Adjustments*:	1.9%

** No post-retirement adjustment is guaranteed. Actual adjustments are based on recognized investment return, actuarial experience and other factors. 1.9% is the assumed annual adjustment based on the investment return assumption and the post-retirement discount rate. Includes the impact of known Market Recognition Account deferred gains/losses on the liability for dividend payments.*

Actuarial assumptions are based upon an experience study conducted in 2018 using experience from 2015 – 2017. The total pension liability for December 31, 2018 is based upon a roll-forward of the liability calculated from the December 31, 2017 actuarial valuation.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2019

NOTE IV - OTHER INFORMATION (cont.)

A. EMPLOYEES' RETIREMENT SYSTEM (cont.)

Long-term expected return on plan assets. The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Core Fund Asset Class</u>	<u>Current Asset Allocation %</u>	<u>Long-Term Expected Nominal Rate of Return %</u>	<u>Long-Term Expected Real Rate of Return %</u>
Global Equities	49%	8.1%	5.5%
Fixed Income	24.5	4.0	1.5
Inflation Sensitive Assets	15.5	3.8	1.3
Real Estate	9	6.5	3.9
Private Equity/Debt	8	9.4	6.7
Multi-Asset	4	6.7	4.1
Total Core Fund	110	7.3	4.7
 <u>Variable Fund Asset Class</u>			
U.S Equities	70	7.6	5.0
International Equities	30	8.5	5.9
Total Variable Fund	100	8.0	5.4

New England Pension Consultants Long Term US CPI (Inflation) Forecast: 2.5%
Asset Allocations are managed within established ranges, target percentages may differ from actual monthly allocations

Single discount rate. A single discount rate of 7.00% was used to measure the total pension liability. This single discount rate was based on the expected rate of return on pension plan investments of 7.00% and a long term bond rate of 3.71%. Because of the unique structure of WRS, the 7.00% expected rate of return implies that a dividend of approximately 1.9% will always be paid. For purposes of the single discount rate, it was assumed that the dividend would always be paid. The projection of cash flows used to determine this single discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments (including expected dividends) of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE IV - OTHER INFORMATION (cont.)

A. EMPLOYEES' RETIREMENT SYSTEM (cont.)

Sensitivity of the Village's proportionate share of the net pension liability to changes in the discount rate. The following presents the Village's proportionate share of the net pension liability calculated using the discount rate of 7.00 percent, as well as what the Village's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00 percent) or 1-percentage-point higher (8.00 percent) than the current rate:

	1% Decrease to Discount Rate (6.00%)	Current Discount Rate (7.00%)	1% Increase to Discount Rate (8.00%)
Village's proportionate share of the net pension liability	\$1,336,339	\$336,261	\$(407,373)

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in separately issued financial statements available at <http://etf.wi.gov/publications/cafr.htm>.

At December 31, 2019, the Village reported a payable to the pension plan which represents contractually required contributions outstanding as of the end of the year.

B. RISK MANAGEMENT

The Village is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; workers compensation; and health care of its employees. All of these risks are covered through the purchase of commercial insurance, with minimal deductibles. Settled claims have not exceeded the commercial coverage in any of the past three years. There were no significant reductions in coverage compared to the prior year.

C. COMMITMENTS AND CONTINGENCIES

Claims and judgments are recorded as liabilities if all the conditions of Governmental Accounting Standards Board pronouncements are met. The liability and expenditure for claims and judgments are only reported in governmental funds if it has matured. Claims and judgments are recorded in the government-wide statements and proprietary funds as expenses when the related liabilities are incurred.

From time to time, the Village is party to various pending claims and legal proceedings. Although the outcome of such matters cannot be forecasted with certainty, it is the opinion of management and the Village attorney that the likelihood is remote that any such claims or proceedings will have a material adverse effect on the Village's financial position or results of operations.

The Village has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies. Such audits could lead to requests for reimbursements to the grantor agency for expenditures disallowed under terms of the grants. Management believes such disallowances, if any, would be immaterial.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2019

NOTE IV - OTHER INFORMATION (cont.)

D. JOINT VENTURES

Frank L. Weyenberg Library of Mequon-Thiensville

The Village of Thiensville and City of Mequon jointly operate the Frank L. Weyenberg Library of Mequon-Thiensville, which is called the Weyenberg Library (Library) and provides library services to the residents of the Village of Thiensville and the City of Mequon.

The governing body is made up of citizens from each community. Local representatives are appointed by the Village President, Mayor and Superintendent of the School District. The governing body has authority to adopt its own budget and control the financial affairs of the Library. The Village is obligated by the joint venture agreement to remit an amount annually to the Library. The Village made a payment to the Library of \$110,740 in 2019.

Financial information of the Library as of December 31, 2019 is available directly from the Library's office.

The Village accounts for its share of the operation in the general fund. The Village has an equity interest in the organization equal to its percentage share of participation. The equity interest relative to financial assets is reported in the general fund.

The equity interest is reported in the governmental activities column of the government-wide statement of net position. Changes in the equity interest are reported on the statement of activities.

Mid-Moraine Municipal Court

The fifteen municipalities from Ozaukee and Washington Counties jointly operate the local municipal court, which is called the Mid-Moraine Municipal Court and provides non-criminal citation processing.

The governing committee is made up of citizens from each community. Local representatives are appointed by the chief executive officer of each community. The committee recommends its own budget which is ratified by each community member. The committee also controls the financial affairs of the courts.

Financial information of the court as of December 31, 2019 is available directly from the municipal court in West Bend, Wisconsin.

The Village of Thiensville does not have an equity interest in the Mid-Moraine Municipal Court.

VILLAGE OF THIENSVILLE

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2019

NOTE IV - OTHER INFORMATION (cont.)

E. EFFECT OF NEW ACCOUNTING STANDARDS ON CURRENT-PERIOD FINANCIAL STATEMENTS

The Governmental Accounting Standards Board (GASB) has approved the following:

- Statement No. 87, *Leases*
- Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*
- Statement No. 91, *Conduit Debt Obligations*

When they become effective, application of these standards may restate portions of these financial statements.

REQUIRED SUPPLEMENTARY INFORMATION

VILLAGE OF THIENSVILLE

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND For the Year Ended December 31, 2019

	Original and Final Budget	Actual	Variance with Final Budget
REVENUES			
Taxes	\$ 1,915,244	\$ 1,915,244	\$ -
Intergovernmental	355,297	358,091	2,794
Licenses and permits	113,200	100,930	(12,270)
Fines, forfeitures and penalties	45,159	40,235	(4,924)
Public charges for services	20,900	19,968	(932)
Intergovernmental charges for services	65,000	65,000	-
Investment income	60,000	98,144	38,144
Miscellaneous revenues	7,500	15,910	8,410
Total Revenues	2,582,300	2,613,522	31,222
EXPENDITURES			
Current:			
General government	676,626	600,386	76,240
Public safety	1,241,169	1,218,406	22,763
Public works	648,526	607,206	41,320
Health and human services	2,500	2,500	-
Culture, recreation and education	193,479	227,803	(34,324)
Debt Service			
Total Expenditures	2,762,300	2,656,301	105,999
OTHER FINANCING SOURCES (USES)			
Transfers in	-	70,000	70,000
Transfers out	-	(11,188)	(11,188)
Total Other Financing Sources (Uses)	-	58,812	58,812
Net Change in Fund Balance	\$ (180,000)	16,033	\$ 196,033
FUND BALANCE - Beginning of Year		1,561,675	
FUND BALANCE - END OF YEAR		\$ 1,577,708	

See independent auditors' report and accompanying notes to required supplementary information.

VILLAGE OF THIENSVILLE

SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (ASSET) -
WISCONSIN RETIREMENT SYSTEM
For the Year Ended December 31, 2019

WRS Fiscal Year Ending	Proportion of the Net Pension Liability (Asset)	Proportionate Share of the Net Pension Liability (Asset)	Covered Payroll	Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
12/31/14	0.00887185%	\$ (217,917)	\$ 1,050,177	20.75%	102.74%
12/31/15	0.00888295%	144,346	1,092,639	13.21%	98.20%
12/31/16	0.00889566%	73,321	1,075,042	6.82%	99.12%
12/31/17	0.00908519%	(269,750)	1,131,597	23.84%	102.93%
12/31/18	0.00945170%	336,261	1,220,952	27.54%	96.45%

SCHEDULE OF EMPLOYER CONTRIBUTIONS - WISCONSIN RETIREMENT SYSTEM
For the Year Ended December 31, 2019

Village Fiscal Year Ending	Contractually Required Contributions	Contributions in Relation to the Contractually Required Contributions	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
12/31/15	\$ 88,179	\$ 88,179	\$ -	\$ 1,092,639	8.07%
12/31/16	83,727	83,727	-	1,075,042	7.79%
12/31/17	96,532	96,532	-	1,131,597	8.53%
12/31/18	105,407	105,407	-	1,220,952	8.63%
12/31/19	104,687	104,687	-	1,217,689	8.60%

See independent auditors' report and accompanying notes to the required supplementary information.

VILLAGE OF THIENSVILLE

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION For the Year Ended December 31, 2019

BUDGETARY INFORMATION

Budgetary information is derived from the annual operating budget and is presented using the same basis of accounting for each fund as described in Note I. C.

The budgeted amounts presented include any amendments made. The Village may authorize transfers of budgeted amounts within departments. Transfers between departments and changes to the overall budget must be approved by a two-thirds board action.

Appropriations lapse at year-end unless specifically carried over. There were no carryovers to the following year. Budgets are adopted at the function level of expenditure.

WISCONSIN RETIREMENT SYSTEM (WRS) PENSION

The amounts presented in relation to the schedule of employer's proportionate share of the net pension asset and the schedule of employer contributions represents the specific data of the Village. The information was derived using a combination of the employer's contribution data along with the data provided by the Wisconsin Retirement System in relation to the Village as a whole.

Changes of benefit terms. There were no changes of benefit terms for any participating employer in Wisconsin Retirement System.

Changes of assumptions. Actuarial assumptions are based on experience study conducted in 2018 using experience from 2015-2017. Based on the experience study, actuarial assumptions used to develop 1) the Total Pension Liability changed, including the discount rate, long-term expected rate of return, post-retirement adjustment, wage inflation rate, mortality and separation rates and 2) the Total OPEB Liability changed, including the discount rate, wage inflation rate, mortality and separate rates.

The Village is required to present the last ten fiscal years data; however, the standards allow the Village to present as many years as are available until ten fiscal years are presented.

SUPPLEMENTARY INFORMATION

VILLAGE OF THIENSVILLE

DETAILED SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES - BUDGET AND ACTUAL - GENERAL FUND

For the Year Ended December 31, 2019

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
TAXES			
General property taxes	\$ 1,915,244	\$ 1,915,244	\$ -
Total Taxes	<u>1,915,244</u>	<u>1,915,244</u>	<u>-</u>
INTERGOVERNMENTAL REVENUES			
State shared revenues	103,956	103,955	(1)
Fire insurance tax (2% fire dues)	13,500	15,093	1,593
Exempt computer aid	4,000	4,179	179
State aid - law enforcement improvement	-	1,120	1,120
State transportation	218,341	218,241	(100)
State aid - recycling	9,500	9,503	3
Other	6,000	6,000	-
Total Intergovernmental Revenues	<u>355,297</u>	<u>358,091</u>	<u>2,794</u>
LICENSES AND PERMITS			
Liquor and malt beverage licenses	9,000	8,637	(363)
Cigarette licenses	100	100	-
Cable and cell tower	60,000	54,192	(5,808)
Dog and cat licenses	1,600	1,535	(65)
Other nonbusiness licenses	500	180	(320)
Building permits	21,000	23,874	2,874
Electrical permits	8,000	6,519	(1,481)
Plumbing permits	11,000	5,303	(5,697)
Other permits	2,000	590	(1,410)
Total Licenses and Permits	<u>113,200</u>	<u>100,930</u>	<u>(12,270)</u>
FINES, FORFEITURES AND PENALTIES			
Court penalties and costs	28,000	26,293	(1,707)
Parking violations	17,159	13,942	(3,217)
Total Fines, Forfeitures and Penalties	<u>45,159</u>	<u>40,235</u>	<u>(4,924)</u>
PUBLIC CHARGES FOR SERVICES			
Municipal center fees	2,000	1,680	(320)
Law enforcement fees	300	1,572	1,272
Dumpster service fees	2,500	1,290	(1,210)
Softball sponsor fees	2,600	2,600	-
Park fees	3,500	3,030	(470)
Other public charges for services	10,000	9,796	(204)
Total Public Charges for Services	<u>20,900</u>	<u>19,968</u>	<u>(932)</u>
INTERGOVERNMENTAL CHARGES FOR SERVICES			
Administrative charge to sewer utility	65,000	65,000	-
Total Intergovernmental Charges for Services	<u>65,000</u>	<u>65,000</u>	<u>-</u>

VILLAGE OF THIENSVILLE

DETAILED SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES - BUDGET AND ACTUAL - GENERAL FUND

For the Year Ended December 31, 2019

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
INVESTMENT INCOME			
Interest on investments	<u>\$ 60,000</u>	<u>\$ 98,144</u>	<u>\$ 38,144</u>
Total Investment Income	<u>60,000</u>	<u>98,144</u>	<u>38,144</u>
MISCELLANEOUS REVENUE			
Other miscellaneous revenue	<u>7,500</u>	<u>15,910</u>	<u>8,410</u>
Total Miscellaneous Revenue	<u>7,500</u>	<u>15,910</u>	<u>8,410</u>
OTHER FINANCING SOURCES			
Transfers in	<u>-</u>	<u>70,000</u>	<u>70,000</u>
Total Other Financing Sources	<u>-</u>	<u>70,000</u>	<u>70,000</u>
TOTAL REVENUES AND OTHER FINANCING SOURCES	<u>\$ 2,582,300</u>	<u>\$ 2,683,522</u>	<u>\$ 101,222</u>

VILLAGE OF THIENSVILLE

DETAILED SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES - BUDGET AND ACTUAL - GENERAL FUND

For the Year Ended December 31, 2019

	Original and Final Budget	Actual	Variance with Final Budget
GENERAL GOVERNMENT			
Village Board	\$ 30,102	\$ 36,868	\$ (6,766)
Legal	20,000	18,748	1,252
Village administration	367,955	363,299	4,656
Elections	3,000	3,976	(976)
Village assessor	6,300	6,300	-
Special accounting and audit	21,400	27,451	(6,051)
Property and liability insurance	136,369	138,518	(2,149)
Other general government	7,500	5,226	2,274
Contingency	<u>84,000</u>	<u>-</u>	<u>84,000</u>
Total General Government	<u>676,626</u>	<u>600,386</u>	<u>76,240</u>
PUBLIC SAFETY			
Police department	922,260	931,062	(8,802)
Fire department	289,909	253,127	36,782
Inspection	<u>29,000</u>	<u>34,217</u>	<u>(5,217)</u>
Total Public Safety	<u>1,241,169</u>	<u>1,218,406</u>	<u>22,763</u>
PUBLIC WORKS			
Department of Public Works	489,326	426,333	62,993
Engineering	5,000	22,801	(17,801)
Tree and brush control	1,200	400	800
Snow and ice removal	32,000	49,600	(17,600)
Street lighting	37,000	27,309	9,691
Planning services	2,000	1,092	908
Sanitary landfill	40,000	43,531	(3,531)
Recycling	<u>42,000</u>	<u>36,140</u>	<u>5,860</u>
Total Public Works	<u>648,526</u>	<u>607,206</u>	<u>41,320</u>
HEALTH AND HUMAN SERVICES			
Family Service of Mequon	<u>2,500</u>	<u>2,500</u>	<u>-</u>
Total Health and Human Services	<u>2,500</u>	<u>2,500</u>	<u>-</u>
CULTURE, RECREATION AND EDUCATION			
Weyenberg Library	110,740	110,740	-
Parks	78,489	112,943	(34,454)
Celebrations - July 4th activity	<u>4,250</u>	<u>4,120</u>	<u>130</u>
Total Culture, Recreation and Education	<u>193,479</u>	<u>227,803</u>	<u>(34,324)</u>
OTHER FINANCING USES			
Transfers out	<u>-</u>	<u>11,188</u>	<u>(11,188)</u>
TOTAL EXPENDITURES AND OTHER FINANCING USES	<u>\$ 2,762,300</u>	<u>\$ 2,667,489</u>	<u>\$ 94,811</u>

VILLAGE OF THIENSVILLE

COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS As of December 31, 2019

	Special Revenue Funds				
	Stormwater Management Fund	Fire Equipment Replacement Fund	Act 102 Fund	Police Donation Fund	Fire Donation Fund
ASSETS					
Cash and investments	\$ 242,129	\$ 120,255	\$ 9,905	\$ 6,126	\$ 13,136
Receivables					
Taxes	42,000	-	-	-	-
Accounts (net)	-	75,854	-	-	-
Special assessments	-	-	-	-	-
TOTAL ASSETS	<u>\$ 284,129</u>	<u>\$ 196,109</u>	<u>\$ 9,905</u>	<u>\$ 6,126</u>	<u>\$ 13,136</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES					
Liabilities					
Accounts payable	\$ 10,197	\$ 32,867	\$ -	\$ -	\$ -
Accrued liabilities	-	2,652	-	-	-
Total Liabilities	<u>10,197</u>	<u>35,519</u>	<u>-</u>	<u>-</u>	<u>-</u>
Deferred Inflows of Resources					
Unavailable revenues	-	74,071	-	-	-
Unearned revenues	42,000	-	-	-	-
Total Deferred Inflows of Resources	<u>42,000</u>	<u>74,071</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balances					
Restricted	-	-	9,905	6,126	13,136
Committed	231,932	86,519	-	-	-
Total Fund Balances	<u>231,932</u>	<u>86,519</u>	<u>9,905</u>	<u>6,126</u>	<u>13,136</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	<u>\$ 284,129</u>	<u>\$ 196,109</u>	<u>\$ 9,905</u>	<u>\$ 6,126</u>	<u>\$ 13,136</u>

VILLAGE OF THIENSVILLE

COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS As of December 31, 2019

Special Revenue Funds		Debt Service Funds			
Old Village Hall Fund	Park Improvement Fund	Laurel Acres Special Assessment B Bond Fund	Century Estates Special Assessment B Bond Fund	Total Nonmajor Governmental Funds	
\$ 12,446	\$ 132,121	\$ 143,502	\$ 94,298	\$ 773,918	
3,000	-	23,553	26,003	94,556	
-	-	-	-	75,854	
-	-	<u>62,088</u>	<u>23,856</u>	<u>85,944</u>	
<u>\$ 15,446</u>	<u>\$ 132,121</u>	<u>\$ 229,143</u>	<u>\$ 144,157</u>	<u>\$ 1,030,272</u>	
\$ 210	\$ -	\$ -	\$ -	\$ 43,274	
-	-	-	-	2,652	
<u>210</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>45,926</u>	
-	-	85,641	49,859	209,571	
<u>3,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>45,000</u>	
<u>3,000</u>	<u>-</u>	<u>85,641</u>	<u>49,859</u>	<u>254,571</u>	
-	28,000	143,502	94,298	294,967	
<u>12,236</u>	<u>104,121</u>	<u>-</u>	<u>-</u>	<u>434,808</u>	
<u>12,236</u>	<u>132,121</u>	<u>143,502</u>	<u>94,298</u>	<u>729,775</u>	
<u>\$ 15,446</u>	<u>\$ 132,121</u>	<u>\$ 229,143</u>	<u>\$ 144,157</u>	<u>\$ 1,030,272</u>	

VILLAGE OF THIENSVILLE

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS For the Year Ended December 31, 2019

	Special Revenue Funds				
	Stormwater Management Fund	Fire Equipment Replacement Fund	Act 102 Fund	Police Donation Fund	Fire Donation Fund
REVENUES					
Taxes	\$ 42,000	\$ -	\$ -	\$ -	\$ -
Special assessments	-	-	-	-	-
Intergovernmental	-	-	5,473	-	-
Public charges for services	-	158,657	-	-	-
Investment income	-	-	-	-	-
Miscellaneous revenues	-	-	-	2,700	7,591
Total Revenues	<u>42,000</u>	<u>158,657</u>	<u>5,473</u>	<u>2,700</u>	<u>7,591</u>
EXPENDITURES					
Current					
Public safety	-	151,775	6,313	5,319	8,564
Public works	14,475	-	-	-	-
Culture, recreation and education	-	-	-	-	-
Capital Outlay	11,683	-	-	-	-
Debt Service					
Principal	-	-	-	-	-
Interest and fiscal charges	-	-	-	-	-
Total Expenditures	<u>26,158</u>	<u>151,775</u>	<u>6,313</u>	<u>5,319</u>	<u>8,564</u>
Excess (deficiency) of revenues over expenditures	<u>15,842</u>	<u>6,882</u>	<u>(840)</u>	<u>(2,619)</u>	<u>(973)</u>
OTHER FINANCING SOURCES (USES)					
Transfers out	-	-	-	-	-
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balances	15,842	6,882	(840)	(2,619)	(973)
FUND BALANCES - Beginning of Year	<u>216,090</u>	<u>79,637</u>	<u>10,745</u>	<u>8,745</u>	<u>14,109</u>
FUND BALANCES - END OF YEAR	<u>\$ 231,932</u>	<u>\$ 86,519</u>	<u>\$ 9,905</u>	<u>\$ 6,126</u>	<u>\$ 13,136</u>

Special Revenue Funds		Debt Service Funds			Total Nonmajor Governmental Funds
Old Village Hall Fund	Park Improvement Fund	Laurel Acres Special Assessment B Bond Fund	Century Estates Special Assessment B Bond Fund		
\$ 3,000	\$ -	\$ -	\$ -	\$ 45,000	
-	-	27,416	28,210	55,626	
-	-	-	-	5,473	
-	-	-	-	158,657	
-	2,380	5,028	4,651	12,059	
-	113,220	-	-	123,511	
<u>3,000</u>	<u>115,600</u>	<u>32,444</u>	<u>32,861</u>	<u>400,326</u>	
-	-	-	-	171,971	
-	-	-	-	14,475	
1,764	30,189	-	-	31,953	
-	-	-	-	11,683	
-	-	45,000	50,000	95,000	
-	-	5,463	5,250	10,713	
<u>1,764</u>	<u>30,189</u>	<u>50,463</u>	<u>55,250</u>	<u>335,795</u>	
<u>1,236</u>	<u>85,411</u>	<u>(18,019)</u>	<u>(22,389)</u>	<u>64,531</u>	
-	(108,680)	-	-	(108,680)	
-	(108,680)	-	-	(108,680)	
1,236	(23,269)	(18,019)	(22,389)	(44,149)	
<u>11,000</u>	<u>155,390</u>	<u>161,521</u>	<u>116,687</u>	<u>773,924</u>	
<u>\$ 12,236</u>	<u>\$ 132,121</u>	<u>\$ 143,502</u>	<u>\$ 94,298</u>	<u>\$ 729,775</u>	

THIENSVILLE POLICE DEPARTMENT

2019 ANNUAL REPORT



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Thiensville Police Department

Dear Citizens,

I am pleased to present the 2019 Annual Report of the Thiensville Police Department to the Board of Trustees and to the citizens we serve. On behalf of the police department, please accept our appreciation for the support, kindness and gratitude that we receive from all of you on a daily basis. Our staff of eight full-time employees and thirteen Special Police Officers remain dedicated to our Mission Statement which is to represent the village with *Honor* by protecting the community through *Service* and *Sacrifice*.

The Village of Thiensville is an outstanding community to live, work and to raise a family in and we are devoted to maintaining this same status quo for many years to come. Our commitment to the community is to proactively develop and strengthen our partnership with all of you in an effort to greatly reduce or eliminate the fear of crime. We are here to serve the needs of the community through personal integrity, pride and respect.

The intent of this Annual Report is to provide information to you about the department's accomplishments, activities and statistical data that have occurred throughout 2019. As representatives of the police department, all of us believe that openness and transparency with the community is critical to the department's continued success. We believe that by being open and transparent, the community will continue to trust and support the department's ambitions and goals. We hope that you will find the Annual Report beneficial and informative. We are dedicated to policing the community proactively and it is never our desire or intent to become static with your safety or with our police services. We are here to serve you and the community!

In closing, I would like to thank the staff of the Thiensville Police Department for the sacrifices that each and every one of them give 24 hours a day – 365 days of the year! Their dedication and skill-set allows for the department to reach its goals; whether it's solving a crime or collectively working with the community to solve a problem, our staff is committed to the cause.

Sincerely,

Curt Kleppin
Chief of Police



Mission

The department developed a new mission statement in 2019 which is:

The mission of the Thiensville Police Department is to represent the village with **Honor** by protecting the community through **Service** and **Sacrifice**.

The bold words in the mission statement can also be found on the Department's new shoulder patch.

Core Values

Openness and Accessibility – The Thiensville Police Department will strive to conduct our affairs publicly and be accessible to the public.

Fairness – We will strive to be fair in all our actions.

Responsiveness – We will be responsive to the needs of the community, working together to solve problems of mutual concern.

Sensitivity – We will be sensitive to the needs and concerns of our clients.

Accountability – We are responsible for our conduct and performance, both to the community and ourselves.

Organizational Efficiency – We are committed to providing police services as efficiently as possible.

Community Orientation – We will strive to do what is always best for the community.

Compassion – We will show empathy and caring for victims, complainants, all people we come in contact with.

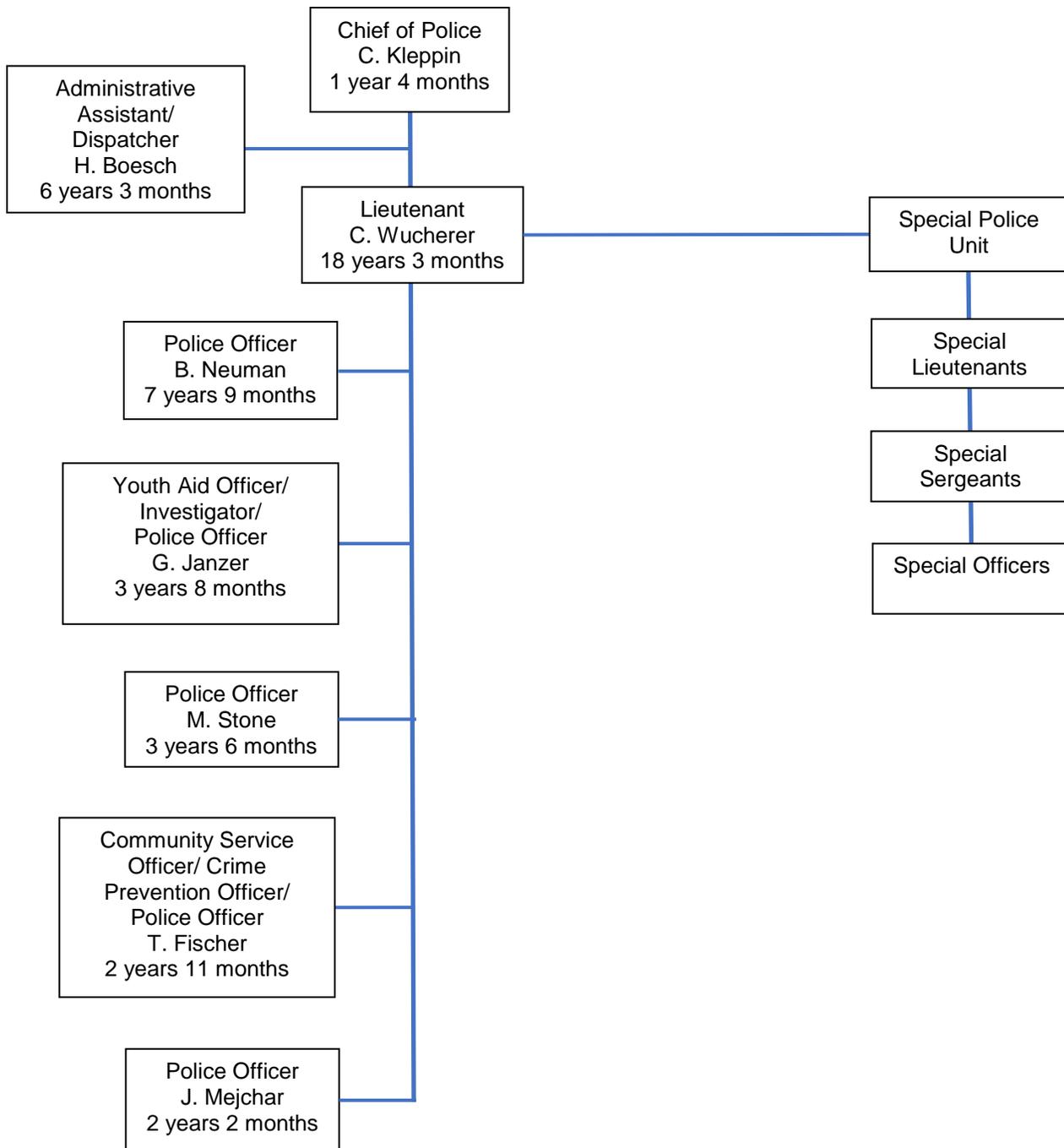
Problem Solving – We are most efficient when we help identify and solve community problems.

Fiscal Responsibility – We are concerned with conserving the tax dollars that fund the operation of our Department.

Democratic Principles – We will protect the constitutional rights and personal freedoms of all citizens.

Teamwork – We recognize the importance of each employee as an individual and team player. We will strive to apply all of these values to our interactions.

Thiensville Police Department Organizational Chart



New Thiensville Police Department Patch

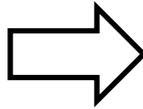
The Thiensville Police Department proposed a new shoulder patch design this year. Collectively, we agreed to replace the 31-year-old patch that had been the image of the department since 1989. We organized a uniform committee that worked diligently on the design, color, wording and imagery. Together, everyone agreed on the patch you see below.

The bell tower has been a part of Thiensville since it was incorporated in 1910. The Thiensville Fire Department was the first fire department created and established in Ozaukee County, along with paramedic and patient services. The old Village Hall, Fire Station and Police Department building from 1910 is located at the intersection of Green Bay Rd and Main Street on the northeast side of the road.

On our new patch, the old fire department bell tower is in the middle of the patch. Behind the bell tower is a thin blue line flag. This flag represents the sacrifice that each officer, throughout the nation, takes to protect their community each day. Below the thin blue line flag are the words: Service, Sacrifice and Honor. These words were chosen by all of us, when re-defining our new department mission statement.



1989 Old Patch



2020 New Patch

Uniform Crime Reports

The Uniform Crime Reports (UCR) is a program administered by the Federal Bureau of Investigations (FBI) that compiles and publishes crime data annually for the entire United States. Police agencies in Wisconsin compile and submit their statistical data to the state of Wisconsin Crime Information Bureau (CIB) on a monthly basis. CIB then forwards the statistical data to the FBI. This program started in 1929 and has seen changes throughout the years but the intent remains the same, which is to track and report crime statistics. Index Crimes are offenses that include: willful homicide, forcible rape, robbery, burglary, aggravated assault, larceny over \$50, motor vehicle theft, and arson. Non-Index Crimes include other crimes that are reported to the Thiensville Police Department such as: fraud, stolen property, vandalism, narcotic violations, driving under the influence, etc. Below are the previous three years of data from crime reports along with a throwback year of 1985 to compare how the department's data changed over the years.

OFFENSE [Index Crimes]	1985	2016	2017	2018	2019
Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Assault	6	0	1	0	3
Larceny	0	29	14	12	21
Vehicle Theft	9	0	2	1	1
Arson	0	0	0	0	0
Drug Sale-Marijuana	0	6	3	3	7
Possession-Marijuana	2	8	2	1	0
Drug Sale – Opium/Cocaine	0	0	0	0	0
Possession – Opium/Cocaine	0	0	0	0	0
Drug Sale-Synthetic	0	0	0	0	0
Drug Possession-Synthetic	0	0	0	0	0
Drug Sale – Other Dangerous	0	0	2	1	0
Possession – Other Dangerous	0	0	0	1	1



OFFENSE [Non-Index Crimes]	1985	2016	2017	2018	2019
Simple Assault	0	0	4	3	0
Burglary	7	1	0	1	1
Theft	40	19	4	6	24
Forgery/Counterfeit	10	0	1	2	1
Fraud	3	0	0	2	2
Weapons	3	1	1	0	1
Prostitution	0	0	1	0	0
Sex Offense	5	1	0	0	3
Family Offense	0	1	0	0	8
DUI	21	3	5	5	8
Liquor Violations	8	8	6	6	6
Disorderly Conduct	19	7	11	15	19
Curfew/Loitering	0	1	0	4	0
All Other (Non Traffic)	0	16	13	19	10

Fun Facts: There were **1,993** calls for service in **1985** that the Thiensville Police Department responded to, and in **2019** there were **6,872** calls for service that the Thiensville Police Department responded to.

The Thiensville Police Department added it's **7th officer** in **1992**.



1985 Patch



1984 Ford Crown Victoria

2019 Calls For Service

2019 Calls For Service	Total	2019 Calls For Service	Total
911 Landline Hang Up/Open Line	12	Littering	1
911 Cellular Hang Up/Open Line	90	Lockouts	32
Administrative	98	Lost Property	8
Alarm	53	Miscellaneous Calls	332
Animal Calls	62	Missing – Lost or Missing Persons	8
Assist Other Agency	140	Mutual Aid Requests	13
Assist Citizen	270	Motor Vehicle Theft	1
Barking Dog	7	Noise Complaint	23
Bite Calls – Cat/Dog	3	Non Reportable Accidents	4
Business Checks	2,816	Open Doors	48
Criminal Damage to Property/Vandalism	8	Ordinance Violations	85
Death Investigations	4	Other	52
Debris	39	Operate While Intoxicated	8
Disabled Vehicles	30	Parking Violations	551
Driving Complaints	38	Park Checks/Secure	104
Drug Investigations	5	Rescue	308
Drunkenness/Public Inebriation	2	Retail Theft	6
Emergency Detentions	2	Runaway	2
Family Trouble	8	Sexual Assault	3
Fingerprints	17	Suspicious Vehicle/Person/Circ.	213
Fire Alarm	34	Theft	24
Fire Calls	15	Traffic Complaints/Erratic Driver	6
Firework Complaints	4	Trespass	6
Found/Recovered Property	51	Underage Alcohol Violation	12
Fraud	28	Vehicle Traffic Stops	855
Gas Drive Offs	13	Walk-Ins	148
House Checks	98	Warrants	13
Issuance of Worthless Checks	2	Weapons	1
Liquor Violation	1	Welfare Checks	55

Municipal Citations and Warnings

The Thiensville Police Department enforces traffic laws and local ordinances within the village. Enforcement action can result in a verbal warning(s), 15 day correction citation(s), or a citation(s). Officers are given discretion whether to issue either warning(s) or citation(s) for an infraction or ordinance violation.

Non-Traffic Violations

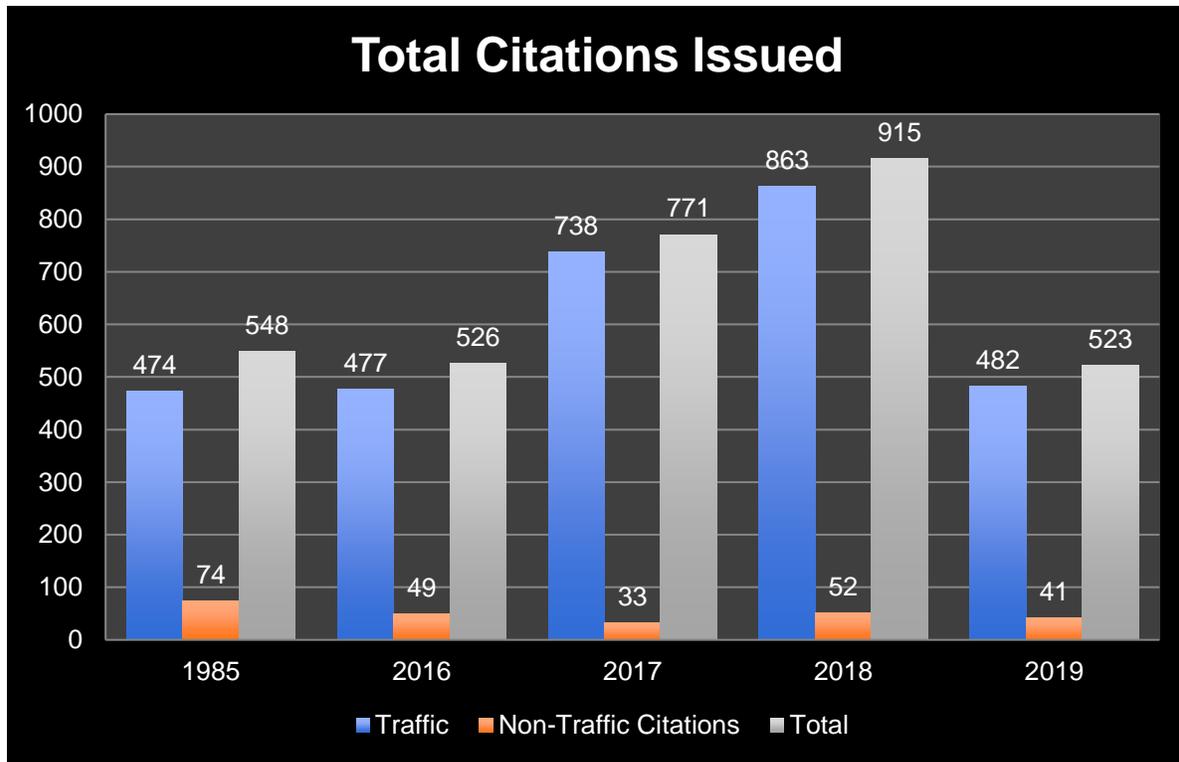
Citations by Statute	1985	2016	2017	2018	2019
10.02 – Noisy Animals	0	1	0	0	0
10.03 – Animal at Large	7	0	1	1	0
10.04 – Animal Waste	0	0	0	0	2
10.32 – No Dog/Cat in Park	0	0	0	2	0
9.125.07(1)(a) – Sell/Procure Alcohol to underage person	2	0	1	0	0
125.07(4)(b) – Underage Drinking Possess/Consume	11	2	0	0	0
9.125.07(4)(b) – Poss/Consume Alcohol by Underage	2	3	3	2	12
9.254.92(2) – Minor Possesses or Purchases Tobacco	0	0	2	0	0
18.231 – Transient Merchant	0	0	2	0	0
26.31 – False Alarm	0	3	0	4	1
30.2 – Littering	0	1	0	1	0
30.36 – Junk Vehicle	2	4	1	2	0
30.86 – Property Maintenance	0	1	0	0	0
30.88 – Outside Storage	0	1	0	2	0
46.5 – Curfew	0	1	0	4	0
46.7 – Misuse of 9-1-1	0	1	0	1	2
50.114 – Destruction Property – Plants	0	0	0	1	0
50.146 – Driving confined regular drives parking	0	0	0	1	0
50.32 – Park Hours	0	0	0	0	2
58.87 – Solid Waste Dumping	1	2	4	7	2
62.131(a) – Close Street Without a Permit 1 st Offense	0	0	0	0	1
74.2 – Disorderly Conduct with a Motor Vehicle	6	1	0	1	0
941.23(2) – Carry Concealed Weapon	1	1	1	0	0
943.01(1) – Criminal Damage to Property	19	4	2	0	0
9.943.20 – Theft	12	2	2	1	4
943.20(1)(a) – Theft Moveable Property	1	0	0	1	0
943.24(1) – Issue Worthless Check	1	0	0	4	0
9.943.13(1m)(a) – Criminal Trespass to Land	1	0	0	0	1
9.943.50(1m)(a) – Retail Theft	3	2	1	1	0
9.946.41(1) – Resist or Obstruct an Officer	5	1	3	4	3
9.947.01(1) – County/ Municipal – Disorderly Conduct	0	2	5	7	1
951.02 – Cruelty to Animals	0	0	0	0	0
961.41(3g)(e) – Possession of THC	0	8	2	0	0
9.961.41(3g)(e) – Possession of THC	0	1	1	3	7
961.573(1) Possess Drug Paraphernalia	0	5	0	2	3
TOTAL	74	47	31	52	41

Common Traffic Violations

Citations by Statute	1985	2016	2017	2018	2019
341.03(1) – Operate After Rev/Susp of Registration	1	22	32	69	42
341.04(1) – Non Registration of Auto	58	45	67	67	68
343.05(3)(a) – Operate w/o Valid License	9	19	19	22	12
343.44(1)(a) – Operating After Suspension	1	43	71	87	73
343.44(1)(b) – Operating After Revocation	15	4	11	20	5
344.62(1) – Operating MV w/o Insurance	0	67	83	91	36
346.04 – Fail obey sign/signal	27	2	4	5	3
346.37(1)(c) – Violate Red Traffic Signal	1	23	29	31	13
346.46(1) – Fail Stop at Stop Sign	0	19	24	17	8
346.57 – Speeding/Exceed Speed and Imprudent Speed	341	121	284	295	133
346.62(2) – Reckless Driving – Endangering Safety	0	0	0	1	0
346.63(1)(a) – Operating While Under the Influence	21	5	5	4	6
346.63(1)(b) – Operating w/PAC	0	4	4	4	6
346.68 – Hit and Run	0	2	4	1	3

Warning Citation/15 Day(s) Issued

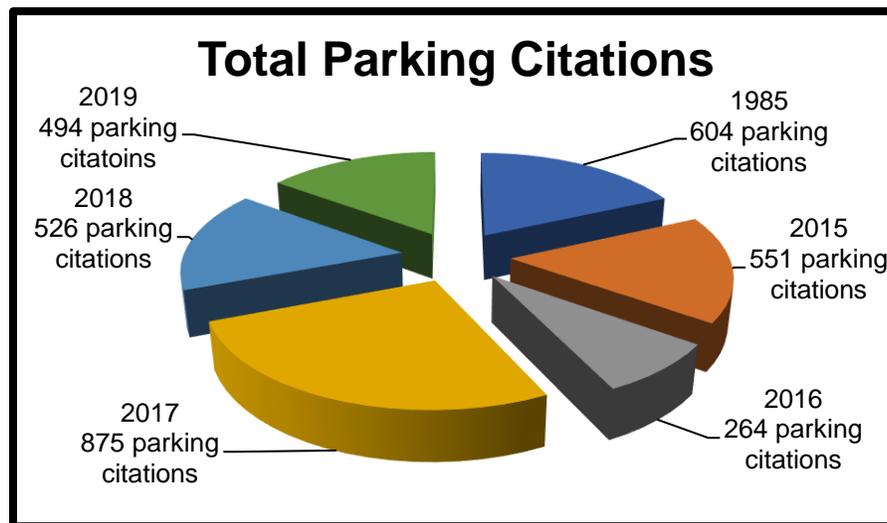
1985	2016	2017	2018	2019
1,212	614	523	907	747



2019 Parking Citations

Per Village ordinance 74.61 Parking Restrictions; when official signs are erected in any block giving notice of limitations, no person shall park a vehicle for longer than specified below:

- (1) Restricted parking. No person shall park a vehicle for more than 30 minutes between 2:00 a.m. and 6:00 a.m. any day, except physicians on emergency calls, on any street in the village.
- (2) Prohibited parking. No person shall, at any time, park in any area posted that parking is prohibited.
Parking is prohibited on any bridge in the village.
- (3) Handicapped parking. The following area shall be reserved for parking by handicapped persons:
On the east side of Orchard Street from a point 46 feet north of the north curb line of Buntrock Avenue to a point 96 feet north of the north curb line of Buntrock Avenue.



Traffic Crash Statistics

On average there were approximately 118,254 traffic crashes that occurred in 2019 on public highways in the state of Wisconsin. The Village of Thiensville averages about 49 crashes per year. Most traffic crashes occur near one's home or in close proximity to their hometown. The following statistics included crashes that occur on both public and private property in the Village of Thiensville.

Traffic Crashes Per Year

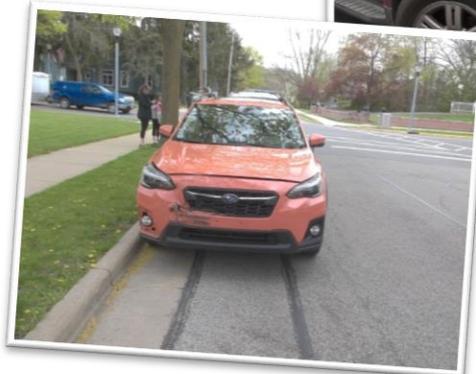
1985	2016	2017	2018	2019
64	54	52	47	43

Traffic Crashes Per Day of Week (2019)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
10	8	6	7	5	6	1

Traffic Crashes by Month (2019)

January	6
February	3
March	6
April	1
May	5
June	5
July	7
August	2
September	1
October	1
November	5
December	1



Training/Department Staff

Annually, every police officer in the state of Wisconsin is required to complete a minimum of twenty-four hours of continuous law enforcement education/training in order to maintain their sworn police officer certification. The Thiensville Police Department strives to keep its officers current with regard to law enforcement practices, procedures, and standards. The police department is fortunate to have certified instructors, trainers, and experts in the following disciplines: firearms, evidence collection, less than lethal force (Taser, bean bags, etc.), active shooter tactics, emergency medical care, juvenile investigations, and crisis intervention. Officers also have additional training in many other areas that are extremely imperative to the daily operations of the department. In addition to the training listed below, officers are also exposed to legal updates, case law decisions, and updated legislative laws. The following list is some of the education/training that each employee received in 2019:

- Criminal Trespass to Dwellings Training
- Taser Recertification
- Defense And Arrest Tactics (DAAT)
- Illicit Drugs, Including Fentanyl Prevention Occupational Exposure
- TranZport Spit Hood Training
- Hobble Training
- Handgun Qualification and Rifle Training
- Knowbe4 Security Awareness Training
- Lethality Assessment Training – Domestic Abuse
- Emergency Vehicle Operations
- Vehicle Pursuit Training
- Transport, Processing, and Temporary Confinement of Detainees
- Ozaukee County Active Shooter I, II, and III

Additionally each officer from the department also attended specialized training. The police department had a **combined total of 627 hours and 15 minutes of training hours** in 2019.

Chief Curt Kleppin attended: Attorney General's Summit on Emergency Detention, Wisconsin Incident Based Reporting System (WIBRS) Training and New Chief's and Sheriff's Training. Chief Kleppin was hired on December 17, 2018 and is the 6th Police Chief for the Thiensville Police Department. Chief Kleppin completed 90 hours of training.

Lieutenant Chad Wucherer attended: International Association of Chiefs of Police (IACP) Leadership in Police Organizations, ICS-300 Intermediate Incident Command System for Expanding Incidents, ICS-400 Advanced ICS Complex incidents, LESB Instructor Update and 3rd Annual WI Active Threat Integrated Response Conference. Lieutenant Wucherer completed 197 hours and 15 minutes of training.

Administrative Assistant/ Dispatcher Heather Boesch attended: Attorney General's Summit on Emergency Detention, Wisconsin Law Enforcement Administrative Professionals Conference and Wisconsin Incident Based Reporting System (WIBRS) Training. Dispatcher Boesch completed 92 hours and 30 minutes of training.

Police Officer Brian Neuman attended: Threat Liaison Officer Training, Evidence Room and Property Room Management and Field Training Officer School. Officer Neuman completed 49 hours of training.

Police Officer/ Youth Aide Officer/ Investigator Glenn Janzer attended: ICS-300 Intermediate Incident Command System for Expanding Incidents, ICS-400 Advanced ICS Complex Incidents, Wisconsin Crime Alert Law Enforcement Certification Training and Field Training Officer School. Investigator Janzer completed 52 hours and 45 minutes of training.

Police Officer Mike Stone attended: Reid Interview and Interrogation Training, Preliminary Breath Test Certification/Calibration Training and Preliminary Breath Test Calibration Training. Officer Stone completed 54 hours and 30 minutes of training.

Police Officer/Crime Prevention Officer/Community Service Officer Tyler Fischer attended: Opioid and Meth Investigations and 2019 Wisconsin Crime Prevention Practitioners Association (WCPPA) Conference. Officer Fischer completed 58 hours and 15 minutes of training.

Police Officer James Mejchar attended: Glock Armorer Course and AR15/M16/AR308 Armorer Courses for the police department. Officer Mejchar completed 34 hours of training.



Thiensville Special Police Unit

The Thiensville Special Police Unit is currently comprised of thirteen individuals whose duties and responsibilities are significantly different from that of a sworn police officer. They're voluntary members who assist in providing many services to the Village of Thiensville as well as other local communities throughout the year.

These services can be directing traffic, assisting with crowd control at special events, patrolling with sworn officers either on foot or in a squad. Security at our own events in the Village, such as Family Fun Before the Fourth. The Special Police Unit is an essential component in the safety and security of our operations for festivals, parades and community events and activities. If there is an emergency situation, they can be called in to assist the police department anytime day or night.

The Special Police Unit trains the second Thursday of every month for at least two hours. These trainings are required and they must attend to keep current on the tactics and procedures that may be used at any events attended. Some of the trainings from 2019 are:

- CPR/AED/Narcan – Cardiopulmonary Resuscitation, Automated External Defibrillator and Narcan is a medication used to counter the effects of opioid overdoses, for example morphine and heroin overdose.
- Use of Force – This is absolutely necessary to train our responses to these situations. We need to provide all officers with the tactics, skills and training they require to be safe and successful while assisting.
- Crowd Control and Handcuffing – Training is essential at festivals to move large crowds out effectively and efficiently. Keeping current on the proper way to handcuff individuals.
- Firearms Familiarization and Safety – Familiarizing and reviewing safety of firearms.
- Officer Safety/Positioning – Reviewing police and procedures on Officer Safety and the best practices on how and where to position during certain situations, whether on a traffic stop interviewing a suspect or with a victim.
- Dispatch and Administrative Overview – Reviewed with our dispatcher the job duties and procedures that occur daily in dispatch. Entering of traffic stops, incoming calls, court procedures, state system capacity and use.

In 2019, the Thiensville Special Police Unit volunteered 800 hours of service to the Village of Thiensville. Of that time, 602 hours were for special events and working with sworn officers while on patrol. The remaining 198 hours were training hours.



Thiensville Special Police Unit Roster

<u>Name</u>	<u>Date of Appointment</u>	<u>Position</u>
Bob Eisold	11/17/1980	Sergeant
Elmer Prenzlou	10/08/1998	Officer
Laurie Catena	07/18/2005	Sergeant
Ryan Campbell	10/15/2007	Lieutenant
Joe McGinty	09/15/2008	Sergeant
Pat Heinritz	09/15/2008	Officer
Matt Anderson	03/20/2012	Lieutenant
Derek Dobbartz	08/14/2013	Officer
Mackenzie Kuether	03/02/2015	Officer
Kody Lake	03/02/2015	Officer
Joe Frank	05/16/2016	Officer
Greg Bruske	06/17/2019	Officer
Joshua Churchill	06/17/2019	Officer



Doug Koerner and Mike Catena (pictured above) receiving awards from Lt Wucherer as they become honorary members of the Special Police Unit after serving a combined 70 years of service. Thank You for your service to our department and the Village of Thiensville.



Sergeant Joe McGinty volunteering at the 2019 Bike Safety Day which had to be held inside the Thiensville Fire Department due to rain this year.



Sergeant Bob Eisold volunteering at the 2019 Family Fun before the Fourth parade for traffic control.

Mid-Moraine Municipal Court

The Village of Thiensville is fortunate to be a member of the Mid-Moraine Municipal Court System. The court system originally started in Washington County on July 1, 1991 with five participating municipalities. It has since grown to sixteen municipalities located in both Washington and Ozaukee Counties. The court collectively processes approximately 20,000 citations per year. The Court's Administrative Office is located at 962 W. Paradise Drive in West Bend, Wisconsin.

What is unique about the Mid-Moraine Municipal Court System is that the judge travels to each of the jurisdictions to handle all non-criminal cases that include traffic and ordinance violations, rather than having the defendant travel to a centralized location. All courts are extremely important to our society, for it is the courts that help protect our constitutional rights and due process in a fair and neutral manner.

Judge Steve Cain was elected as the Circuit Court Judge for Ozaukee County and therefore resigned as the Mid-Moraine Municipal Court Judge. A new Mid-Moraine Municipal Court Judge was elected. We would like to welcome Judge Christine Ohlis to the Mid-Moraine Municipal Court System and that of being our new Municipal Judge for Thiensville. Christine Ohlis was previously an attorney in West Bend, Wisconsin and will now serve as our judge.



Administrative Assistant/Dispatcher



Heather Boesch is the Executive Administrative Assistant and Dispatcher. Heather is responsible for many functions that are critical to the department's daily operations. Her position provides customer service to citizens, support for sworn police officers, as well as an integral role in regard to projects, assignments, and department goals. Daily tasks include, but are not limited to: dispatching for police, fire and EMS, records management, mailings, processing citation and parking ticket payments, open records requests, court preparation, input data entries from police calls, NCIC entries and updates, phone calls from the general public, and monitoring the department's front lobby window.



Data entry is a never-ending task that she completes on a daily basis. Thiensville Police Department had to submit three months of Incident Based Reporting (IBR) to the state this year, along with Uniform Crime Reports (UCR) as the State is mandating only IBR submission beginning January 2021. She utilizes TraCS daily to transmit all traffic warnings, traffic citations, parking tickets, and crash reports to the proper entity such as the State of Wisconsin, Ozaukee County Circuit Court, or to the Mid-Moraine Municipal Court. Quality control for data entry is also crucial for it ensures that the record entry is correct and accurate. It is unknown to many that Municipal Court is held at the Thiensville Police Department once a month. Municipal Court encompasses simple plea agreements and court trials for certain traffic and ordinance violations. Prior to court occurring, the Administrative Assistant prepares all the paperwork that is dependent upon by the Judge, Prosecuting Attorney, and the defendant so that court can run efficiently, effectively, and legally. Our overdue parking tickets and jail meal fees are submitted by Heather to the Wisconsin Department of Revenue (DOR). DOR is then authorized to collect the debt through a number of options that it has to collect delinquent taxes.

Heather is also equally responsible for dispatching police and fire personnel to calls for service. Heather dispatches Monday through Friday from 8:00AM to 4:00pm. Dispatcher duties require the ability to multitask. If a call for service comes in, Heather gathers the appropriate information from the caller, dispatches the appropriate first responder(s), and then is required to keep track of all the personnel working the incident on her Computer Aided Dispatch (CAD). Some examples of the types of calls for service are; noise complaints, traffic accidents, barking dogs, theft complaints, missing juveniles, disorderly conduct or domestic dispute calls. Maintaining a dispatch center involves specialized training, procedures and policies that are governed by local and State authorities. For example, Heather is a Transaction Information for Management of Enforcement (TIME) System coordinator, trainer, and validation officer. The TIME system is a computer software program used by law enforcement agencies to access confidential records such as driving records, criminal histories, wanted persons files, stolen property files, etc. These are just a few of the files that can be accessed through the TIME system. Heather is also responsible for training and keeping all department staff certified TIME users every two years. The TIME system is the "informational heart" to law enforcement agencies. Heather also responds to call-outs with the Ozaukee County Special Response Team (SRT). She is also part of the Critical Incident Debrief (CID) Team - where her team assisted with five call-outs in 2019. Heather has been sharing her personal story by speaking publicly at Crisis Intervention Partners (CIP) and Crisis Intervention Team (CIT) trainings. The trainings are to better understand and improve interaction with people who experience mental health crises. Participants include correctional officers, 9-1-1 dispatchers, emergency personnel, hospital staff, teachers, social workers, and more. Heather also enjoys volunteering and giving back to the county in several ways. She volunteered at both Shred-It and Drug Take Back events held at Port Washington State Bank in Thiensville, National Night out in Saukville, and Shop with a Cop. She also volunteers her time mentoring at Port Washington High School in Spring and Fall every Thursday for six weeks to students.

Community Service Officer/Crime Prevention Officer 2019 Annual Report

The Thiensville Police Department is a community oriented policing department. The police department involves the community and its citizens in crime prevention. Crime prevention cannot be completed with just the police department; it needs the support from the community to achieve this outcome. Our village is safer and securer due to this partnership between the police department and the community.

To engage in crime prevention within the community, our department provides: education, community talk groups, outreach events/programs, and social media posts to inform the community about recent crimes, or proactive approaches to help with safety and security. Thiensville Police Department has invested in Crime Prevention Through Environmental Design (CPTED). This is a security assessment for both businesses and residential homes in making their environment safer for workers or families. In addition, Thiensville Police Department also delivers new home owner welcome packets to new residents. This year there was a total of 31 new welcome packets delivered. In 2018 a total of 22 were delivered.



There are many different events/programs throughout the year that Thiensville Police Department takes part in such as: Shop with a Cop, Kids2Kids Toy Drive with Kapco, Das Klean Out/ Drug Take Back, Safety Town, Bike Safety Day, National Night Out, Public Safety Day, Play with the Police, Coffee with the Cops, and department tours to name a few. These events allow citizens of all ages to talk and interact with officers in a non-stress circumstance and develop a positive relationship with the police department. At some of the events we display numerous types of equipment, vehicles, and tools used by the police department so the citizens can interact with the equipment. Our goal is to be a community-oriented department and to learn from your interaction with us.

I would like to expand a little bit on some of the outreaches that we held for the community in 2019. The Thiensville Police Department held the first ever Coffee with the Cops. Between the two Coffee with the Cops events, our department served over 84 cups of coffee to about 65 people that attended these two dates. The families and citizens of all ages interacted with Thiensville Police Officers and the Chief of Police. We listened to different concerns from the community and also shared statistics from our department about our involvement. We want to send a huge thank you to Colectivo Coffee, Mila's Bakery, Fiddleheads Coffee and Heather Boesch for all of their effort in donating coffee and eateries for these two events. We are appreciative of these donations to help bring our community together to aide in discussion of community concerns.

Another event that Thiensville Police Department created for the community to be involved with was Play with the Police, which was held on Saturday, July 13th, 2019. This event was geared towards families to interact with the officers. We displayed different police gear, vehicles, safety tips, games and questions that the community had about policing. We want to thank Port Washington State Bank for donating ice cream and bringing their ice cream truck to the event. Also a thank you to Jeremiah from Burn Boot Camp in Mequon that provided a run/ fitness course for the families that stopped by. Approximately 150 people attended this event.

Thank you for being a partner with us in our community goal to help prevent crime.
Officer Tyler Fischer #518 (CSO/CPO)



2019 Juvenile Events/Programs

There are different events and programs that take place throughout the year that I help organize, or seek help with donations for each event. One of the events to highlight is the 2019 Bike Safety Day that was held on June 1, 2019 from 9:00AM – 12:00PM. We received financial donations from local vendors such as: Grube's Towing for \$200.00, the Thiensville-Mequon Lions for \$350.00, Village BP for \$100.00, and Port Washington State Bank (PWSB) for \$500.00 to help with this event. Volunteers from the Thiensville-Mequon Lions also came to the event to donate and serve ice cream to all who attended. We also had volunteers from Extreme Ski and Bike that came to the event to conduct complimentary tune ups on all bikes that were brought to the event. Also, Dr. Scott Theirl, from Functional Restoration Integrative Neurology Solutions, was able to attend this year to conduct helmet fittings and talk to kids about the safety of wearing bike helmets.



In addition, our Thiensville Special Police Unit assisted the kids through the bike course that was set up. The Special Police helped the attendees with addressing bike safety education through the course. Dispatcher Heather Boesch assisted with the check-in and also made sure that the raffle went smoothly, so the prizes were given to the appropriate winners. This year we have to give a big thank you the Thiensville Fire Department for allowing us to use their apparatus bay. Right after we started this year's event, thunderstorms rolled in and we were forced indoors. A little

rain did not stop the event and families still attended, learned safety tips, and won door prizes. This year's event was attended by approximately 60 kids. We gave away more bike helmets this year for prizes. We are looking to increase the amount of helmets to give away for next year's event.

Another juvenile event organized yearly is the 2019 Safety Town that was held from July 22nd through August 2nd that had two different start times. Session I was from 8:00AM – 10:00AM, and session II was from 10:30AM – 12:30PM at the Steffen Middle School. This year we had 16 children attend session I and 22 children attend session II for a total of 38 children. Police Officer Umhoefer from Mequon Police Department and I were instructors for both weeks of Safety Town. We also had the honor of eight youth volunteer instructors to help with this year's program.

This year's Safety Town program welcomed back the Ozaukee County Humane Society to talk about animal safety, Ozaukee County Family Services that talked about Internet Safety, Randy Short with K9 Ember who talked about fire safety to everyone. Randy Short also gave the tour of the fire department. WI State Trooper Jones joined us with Buckle Bear to talk about the importance of wearing your seat belt. Johnson Bus donated a school bus and a driver again this year to help with bus safety, and to transport everyone from the Steffen Middle School to the Thiensville Police/Fire Department for tours. We continued to use the Yell and Tell program to help talk about poison, strangers, and water safety. There is a handout that went home for parents that instructs them to notify either the Yell and Tell program, or our department if the children use the program in a real situation so the child can be recognized. The Yell and Tell program has a process in place for recognition to children or families that apply what is learned in a real situation. Port Washington State Bank and the Optimist Club attended the Graduation Ceremony for Safety Town. Port Washington State Bank donated and handed out ice cream and the Optimist Club handed out ID tags for children.

We look forward to our next year's Safety Town event in 2020. There are plans in the works for new guest speakers.

Police Officer/ Youth Aide Officer/ Investigator - Glenn Janzer



Mentorship Program

The Mentorship Program is a six-week long program which was held during the spring and fall of 2019. The program allows adult mentors the opportunity to spend time with students from the Port Washington High School. This is a flagship program that the Port Washington High School started after hearing the success from the Oconto County School District. The Port Washington School District is hoping that other schools in Ozaukee County will join soon.

Each group has an adult mentor and three or four other students that are classified as Tier 1 (High Risk), Tier 2 (On the Fence) and Tier 3 (Peer Student). The peer student is a high functioning student who is respected among the student body and volunteers to be a part of this program. Some of the topics we discussed this year were: peer pressure, social media, gratitude challenge, how to be grateful, importance of goals and overcoming adversity when things don't go as planned, and paying it forward project. The students take turns reading about a topic in discussion and the adult mentor then asks questions between readings and adds wisdom and experience about the topic. The mentor asks the students to write down weekly thoughts about the topic and a quote that is selected to remember for the following week. The questions that the mentor asks between the readings are to generate conversation among the students.



The mentoring program is geared for building positive relationships between all high school students to help "Bridge the Gap". We as adults get just as much, if not more out of being a part of this program, than the students do.

The goal of the program is to bring together these students to create an environment that is positive for learning and socializing. In today's society where school violence is prevalent, it is important for us to take a positive role in facilitating good relationships between all kids in hopes to hinder school violence, bullying, and other problems threatening our kids today.

The interaction with these students is a 1-hour commitment each week from the mentor(s) and the goal is to make it the most valuable time of the week for the students that are involved. Several of the students have said that the program is the best part of their week and stated "that it is nice just to have someone listen to them." Many of the students come from broken homes and have been in trouble with the law. It is great to be able to give back to the high school that I graduated from in 1992, and knowing that I could have benefited from a program such as this as I came from a family that was broken. I had issues with my grades as a result of my home life and would have loved the opportunity to take part in such program when I was in high school.

In the spring of 2019, our girls did a bake sale and all monies raised went towards no-sew blankets that were donated to Project Linus. In November of 2019, several of our girls assisted a student named Morgan – double major in psychology at Concordia University. Her project was to make and donate blankets to Lakeshore Regional Child Advocacy Center (Saukville). Six of our girls assisted and gave their time on a Friday evening with this project. Our group completed 8 blankets! We also helped stuff backpacks on December 2nd at the YMCA as a group!

I look forward to returning to participate in this program each and every year. I am extremely grateful and blessed to participate in this program and look forward to seeing what the future holds for them!

Administrative Assistant/Dispatcher - Heather Boesch



Community Involvement

This year the police department continued to participate in: National Night Out, Public Safety Day, Halloween or "Beggar's Night," Safety Town, Bike Safety Day, Das Klean Out/ Drug Take Back Event, Shop with a Cop, and The Kids2Kids Toy Drive. Also new this year was Play with the Police Event and Coffee with the Thiensville Cops.



National Night Out (NNO) was another great success and turn out from the community. It is a family friendly event held annually by the Saukville Police Department at Grady Park in Saukville. The event gives residents of the county the opportunity to interact with local, state, and federal law enforcement agencies. The event is free and there are different games, food, and agencies that are at the event. Flight for Life even landed in nearby baseball field for families to see and learn about. Officer Fischer is pictured above representing the police department at the NNO event. If you missed this event I hope you are able to attend the event in August of 2020. Check out the Thiensville Police Department's Facebook page or check-in with the Saukville Police Department's Facebook page for details.



This year the department held a new event at the Village Park in Thiensville called Play with the Police. This event is free for the public and brought in local families to interact with the Thiensville Police Department employee's one-on-one and to see the different police equipment as well as play some fun games with the police officers. We had a hula hoop toss, running exercise with Jeremiah from Burn Boot Camp in Mequon, Port Washington State Bank brought over their ice cream scooter and handed out ice cream to the kids that came. There was about 150 kids and parents that attended this short 3 hour event.



Public Safety Day was another great event in 2019 that is a combined effort with the Thiensville Fire Department. The weather was excellent and the event brought in special law enforcement guests like: Ozaukee County K-9 unit, an Accident Reconstruction Specialist from the Wisconsin State Patrol, Ozaukee County Command Vehicle, Mequon's SWAT team member, and several other community agencies. Public Safety Day allows different agencies to show the public the different equipment we use on a daily basis. This event is for the community to have positive contacts in a low stress and highly educational situations. Pictured above is Lt. Wucherer from Thiensville Police Department, Chief Reiels from the Thiensville Fire Department, and K9 Wasko from the Ozaukee County Sheriff's Office. We enjoy the discussions with people from the community about our different modes of equipment and our daily functions.



The Shred it/ Drug Take back was a great success again this year. Thank you to Port Washington State Bank for hosting it in there parking lot. We also want to thank Port Washington State Bank for the vendors, food and music that was organized for the event. A lot of people loved the activities and yummy food.



Halloween's trick or Treat, or "The Beggar's Night", we saw a large amount of kids and had a fun afternoon. Our department and Thiensville Special Police helped families and children on crossing the road for safety. Families were assisted in crossing at Vernon, Park Crest, Alta Loma, and Madero that all intersect busy Freistadt Road. In addition, two squads were out patrolling and bringing different treats to the children in the community.



The Thiensville Police Department participated in with the 2019 Shop with a Cop event in Saukville. This event gives the opportunity to in-need children to go shopping with a law enforcement officer to buy holiday gifts for their family. This event brings together law enforcement officers from around the county to help kids and their families. Pictured above from the Thiensville Police Department is Lt. Wucherer and his new friends with Santa. Also pictured above is Admin. Asst./ Dispatcher Heather among other helpers and dispatchers. The officers that attend this event donate their time to interact and help the children pick out presents for their families.



KAPCO & RADIO 620 WTMJ
PRESENT
KIDS 2 KIDS
CHRISTMAS



The Thiensville Police Department participated in the Kapco & Radio 620 WTMJ annual toy drive to benefit KIDS2KIDS Christmas. Toys are donated from members throughout the community and are brought to the different donation boxes. After all of the toys are collected we had a total of 221 toys donated to this year. Officers from our department then join in a caravan of police and fire trucks to deliver them to Kapco Metal Stamping in Grafton where they were distributed to families throughout Ozaukee County and southeastern Wisconsin. ***A special thanks The Mequon Thiensville Junior Women's club for having donation boxes and helping the Thiensville Police Department to publicize the toy drive this year!!!!***



In closing, Chief Kleppin and Lieutenant Wucherer both presented information to approximately 100 kids in 2019 about first-aid, dangers and safety in the outdoors, fingerprinting and firearms. Some of the troops that they presented to were: Lumen Christi Girl Scouts, Lumen Christi Cub Scouts, Oriole Lane Cub Scouts, Oriole Lane Girl Scouts and Boy Scout Troop 852. (Chief Kleppin pictured on the right at a scouts meeting). Lt Wucherer pictured on the left presenting a self-awareness course.

Submittal of Annual Reports and other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is deleted.

Reporting Information

Will you be completing the Annual Report or other submittal type? Annual Report Other

Project Name:

County: Ozaukee

Municipality: Thiensville, Village

Permit Number: S061557

Facility Number: 31529

Reporting Year: 2019

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? Yes No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment
 - TMDL Attachment
 - Storm Water Consortium/Group Report

- Municipal Cooperation Attachment
- Other Annual Report Attachment

- Attach the following permit compliance documents as appropriate using the attachments tab above
 - Storm Water Management Program *(S050075-03 general permittees shall have a written storm water management program that describes in detail how the permittee intends to comply with the permit requirements for each minimum control measure. Updated programs are due to the department by March 31, 2021.)*
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory *(S050075-03 general permittees 2.6.1 - inventory due to the department by March 31, 2021.)*
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan *(S050075-03 general permittees 2.6.2 – document due to the department by March 31, 2021.)*

- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality: Thiensville, Village
Facility ID # or (FIN): 31529
Updated Information: Check to update mailing address information

Mailing Address: 250 Elm Street

Mailing Address 2:

City: Thiensville

State: Wisconsin

Zip Code: 53092 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

Select to **create new** primary contact

First Name: Andy

Last Name: LaFond

Select to **update** current contact information

Title: Community Services

Mailing Address: 250

Mailing Address 2:

City: Thiensville

State: WI

Zip Code: 53092 xxxxx or xxxxx-xxxx

Phone Number: 262-242-3720 Ext: xxx-xxx-xxxx

Email: alafond@village.thiensville.wi.us

Additional Contacts Information (Optional)

- I&E Program
 IDDE Program
 IDDE Response Procedure Manual

Individual with responsibility for:
(Check all that apply)

- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

First Name:	Jacob		
Last Name:	Fincher		
Title:	Program Manager		
Mailing Address:	600 E Greenfield		
Mailing Address 2:			
City:	Milwaukee		
State:	WI		
Zip Code:	53092	xxxxx or xxxxx-xxxx	
Phone Number:	414-382-1766	Ext:	xxx-xxx-xxxx
Email:	fincher@swwtwater.org		

1. Does the municipality rely on another entity to satisfy some of the permit requirements? If yes, enter entity name (government, consultant, group/organization).

Yes No

Public Education and Outreach: Sweetwater

Public Involvement and Participation: Sweetwater

Illicit Discharge Detection and Elimination:

Construction Site Pollutant Control:

Post-Construction Storm Water Management:

Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

Yes No

Minimum Control Measures- Section 1 : Complete**1. Public Education and Outreach**

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the Mechanism that best describes how the topic message was conveyed to your population. Use the **Add Activity** to add multiple Mechanisms. For Quantity, choose the range for the number of Mechanisms chosen (i.e., number of workshops, events).

Topic: Detection and elimination of illicit discharges			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Social media posts</u>	<u>50 - 99</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<u>Other</u>	<u>50 - 99</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<u>Active distribution of print media</u> (mailings, newsletters, etc)	<u>10 - 19</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<u>Informational booth at event</u>	<u>10 - 19</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<u>Workshops</u>	<u>1 - 9</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<u>Website</u>	<u>1 - 9</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<u>Direct one-on-one communication</u>	<u>50 - 99</u>	<u>100 +</u>	<input type="radio"/> Yes <input type="radio"/> No
<u>Other</u>	<u>50 - 99</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No

Select all applicable audiences targeted for this topic.

Contractors General Public Public Employees Residential School Groups
 Business Developers Industries Other:

Media offerings (radio and TV ads,
press release, etc.)

Topic: Management of materials that may cause storm water pollution from automobiles, pet waste, household hazardous waste and household practices			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Social media posts</u>	<u>50 - 99</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<u>Active distribution of print media</u> (mailings, newsletters, etc)	<u>10 - 19</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<u>Informational booth at event</u>	<u>100 +</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<u>Website</u>	<u>1 - 9</u>	<u>1 - 9</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<u>Direct one-on-one communication</u>	<u>50 - 99</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<u>Other</u>	<u>50 - 99</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No

Select all applicable audiences targeted for this topic.

- Contractors
 General Public
 Public Employees
 Residential
 School Groups
 Business
 Developers
 Industries
 Other:

Media offerings (radio and TV ads, press release, etc.)

Topic: Beneficial onsite reuse of leaves and grass clippings/proper use of lawn and garden fertilizers and pesticides

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
Social media posts	<u>50 - 99</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
Other	<u>50 - 99</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
Active distribution of print media (mailings, newsletters, etc)	<u>10 - 19</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
Informational booth at event	<u>10 - 19</u>	<u>100 +</u>	<input type="radio"/> Yes <input type="radio"/> No
Website	<u>1 - 9</u>	<u>100 +</u>	<input type="radio"/> Yes <input type="radio"/> No
Direct one-on-one communication	<u>50 - 99</u>	<u>100 +</u>	<input type="radio"/> Yes <input type="radio"/> No

Select all applicable audiences targeted for this topic.

- Contractors
 General Public
 Public Employees
 Residential
 School Groups
 Business
 Developers
 Industries
 Other:

Media offerings (radio and TV ads, press release, etc.)

Topic: Management of stream banks and shorelines by riparian landowners to minimize erosion and restore and enhance the ecological value of waterways

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
Direct one-on-one communication	<u>1 - 9</u>	<u>1 - 9</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Select all applicable audiences targeted for this topic.

- Contractors
 General Public
 Public Employees
 Residential
 School Groups
 Business
 Developers
 Industries
 Other:

Topic: Infiltration of residential storm water runoff from rooftop downspouts, driveways and sidewalks

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
Social media posts	<u>50 - 99</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No

<u>Other</u>	<u>50 - 99</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<u>Informational booth at event</u>	<u>10 - 19</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<u>Website</u>	<u>1 - 9</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<u>Direct one-on-one communication</u>	<u>50 - 99</u>	<u>100 +</u>	<input type="radio"/> Yes <input type="radio"/> No

Select all applicable audiences targeted for this topic.

- Contractors General Public Public Employees Residential School Groups
 Business Developers Industries Other: Media offerings (radio and TV ads, ...

Topic: Inform and where appropriate educate those responsible for the design, installation, and maintenance of construction site erosion control practices and storm water management facilities on how to design, install and maintain the practices

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Website</u>	<u>1 - 9</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No

Select all applicable audiences targeted for this topic.

- Contractors General Public Public Employees Residential School Groups
 Business Developers Industries Other:
Media offerings (radio and TV ads, press release, etc.)

Topic: Identify businesses and activities that may pose a storm water contamination concern, and where appropriate, educate specific audiences on methods of storm water pollution prevention

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Did not focus on this topic this reporting year</u>	<u>Select...</u>	<u>Select...</u>	<input type="radio"/> Yes <input type="radio"/> No

Select all applicable audiences targeted for this topic.

- Contractors General Public Public Employees Residential School Groups
 Business Developers Industries Other:

Topic: Promote environmentally sensitive land development designs by developers and designers, including green infrastructure and low impact development

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Direct one-on-one communication</u>	<u>1 - 9</u>	<u>1 - 9</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Select all applicable audiences targeted for this topic.

- Contractors
 General Public
 Public Employees
 Residential
 School Groups
 Business
 Developers
 Industries
 Other:

Topic: Other (describe): _____			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
Select...	Select...	Select...	<input type="radio"/> Yes <input type="radio"/> No

Select all applicable audiences targeted for this topic.

- Contractors
 General Public
 Public Employees
 Residential
 School Groups
 Business
 Developers
 Industries
 Other:

b. Brief Public Education and Outreach program information for inclusion in the Annual Report. If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

Supplemental Information Attached

Form 3400-224 (08/19)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the mechanism that best describes how the topic message was conveyed to your population. Use the Add Activity to add multiple mechanisms. For Quantity, choose the range for number Mechanisms chosen (i.e., number of workshops, events).

Topic: Storm Water Management Plan and/or updates			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
Government Event (Public Hearing, Council Meeting, etc)	<u>1 - 9</u>	<u>1 - 9</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Select all applicable participants targeted for this topic.

- Contractors
 General Public
 Public Employees
 Residential
 School Groups
 Business
 Developers
 Industries
 Other:

Topic: Storm water related ordinance and/or updates			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
	<u>1 - 9</u>	<u>1 - 9</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Government Event (Public Hearing,
Council Meeting, etc)

Select all applicable participants targeted for this topic.

- Contractors General Public Public Employees Residential School Groups
 Business Developers Industries Other:

Topic: MS4 Annual Report

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
Government Event (Public Hearing, Council Meeting, etc)	<u>1 - 9</u>	<u>10 - 19</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Select all applicable participants targeted for this topic.

- Contractors General Public Public Employees Residential School Groups
 Business Developers Industries Other:

Topic: Volunteer Opportunities

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
Storm drain stenciling	<u>1 - 9</u>	<u>100 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No

Select all applicable participants targeted for this topic.

- Contractors General Public Public Employees Residential School Groups
 Business Developers Industries Other:

Topic: Other (describe) :

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
Select...	Select...	Select...	<input type="radio"/> Yes <input type="radio"/> No

Select all applicable participants targeted for this topic .

- Contractors General Public Public Employees Residential School Groups
 Business Developers Industries Other:

b. Brief Public Involvement and Participation program information for inclusion in the Annual Report.

If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

Supplemental Information Attached

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

- a. How many total outfalls does the municipality have? 3 Unsure
- b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? 3 Unsure
- c. From the municipality's routine screening, how many were confirmed illicit discharges? 0 Unsure

- d. How many illicit discharge complaints did the municipality receive? 0 Unsure
- e. From the complaint received, how many were confirmed illicit discharges? 0 Unsure
- f. How many of the identified illicit discharges did the municipality eliminate in the reporting year? 0 Unsure

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year. Unsure

- Verbal Warning 0
- Written Warning (including email) 0
- Notice of Violation 0
- Civil Penalty/ Citation 0

Additional Information:

- h. Brief Illicit Discharge Detection and Elimination program information for inclusion in the Annual Report. If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

Form 3400-224 (08/19)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites were active at any point in the reporting year? 1 Unsure
- b. How many construction sites did the municipality issue permits for in the reporting year? 1 Unsure
- c. Do the above numbers include sites <1 acre? Yes No Unsure

- d. How many erosion control inspections did the municipality complete in the reporting year? 4 Unsure

- e. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. Unsure

<input type="checkbox"/> No Authority	
<input checked="" type="checkbox"/> Verbal Warning	0
<input checked="" type="checkbox"/> Written Warning (including email)	0
<input checked="" type="checkbox"/> Notice of Violation	0
<input checked="" type="checkbox"/> Civil Penalty/ Citation	0
<input checked="" type="checkbox"/> Stop Work Order	0
<input checked="" type="checkbox"/> Forfeiture of Deposit	0
<input type="checkbox"/> Other - Describe below	

f. Brief Construction Site Pollutant Control program information for inclusion in the Annual Report . If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

Thiensville is small with very few developable sites. The only open site in 2019 was a municipal park project

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

a. How many sites with new structural storm water management facilities* have received local approval ? 0 Unsure

*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement, catch basin sumps, etc.

b. How many privately owned storm water management facilities were inspected in the reporting year ? 0 Unsure

Inspections completed by private land owners should be included in the reported number.

c. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Unsure

Check all that apply and enter the number of each used in the reporting year.

<input type="checkbox"/> No Authority	
<input checked="" type="checkbox"/> Verbal Warning	0
<input checked="" type="checkbox"/> Written Warning (including email)	0
<input checked="" type="checkbox"/> Notice of Violation	0
<input checked="" type="checkbox"/> Civil Penalty/ Citation	0
<input type="checkbox"/> Forfeiture of Deposit	
<input checked="" type="checkbox"/> Complete Maintenance	0
<input checked="" type="checkbox"/> Bill Responsible Party	0

Other - Describe below

- d. Brief Post-Construction Storm Water Management program information for inclusion in the Annual Report . If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

Form 3400-224 (08/19)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Facility Inspections (ponds, biofilters, etc.) Not Applicable

- a. Enter the total number of municipally owned or operated structural storm water management facilities? 4 Unsure
- b. How many new municipally owned storm water management facilities were installed in the reporting year? 0 Unsure
- c. How many municipally owned storm water management facilities were inspected in the reporting year? 4 Unsure
- d. What elements are looked at during inspections (250 character limit)?

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review)

- e. How many of these facilities required maintenance? 2 Unsure

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) Not Applicable

- f. How many inspections of municipal properties have been conducted in the reporting year? 12 Unsure
- g. Have amendments to the SWPPPs been made? Yes No Unsure
- h. If yes, describe what changes have been made (200 character limit):

Collection Services - *Street Sweeping / Cleaning Program* Not Applicable

- i. Did the municipality conduct street sweeping/cleaning during the reporting year? Yes No Unsure
- j. If known, how many tons of material was removed? 9 Unsure
- k. Does the municipality have a low hazard exemption for this material? Yes No
- l. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency? Yes
- No - Explain _____

Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* Not Applicable

- m. Did the municipality conduct catch basin sump cleaning during the reporting year?
 Yes No Unsure
- n. How many catch basin sumps were cleaned in the reporting year? Unsure
- o. If known, how many tons of material was collected? Unsure
- p. Does the municipality have a low hazard exemption for this material? Yes No
- q. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
 Yes
 No - Explain _____
 Not Applicable

Collection Services - *Leaf Collection Program* Not Applicable

- r. Does the municipality conduct curbside leaf collection? Yes No Unsure
- s. Does the municipality notify homeowners about pickup? Yes No Unsure
- t. Where are the residents directed to store the leaves for collection?
 Pile on terrace Pile in street Bags on terrace Unsure
 Other - Describe _____
- u. What is the frequency of collection?

- v. Is collection followed by street sweeping/cleaning? Yes No Unsure

Winter Road Management Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- w. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? Unsure

- x. Provide amount of de-icing products used by month last winter season?

Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt	6	25	32	120	45	14

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
Brine	60	250	320	1200	150	140

- y. Was salt applying machinery calibrated in the reporting year? Yes No

- z. Have municipal personnel attended salt reduction strategy training in the reporting year? Yes No Unsure

If yes, describe what training was provided (250 character limit):

Best Practices for Winter Road Salt Application.

When: 9/29/2019

How many attended: 5

Internal (Staff) Education & Communication

- aa. Has training or education been held for municipal or other personnel involved in implementing each of the pollution prevention program elements? Yes No Unsure

If yes, describe what training was provided (250 character limit):

Internal, BMP and winter road maintenance training

When: Various 2019

How many attended: 5

- ab. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs and its requirements.

Elected Officials

Presentation of Annual report

Municipal Officials

Presentation of Annual report

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Presentation of Annual report

- ac. Brief Pollution Prevention program information for inclusion in the Annual Report. If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

Thiensville has an aggressive street sweeping program. The intent is to capture as much solids as possible before they ever reach a storm drain thus preventing the amount of drain cleaning needed.

Form 3400-224 (08/19)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year? Yes No Unsure

If yes, check the areas the map items that got updated or changed:

- Storm water treatment facilities
 Storm pipes
 Vegetated swales
 Outfalls

Other - Describe below

- b. Brief Storm Sewer System Map information for inclusion in the Annual Report. If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
-----------------------------------	-----------------------	----------------------	-----------------

Element: Public Education and Outreach

100	1200	1200	<u>General revenue fund</u>
-----	------	------	-----------------------------

Element: Public Involvement and Participation

500	1000	1000	<u>General revenue fund</u>
-----	------	------	-----------------------------

Element: Illicit Discharge Detection and Elimination

400	1000	1000	<u>General revenue fund</u>
-----	------	------	-----------------------------

Element: Construction Site Pollutant Control

100	1000	1000	<u>General revenue fund</u>
-----	------	------	-----------------------------

Element: Post-Construction Storm Water Management

100	1000	1000	<u>General revenue fund</u>
-----	------	------	-----------------------------

Element: Pollution Prevention

400	1000	1000	<u>General revenue fund</u>
-----	------	------	-----------------------------

Element: Storm Water Quality Management

1000	1000	1000	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Storm Sewer System Map

2000	1000	1000	<u>General revenue fund</u>
------	------	------	-----------------------------

Other (describe)

--

			<u>Select...</u>
--	--	--	------------------

Please provide a justification for a "0" entered in the Fiscal Analysis

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes No Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes No Unsure

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

The Village in 2019 was awarded a WDNR UNPS Planning Grant. This grant will help the Village to create a plan that addresses improving the water quality of water bodies identified in Milwaukee River Basin TMDL.

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

*Required Item

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Attach - Other Supporting Documents

AR SWMap

 File Attachment

[Map Storm Sewer System2.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

EO Program

 File Attachment

[AttachmentI PublicEducationandOutreachSummary2019.docx](#)

IP Program

 File Attachment

[AttachmentII PublicEducationandOutreachReachData2019.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Sign and Submit Your Application

Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

Terms and Conditions

Certification: I hereby certify that I am an authorized representative of the municipality covered under Thiensville, Village MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- Authorized municipal contact using WAMS ID.
- Delegation of Signature Authority (Form 3400-220) for agent signing on the behalf of the authorized municipal contact.
- Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

Name:

Title:

Authorized Signature.

- I accept the above terms and conditions.

Signed by : i:0#.f|wamsmembership|alafond1 on 2020-03-31T10:59:25

You have already signed and submitted this application to the DNR. Please [contact the Wisconsin DNR](#) for assistance.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.



Boy Scout Troop 852
Sponsored by The
Thiensville-Mequon Rotary Club



Thiensville Village President
Van Mobley
250 Elm Street
Thiensville WI. 53092

May 2, 2020



Dear Mr. Mobley;

Boy Scout Troop 852 of Thiensville, Wisconsin is very proud to announce their 105th and newest Eagle Scout, Sawyer Vertz, who received this great honor on May 2, 2020.

The Eagle Scout Badge is the highest award bestowed upon a Scout. In order to earn this award, each scout needs to earn at least 21 Merit Badges. He also had to plan and carry out a project that would benefit the community. Only about 5% of all Boys in Scouting in the United States go on to earn the Eagle Award.

Sawyer worked very hard to achieve this rank. He earned 32 Merit Badges, developed strong leadership qualities, and showed scout spirit. For his project, Sawyer decided to collect personal items to be put into mesh drawstring bags for the homeless Veterans in Milwaukee.

After getting approval from The Beneficiary and his Troop, he was then able to plan his project. After preparing a letter to request donations, he set out boxes to collect the donations. He used the M-T- Legion Post as his base to receive donations. If he received monetary donations, he was able to purchase t-shirts, socks and other items that were needed. Then at a troop meeting Logan and fellow scouts were able to organize all the items. They boxed them up to deliver to the Milwaukee Homeless Veterans Initiative Project. He was able to collect 161 packs of t-shirts with 5 in a pack, and replenish their supply of toiletries. After he delivered the boxes, he then sent out Thank You cards to the donators. The project involved eight fellow scouts and eight adults. It took a total of 64.25 hours to do.

Sawyer will be receiving his Eagle Award at a formal ceremony in the very near future. If you could send all letters of congratulations, certificates, or plaques, to me, as soon as possible, I would appreciate it very much. Thank You very much for your time and co-operation.

W168 N11328 Western Ave. Apt. 201
Germantown, Wi. 53022

Sincerely Yours,
Agnes Knapp
Eagle Scout Committee

262-735-4234



***VILLAGE
OF
THIENSVILLE***

***CERTIFICATE OF RECOGNITION
PRESENTED TO***

***SAYER VERTZ
BOY SCOUT TROOP #852***

***THIS CERTIFICATE IS AWARDED IN
RECOGNITION OF THE
HONOR AND ESTEEM ACCORDED YOU
IN ATTAINING THE RANK OF EAGLE SCOUT
AND IS PRESENTED AS
A REMEMBRANCE BY THE
VILLAGE TRUSTEES OF THE
VILLAGE OF THIENSVILLE***

Signed this 18th day of May 2020

*Van Mobley
Village President*

*Amy L. Langlois
Village Clerk*



Village of Thiensville

250 Elm Street
Thiensville, WI 53092-1602

Phone (262) 242-3720
Fax (262) 242-4743

TO: Thiensville Plan Commission
From: Andy LaFond, Director of Community Services
Date: 5/12/2020
Re: Noise Ordinance Amendments

Background: The Plan Commission recently took up a request to extend the patio hours at an outdoor beer garden at a public hearing to amend a conditional use permit. The current operational hours of the beer garden are listed in a conditional use permit. The owners asked to continue to end live music at the required time of 10:00 PM but keep the patio open an extra hour until 11:00 pm on Fridays and Saturdays in order for people to clear out. The request was denied by the plan commission. After the meeting, staff discovered there had only been one police report filed regarding noise since the beer garden has opened. There are other businesses in the Village that operate outdoor patio areas without time restrictions. In addition to this specific request, the Village board receives multiple requests a year from various businesses to hold events and live music until either 11pm or midnight. The current ordinance does not list specific times for enforcement however past practice has been that events past 10pm require special Board approval. The board usually permits these requests.

Intent: Village staff were tasked with looking into the existing ordinance and drafting changes for discussion by the Plan Commission and action by the Village board. These changes are intended to provide clarity to the ordinance as it pertains to outdoor patios, live music, and events in the business district, provide a schedule of acceptable times for these activities, and reduce the amount of reoccurring special requests to the Village Board. The spirit of this ordinance should provide regulations for these activities yet maintain the Village's desire to have a vibrant and lively business district.

Existing Ordinance and Changes:

Sec. 30-1. - Loud and unnecessary noise.

No person shall make or cause to be made any loud, disturbing or unnecessary sounds or noises which may annoy or disturb a person of ordinary sensibilities in or about any public street, alley or park or any private residence. No commercial deliveries or pickups that cause loud and unnecessary noise are to be performed outside of the hours of ~~7:00~~ 6:00 a.m. to 7:00 p.m.

The ordinance does not limit normal and ordinary snow removal activities during and within 24 hours of the end of a snowfall or ice accumulation. Ordinance does not limit municipal snow removal activities anytime.

Noise Ordinance (Outdoor Music Venues and Patios):

Definitions:

OUTDOOR MUSIC VENUE means a commercial property in a zoning district that's primary use is commercial where sound equipment is used to amplify sound that is not fully enclosed by permanent, solid walls and a roof

SOUND EQUIPMENT means loudspeaker, public address system, amplification system, or other sound producing device including acoustical, brass, or percussion instruments

PATIOS AND BEER GARDENS means plan commission approved outdoor-seating areas in a zoning district that's primary purpose is commercial, intended for the use of patrons of a business serving food, drinks or alcohol. Where service or self-service is provided.

General Restrictions

Outdoor Music Venues, Patios and Beer Gardens

- (A) A person may NOT
 - (1) use or permit the use of sound equipment at a business in excess of the decibel limits prescribed by this chapter;
 - (2) use or permit the use of sound equipment at an outdoor music venue
 - (a) Anytime Nov 1st to April 30th
 - (b) From 10:00 PM to 10:00 AM May to the Thursday preceding Memorial Day and the Monday after Labor Day until October 31st
 - (c) From the Friday preceding Memorial Day to Labor day 10:00 PM to 10:00 AM Monday to Thursday and (10:30 - 11:00? PM for discussion) to 10:00 AM Friday and Saturday.
 - (3) Outdoor Music Venues must submit a schedule of events and a site plan showing where the sound equipment will be located and what direction it is pointing on a Village provided form prior to the April Committee of the Whole meeting.

Patios and Beer gardens

- (A) A person may NOT
 - (1) use or permit the use of beer gardens and patios from 12 Midnight to 7:00 AM

Restriction on Decibel Level

- (A) A person may NOT operate sound equipment at a business that produces sound:
 - (1) in excess of (75 or 85 for discussion) decibels during the allowed outdoor music venue hours listed as measured at the property line of the business in a commercial district;
 - (2) is audible at the property line of the business between 12:00 a.m. and 10:00 a.m.

Special Permits

Special permits to request hours outside of what is listed above can be issued only for events on a Friday or Saturday or federally recognized holidays. Special permits shall be limited to a single day and no more than two permits shall be issued to any premise in any 12 month period regardless of change of ownership.

Enforcement Thoughts

If decibels are used to enforce the ordinance. Decibel equipment and calibration procedures may need to be reference in the ordinance. Outdoor music venues, patios and beer gardens could be tied to existing liquor licenses. Or a new business license could be created for the operation of these outdoor facilities. Alternatively, the penalties otherwise used to enforce the noise ordinance could be used. It is possible that a coffee shop, sandwich shop or similar could create an outdoor music venue and not have a liquor license to use for enforcement.