

VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
AGENDA

DATE: Monday, November 14, 2016

LOCATION: 250 Elm Street
Thiensville, WI

Time: Immediately following 2017 Budget Public Hearing Scheduled at 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

President: Van Mobley
Trustees: Kim Beck
Ronald Heinritz
Rob Holyoke
Kenneth Kucharski David Lange
Elmer Prenzlou
Administrator: Dianne Robertson
Staff: Director of Public Works Andy LaFond
Fire Chief Brian Reiels
Police Chief Scott Nicholson
Asst. Administrator Colleen Landisch-Hansen
Clerk Amy Langlois

III. BUSINESS

A. Review Capital Expenditures List

Documents:

[CAPITAL EXPENDITURES.PDF](#)

B. Review And Recommendation Regarding Resolution 2016-14 Adopting The 2017 Budget And Establishing The 2016 Tax Levy And Rate

Documents:

[RESOLUTION 2016-14.PDF](#)

C. Review And Recommendation Regarding Resolution 2016-15 A Funding Agreement Of Private Property Infiltration And Inflow Reduction Agreement For The MMSD

Documents:

[RESOLUTION 2016-15.PDF](#)

D. Review And Recommendation Regarding Resolution 2016-16 Rescinding 40.0(G) Opt Out Health Insurance

Documents:

[RESOLUTION 2016-16.PDF](#)

- E. Discussion Regarding Safety Of East Freistadt Road And Crash History (Police Chief Nicholson)

Documents:

[POLICE CHIEF REPORT.PDF](#)

- F. Review And Recommendation Regarding Funding The Position Of Community Development Director To Provide Assistance To The TBA, Village Of Thiensville And Other Special Events

Documents:

[COMMUNITY DEVELOPMENT DIRECTOR RESPONSIBILITIES.PDF](#)

- G. Review And Recommendation Regarding The Following New Operator Licenses:

- 1. The Cheel, Llc
 - a. Matthew Steven Barenz
 - b. Christopher Mason Homayouni

- H. Review And Recommendation Regarding Approving Class B Beer And Class C Wine Beverage License Application Or Daryl Kranich, Downtown Pizza

- I. Review And Recommendation Regarding Certificate Of Recognition For Attaining The Rank Of Eagle Scout, Dylan Bradley, Boy Scout Troop #852

Documents:

[EAGLE SCOUT DYLAN BRADLEY.PDF](#)

IV. BUSINESS FROM THE FLOOR

- A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD.

- A. Inter-Governmental Committee With Mequon
- B. Use Of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report Of Gifts Received
- D. Dialog With Mequon Regarding Water Utility Service
- E. Review Next Month's Meeting Date Schedule

VI. MOTION TO ADJOURN TO CLOSED SESSION

Pursuant to Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body

has jurisdiction or exercises responsibility regarding Police personnel issue, Administrator evaluation and 2017 employee compensation.

1. Roll Call Vote

MOTION TO RECONVENE IN OPEN SESSION

1. Vote of Board to reconvene.

VII. ADJOURNMENT

Amy L. Langlois, Village Clerk
November 11, 2016

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

Notice is hereby given that a quorum of the Village Board and/or Village Committees may be in attendance at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take any formal action thereto at this meeting.

VILLAGE OF THIENSVILLE
2016 CAPITAL PROJECT EXPENDITURE REPORT
NOVEMBER 14, 2016

<u>ITEM BUDGETED</u>	<u>AMOUNT BUDGETED</u>	<u>AMOUNT IN RESERVES</u>	<u>TOTAL AMOUNT AVAILABLE</u>	<u>ACTUAL EXPENSE</u>	<u>DIFFERENCE</u>	<u>2016 NOT FUNDED</u>	<u>PRIOR YEAR</u>
<u>ADMINISTRATION</u>							
Replace Rooftop HVAC-Village Board Room	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,000.00	
Ambulance Bay Heating Unit	\$ -	\$ -	\$ -	\$ 4,390.00	\$ (4,390.00)	\$ -	
New Voting Machine	\$ 7,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Riverview Drive Bike Route Signs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,100.00
Front Office Computers/Laptops/Printer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,500.00	
Front Office Filing/Storage	\$ -	\$ -	\$ 6,500.00	\$ 6,872.80	\$ (372.80)	\$ -	
	\$ 7,800.00	\$ -	\$ 6,500.00	\$ 11,262.80	\$ (4,762.80)	\$ 22,500.00	
<u>POLICE DEPARTMENT</u>							
3 Tactical Vests	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2 Squad Replacement (Year 4 of 4)	\$ -	\$ -	\$ 22,000.00	\$ -	\$ 22,000.00	\$ -	
3 Tazers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00
Body Cameras	\$ -	\$ -	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -	
P25 Radios	\$ -	\$ -	\$ 4,500.00	\$ -	\$ 4,500.00	\$ -	
Stationary Internet Access Point for Squads 1&2	\$ -	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ 36,500.00	\$ -	\$ 36,500.00	\$ -	\$ 3,000.00
<u>FIRE DEPARTMENT</u>							
Fire Department Tires	\$ -	\$ -	\$ 9,000.00	\$ (870.90)	\$ (870.90)	\$ -	
Dive Truck Springs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00
Hose Replacement Program	\$ -	\$ -	\$ 3,000.00	\$ 2,288.00	\$ 712.00	\$ -	\$ 6,272.67
Equipment Replacement Fund	\$ -	\$ 102,529.08	\$ 102,529.08	\$ -	\$ 102,529.08	\$ -	
Radio Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
Toughbook Replacement for EMS	\$ -	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -	
Replace Truck #563	\$ -	\$ -	\$ -	\$ 32,000.00	\$ (32,000.00)	\$ 273,000.00	
Pager Replacement	\$ -	\$ -	\$ 2,000.00	\$ 1,915.00	\$ 85.00	\$ -	
Turout Gear	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	
	\$ -	\$ 102,529.08	\$ 120,529.08	\$ 35,332.10	\$ 74,455.18	\$ 278,000.00	\$ 14,272.67
<u>PUBLIC WORKS DEPARTMENT</u>							
Vehicle Replacement Fund	\$ -	\$ 49,910.67	\$ 49,910.67	\$ -	\$ 49,910.67	\$ 20,000.00	
DPW Garage & Office Heater	\$ -	\$ -	\$ -	\$ 8,373.00	\$ (8,373.00)	\$ -	
Street Light Pole Replacements	\$ -	\$ -	\$ -	\$ 31,500.00	\$ (31,500.00)	\$ 6,000.00	\$ 21,696.91
Emerald Ash Borer Program	\$ -	\$ -	\$ 9,000.00	\$ 7,230.00	\$ 1,770.00	\$ -	\$ 12,728.50
Utility Trailer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,800.00	
Camera Upgrade-Public Works Yard	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	
Downtown Wayfinding Signs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
Brush Chipper	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	
Replace Street Light Glass Fixtures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,587.34
Radio Replacement	\$ -	\$ -	\$ 6,500.00	\$ -	\$ 6,500.00	\$ -	
Sidewalk Replacement	\$ -	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00	\$ -	
Front End Loader Tires	\$ -	\$ -	\$ 7,800.00	\$ -	\$ 7,800.00	\$ -	
	\$ -	\$ 49,910.67	\$ 81,210.67	\$ 47,103.00	\$ 34,107.67	\$ 66,800.00	\$ 127,012.75
<u>DPW PARK DEPARTMENT</u>							
Bleachers	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	
Annual Pigeon Creek Maintenance	\$ 10,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 7,559.80
Annual Fishladder Maintenance	\$ 5,000.00	\$ -	\$ 1,000.00	\$ 241.65	\$ 758.35	\$ 4,000.00	\$ 3,961.80
Tennis Court Light Replacement	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	
Geese Control	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600.00
	\$ 53,000.00	\$ -	\$ 6,000.00	\$ 241.65	\$ 5,758.35	\$ 47,000.00	\$ 13,121.60
<u>UNCLASSIFIED IMPROVEMENT FUND</u>							
Water Main on Main Street	\$ -	\$ 243,395.87	\$ 243,395.87	\$ 9,303.20	\$ 234,092.67	\$ -	
Assessment Revaluation	\$ 5,840.00	\$ -	\$ 5,840.00	\$ 5,840.00	\$ -	\$ -	\$ 11,680.00
Entryway Feature	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	
Old Village Hall Upper Floor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	
Downtown Improvements	\$ -	\$ -	\$ -	\$ (47.54)	\$ 47.54	\$ -	
Profile & Concrete Replace. Main Street	\$ 1,145,000.00	\$ 29,346.85	\$ 1,174,346.85	\$ 971,069.28	\$ 199,310.15	\$ -	
Replace Park Restrooms	\$ -	\$ -	\$ -	\$ 1,677.87	\$ (1,677.87)	\$ -	
Remediation DPW Yard	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	
Thiensville Business Association Event	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Village Dam Inspection	\$ 7,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	
Village Park Improvement Plan	\$ -	\$ -	\$ 65,000.00	\$ -	\$ 65,000.00	\$ 35,000.00	
Buntrock Lot Improve. & Trail Shade Structure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00	
Freistadt Road/Pedestrian Path	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210,000.00	
Madero/Riverview to Freistadt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,212.00	
Madero/Coronada to Riverview	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,699.00	
Madero/Riveredge to Freistadt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 134,009.00	
Sunny/Storm Sewer Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	
TBA Event	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	
CONTINGENCY	\$ 314,201.00	\$ -	\$ 24,234.05	\$ 299.85	\$ 23,934.20	\$ -	
	\$ 1,472,041.00	\$ 272,742.72	\$ 1,513,816.77	\$ 988,142.66	\$ 521,706.69	\$ 789,920.00	\$ 11,680.00
TOTALS	\$ 1,532,841.00	\$ 425,182.47	\$ 1,764,556.52	\$ 1,082,082.21	\$ 667,765.09	\$ 1,204,220.00	\$ 169,087.02

VILLAGE OF THIENSVILLE

RESOLUTION NO. 2016-14

A RESOLUTION ADOPTING THE 2017 BUDGET AND
ESTABLISHING THE 2016 TAX LEVY AND RATE

WHEREAS, Chapter 70 of the Municipal Code of the Village of Thiensville requires an annual budget appropriating monies to finance activities of the Village for the ensuing fiscal year; and

WHEREAS, the Village Board of Trustees have duly considered and discussed a budget for 2017 as requested by the Thiensville/Mequon Joint Library, the Village Departments and as proposed by the Administrator; and

WHEREAS, the Village Board of Trustees held a public hearing November 14, 2016 on the 2017 proposed budget as required; and

WHEREAS, the 2017 budget requires a tax levy to partially finance the appropriations.

NOW, THEREFORE BE IT RESOLVED by the Village Board of the Village of Thiensville, Wisconsin that:

Budgeted revenue estimates and expenditure appropriations for the year 2017 for the Village's General Fund; Fire Equipment Replacement Fund; Tax Increment Financing (TIF) District; Old Village Hall Fund; Stormwater Management Fund; Capital Equipment and Improvement Fund; and Special Assessment Collection Fund be and hereby is adopted as set forth in the attachment and established in detail in the budget document.

BE IT RESOLVED, that the property tax levy (TID included) in the amount of \$2,496,094.98 as required to finance the 2017 Budget is authorized by the Village Board to be spread upon all taxable property in the Village of Thiensville by applying a tax rate of \$7.806426 per thousand of assessed value. The results of the 2016 tax rate are as follows:

+2.0806% Increase in Levy
+1.4344% Increase in Assessed Tax Rate
-.006676% Decrease in Equalized Tax Rate

PASSED AND ADOPTED by the Village Board of the Village of Thiensville, County of Ozaukee, State of Wisconsin on this 21th day of November, 2016.

Van A. Mobley, Village President

Amy L. Langlois, Village Clerk

VILLAGE OF THIENSVILLE

RESOLUTION NUMBER 2016-15

FUNDING AGREEMENT OF PRIVATE PROPERTY INFILTRATION
AND INFLOW REDUCTION AGREEMENT FOR THE MMSD

It is hereby ordained by the Village Board of the Village of Thiensville, Ozaukee County as follows:

WHEREAS, the Village of Thiensville and the Milwaukee Metropolitan Sewerage District have entered into an agreement to complete Private Property Infiltration and Inflow Reduction in the area of Madero/Luisita/Coronada/Riverview.

WHEREAS, the Work Plan and the Funding Agreement have been completed to designate responsibility for both parties.

THEREFORE, the Village Board approves the Work Plan and the Funding Agreement dated November 21, 2016.

PASSED AND ADOPTED by the Village Board of the Village of Thiensville this 21st day of November, 2016.

Van A. Mobley, Village President

Amy L. Langlois, Village Clerk

Funding Agreement TH03

Private Property Infiltration and Inflow Reduction Agreement

This Agreement is made between the Milwaukee Metropolitan Sewerage District (District), with its principal place of business at 260 West Seeboth Street, Milwaukee, Wisconsin 53204-1446, and the Village of Thiensville (Municipality), with its municipal offices at 250 Elm St., Thiensville, WI 53092.

WHEREAS, Wisconsin law, through Section 66.0301 Stats., authorizes any municipality to enter into an intergovernmental cooperation agreement with another municipality for the furnishing of services; and

WHEREAS, the District is responsible for collecting and treating wastewater from the Municipality's locally owned collection system; and

WHEREAS, the Municipality's sewers collect wastewater from lateral sewers located on private property and owned by private property owners; and

WHEREAS, during wet weather events stormwater enters lateral sewers through defective pipes and leaky joints and connections ("infiltration") and stormwater also enters lateral sewers from foundation drains, improper connections and other sources ("inflow"); and

WHEREAS, infiltration and inflow increases the amount of wastewater that the District must collect and treat; and

WHEREAS, during wet weather events infiltration and inflow ("I/I") into privately owned sewers contributes to the risk of sewer overflows; and

WHEREAS, the District wishes to fund measures to reduce I/I from private property.

Now, therefore, for the consideration of the mutual promises made by the parties to this Agreement, the parties agree as follows:

1. Date of Agreement

This Agreement becomes effective immediately upon signature by both parties and shall end when the Municipality receives final payment from the District, or when this Agreement is otherwise terminated as set forth herein.

2. District Funding

The District shall reimburse the Municipality for \$121,707.50 in costs for the private property I/I control work described in Attachment A ("the Work"). The District funding shall be provided as a reimbursement upon submission of quarterly invoices. Beyond the financial support for the Work, the District shall have no involvement in ownership, construction, maintenance or operation of the Work. The Municipality shall identify the District as a funder in informational literature and signage.

3. Procedure for Payment

The Municipality shall submit an invoice to the District for the amount to be reimbursed. Invoices may be submitted no more often than quarterly. The invoice should include a documentation of all costs to be reimbursed. Invoices from consultants shall provide the hourly billing rates, if applicable, the hours worked by individuals, and a summary of the tasks accomplished.

Reports and invoices shall be submitted to:

Jerome Flogel, P.E.
Senior Project Manager
Milwaukee Metropolitan Sewerage District
260 West Seeboth Street
Milwaukee, WI 53204 – 1446

Final reimbursement will not be provided until the project is complete and the Deliverables have been received.

4. Changes in Work and Modifications to the Agreement

Any changes to the Work must be approved by the District, in writing, in advance. The District may not reimburse for work that is not included in Attachment A unless prior written approval from the District is obtained.

This Agreement may be modified only by a written document signed by both parties.

5. Ongoing Reporting Obligation

For a period of five years following the completion of the Work, the Municipality agrees to report to the District any problems that may arise with the completed Work. This information may be used by the District in planning future I/I reduction efforts.

6. Permits, Certificates and Licenses

The Municipality is solely responsible for ensuring compliance with all federal, state and local laws requiring permits, certificates and licenses required to implement the Work.

7. Public Bidding

The selection of professional service providers must be performed in accordance with the Municipality's ordinances and policies. All non-professional service work (i.e. construction, sewer inspection, post-construction restoration) must be procured in accordance with State of Wisconsin statutes and regulations and in accordance with the Municipality's ordinances and policies. Whenever work valued over \$25,000 is procured without the use of a public sealed bidding process, the District may request and the Municipality must provide an opinion from a licensed attorney representing the Municipality stating that the procurement is in compliance with State of Wisconsin law and Municipal ordinances.

8. Responsibility for Work, Insurance and Indemnification

The Municipality is solely responsible for planning, design, construction and maintenance of the Work, including the selection and payment of consultants, contractors, and materials. The Municipality is solely responsible for ensuring compliance with Wisconsin prevailing wage law.

The District shall not provide any insurance coverage of any kind for the Work or the Municipality.

The Municipality shall defend, indemnify and hold harmless the District and its Commissioners, employees, and agents against any and all damages, costs, liability and expense whatsoever (including attorneys fees and related disbursements) arising from or connected with the planning, design, construction, operation or maintenance of the Work.

9. Terminating the Agreement

The District may terminate this Agreement at any time prior to commencement of the Work. After the Work has commenced, the District may terminate the Agreement only for good cause such as, but not limited to, breach of agreement by the Municipality. The Municipality may terminate the Agreement at any time, but will not receive any payment from the District if the Work is not completed.

10. Exclusive Agreement

This is the entire Agreement between the Municipality and the District regarding reimbursement for Work.

11. Severability

If any part of this Agreement is held unenforceable, the rest of the Agreement will continue in effect.

12. Applicable Law

This Agreement is governed by the laws of the State of Wisconsin.

13. Resolving Disputes

If a dispute arises under this Agreement, the parties agree to first try to resolve the dispute with the help of a mutually agreed-upon mediator in Milwaukee County. Any costs and fees other than attorney fees associated with the mediation shall be shared equally by the parties. If the dispute is not resolved within 30 days after it is referred to the mediator, either party may take the matter to court.

14. Notices

All notices and other communications in connection with this Agreement shall be in writing and shall be considered given as follows:

- when delivered personally to the recipient's address as stated on this Agreement; or
- three days after being deposited in the United States mail, with postage prepaid to the recipient's address as stated on this Agreement.

15. No Partnership

This Agreement does not create a partnership relationship nor give the Municipality the apparent authority to make promises binding upon the District. The Municipality does not have authority to enter into contracts on the District's behalf.

16. Assignment

The Municipality may not assign any rights or obligations under this Agreement without the District's prior written approval.

17. Public Records

The Municipality agrees to cooperate and assist the District in the production of any records in the possession of the Municipality that are subject to disclosure by the District pursuant to the State of Wisconsin's Open Records Law, §§19.31-19.39, Wis. Stats. The Municipality agrees to indemnify the District against any and all claims, demands, and causes of action resulting from the Municipality's failure to comply with this requirement.

**MILWAUKEE METROPOLITAN
SEWERAGE DISTRICT**

VILLAGE OF THIENSVILLE

By: _____
Kevin L. Shafer, P.E.
Executive Director

By: _____
Van A. Mobley
President

Date: _____

Date: _____

Approved as to form:

Attorney for the District

Attachment A
Thiensville Work Plan 03
(as submitted by the municipality)

Municipality: Village of Thiensville

Type of Work: Design and Construction

Background Information:

In Summer of 2015, the Village of Thiensville as part of its Investigative Work Plan (FA 2), performed water injection and closed circuit television in the private sanitary laterals for 20 properties on Madero Drive and Luisita Drive. This work was completed by Visu-Sewer. External property inspections were also performed to investigate drainage and grading issues. These external inspections were completed by Ruekert/Mielke Inc. Of the 20 sewer laterals inspected, all but one exhibited root intrusion or structural defects that allowed injected water into the sanitary sewer system. The one lateral that passed inspection was recently replaced by the homeowner.

Description of Work to be Performed:

The Village plans to rehabilitate 19 sewer laterals. Of the 19, 15 laterals will be lined from the main line to at least 60 feet into the lateral with a cured-in-place lining and 4 laterals will be relayed with PVC pipe due to structural problems (see Exhibit A). The awarded contractor will also be required to sonde locate the 19 sewer laterals. Through the investigation phase, it was found that there were three sanitary sewer laterals along Madero Drive that had been installed (cored) perpendicular through an existing deeper storm sewer that runs parallel with the sanitary main at the same elevation. The layout of the storm sewer system allows for the redirection of storm sewer flow at the north end of the project along Coronada Avenue. In addition, there will be shallow ditches and small diameter storm sewer installed as part of this project to convey the storm water that flows in the area immediately adjacent to Madero Drive. This will allow for the abandonment of the existing deeper storm sewer line that runs along Madero Drive and has three sanitary sewer lines cored through it. In addition to the storm sewer run in the ditch, there will be storm leads with small catch basins and field grates installed between each of the homes along Madero Drive. The Madero Drive residents along the west side of the street experience significant runoff from higher elevation properties that are located to the west. In the past, residents in these properties along the west half of Madero Drive have taken on water through basement window wells during storm events. Village of Thiensville Work Plan-Lateral Rehabilitation & Storm Sewer Drainage Improvements Madero Drive and Luisita Drive August 23, 2016. These storm leads and catch basins will be accompanied by grading that will help to direct overland runoff toward the storm sewer system and away from the homes.

Plans and Specifications:

Plans and Specifications are being prepared by our consultant (Ruekert-Mielke) and will be submitted to the MMSD for review prior to bidding.

Public Information and Education (I&E plan):

Several mailings have been sent to property owners along the project corridors. These mailings detail the issues that leaking laterals have on a sanitary sewer collection system.

The Village will obtain an access agreement and "temporary easement" from each of the property owners. It is anticipated that there will be 100% participation since the Village is offering the lateral rehab at no cost to the homeowner.

Cost Estimate

Construction:

19 laterals to be rehabilitated

15 line x \$8,500/each = \$127,500

4 relay x \$15,000/each = \$60,000

Storm Drainage and Conveyance Improvements Along Madero Dr

2,215' storm sewer x \$40/LF = \$88,600

19 field inlets x \$600/EA = \$11,400

2,400' ditch grading x \$5/LF = \$12,000

3,200 SY terrace restoration x \$5/SY = \$16,000

200 SY asphalt driveway x \$25/SY = \$5,000

Miscellaneous Construction Estimate

Traffic control = \$2,000

Plumbing permits = \$2,000

Total Construction = \$324,500

Plus 10% contingency = \$32,450

Total Construction Cost* = \$356,950

**Total PP I/I Program Estimate = \$210,650*

**Total Village Storm Sewer Cost = \$146,300*

Engineering and Administration Estimate:

Work Plan/One staff meeting = \$4,500

Engineering design services at 6% = \$21,400

Bidding, construction management and inspection at 15% or as required*

= \$53,500

Flow monitoring analysis/letter report = \$3,000

Approximate Engineering Cost = \$82,400

*This cost estimate could vary depending upon the weather and efficiency of the construction contractor

Total Project Cost

Construction with contingency = \$356,950

Engineering and Administration = \$82,400

Estimated Total Project Cost= \$439,350

The Village has approximately \$121,000 available through the PP I/I program to date. In addition, the Village would be requesting future reimbursement of the proposed 2017 PP I/I allotment dollars that would be available, contingent on Commission approval of the Program. This total is proposed to be approximately \$18,000. As shown above, the proposed construction cost for the PP I/I related items in the project are \$210,650. The Village would cover the additional costs that are above and beyond the available funds through the PP I/I Program. This is estimated to be \$71,650, based upon the \$139,000 available and contingent 2017 funding through the District program and the proposed construction cost of \$210,650.

Schedule of Work:

Design September 2016

Bidding October – November 2016

Construction November – January 2016

May 2017 – Substantial Completion

Estimated Timeline for Expenses:

Fall 2016 Engineering Design Services

October 2016 Engineering Bidding Services

January 2017 Construction 1st Partial Payment and Engineering C.M.

March 2017 Construction 2nd Partial Payment and Engineering C.M.

May 2017 Construction 3rd Partial Payment and Engineering C.M.

June 2017 Final Payment

Procurement Process:

The Village will publicly bid the Sanitary Sewer Lateral Rehabilitation and Storm Sewer Drainage Improvements project and choose the lowest cost and most responsible and responsive bidder.

Data Attributes to be Collected:

Footage, size and type of lateral rehabilitated per house.

Daily Construction Inspection Reports will be prepared by on-site inspector.

Goals and Anticipated Outcomes:

The goal is to reduce Private Property I/I. The investigative phase which included water injection, TV work and flow monitoring will be used as the baseline condition. Post rehab monitoring will be used to gauge the effectiveness of the Program.

Outline of Project Completion Report:

The on-site Inspector will complete daily Construction Inspection Reports. These will be summarized by the Engineer. The MMSD will supply post construction flow monitoring to gauge the effectiveness of the program.

Photo/Video Documentation:

The awarded contractor will be required to televise all 19 laterals after they have been rehabilitated.

Summary of Tests and Methods:

The on-site Inspector will complete daily Construction Inspection Reports. These will be summarized by the Engineer. Post construction flow monitoring will be performed by the MMSD to gauge the effectiveness of the program.

Plan to Track Work Quality

The Construction Review Technician will be on-site as necessary to ensure quality of workmanship. The MMSD will perform post construction flow monitoring to gauge rehab effectiveness. The Village will determine if warranty inspections will be required when preparing the bidding documents.

Deliverables:

The Village will provide the following to the District for expenses to be considered reimbursable for the completed Project Area:

1. Through the District Sharepoint database, submission of participating parcels information including without limitation: property tax id., address, and column categories of work performed by property including lateral lined, cleanout installed, and section repair, etc.
2. Provide samples of all public outreach/public education documents.
3. Draft plan and specification documents for review for all proposed work.
4. Final version of project documents including but not limited to plans, specifications, bidding documents, and meeting schedule reviewed and approved by the District.
5. Accurate schedule of field activities updated on a bi-weekly basis.
6. Notification of public and project meetings with inclusion of the District in participation thereof.
7. Progress reports on project activities and public outreach activities on a monthly basis or with pay reimbursement request, whichever occurs more frequently.
8. Inspection reports from the field engineer for work completed on a monthly basis or with expense reimbursement request, whichever occurs more frequently.
9. Photo documentation of project work in jpeg format on disc, jump drive or other format agreeable to both parties.
10. Quality control and quality assurance reports by the contractor submitted on a regular basis as work progresses.
11. Post-work survey results collected from property owners.
12. Summary report upon completion of the project outlining quantifiable results of the completed work based on pre-work estimates, measurements, or data collected. The report shall include a specific section reporting on the results of the PI effort including follow up contact with residents

in the project area as included in the PI plan. The report shall include specific details on the results of the efforts in planning that were intended to maximize efficiency and results as well as lessons learned throughout the project that may be applied in subsequent projects. The report shall include accounting of total project costs including municipality internal costs by category (engineering, public outreach, etc.).

13. The Village will be responsible for providing pre-workflow data and reporting post-workflow monitoring data and or other data related to identified measures of success for at least 2 years' post-work completion or as long as data is available, whichever period is longer, and reporting on any problems with the work for 5 years.

VILLAGE OF THIENSVILLE

RESOLUTION NUMBER 2016-16

RESCINDING 40.0(G) OPT OUT HEALTH INSURANCE

It is hereby ordained by the Village Board of the Village of Thiensville, Ozaukee County as follows:

WHEREAS, the Village has not had employees take advantage of the Opt Out Health Insurance Policy that was adopted October, 2015.

WHEREAS, new interpretation of the overtime calculations mandates that the opt-out amount allowed increases the overtime rate for employees.

THEREFORE, the Village Board of the Village of Thiensville rescinds 40.0(G) detailed below.

G. OPT OUT HEALTH INSURANCE

The Village will provide an annual payment in the amount of \$2,000 to an employee who opts out of the Health Insurance Policy for the entire year. The payments will be paid to the employee on a monthly basis. To be eligible for the opt out payment the employee must have participated in the Health Insurance Program for the year 2015.

PASSED AND ADOPTED by the Village Board of the Village of Thiensville this 21st day of November, 2016.

Van A. Mobley, Village President

Amy L. Langlois, Village Clerk



Chief Scott Nicholson

VILLAGE OF THIENSVILLE POLICE DEPARTMENT

250 Elm Street
THIENSVILLE, WISCONSIN
PHONE 262.242.2100
FAX 262.238.4442



November 14, 2016

Honorable Board of Trustees
250 Elm Street
Thiensville, WI 53092

Gentlemen,

I wanted to share some vehicle crash information with you for the 200-700 block of E. Freistadt Rd. During the budget workshop, questions were raised about the safety of E. Freistadt Rd. I wanted to include data on crashes recorded between the 200 - 700 block of E. Freistadt Rd since 2011 to date. I was unable to go back any further due to a change in our record management software, which does not allow any data prior to 2011. I made contact with the Thiensville Fire Department utilizing their records to go back further. Using data from the Thiensville Fire Department only shows the closest intersection. I highlighted the data gathered from the Fire Department.

I will break down the data between Property Damage only crashes and Personal Injury crashes, along with information I feel is germane to the individual crash.

PROPERTY DAMAGE ONLY CRASH

1-7-2013: Intersection Crash (Green Bay Rd and Freistadt Rd)
1-27-2013: Intersection Crash (Green Bay Rd and Freistadt Rd)
2-28-2013: Intersection Crash (Green Bay Rd and Freistadt Rd)
9-30-2015: 500 Block E. Freistadt Rd (Medical Condition) One Vehicle Crash
9-6-2016: Intersection Crash (Green Bay Rd and Freistadt Rd)

PERSONAL INJURY CRASH

9-2-2008: 700 block of E. Freistadt Rd Car vs. Bicycle
9-23-2008: 700 block of E. Freistadt Rd Vehicle vs. Pedestrian
8-1-2009: Intersection Crash (Madero Dr and Freistadt Rd)
2-23-2015: Intersection Crash (Alta Loma Dr and Freistadt Rd)
1-15-2016: 400 block of E. Freistadt Rd Single Vehicle Crash-Driver Error, Struck Tree

Sincerely,

A handwritten signature in black ink that reads "Scott Nicholson".

Chief Scott Nicholson
Thiensville Police Department

Community Development Director – Thiensville Business Association (TBA) & Village of Thiensville (VOT)

Scope:

Provide assistance to the TBA, VOT and other special events to create a single point of contact/management for all Village-related events.

This person will be employed as a 1099-contractor for the TBA, paid by the TBA with funds coming from TBA activities and Village of Thiensville contributions, etc.

Job Description:

- **Manage/Promote/Evolve Thiensville Village Market (TVM)**
 - Recruit, manage and organize vendors for yearly season
 - Market TVM to potential customers through avenues like Facebook, News Graphic and other media outlets
 - Organize vendor layout
 - Send out annual applications
 - Create marketing promotional materials
 - Manage day-to-day activities and events at TVM
 - Manage and recruit volunteers for TVM
 - Etc.
- **Manage Family Fun Before the 4th (FF)**
 - Organize Parade activities
 - Participate in the Board for the event
 - Potentially merge FF and TVM together and work as a single entity through the TBA
 - Etc.
- **Organize and Promote other Village Events**
 - Bike Safety Day, Screen on the Green, Rummage Sale, Business Trick-or-Treat, Annual Tree Lighting, Music in the Park, etc.

- **Create New Events for Village**
 - Taste of Mequon-Thiensville or “Taste of Oz”, Bacon Fest, etc.
- **Act as a Liasion between Village Activities and Other Events/Organizations**
 - Lions Club, TFD, etc.
- **Act as a Liasion between Thiensville/Mequon**
 - Create synergy between communities working together to achieve collective successes
- **Create Community Newsletter**
 - Working with the VOT to enhance newsletter
 - Create multiple sources for obtaining newsletter
 - Print, email, web, etc.



Boy Scout Troop 852
Sponsored by The
Thiensville-Mequon Rotary Club



Thiensville Village President
Van Mobley
250 Elm Street
Thiensville, Wi.

October 25, 2016

Dear Mr. Mobley;

Boy Scout Troop 852 of Mequon, Wisconsin is very proud to announce their 82nd and newest Eagle Scout, Dylan Bradley who received this great honor on October 24, 2016.

The Eagle Scout Badge is the highest award bestowed upon a Scout. In order to earn this award, each scout has to earn at least 21 Merit Badges He also had to plan and carry out a project that would benefit the community. Only about 5% of all Boys in Scouting in the United States go on to earn the Eagle Award.

Dylan worked very hard to achieve this rank. He earned 30 Merit Badges, developed strong leadership qualities, and showed scout spirit. For his project, Dylan took on the job of building and installing 6 wooden, 2 person sitting benches to be put at various locations on the trailside at the Mequon Nature Preserve, This was done due to the request of MNP for benches,

After getting approval from the Troop, and the Nature Preserve, he was then able to start planning what action to take. With the help of 16 Scouts and Adults and after a lot of pounding and such, they were able to build and install then where the Nature Preserve wanted them over a period of 214 hours

This project will benefit those visiting the center and giving them a greater accessibility to the Preserve's increasing uses.

Dylan will be receiving his Eagle Award at a formal ceremony on November 29, 2016. If you could send all letters of congratulations, certificates, or plaques, to me, as soon as possible, I would appreciate it very much.

Sincerely Yours,
Agnes Knapp
Eagle Scout Committee
1-262-242-2633

Thank you very much for your time and co-operation.

Agnes Knapp
10961 N. Wauwatosa Rd.
Mequon, WI. 53097